

**Notice of Meeting**

**CABINET**

**Tuesday, 16 November 2021 - 7:00 pm  
Council Chamber, Town Hall, Barking**

**Members:** Cllr Darren Rodwell (Chair); Cllr Saima Ashraf (Deputy Chair) and Cllr Dominic Twomey (Deputy Chair); Cllr Sade Bright, Cllr Evelyn Carpenter, Cllr Cameron Geddes, Cllr Syed Ghani, Cllr Elizabeth Kangethe, Cllr Margaret Mullane and Cllr Maureen Worby

Date of publication: 8 November 2021

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Chief Executive

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Please note that this meeting will be webcast and members of the press and public are encouraged to view the proceedings via this method due to COVID-19 restrictions. Those wishing to attend the meeting in person must provide evidence of a negative Lateral Flow Test on arrival and wear a face mask at all times, including while seated in the public gallery on the second floor of the Town Hall. To view the webcast click [here](#) and select the relevant meeting (the weblink will be available at least 24-hours before the meeting).

**AGENDA**

**1. Apologies for Absence**

**2. Declaration of Members' Interests**

In accordance with the Council's Constitution, Members are asked to declare any interest they may have in any matter which is to be considered at this meeting.

**3. Minutes - To confirm as correct the minutes of the meeting held on 19 October 2021 (Pages 3 - 7)**

**4. Revenue Budget Monitoring 2021/22 (Period 6, September 2021) (Pages 9 - 39)**

**5. Provision of New SEND School Places (Pages 41 - 49)**

6. **School Streets Programme (Pages 51 - 87)**
7. **Procurement of Framework for Day Care and Home Care Services for Residents with Disabilities (Pages 89 - 105)**
8. **Annual Education Performance Review 2020/21 (Pages 107 - 133)**
9. **Fees and Charges 2022 (Pages 135 - 190)**
10. **Treasury Management 2021/22 Mid-Year Review (Pages 191 - 210)**
11. **Any other public items which the Chair decides are urgent**
12. **To consider whether it would be appropriate to pass a resolution to exclude the public and press from the remainder of the meeting due to the nature of the business to be transacted.**

#### **Private Business**

The public and press have a legal right to attend Council meetings such as the Cabinet, except where business is confidential or certain other sensitive information is to be discussed. The list below shows why items are in the private part of the agenda, with reference to the relevant paragraph of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended). ***There are no such items at the time of preparing this agenda.***

13. **Any other confidential or exempt items which the Chair decides are urgent**

## Our Vision for Barking and Dagenham

# **ONE BOROUGH; ONE COMMUNITY; NO-ONE LEFT BEHIND**

## Our Priorities

### **Participation and Engagement**

- To collaboratively build the foundations, platforms and networks that enable greater participation by:
  - Building capacity in and with the social sector to improve cross-sector collaboration
  - Developing opportunities to meaningfully participate across the Borough to improve individual agency and social networks
  - Facilitating democratic participation to create a more engaged, trusted and responsive democracy
- To design relational practices into the Council's activity and to focus that activity on the root causes of poverty and deprivation by:
  - Embedding our participatory principles across the Council's activity
  - Focusing our participatory activity on some of the root causes of poverty

### **Prevention, Independence and Resilience**

- Working together with partners to deliver improved outcomes for children, families and adults
- Providing safe, innovative, strength-based and sustainable practice in all preventative and statutory services
- Every child gets the best start in life
- All children can attend and achieve in inclusive, good quality local schools
- More young people are supported to achieve success in adulthood through higher, further education and access to employment
- More children and young people in care find permanent, safe and stable homes
- All care leavers can access a good, enhanced local offer that meets their health, education, housing and employment needs
- Young people and vulnerable adults are safeguarded in the context of their families, peers, schools and communities

- Our children, young people, and their communities' benefit from a whole systems approach to tackling the impact of knife crime
- Zero tolerance to domestic abuse drives local action that tackles underlying causes, challenges perpetrators and empowers survivors
- All residents with a disability can access from birth, transition to, and in adulthood support that is seamless, personalised and enables them to thrive and contribute to their communities. Families with children who have Special Educational Needs or Disabilities (SEND) can access a good local offer in their communities that enables them independence and to live their lives to the full
- Children, young people and adults can better access social, emotional and mental wellbeing support - including loneliness reduction - in their communities
- All vulnerable adults are supported to access good quality, sustainable care that enables safety, independence, choice and control
- All vulnerable older people can access timely, purposeful integrated care in their communities that helps keep them safe and independent for longer, and in their own homes
- Effective use of public health interventions to reduce health inequalities

## **Inclusive Growth**

- Homes: For local people and other working Londoners
- Jobs: A thriving and inclusive local economy
- Places: Aspirational and resilient places
- Environment: Becoming the green capital of the capital

## **Well Run Organisation**

- Delivers value for money for the taxpayer
- Employs capable and values-driven staff, demonstrating excellent people management
- Enables democratic participation, works relationally and is transparent
- Puts the customer at the heart of what it does
- Is equipped and has the capability to deliver its vision

## MINUTES OF CABINET

Tuesday, 19 October 2021  
(7:00 - 8:05 pm)

**Present:** Cllr Darren Rodwell (Chair), Cllr Saima Ashraf (Deputy Chair), Cllr Dominic Twomey (Deputy Chair), Cllr Evelyn Carpenter, Cllr Cameron Geddes, Cllr Syed Ghani, Cllr Elizabeth Kangethe, Cllr Margaret Mullane and Cllr Maureen Worby

**Apologies:** Cllr Sade Bright

### **41. Minute's Silence in Memory of Sir David Amess MP**

The Chair asked all those present to join him in a minute's silence as a mark of respect to Sir David Amess, Member of Parliament for Southend West, who was brutally murdered on 15 October 2021 while holding a constituency surgery.

### **42. Declaration of Members' Interests**

There were no declarations of interest.

### **43. Minutes (21 September 2021)**

The minutes of the meeting held on 21 September 2021 were confirmed as correct.

### **44. Revenue Budget Monitoring 2021/22 (Period 5, August 2021)**

The Cabinet Member for Finance, Performance and Core Services presented a report on the Council's revenue budget monitoring position for the 2021/22 financial year as at 31 August 2021 (period 5).

The General Fund revenue budget showed a projected net overspend of £10.737m against the budget of £173.614m, which represented an increased deficit of circa £1m on the position reported last month. The Cabinet Member commented that despite the Council adding a net £17.817m of growth to the 2021/22 budget, it came as no surprise that many service budgets continued to overspend due to the significant uplift in demand for services primarily due to the COVID-19 pandemic, with the latest data showing almost 50,000 new cases each day and the highest daily death rate since the Spring. With reference to the Government's decisions to end the national furlough scheme and to cease the £20 per week additional payment to Universal Credit (UC) recipients from early October 2021, the Cabinet Member compared the latest COVID grant allocation from Government of just over £2m to the net loss of approximately £18m for the remainder of the 2021/22 financial year that the 36,000+ local residents on UC would now receive.

The Cabinet Member highlighted some of the key areas of overspend, the pressures on the savings programme, income targets and reserves, and also referred to the risks and opportunities identified in the appendix to the report.

The Government were urged to implement the long-awaited Fair Funding policy which would better reflect the levels of deprivation, poverty and vulnerability within Barking and Dagenham and address the lack of funding that the Council currently received, particularly in the area of social care. Reference was also made to the disparity between the significant level of support that the private sector received from the Government compared to the public sector in response to the COVID pandemic and the misleading statements coming from Government on a number of issues.

Cabinet **resolved** to:

- (i) Note the projected revenue outturn forecast for the 2021/22 financial year as at 31 August 2021, as set out in sections 2 and 3 and Appendix A of the report; and
- (ii) Note the update on savings proposals, as set out in section 4 of the report.

#### **45. Commissioning and Delivery of the DfE Holiday Activities and Food Programme**

The Cabinet Member for Educational Attainment and School Improvement introduced a joint report regarding the delivery of the Department for Education (DfE) sponsored Holiday Activities and Food Programme, which provided healthy food and enriching activities to disadvantaged children over the main school term holidays.

The Cabinet Member explained that due to the DfE only notifying local authorities of funding allocations for 2021 in February, the Education service had directly commissioned six organisations to provide services over the Easter holidays and implemented a bidding process for the Summer holiday provision which resulted in a wider range of organisations with different specialisms providing services over that period. The intention for the Christmas holiday period was to follow a similar approach to that for the Summer period.

The Cabinet Member outlined some of the many benefits of the programme and commended the response of the Education service to ensure that face-to-face provision was in place at such short notice, which many other local authorities had been unable to achieve. The Cabinet Member also spoke on the inclusive nature of the provision that she had witnessed over the Summer period, which had been enjoyed by over 3,000 children and young people, and encouraged colleagues to visit activities over the Christmas period.

Cabinet **resolved** to:

- (i) Agree that the Council proceeds with the commissioning and delivery of the Holiday Activities and Food Programme for the 2021 Christmas holiday period, in accordance with the strategy set out in the report;
- (ii) Note the action taken to ensure delivery of the Holiday Activities and Food Programme for the 2021 Easter and Summer holiday periods, as set out in the report;

- (iii) Authorise the Commissioning Director for Education, in consultation with the Cabinet Members for Social Care and Health Integration and Educational Attainment and School Improvement, the Strategic Director, Law and Governance and the Managing Director, to conduct the procurement and award and enter into the contract(s) and all other necessary or ancillary agreements with the successful bidders, in accordance with the strategy set out in the report; and
- (iv) Authorise the Commissioning Director for Education, in consultation with the Cabinet Members for Social Care and Health Integration and Educational Attainment and School Improvement, the Strategic Director, Law and Governance and the Managing Director, to conduct future procurements and award contracts for the delivery of the Holiday Activities and Food Programmes in the event that the Department for Education continues to provide adequate funding.

#### **46. Procurement of Water Services for Corporate and Non-Domestic Council Buildings**

The Cabinet Member for Finance, Performance and Core Services presented a report on proposals to procure a new contract for the provision of retail water services to cover the Council's corporate requirements and that of the Borough's schools.

The Cabinet Member explained that the intention was for the Council to lead on a joint procurement exercise with four other local authorities whereby a provider would be commissioned, via the LASER Y16045 Framework, to run a joint mini-tender on the authorities' behalf. It was noted that the tender evaluation criteria was likely to be based on 55% cost and 35% quality, with the remaining 10% relating on the Council's Social Value criteria, and that the contract would be let for an initial two year period, commencing 1 May 2022, with an option to extend for a further two years.

Cabinet **resolved** to:

- (i) Approve the Council's participation in the mini competition process, to be carried out by LASER, to procure a supplier to meet the Council's retail water requirements with effect from 1 May 2022, in accordance with the strategy set out in the report; and
- (ii) Authorise the Strategic Director, My Place, in consultation with the Cabinet Member for Finance, Performance and Core Services and the Strategic Director, Law and Governance, to finalise any specific terms of the contract with the preferred bidder and award and enter into the contract(s) and all other necessary or ancillary agreements to facilitate the execution, implementation, and operation of the contract, including any extension agreement.

#### **47. Company Board Arrangements**

The Cabinet Member for Finance, Performance and Core Services introduced a

report on proposed new arrangements regarding the appointment of individuals to the Boards of Council wholly-owned companies.

The Cabinet Member outlined the current position in respect of each Board of Directors, the number of vacancies that were due to arise over the course of the next year and plans to strengthen Board memberships to provide additional expertise and insight. He also advised on the outcome of a Council-commissioned external board effectiveness review process, in line with best practice for commercial companies, which identified the strengths and areas of improvement relating to the governance of each company, which the respective Boards had received for their consideration and implementation.

The Cabinet Member was pleased to report that the review process had not highlighted any significant concerns, with recommendations focussed on aspects such as Board agenda cycles, annual reviews of risk management and internal control procedures, and the approach to succession planning for Board appointments.

Cabinet Members welcomed the review of the Boards' governance arrangements and officers were asked to provide a briefing on the progress of the wholly-owned companies and to make available the board effectiveness review reports.

Cabinet **resolved** to delegate authority to the Chief Executive, in consultation with the Shareholder Panel, to approve on behalf of the Council as shareholder the appointment of individuals to Company Boards, including negotiating any remuneration packages or other contract terms in accordance with the relevant Company Policy.

#### **48. Private Business**

Cabinet **resolved** to exclude the public and press for the remainder of the meeting by reason of the nature of the business to be discussed which included information exempt from publication by virtue of paragraphs 3 and 5 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended).

#### **49. Short-Term Contract for SIA Security and Ancillary Services**

Further to Minute 87 (15 February 2021), the Cabinet Member for Enforcement and Community Safety presented a report on the proposal to directly award for a further period the Council's SIA Security and Ancillary Services contract to the current contractor, MPD FM Limited.

The Cabinet Member advised that the procurement of a new long-term contract was well advanced when information was received which led to the decision to withdraw the tender offer while the Council carried out further investigations. It was also recognised that the value of the contract had increased significantly since the tender documents had been drafted due to additional security requirements associated with the COVID-19 pandemic.

Cabinet **resolved** to:

- (i) Agree that the Council proceeds with the procurement of a contract for SIA



Security and Ancillary Services with MPD FM Limited, via the ESPO Security Services Framework (347\_18) without competition, for the period from 1 November 2021 to 31 July 2022 in accordance with the strategy set out in the report; and

- (ii) Delegate authority to the Operational Director for Enforcement and Community Safety to negotiate and enter into the contract and all other necessary or ancillary agreements with MPD FM Limited.

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## CABINET

16 November 2021

<b>Title:</b> Revenue Budget Monitoring 2021/22 (Period 6, September 2021)	
<b>Report of the Cabinet Member for Finance, Performance and Core Services</b>	
<b>Open Report</b>	<b>For Information</b>
<b>Wards Affected:</b> None	<b>Key Decision:</b> No
<b>Report Author:</b> Katherine Heffernan and Philippa Farrell, Heads of Service Finance	<b>Contact Details:</b> E-mail: <a href="mailto:Katherine.heffernan@lbbd.gov.uk">Katherine.heffernan@lbbd.gov.uk</a> <a href="mailto:Philippa.farrell@lbbd.gov.uk">Philippa.farrell@lbbd.gov.uk</a>
<b>Accountable Director:</b> Philip Gregory, Finance Director	
<b>Accountable Strategic Leadership Director:</b> Claire Symonds, Managing Director	
<p><b>Summary</b></p> <p>This report sets out the Councils budget monitoring position for 2021/22 as at the end of September 2021, highlighting key risks and opportunities and the forecast position.</p> <p>The Council's General Fund budget for 2021/22 is £173.614m. At this early stage of the financial year there is still significant uncertainty in the forecast position due to continued financial risks arising from the Covid epidemic. The current forecast outturn position is £184.322m which would be an overspend of £10.708m or £10.187m once income is taken into account. This is an improvement in the position by around £0.32m compared to last month. This can be managed by use of the budget support reserve which was £11.433m at the end of the previous financial year however this will deplete the reserve increasing the risk in future years. The position will continue to be closely monitored and in-year remedial actions may need to be put in place if the overspend continues to increase.</p>	
<p><b>Recommendation(s)</b></p> <p>Cabinet is recommended to:</p> <ul style="list-style-type: none"> <li>(i) Note the projected revenue outturn forecast for the 2021/22 financial year as set out in sections 2 and 3 and Appendix A of the report</li> <li>(ii) Note the update on savings proposals, as set out in section 4 of the report.</li> </ul>	
<p><b>Reason(s)</b></p> <p>As a matter of good financial practice, the Cabinet should be informed about the Council's financial risks, spending performance and budgetary position. This will assist in holding officers to account and inform further financial decisions and support the objective of achieving Value for Money as part of the Well Run Organisation.</p>	

## **1. Introduction and Background**

- 1.1 This is the third budget monitoring report to Cabinet for the 2021/22 financial year. The financial outturn for the previous financial year was a net underspend after transfers to and from reserves of £1.951m (subject to finalisation of the external audit). This was the net result of a large overspend of £26.13m offset by additional in year grant income from the Government of £28.02m. The grant income was provided to meet the financial challenges to Local Government from the Covid pandemic and the lockdown/other measures taken to contain it. The overspend was driven by a range of factors including underlying demographic pressures, additional costs and demands arising from Covid and delays in making savings and income.
- 1.2 There has been a net £17.817m of growth added to the budget for 2021/22 as part of the Council's budget setting process in February in order to meet the then known pressures especially those in Care and Support. This was funded from Council tax increases, commercial returns and government grants including special grants to meet additional Covid related costs in the first quarter of the year.
- 1.3 Despite the growth this year has a high level of financial risk including the continuing impact of the Covid pandemic and its aftermath, the potential impacts of Brexit, the long-standing pressures that impact across the Local Government sector and the high levels of deprivation and disadvantage that already existed for residents of the borough.
- 1.4 As part of our ongoing improvement programme a more streamlined budget monitoring process has been introduced. This has resulted in some changes to the format of the budget monitoring report. This report is now a high-level summary with key information and action points with more detailed being contained within the appendices.

## **2. Overall Financial Position**

- 2.1 The 2021/22 budget was approved by the Cabinet in February and is £173.613m – a net increase of £17.817m from last year. Growth funding was supplied for Care and Support (to meet demographic and cost pressures), Community Solutions (for Homelessness, Temporary Accommodation and the Creation of a Customer Experience Team), Inclusive Growth (Economic Development Team), Legal and Finance (Counter Fraud), Participation and Engagement and Council-wide (Staff Pay award and non-staff inflation) It also includes £8.201m of savings plans – most of which were brought forward from previous years.
- 2.2 As the table below shows the expenditure forecast is £184.322m. This is a prudent estimate and as it is still early in the year it is possible that this can be managed down. However, if the final outturn is in line with this forecast then this would result in an overspend of £10.187m. This level of overspend can be fully met from the budget support reserve without the need for recourse to the General Fund which will remain at £17m. However, this would reduce the Council's ability to absorb further financial risks or support new investment in transformation in future years.
- 2.3 A proportion of the additional pressures are driven by the Covid epidemic – however as time has passed some of the additional costs have now become the

“new normal” and it is becoming increasingly hard to draw a sharp distinction between covid costs and business as usual. Additional government support has been provided for the first quarter of the year and this has already been built into the forecasts.

Table 1.	NET FULL			
	YEAR BUDGET	Full Year Forecast	Variance	Change
COMMUNITY SOLUTIONS	24,641	27,024	2,383	(747)
CORPORATE MANAGEMENT	4,678	2,065	(2,613)	14
INCLUSIVE GROWTH	1,292	1,967	676	
LAW AND GOVERNANCE	(1,321)	(1,466)	(145)	(198)
MY PLACE	16,529	18,188	1,660	(923)
PEOPLE AND RESILIENCE	124,179	129,887	5,708	563
STRATEGY & CULTURE	3,617	6,657	3,040	968
<b>TOTAL EXPENDITURE</b>	<b>173,614</b>	<b>184,322</b>	<b>10,708</b>	<b>(321)</b>
FUNDING	(173,614)	(174,134)	(520)	
<b>TOTAL NET POSITION</b>	<b>173,614</b>	<b>184,322</b>	<b>10,188</b>	<b>(321)</b>

### 3. Key Variances

- 3.1 This section provides a high-level summary of the main variances. There has been little change in the overall forecasts but significant movements in individual areas, such as My Place and Community Solutions where the position has improved, countered by demand pressures continuing to increase in Care and Support and the loss of income in Strategy and Culture. More detail on all Council services is given in Appendix A.
- 3.2 **Community Solutions.** This service is facing a range of different financial risks and pressures including demand and cost pressures that may be partly covid driven in Homelessness, NRPF and the contact centre, additional costs from Digitalisation and the Innovate IT system and the loss of some external grant funding. In response a range of mitigation actions have already been put in place and the service continues to work on new grant bids to replace lost funding and long-term strategies to manage homelessness. The position has improved since last month by £0.750m as a result of mitigations.
- 3.3 **Corporate Management.** There is a forecast underspend of £1.4m in central expenses from provisions and corporate contingencies. This effectively serves as a buffer against service overspends. It should be noted that this is a much lower figure than in previous years as more funding has been moved into service department budgets. There is also an underspend on the ELWA levy budget.
- 3.4 **Inclusive Growth** There is an overspend in this area from income shortfalls - £335k for historic grants no longer being received which needs to be corrected in the MTFs and £281k from the Film Unit where income generation is still being adversely affected by the impact of Covid.
- 3.5 **Law and Governance.** Following the introduction of new CPZs and increased activity as the lockdown has eased there has been an increase in Parking income. This can be volatile and will be monitored throughout the year. Currently it is

assumed to be transferred to the Parking Account reserve. The overall position has improved as some Covid enforcement costs are now being funded by grant income.

- 3.6 **My Place.** There are long standing pressures in this service in both Homes and Assets and Public Realm including staffing and agency costs (which have been exacerbated by Covid and the self-isolation rules), transport costs and income from the HRA and commercial rents. The service is undertaking an in depth review of its operating model to identify its true funding needs and where there is scope for cost reductions. The position has improved in the last month as a result of management action to reduce spend, holding vacancies and increased income recovery.
- 3.7 **People and Resilience.** There has been a very substantial increase in the Children's Care and Support caseload in the past year which is thought to be linked to Covid and lockdown. In addition, the number of children requiring residential care placements and the cost of that provision has also risen. Altogether there is an overspend of £2.1m in Children's Care and Support as a result of these two issues. In addition, there are similar pressures in Disabilities for Children with Disabilities. There is also a short-term increase in the Equipment and Adaptations budget as the service works through a backlog built up during the lockdown period when access to homes of vulnerable people was restricted for their protection. The overall Disabilities forecast has increased by £0.328m since last month as a result of care package pressures.
- 3.8 **Strategy and Culture.** The main pressure in this area is the loss of the Leisure concession income and financial support to the provider directly linked to Covid. In addition, there are income shortfalls across heritage and leisure and historic pressures in the ICT budget. The forecast has worsened this month as it is now assumed that the income contribution from Central Park relandscaping will not be received this financial year.

#### 4. **Savings and Commercial Income**

- 4.1 There is a savings target of £8.210m for 2021/22 – of which £2.641m are new savings approved in the MTFs, £5.033m are unachieved A2020 brought forward from the previous year(s) and £0.536m are Transformation programme savings in Care and Support. £4.799m of these savings depend on efficiencies and cost reductions and £3.411m are based on new or increased income. £5.278 of the Council's total commercial income saving has also been included in the tables as this is the incremental increase expected.
- 4.2 Currently around £7m of these savings are regarded as high or medium risk. High risk savings include the contact centre restructure, savings on the Foyer lease arrangements and £2.2m relating to debt and income improvements. The Central Parks relandscaping income is now not expected to be delivered this year.
- 4.3 The budget also includes a target of £12.4m returns from the Council's subsidiary companies – part of which is also reflected in the savings tables. At present there is good confidence that this can be met through dividends paid by Be First for the financial years 2019/20 and 2020/21. (Dividends are paid in arrears following the audit of the accounts and may be delayed in times of uncertainty.) There is no dividend expected from BDTP.

## 5. Financial Implications

Implications completed by: Katherine Heffernan, Head of Service Finance

- 5.1 This report is one of a series of regular updates to Cabinet about the Council's financial position.

## 6. Legal Implications

Implications completed by: Dr Paul Feild, Senior Standards and Governance Lawyer

- 6.1 Local authorities are required by law to set a balanced budget for each financial year. During the year, there is an ongoing responsibility to monitor spending and ensure the finances continue to be sound. This does mean as a legal requirement there must be frequent reviews of spending and obligation trends so that timely intervention can be made ensuring the annual budgeting targets are met.
- 6.2 Nevertheless, the unique situation of Covid 19 presents the prospect of the need to purchase additional supplies and services with heavy competition for the same resources together with logistic challenges which is causing scarcity and rising costs. Still, value for money and the legal duties to achieve best value still apply. There is also the issue of the Councils existing suppliers and service providers also facing issues of pressure on supply chains and staffing matters of availability. As a result, these pressures will inevitably create extra costs which will have to be paid to ensure statutory services and care standards for the vulnerable are maintained. We must continue careful tracking of these costs and the reasoning for procurement choices to facilitate grounds for seeking Covid 19 support funds.

## 7 Other Implications

- 7.1 **Risk Management** – Regular monitoring and reporting of the Council's budget position is a key management action to reduce the financial risks of the organisation.
- 7.2 **Corporate Policy and Equality Impact** – regular monitoring is part of the Council's Well Run Organisation strategy and is a key contributor to the achievement of Value for Money.

### Public Background Papers used in preparation of this report

- The Council's MTFs and budget setting report, Assembly 3<sup>rd</sup> March 2021  
<https://modgov.lbbd.gov.uk/Internet/documents/s144013/Budget%20Framework%202021-22%20Report.pdf>

### List of appendices:

- Appendix A: Revenue Budget Monitoring Pack (Period 6)

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## **London Borough of Barking and Dagenham Budget Monitor: Period 6**

### Content Links

[Overall Summary](#)

[Community Solutions](#)

[Corporate Management](#)

[Inclusive Growth](#)

[Law and Governance](#)

[My Place](#)

[People and Resilience](#)

[Strategy and Culture](#)

[Savings and Income](#)

[Community Outbreak Management Fund COVID](#)

[Companies](#)

one borough; one community; no one left behind

**Barking &  
Dagenham**

## London Borough of Barking and Dagenham Budget Monitor: Period 6

Table 1.	Controllable BUDGET FY	Non- Controllable BUDGET FY	Full Year Forecast	Variance	Transfer (from) reserve	Transfer to reserve	Variance inc. Reserves	Movement from last month	Direction of Travel
COMMUNITY SOLUTIONS	17,800,748	6,840,150	27,024,398	2,383,500			2,383,500	(746,528)	✓
CORPORATE MANAGEMENT	3,336,140	1,342,250	2,064,914	(2,613,476)			(2,613,476)	14,262	^
INCLUSIVE GROWTH	272,991	1,018,760	1,967,446	675,695			675,695		
LAW AND GOVERNANCE	1,341,900	(2,663,360)	(4,366,097)	(3,044,637)		2,900,000	(144,637)	(197,645)	✓
MY PLACE	9,331,640	7,196,870	18,238,045	1,709,535	(50,000)		1,659,535	(923,304)	✓
PEOPLE AND RESILIENCE	99,835,601	24,343,420	130,215,482	6,036,461	(328,740)		5,707,721	563,464	^
STRATEGY & CULTURE	8,978,030	(5,361,190)	8,364,556	4,747,716	(1,707,909)		3,039,807	968,497	^
<b>TOTAL EXPENDITURE</b>	<b>140,897,050</b>	<b>32,716,900</b>	<b>183,508,744</b>	<b>9,894,794</b>	<b>(2,086,649)</b>		<b>10,708,145</b>	<b>(321,254)</b>	✓

Summary: £10.7m Overspend , 6% of Budget  
This is an improvement from last period of c£320k

### Key Risks and Opportunities:

- Children's and Disability - There are large financial pressures in Children's Care and Support arising from additional demand. Increases in the numbers of Children requiring social care intervention is leading to staffing pressures and increases in the cost of care and numbers of children with the most complex needs requiring residential/specialist care is leading to an overspend on placements. Adult's is increasingly unable to produce an underspend to mitigate the overspends in Care and Support due to rising Mental Health costs.
- Community Solutions - There are a range of pressures in Community Solutions arising from additional demand and the loss of grant. There are still several opportunities in this area that are being pursued to bring the overspend down.
- There has been a big movement in Strategy and Culture who are 84% over budget. This is driven largely because it has been assumed up until now that the soil importation income target would be met. This has now been removed. Heritage income remains a risk in this area.
- Over 50% of savings/income targets are still at risk. This is a positive movement of 30% from last period.
- We are now holding fewer central budgets following the write off of savings and distribution of some contingencies. This should improve the service position but means there is much less of a buffer than in previous years.

## Community Solutions: Period 6

Forecast Position: £27m (overspend of £2.384m, 8.8% variance)

Table 2.

	Controllable BUDGET FY	Non- Controllable BUDGET FY	Full Year Forecast	Variance	Transfer (from) reserve	Transfer to reserve	Variance inc. Reserves	Movement from last month
<b>COMMUNITY SOLUTIONS</b>								
SUPPORT AND COLLECTIONS	1,802,897	4,603,920	7,431,817	1,025,000			1,025,000	3,472
COMMUNITY SOLUTIONS	9,303,837	762,310	11,208,647	1,142,500			1,142,500	(750,000)
COMMUNITY PARTICIPATION AND PREVENTION	6,694,014	1,473,920	8,383,934	216,000			216,000	
<b>TOTAL NET POSITION</b>	<b>17,800,748</b>	<b>6,840,150</b>	<b>27,024,398</b>	<b>2,383,500</b>	<b>0</b>	<b>0</b>	<b>2,383,500</b>	<b>(746,528)</b>

### Key Drivers of the Position:

The total overspend for the Department is **£4.4m**.

This has been reduced by (£2m) mitigations.

The reported overspend of **£2.384m** is caused by the following:

This excludes COVID related costs charged to COMF.

- Income target for Brocklebank & Foyer have not been removed, the buildings have been decommissioned. £775k
- Works & Skills Loss of grant £400k
- Comsol gap (includes £250k income target) £318k
- Pressure of TA (Voids & demand led) £250k
- Pressure of NRPF £216k
- Digitalisation £180k
- Contribution to Innovate system which was unbudgeted £155k
- CC & Careline (historic budget gap) £59k
- R&B Contact Centre (pressure of Agency cost after mitigations) £31k

**Total Variance £2.384m**

The loss of grant are due to combination of reduced amounts previously confirmed by grant providers , unsuccessful bids and ceased grants

Agency costs are due to increased demand and dealing with backlog of cases at contact centre

### Mitigation Table (Mitigations are included in the forecast):

In Year Mitigation	Amount	RAG Rating
Coroners court - One Year Lease (from July)	112,500	Green
RSI funding SO1 posts	42,000	Green
Homelessness growth for 21/22	260,000	Green
Homelessness growth for 21/22	280,000	Green
Gatefiled Final Payment	53,000	Green
new burdens grant for Bus Rate	229,000	Green
Social Care funding 2 posts PO2 & Scale 5	96,000	Amber
2x Scale 5 - Frontline post	66,000	Amber
Invest to Save (from Growth)	100,000	Amber
GLA collection grant	250,000	Amber
Concessionary Fares	350,000	Amber
Brocklebank Rent	58,000	Red
Transformation or CSR	100,000	Red
<b>Total Potential Savings</b>	<b>1,996,500</b>	

## Community Solutions: Period 6 Risk and Opportunities

Forecast Position: £27m (overspend of £2.384m, 8.8% variance)

### Risks: (These are risks that are NOT in the forecast that we are monitoring)

- Although Brocklebank has been decommissioned, there are ancillary costs being charged to the cost centre which may have an aggregate impact on the budget. We are investigating what these costs relates to.
- There are inherent risk associated with expected grants for Works & Skills, as there are possibility of the bids not being approved.
- Contributions towards additional costs associated with Community Banking worth £100k may not materialise.
- We are not able to identify Impacts which may arise from the Afghanistan Support Scheme. However, we do expect financial implications to arise.
- It is assumed COVID-19 related costs c£1m will be funded from COMF and other COVID Grants.
- The Ethical Collection Service Fee Income may be impacted due to delay in Parking data.

### Opportunities: (These are opportunities that are NOT in the forecast that we are monitoring)

- Possible recharge of **£300k** to BDMS for additional duties at Contact centre will have a positive impact on the forecast
- Works & Skills have put forward grant bids worth circa **£245k**, if successful will reduce the overspend forecast
- A **£250k** gatekeeping buffer has been set-aside for Temporary accommodation due to Voids and demand, if unused will reduce the forecast.
- An amount of **£775k** is earmarked to be funded from Treasury relating to decommissioning of Brocklebank and development of Foyer.

FP7

FP8

## Community Solutions: Period 6

Forecast Position: £27m (overspend of £2.384m, 8.8% variance)

		Controllable BUDGET FY	Non- Controllable BUDGET FY	Full Year Forecast	Variance	Transfer (from) reserve	Transfer to reserve	Variance inc. Reserves
COMMUNITY SOLUTIONS								
SUPPORT AND COLLECTIONS	Support Services	1,802,897	4,603,920	7,431,817	1,025,000			1,025,000
COMMUNITY SOLUTIONS	DIRECTOR OF COMMUNITY SOLUTIONS	128,550	276,700	878,250	473,000			473,000
	WORKS & SKILLS	394,260	903,860	1,698,120	400,000			400,000
	CUSTOMER CONTACT	7,854,242	(460,050)	7,663,692	269,500			269,500
COMMUNITY PARTICIPATION AND PREVENTION	TRIAGE SERVICES	2,497,044	174,000	2,887,044	216,000			216,000
<b>TOTAL NET POSITION</b>		<b>12,676,993</b>	<b>5,498,430</b>	<b>20,558,923</b>	<b>2,383,500</b>	<b>0</b>	<b>0</b>	<b>2,383,500</b>

Page 19

### The overspend is due to 3 main lifecycles:

**Support & Collections:** £1.025m (Decommissioning of Brocklebank £525k, development of Foyer £250k, TA voids and demand £250k)

**Community Solutions:** £1.143m (relates to Comsol historic gap £318k, cost of Innovate (one-off) £155k, W&S loss of grants £400k, digitalisation costs for Intranet re-design and strategy £180k and customer contact caseload agency costs (one-off) £31k & historic budget gap £59k). The Contact Centre is working on automation and efficiencies currently with a view to realise cost reductions by mid October 2022. This should bring the service back in line within budget.

**Community Participation & Prevention:** £216k (NRPF is a statutory function which has seen a 65% increase in demand compared to 2020/21)

FP9  
AN2

An amount of £775k is earmarked to be funded from Treasury relating to decommissioning of Brocklebank and development of Foyer.

## Slide 6

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**FP7**      [@Alom Nurul] Can we give a bit more info on what is driving this cost pressure? In terms of what is within ComSol's control we know that the customer contact centre is a big driver can we provided more detail around that and what is being done to bring this down? Digitalisation again - what is really driving this and do we want to bring it down or have we accepted this pressure?

Farrell Philippa, 14/09/21

**FP8**      [@Alom Nurul] NRFP - Can we provide some numbers and comparrrison points on this. We know that the numbers have shot up from previous years let talk about that, lets also talk about what we think is driving this and whether this is likely to be a blip or the creation of a new normal.

Farrell Philippa, 14/09/21

**FP9**      [@Alom Nurul] Can we put in numbers against this: Agency is costing x and likley to be in place until DATE, the historical pressure is Y and this cannot be addressed without structural change (FOR EXAMPLE)

Farrell Philippa, 15/09/21

**AN2**      The agency/fixed term costs will continue into 2022/23 possibly to the end of Q2

Alom Nurul, 16/09/21

## Corporate Management: Period 6

Forecast Position: £2.9m (underspend of £2.4m, 66% variance)

Table 3.

CORPORATE MANAGEMENT	Controllable BUDG	Non-Controllable BUD	Full Year Forecast	Variance	Transfer (from) reserve	Transfer to reserve	Variance inc. Reserves
	ET FY	GET FY					
STRATEGIC LEADERSHIP	442,560	(746,620)	(191,167)	112,893			1,000
FINANCE	2,852,430	(537,890)	1,996,909	(317,631)			
IAS	(4,368,610)	11,720	(4,356,890)				
CENTRAL EXPENSES	5,041,760	2,615,040	5,248,022	(2,408,778)			(2,408,778)
<b>TOTAL NET POSITION</b>	<b>3,968,140</b>	<b>1,342,250</b>	<b>2,902,612</b>	<b>(2,407,778)</b>	<b>0</b>	<b>0</b>	<b>(2,407,778)</b>

- There is an underspend of £1.4m in Central Expenses. This is a much smaller underspend than in previous years as several provisions have been released into service budgets including the £2m for write off of non achieved savings. This provides much less of a buffer against service overspends.
- The recent one off £50 bonus payment to staff has been funded from this budget
- There is also an underspend of £0.9m against the ELWA levy budget reflecting the latest agreement with the authority.

### Mitigation Table

NONE required in this area

## Corporate Management: Period 6 Risk and Opportunities

Forecast Position: £2.6m (underspend of £2.4m, 65% variance)

### Risks: (These are risks that are NOT in the forecast that we are monitoring)

- A £2m budget provision has been made for the 21/22 pay award i.e., approx. a 2% uplift. If a higher award is made this will cause a budget pressure (either here or dispersed among services.)
- Debt management improvement savings have reduced the budget available for providing against bad debt. The forecast currently assumes a provision in line with last year may be required which would be an overspend of £1m. If the position worsens then further provision would be required.

### Opportunities: (These are opportunities that are NOT in the forecast that we are monitoring)

- Currently the forecast assumes full spend against a number of contingency budgets including the central redundancy pot and insurance. If these are not required, then this will contribute further underspends the Council position.
- In addition to the reduced in year ELWA contribution some previous funding has been returned to the member authorities. This is not included in the forecast.



## Inclusive Growth: Period 6

Forecast Position: £1.967m (overspend of £0. 676m, 52% variance)

Table 4.

INCLUSIVE GROWTH	Controllable BUDGET FY	Non-Controllable BUDGET FY	Full Year Forecast	Variance	Transfer (from) reserve	Transfer to reserve	Variance inc. Reserves
COMMERCIAL	(220,819)	(216,700)	(126,096)	311,423			311,423
INCLUSIVE GROWTH	493,810	1,235,460	2,093,542	364,272			364,272
<b>TOTAL NET POSITION</b>	<b>272,991</b>	<b>1,018,760</b>	<b>1,967,446</b>	<b>675,695</b>	<b>0</b>	<b>0</b>	<b>675,695</b>

### Key Drivers of the Position (Summary)

The £676k variance is caused by:

- An income target for Inclusive Growth of £394k which is forecast to under-achieve by £335k. This target was set several years ago on the basis of grant income which is no longer received. The only income received by IG is the CIL admin fee which is minimal.
- A shortfall of £281k on Film Unit income. The target is unachievable given the reduction in filming locations.
- £67k unfunded Added Years Compensatory costs

**Mitigation Table:** There are no mitigations within the forecast.

Opportunities: (These are opportunities that are NOT in the forecast that we are monitoring)

- The forecast is based on gross income of £344,000 for the Film Unit and is based on known income to date. The level of income is anticipated to increase as the year progresses. However, it's unlikely that the net income target of £244,000 will be met, as the opportunity to generate income has been impacted by the reduction in filming locations, and the income target is unachievable.

## Law and Governance: Period 6

Forecast Position: Net income of £4.366m; underspend of £145k; 11% favourable variance)

Table 5.

LAW AND GOVERNANCE	Controllable BUDGET FY	Non-Controllable BUDGET FY	Full Year Forecast	Variance	Transfer (from) reserve	Transfer to reserve	Variance inc. Reserves	Movement from last month
WORKFORCE CHANGE / HR	2,132,460	(1,762,520)	406,540	36,600			36,600	
LAW & ASSURANCE	3,804,180	(1,935,890)	1,910,703	42,413			42,413	
ENFORCEMENT	(4,846,530)	1,293,500	(6,719,880)	(3,166,850)		2,900,000	(266,850)	(197,645)
LEADERS OFFICE	251,790	(258,450)	36,540	43,200			43,200	
<b>TOTAL NET POSITION</b>	<b>1,341,900</b>	<b>(2,663,360)</b>	<b>(4,366,097)</b>	<b>(3,044,637)</b>	<b>0</b>	<b>2,900,000</b>	<b>(144,637)</b>	<b>(197,645)</b>

Page 20

### Key Drivers of the Position (Summary):

Following WFB approval the Director of Law and Governance and PA salary costs have been recharged across LGHR. This will require services to work to contain these costs (£244k).

Enforcement-Parking income is forecast to over-achieve by £2.9m. PCN income over the first quarter has been strong, averaging £886k per month. It is anticipated that income will dip towards the end of the calendar year when some cameras will be out of use, but overall annual income including permits is forecast to be £14m. The excess may be taken to the Parking reserve at year end if other appropriate uses cannot be identified.

The forecast has improved following the application of grant income to some Covid activity.

### Mitigation Table:

Mitigations are being worked on by the services. It is expected that it will be possible to hold vacancies or make other small savings to offset any pressures.

## Law and Governance: Period 6 Risk and Opportunities

### Risks: (These are risks that are NOT in the forecast that we are monitoring)

- The Private Sector Property Licensing (PRPL) scheme has a challenging income target across five years and so there is a long term risk that it might not generate sufficient net income to meet the income target of £1.924m. This is not currently assessed as high risk but must be monitored.
- Parking income is volatile and depends on driver behaviour and compliance. There is a risk that the income forecast will not be met. Performance will be closely monitored, and the forecast will be updated over the course of the year based on actuals.

### Opportunities: (These are opportunities that are NOT in the forecast that we are monitoring)

- There are significant staff vacancies currently being recruited to following major reorganisation. The level of underspend may vary depending on the success of the recruitment campaign.
- Barking Market Income: The current income level is influenced by post COVID activities. The monthly income can increase or decrease in future. An extra day was added based on a return to pre COVID levels, this is not being achieved yet and it depends on how COVID impact develops.

## My Place: Period 6

Forecast Position: £18.238m (overspend of £1.660m, 9.1% variance)

Table 6.

MY PLACE	Controllable BUDGET FY	Non-Controllable BUDGET FY	Full Year Forecast	Variance	Transfer (from) reserve	Transfer to reserve	Variance inc. Reserves	Movement from last month
MY PLACE	(396,200)	7,784,670	8,620,994	1,232,524	(50,000)		1,182,524	(435,896)
PUBLIC REALM	9,727,840	(587,800)	9,617,050	477,010			477,010	(487,408)
<b>TOTAL NET POSITION</b>	<b>9,331,640</b>	<b>7,196,870</b>	<b>18,238,045</b>	<b>1,709,535</b>	<b>(50,000)</b>	<b>0</b>	<b>1,659,535</b>	<b>(923,304)</b>

### Key Drivers of the Position (Summary):

- The Directorate has seen a £923k reduction in forecast overspend due to increased income recovery forecasts whilst also reducing forecast spend on Corporate R&M, Highways and staffing including holding vacancies for this financial year to mitigate pressure.
- My Place: £1.183m adverse variance due mainly to the recharge of expenditure to the HRA being below budget. The expenditure is being incurred, but was identified as non-HRA after the 2021/22 budget was set.
- Public Realm:
  - a. Operations - £1.0m adverse variance related to excess expenditure on transport (£868k) and agency staff (£226k).
  - b. The above line is offset partly by Parks and Environments (£400k) due to above budget income recharges for Ground Maintenance and Arboriculture, Compliance (£185k) having favourable income forecasts, mainly on pest control.

**Mitigation Table:** Only minor mitigations currently in place around holding vacancies where possible for this financial year.

The underlying cause of the HRA recharge budget issue is being investigated to help determine where the service goes from there.

## My Place: Period 6 Risk and Opportunities

Forecast Position: £18.238m (overspend of £1.660m, 9.1% variance)

Risks: (These are risks that are NOT in the forecast that we are monitoring)

- £130k: Commercial Rental Income due fell in 2020/21 by £170k compared to budget. The service lead is reviewing the current leases. Outturn has deteriorated slightly at Period 6 therefore a risk if 2020/21 is a trend.
- £130k: Dispersed Working Saving (Roycraft House) £312k - the original projected timeline of the closure date has slipped. £70k already in Outturn but risk of further slippage if indicated milestones (e.g. start date of new lease arrangement are delayed). This is a one off risk for 2021/22.
- Unquantifiable Risks:
  1. Energy Budget uncertainty not only due to global market but also the delays in actuals coming through and new contract prices engaging from October.
  2. BDMS Corporate Repairs and Maintenance costs have yet to be provided by our partner company for 2021/22. This generates both a possible risk that they could be higher than forecast or conversely, an opportunity if reactive works are limited.
  3. Arboriculture planned works relies on one FTE, therefore it is a recognised point of failure. This could impact forecast income recharges in Parks & Environments.

Opportunities: (These are opportunities that are NOT in the forecast that we are monitoring)

- (£100k) There is an opportunity that forecast Agency expenditure will reduce due to the easing of restrictions. Particularly around the changing requirements on self-isolation if you come into contact with an individual with C-19. Some of this opportunity has been realised in Period 6 hence the reduction in the value remaining.
- Unquantifiable – Transport, with investment in new fleet in recent years, it can be expected that some further reduction in transport expenditure should be realisable from less hire, leasing and breakdowns. This has started to show in the forecast.

## People and Resilience: Period 6

Forecast Position: £130m (overspend of £6.0m, 4.6% variance)

PEOPLE AND RESILIENCE	Controllable BUDGET FY	Non-Controllable BUDGET FY	Full Year Forecast	Variance	Transfer (from) reserve	Transfer to reserve	Variance inc. Reserves	Movement from last month
DISABILITIES CARE AND SUPPORT	28,904,297	2,376,440	33,929,499	2,648,762			2,648,762	327,932
ADULT'S CARE & SUPPORT	19,493,720	3,076,900	22,570,620					
COMMISSIONING - CARE AND SUPPORT	10,342,314	965,320	11,826,673	519,039			519,039	
PUBLIC HEALTH	(559,250)	63,000	88,310	584,560	(328,740)		255,820	226,904
CHILDREN'S CARE & SUPPORT	38,078,960	1,216,300	41,382,360	2,087,100			2,087,100	
EDUCATION, YOUTH & CHILDCARE	3,575,560	16,645,460	20,418,020	197,000			197,000	
<b>TOTAL NET POSITION</b>	<b>99,835,601</b>	<b>24,343,420</b>	<b>130,215,482</b>	<b>6,036,461</b>	<b>(328,740)</b>	<b>0</b>	<b>5,707,721</b>	<b>554,836</b>

### Key Drivers of the Position (Summary):

- **Disabilities Service:**
  - CWD LAC Disaggregation –is responsible for the majority of the pressure this is due to a total of 7 new clients since April at an average cost of £4k per week.
  - There is also one off pressure of £300k in the minor Equipment & Adaptations budget due to a backlog of works built up over the pandemic.
  - Home to school transport continues to carry an overspend due to the increasing demand for transport and the complexities of our children.
- **Commissioning Care and Support**
  - Early Help Service has transferred over to Commissioning this month, bringing with it a pressure of £450k, this is due to a shortage of staff which need immediate short-term coverage.
- **Public Health**
  - £256k overspend within PH solely on the Coroners and Mortuary service. This is our share of the overall service overspend which is demand led and is a shared service utilised by us and 4 other neighbouring boroughs.
- **Children's Care & Support:**
  - Approx. £900k of the £2.0m pressure is due to additional staffing required to manage increased caseloads over the past year due to COVID
  - The remaining pressure is within Corporate Parenting, in particular Residential placement costs which has seen a substantial increase over the past year due to a lack of suitable affordable placements, which has been exasperated because of COVID.
- **Education, Youth & Childcare:**
  - £197k relates to unachievable income budgets due to historical corporate budget adjustments

In Year Mitigation	Amount	RAG Rating
<b>CCS: Commissioning Led cost reduction initiatives 21/22</b>		
Joint CCG Funding agreed over and above current budget	£226,000	
Care leaver transitions into supported accommodation and stepping down of 2	£278,000	
Retrospective residential price reductions	£82,000	
<b>CCS: Operational Led cost reduction initiatives 21/22</b>		
Reduction of venue hire, subsistence, mobile phone and staff expenses	£110,200	
DIS: COMF Grant	£276,400	
<b>Potential Total Savings</b>	<b>£972,600</b>	

## People and Resilience: Period 6 Risk and Opportunities

Forecast Position: £130m (overspend of £6.2m, 5% variance)

### **Risks: (These are risks that are NOT in the forecast that we are monitoring)**

- D2A CCG Funding to cease – Nursing placement rates inflated due to COVID Discharges which will be difficult to bring back down to LBBB rates in the short term, this additional cost currently being covered by CCG funding which is due to end in September.
- The outcome of the Norfolk judgement is still a significant risk factor, the cost to the service is currently unknown but it is likely to be very significant if the legal case goes against us.
- Early Help service TOM has yet to be finalised, it is expected that the cost of the service will significantly rise once this is complete as the service is currently significantly understaffed.
- Loss of funding such as the BCF in the future is a significant risk for Commissioning as it generally funds annual contract uplifts.
- The Sexual Health service commissioned by Public Health is a demand led service, although there is no data to support a significant increase in demand, if such a scenario was to occur this could cause the service to overspend.

### **Opportunities: (These are opportunities that are NOT in the forecast that we are monitoring)**

- The use of Care Technology is the biggest opportunity care and support has to exploit, currently going through a tendering process, this is not expected to bring about any cost's reductions/avoidance this financial year, but the hope is that we should see these benefits in the coming years.
- The successful step down on any LAC in a high-cost placement will help reduce overall costs. The service conducts regular panel meetings to assess suitability of the children to be moved into less expensive settings whilst not compromising on the quality of care.

## People and Resilience: Disabilities Financial Risk Deep Dive Full Year

Forecast Position: **£31.280m** (overspend of **£2.649m**, **8.5%** against Budget)

DISABILITIES CARE & SUPPORT	FULL BUDGET FY	DEPRECIATION	RECHARGES	Non-Controllable BUDGET FY	Controllable BUDGET FY	Full Year Forecast	Variance	Movement from last month
DISABILITIES CENTRES	1,950,310	32,480	472,650	505,130	1,445,180	1,901,002	(49,308)	(87,014)
DISABILITIES CARE PACKAGES	15,467,360	4,660	234,500	239,160	15,228,200	16,711,536	1,244,176	354,764
DISABILITIES TEAMS	4,883,467		243,950	243,950	4,639,517	2,954,747	(1,928,720)	0
CHILDRENS CARE PACKAGES	2,605,600			0	2,605,600	2,941,981	336,381	0
SEND PACKAGES	2,892,200		1,388,200	1,388,200	1,504,000	3,745,148	852,948	0
CWD PLACEMENTS	3,481,800			0	3,481,800	5,675,085	2,193,285	60,182
<b>TOTAL NET POSITION</b>	<b>31,280,737</b>	<b>37,140</b>	<b>2,339,300</b>	<b>2,376,440</b>	<b>28,904,297</b>	<b>33,929,499</b>	<b>2,648,762</b>	<b>327,932</b>

The Disabilities service is showing a net **£2.649m** pressure at P6 which is a **£328k** increase from last month.

This position can be attributable to budget pressures around packages of support for Adults and Children with Learning Disabilities;

- The pressure on Adult packages is made up of £1.0m budget pressure on the various support packages for adults and £240kk one-off pressure on the equipment and adaptations budget due to a backlog caused by the pandemic last year now coming through. There are 54 more packages of care in place in September as there were at the start of this financial year.
- The budget shortfall on the Children with Disabilities budget is a total of £3.385m. The breakdown of this is as follows:
  - £2.193m – Looked after children with disabilities placed in residential homes and specialist agency foster care provisions.
  - £853k – Home to School transport provision pressure due to increased demand and an increase of routes to cater for number of children requiring the service.
  - £336k – cost of support packages for non-LAC. This covers day care provisions and respite packages
  - The overspends above is being mitigated by £1.7m of the 2021/22 growth fund yet to be aligned to the appropriate budgets.
- There has been an increase of £328k to the projected overspend from P5, the reasons for this are as follows;
  - £193k - Increase in the number of clients being awarded Direct payments and revision of forecast based on current trend.
  - £135k – Increase in the cost of supported living packages, an increase in one client from previous month.



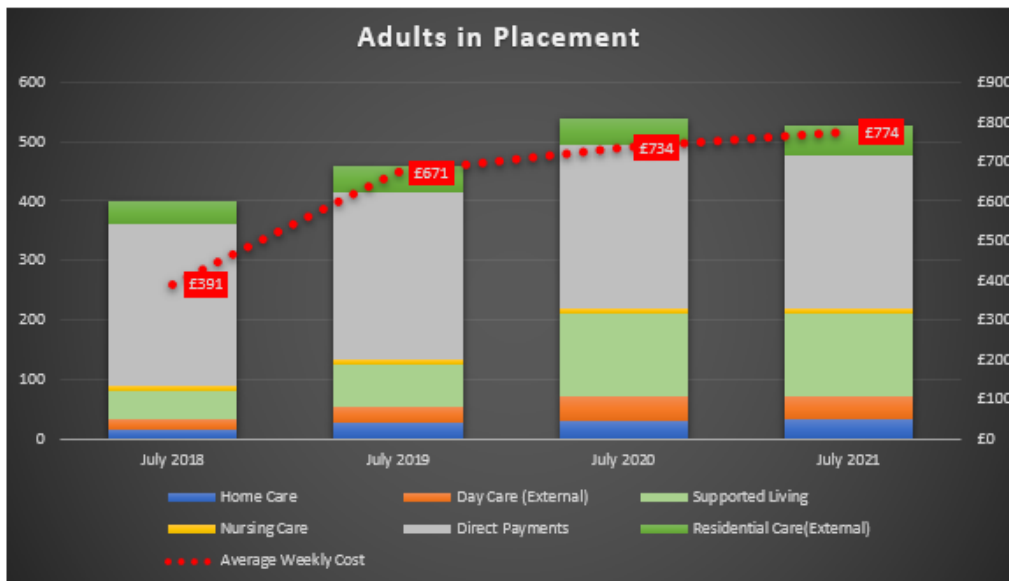
## People and Resilience: Disabilities Financial Risk Deep Dive Full Year

Forecast Position: **£31.280m** (overspend of **£2.649m**, **8.5%** against Budget)

Children's Care & Support : Placement Numbers and Weekly Costs

Placement Type	Number of Adults in placement				Average Weekly cost				Cheapest Placement				Most expensive placement			
	Jul-18	Jul-19	Jul-20	Jul-21	Jul-18	Jul-19	Jul-20	Jul-21	Jul-18	Jul-19	Jul-20	Jul-21	Jul-18	Jul-19	Jul-20	Jul-21
Home Care	16	27	31	34	£182	£256	£245	£392	£29	£29	£33	£33	£525	£2,147	£1,190	£5,544
Day Care (External)	16	25	39	36	£165	£215	£228	£209	£40	£14	£35	£69	£884	£1,118	£1,095	£1,095
Supported Living	49	74	141	141	£767	£935	£971	£965	£15	£15	£44	£61	£1,862	£5,000	£5,078	£5,078
Nursing Care	8	7	9	7	£918	£810	£1,057	£1,057	£508	£504	£616	£616	£1,302	£1,496	£1,600	£1,600
Direct Payments	272	282	276	258	£311	£307	£294	£372	£15	£15	£15	£15	£2,352	£2,352	£2,352	£2,352
Residential Care(External)	39	44	43	50	£1,281	£1,504	£1,610	£1,651	£416	£638	£663	£663	£3,558	£5,110	£5,110	£5,110

\*Please note that the numbers reported here were as at the end of July of each year and may not be the highest figure in that year.



The data on this slide support the narrative of rising numbers and cases which driving up the cost of social care provision in LBBD.

The table above shows year on year weekly package costs which on average have risen by approx. 34% since 2018, Homecare in isolation costs us nearly double that of what it used to cost in 2018.

Residential is one of our most costly placement types with there being consistently year on year clients costing us in excess of £5k per week. Homecare is generally one of the cheaper forms of care but we currently have one client on 24/7 care costing us over £5k per week, this goes to show that complexity of cases play a significant factor on care costs and part of the reason for rising care costs over the years.

The graph adjacent shows the change in number of service users and you can see a steady rise, key point to note is the sharp rise in Residential and Supported living which are our more expensive placement type.

Controc was implemented in June 2018 so the data shown here is not the full year picture

## Strategy and Culture: Period 6

Forecast Position: £8.4m net expenditure; overspend £3m; 84% adverse variance

Table 8.

STRATEGY & CULTURE	Controllable BUDGET FY	Non-Controllable BUDGET FY	Full Year Forecast	Variance	Transfer (from) reserve	Transfer to reserve	Variance inc. Reserves	Movement from last month
CULTURE & RECREATION	(83,350)	1,041,190	4,051,333	3,093,493	(605,903)		2,487,590	846,283
CHIEF INFORMATION OFFICER	7,160,730	(5,596,210)	2,050,520	486,000			486,000	
STRATEGY & PROGRAMMES	562,140	349,570	2,069,576	1,157,866	(1,102,006)		55,860	126,357
COMMUNICATIONS	1,338,510	(1,155,740)	193,127	10,357			10,357	(4,143)
<b>TOTAL NET POSITION</b>	<b>8,978,030</b>	<b>(5,361,190)</b>	<b>8,364,556</b>	<b>4,747,716</b>	<b>(1,707,909)</b>	<b>0</b>	<b>3,039,807</b>	<b>968,497</b>

### Culture and Recreation:

Leisure overspend of £2.1m due to loss of concession income of £1.312k and the provision of a support package to Everyone Active of up to £878k, offset by Leisure Recovery grant of £515k.

Parks overspend of £750k mainly due to slippage in income from soil importation scheme.

Heritage overspend of £163k due to income under-recovery and overspend on NNDR. As Eastbury Manor remains closed the income target should still be considered to be at risk.

The movement from Month 6 is largely because it has been assumed up until now that the soil importation income target would be met.

### Chief Information Officer:

Loss of Income from traded entities £313k. 10% increase in licences due to 250 new users.

IT equipment couriering £79k.

Reduced income from schools due to replacement of VoIP by 8\*8 telephony £45k.

There was a 5% vacancy factor applied to the salaries budget on transfer from Elevate which is not being met.

## Strategy and Culture: Period 6 Risk and Opportunities

Risks: (These are risks that are NOT in the forecast that we are monitoring)

- Heritage income remains a risk. The exposure should be limited to £300k.

Opportunities: (These are opportunities that are NOT in the forecast that we are monitoring)

- The NNDR bills for Eastbury Manor and Valence House have been appealed and, if successful, may result in a refund of up to £200k.
- There may be some soil importation income in 2021/22, as works have commenced.
- Income from Digital Advertising is set to increase. There are currently 33 small format advertising units for which the minimum guaranteed rental income is £5000 per unit plus a 35% share of income above the guaranteed sum. New units will be coming on-stream throughout the year and will generate additional income. There will be two large format sites in place before year end which will generate £10k each pa. The budget monitor does not currently include any income surplus over and above the income target of £158k.

## HRA: Period 6

Forecast Position: £282k Underspend

PERIOD 5 VARIANCE	REPORT LEVEL	2021/22 PERIOD 6			
		BUDGET	FORECAST	VARIANCE	CHANGE
		£'000	£'000	£'000	£'000
(£1,916)	SUPERVISION & MANAGEMENT	44,514	42,316	(£2,198)	(£282)
(£331)	REPAIRS & MAINTENANCE	18,564	18,233	(£331)	£0
£329	RENTS, RATES ETC	423	752	£329	£0
£0	INTEREST PAYABLE	10,742	10,742	£0	£0
£0	DEPRECIATION	16,879	16,879	£0	£0
£0	DISREPAIR PROVISION	0	0	£0	£0
(£527)	BAD DEBT PROVISION	3,309	2,782	(£527)	£0
£0	CDC RECHARGE	685	685	£0	£0
(£2,445)	<b>TOTAL EXPENDITURE</b>	<b>95,116</b>	<b>92,388</b>	<b>(£2,727)</b>	<b>(£282)</b>
(£680)	CHARGES FOR SERVICES & FACILITIES	(£20,581)	(£21,261)	(£680)	£0
£1,823	DWELLING RENTS	(£86,882)	(£85,059)	£1,823	£0
£18	NON-DWELLING RENTS	(£770)	(£752)	£18	£0
£0	INTEREST & INVESTMENT INCOME	(£50)	(£50)	£0	£0
£1,161	<b>TOTAL INCOME</b>	<b>(£108,283)</b>	<b>(£107,122)</b>	<b>£1,161</b>	<b>£0</b>
£1,284	TRANSFER TO HRA RESERVE	£ -	£1,284	£1,284	£ -
0	TRANSFER TO MRR	13,167	13,167	£ -	£ -
0		£0	(£282)	(£282)	(£282)

### Key Drivers of the Position (Summary):

Despite the movement to an underspend, there are **key** risks to the position.

- Supervision & Management: **(£2.198m)**

(£1.714m) of underspend on internal recharges which is predominantly due to the My Place Recharge reduction compared to budget for BD Cleaning. An investigation is ongoing. (£300,000) on utilities, (£100,000) on security of premises budget not required this year and (£44,000) on Service Improvement Budget.

The **movement** from Period 5 of (£282,000) was down to a further forecast reduction in the My Place HRA Recharge.

- Bad Debt Provision: **(£527,000)**

The budget has been prudently set at £3.309m for several years and has always been required at some level each year to bolster the existing provision. Last year the additional provision rose by 50%. However, it is not normally the case that the whole budget is required.

The movement this month is equal to the variance and relates to revising the estimate downwards. Before the next period, a review of the current BDP estimate will be carried out.

- Dwelling Rents/Service Charges: **£2.4m**

£1.5m relates to void rates higher than both budget and last years Outturn. £401k Street Purchases which is in part also linked to void rates. £601k on service charges, adjusted for the Leaseholder Reserve movement £1.284m, where water and sewerage recovery is lower than budgeted in part due to RTB sales and excess voids.

## HRA: Period 6 Risk and Opportunities

Forecast Position: £282k Underspend

Risks: (These are risks that are NOT in the forecast that we are monitoring)

- **£0.5m:** Service Charges are raised based on an estimate, then actualised six months after the financial year. For 3 years, the process has concluded actualisation as lower than the estimate. This is down to issues in budget estimates but also being unable to identify costs at block level in certain areas (R&M).
- Unquantified: Energy Budget uncertainty not only due to global market but also the delays in actuals coming through and new contract prices engaging from October.
- An audit of compliance checks (gas, electricity, fire safety etc) is currently under way. Should this identify any areas of weakness or non compliance this will require immediate remedy.

Opportunities: (These are opportunities that are NOT in the forecast that we are monitoring)

- **£1.0m:** The Bad Debt Provision budget is set at £3.309m and has historically not been fully required at year end. The opportunity value allows for some growth in the overall BDP but should be seen as a maximum figure. A review of the BDP is planned in September in time for Period 6. The current outturn reflects a forecast £527,000 underutilisation.
- Unquantified: Should the Capital Programme forecast for HRA Stock Investment fall by more than £3m, this will create an underspend on the HRA Forecast as less in year funds will be required. It may also reduce interest payable charges slightly due to reduced borrowing requirement. In addition, some schemes in the Programme attract Leaseholder funding which would be used instead of HRA funding where appropriate consultation was undertaken.

## In Year Savings: Period 6

### Savings

Delivered	£127,000	3%
High Risk	£931,000	20%
Low Risk	£440,000	9%
Medium Risk	£3,151,147	68%
<b>Total</b>	<b>£4,649,147</b>	<b>100%</b>

### Income

Delivered	£143,000	2%
High Risk	£2,351,000	27%
Low Risk	£5,570,400	64%
Medium Risk	£625,000	7%
<b>Total</b>	<b>£8,689,400</b>	<b>100%</b>

For the purposes of reporting savings and income have been split out. Dividend income is now recorded in additional income.

Savings: 88% of savings are high to medium risk currently. In some instances where savings are not being achieved alternatives are being delivered in year as mitigations. Community solutions is a good example of this.

High Risk: The contact centre restructure savings remain high risk. Currently there are staff pressures in this area driven by demand. The Foyer is also not making the £250k saving identified. In addition, the CHC transition money within Disabilities is recorded as high risk. This needs to be reviewed in depth and is likely to be down graded going future. Finance is awaiting a presentation.

Medium Risk: At 68% this is the biggest segment of savings. £1m of this is the result of Elevate Exit savings being identified as at risk.. c.£650k of savings from Children's Efficiencies are also recorded as medium risk the area is delivering significant mitigation but is overspent against budget. Community Solutions restructure saving is not being made, but in year mitigations are delivering against this savings target. The remainder is a timing delay in exiting Roycraft House, £300k and HR restructure resulting in the savings being unlikely to be recognised in full.

Income:

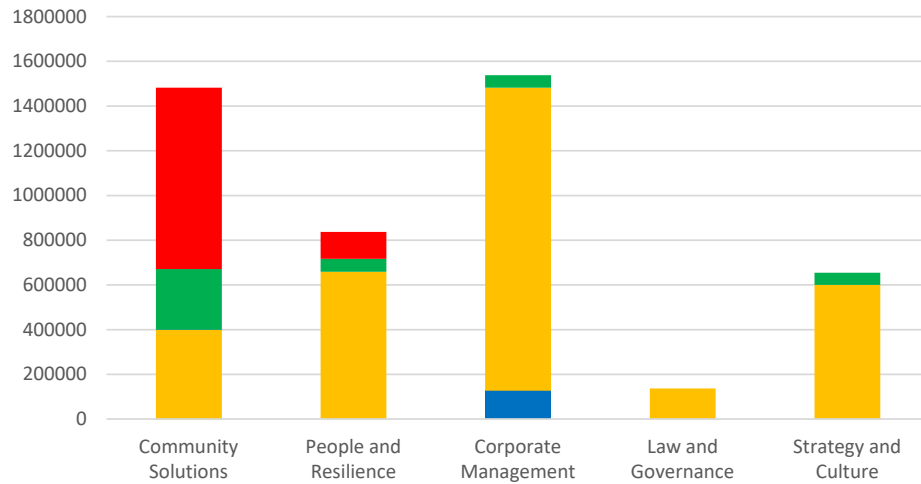
High Risk: £600k of CTSS, £614k of Central Core debt, £483k of Disabilities improvements, and £388k of improving debt collection income is recorded as high risk. Leisure and Parks Concessionary fee of £91k will not be met and Adults Charging of £151k is recorded as high risk. It should be noted that the Community Solutions improving debt collection is to be reviewed with a view to altering this rating. £600k relating to Central Park landscaping is now not expected to be received in this financial year.

Medium Risk:£400k of income generation in Adults social care. £145k in enforcement regulatory service income and £80k of Barking Market extra day income are identified as medium risk.

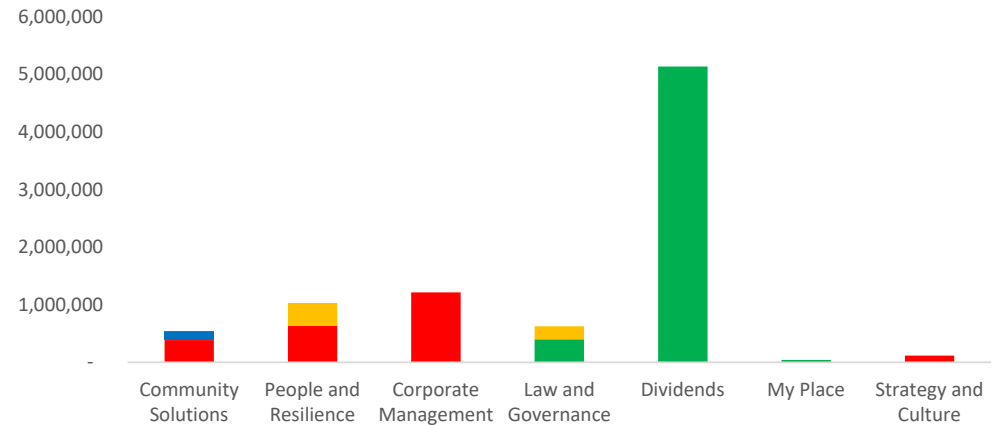
The biggest movement in the income arena is dividends which are now low risk due to the expectation of Be First paying a £6m dividend.

## In Year Savings: Period 6

2021/22 Savings: Risk Rated



2021/22 Additional Income targets



### MTFS Savings/Income Position: 2021/22 to 2024/25

Across the MTFS c£16m in savings and income needs to be delivered. 75% of these proposals are to be delivered in 2021/22, c£13m, meaning that it is crucial that savings are delivered in this year. Of these 47% rated as high risk. C£2.7m is to be made in 2022/23 and c£0.1k is due in 2023/24. Across the MTFS 57% is high risk.

The savings to be made in 2022/23 are primarily made up of £1.1m from the children's efficient TOM. This is currently high risk and a further £1.1m from Brocklebank within Adults, which is also high risk. £0.2m from CHC transitions in Disabilities which is also recorded as high risk.

## COMF: Period 6

Forecast Position: £ 3.4m , Underspend of £1.1m

	Total Budget	Forecasted Spend Full Year	Variance
COMF	£4,449,850	£3,363,395	(£1,086,455)

Government provided Community Outbreak Management Funding for 2020/21 and 2021/22. LBBB did not spend all of it's COMF in 2020/21 and therefore carried forward £1.3m which was added to the £1.9m awarded in 2021/22. The total available funding is therefore £3.2m.

Government have also rolled the Test and Trace grant into COMF. LBBB carried forward £1.3m of Test and Trace grant that is available to be used for all COMF activities. This accounts for the £1.1m underspend currently reported.

To date we have spent £1.0m, with c£300k on vaccination support, c£300k on SEND travel, c£200k on one off equipment purchase, enhanced cleaning and comms and security for TA. The remaining amounts are focused on enforcement and Public Realm.

LBBB is forecasting to spend £3.4m, the biggest driver in the forecast is £500k on enhanced cleaning, c£500k on Homelessness and TA with the need to hold voids for self-isolation, additional enforcement actions and cleaning. There is the real possibility as numbers rise that further funding will need to be utilised and there is an underspend against the carry forward Test and Trace grant of £1.1m



## Companies Position: Period 6

Dividend income remains high risk.

The Medium-Term Financial Plan outlined a target of £12.4 from Company Dividends. Included in the £12.4m are income targets of £4.3m for Be First and £0.9m for BDTP which were included in the savings and income target programme representing the incremental increases from the previous year.

At present we are forecasting the following for each company:

- BDTP – no dividend is forecast for this financial year and over the next two years of the MTFP
- Be First – we are forecasting a £6m dividend payment for this year, post tax, this is the dividend for 2019/20 and 2020/21. The balance of the £10.2m return will be made up of commercial income and New Homes Bonus from current year activity.
- Reside – There will be a marginal dividend, this will not offset the pressures and we will not be certain on the position until closer to year end
- BD Energy – no income is forecasted in this financial year

As of March 2021, included within the MTFP is income from dividends and investment activity from subsidiary companies. The income targets currently in the MTFP are shown in the table below:

£million	2020-21	2021-22	2022-23	2023-24	2024-25
Be First	4.733	10.390	10.895	10.707	10.707
BDTP	1.225	2.100	2.100	2.100	2.100
<b>TOTAL INCOME TARGET</b>	<b>5.958</b>	<b>12.490</b>	<b>12.995</b>	<b>12.807</b>	<b>12.807</b>

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**CABINET****16 November 2021**

<b>Title:</b> Provision of New SEND School Places	
<b>Joint Report of the Cabinet Member for Educational Attainment and School Improvement and the Cabinet Member and Champion for Disabilities</b>	
<b>Open Report</b>	<b>For Decision</b>
<b>Wards Affected:</b> All Wards	<b>Key Decision:</b> Yes
<b>Report Author:</b> Andrew Carr, Group Manager for School Investment, Organisation and Admissions	<b>Contact Details:</b> Tel: 020 8227 2254 E-mail: Andrew.carr@lbbd.gov.uk
<b>Accountable Director:</b> Jane Hargreaves, Commissioning Director for Education	
<b>Accountable Strategic Leadership Director:</b> Elaine Allegretti, Strategic Director, Children and Adults	
<b>Summary</b>	
<p>The Council has a statutory obligation to provide a school place for every child or young person who wants one in the borough.</p> <p>The demand for places from pupils who have Special Education Needs and Disabilities is steadily increasing and, in response, the Council plans to create some additional capacity.</p> <p>This report seeks approval for the permanent establishment of seven new Additional Resource Provisions (ARPs) which would specialise in either autism or complex and moderate learning difficulties as detailed below, at the following schools, effective from the Spring Term 2022:</p> <p><b>Autism</b></p> <ul style="list-style-type: none"> <li>• Ripple Primary School</li> <li>• Rose Lane Primary School</li> <li>• Eastbrook Primary School</li> <li>• Becontree Primary School</li> </ul> <p><b>Complex and Moderate Learning Difficulties</b></p> <ul style="list-style-type: none"> <li>• Ripple Primary School</li> <li>• Barking Abbey Secondary School (Longbridge Road)</li> <li>• Dorothy Barley Infants School</li> </ul> <p>In addition, the following ARPs are proposed for expansion:</p> <ul style="list-style-type: none"> <li>• Barking Abbey Secondary School (Sandringham Road) – 18 additional places for Autism</li> <li>• Eastbury Primary School – 2 additional places for Hearing Impairment</li> </ul>	

- Dagenham Park Secondary School – 10 additional places for Complex and Moderate Learning Difficulties

Further, the report also seeks approval for the closure of the ARP at Eastbrook Secondary School. Along with the new provision at Eastbrook Primary School, a new Special School called Pathways was opened in September 2019 on a temporary site for pupils with social, emotional and mental health needs aged from 6 to 19 years of age and has capacity for 60 pupils. Once the School has moved to its permanent site, the provision will be for 90 pupils.

### Recommendation(s)

The Cabinet is recommended to:

- (i) Agree the permanent establishment of seven new Additionally Resourced Provisions (ARPs) at the following schools:

Name of School	Total number of places	Type of need
Ripple Primary School Suffolk Road Site	12	Complex and Moderate Learning Difficulties
Ripple Primary School Westbury Road	12	Autistic Spectrum Condition
Rose Lane Primary School	12	Autistic Spectrum Condition
Barking Abbey Longbridge Road	15	Complex and Moderate Learning Difficulties
Eastbrook Primary School	24	Autistic Spectrum Condition
Becontree Primary School	12	Autistic Spectrum Condition
Dorothy Barley Infant School	8	Complex and Moderate Learning Difficulties

- (ii) Agree the expansion of the following three ARPs as detailed below:

Name of School	Total number of additional places	Type of need
Barking Abbey School Sandringham Road	18 places	Autistic Spectrum Condition
Eastbury Primary School	2 places	Hearing Impairment
Dagenham Park School	10 places	Complex and Moderate Learning Difficulties

- (iii) Agree the closure of the ARP at Eastbrook Secondary School for pupils with social, emotional and mental health disorders in light of the new provision at Eastbrook Primary School and future additional provision at Pathways Special School.

## **Reason(s)**

Under statute, the Council is required to make provision for pupils or young people with special educational needs and disabilities. The council needs to create some additional capacity to meet the increase demand for pupil places who have SEND.

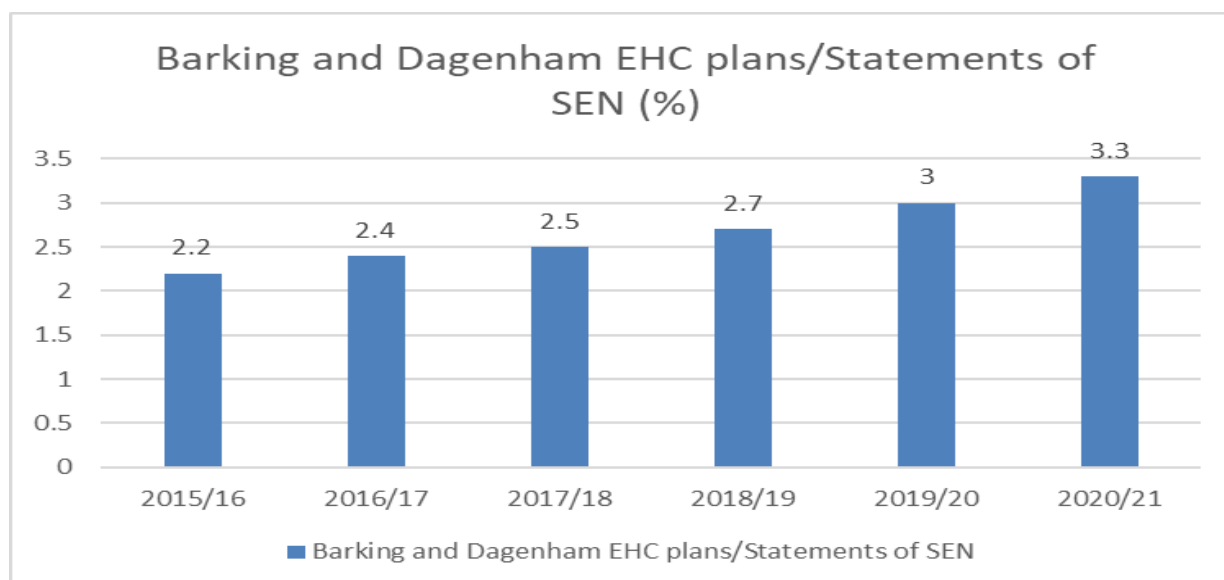
These proposals will assist the council in providing further specialist provision to pupils of primary and secondary school age who have complex needs related to Autism and Complex and Severe Learning Difficulties and pupils of primary age with Hearing Difficulties.

The proposal would reduce a future reliance on expensive out of borough placements and by providing new facilities at local schools will reduce travel times for some pupils.

## **1. Introduction and Background**

- 1.1 Local authorities have a statutory duty under the 1996 Education Act to provide sufficient school places and to have “particular regard for the need to secure special educational needs provision for pupils with special educational needs.” Further, the Children and Families Act 2014 introduced significant reforms to the special educational needs system which effectively increased the number of children and young people for whom a Local Authority must ensure suitable provision is available.
- 1.2 The Council’s Cabinet of 13 July 2021 received a report, minute 24 (Review of School Places and Capital Investment), which provided the background as to why the demand for places for pupils with Special Educational Needs and Disabilities is increasing and the £2.1m made available by the DfE to support the provision of capital grant for SEND places.
- 1.3 The DfE have reported in their latest SEND publication (2020/21) that nationally, the proportion of pupils with an Educational Healthcare Plan has gone up from 3.3 per cent to 3.7 per cent in the last year and the proportion of pupils receiving SEN support has also gone up from 12.1 to 12.2 per cent in the last year. Barking & Dagenham are also following this trend with increased numbers of pupils with either an EHCP or needing SEN support.
- 1.4 The most common type of need for those with an EHC plan is Autistic Spectrum Disorders and for those with SEN support, Speech, Language and Communication needs.
- 1.5 Graph 1 below shows the rise in the proportion of pupils with an EHCP, and Table 1 shows the make-up of SEND from 2015/16 to 2019/20 and also the level of SEND need.

**Graph 1- Proportion of pupils with at EHCP**



**Table 1 – Pupils with an EHCP by Type of Need**

Primary SEN need in Barking and Dagenham	Statement or EHC plan (percentage)				
	2015/16	2016/17	2017/18	2018/19	2019/20
Autistic Spectrum Disorder	22.0	25.3	30.2	30.9	31.2
Hearing Impairment	5.6	4.6	3.9	3.8	3.3
Moderate Learning Difficulty	10.3	10.7	9.0	7.7	6.9
Multi- Sensory Impairment	n/a	n/a	0.1	0.1	0.1
Other Difficulty/Disability	1.1	1.1	1.0	0.6	0.5
Physical Disability	3.0	2.3	2.6	1.8	2.3
Profound & Multiple Learning Difficulty	4.8	4.5	5.0	5.3	5.6
SEN support but no specialist assessment of type of need	0.1	0.2	n/a	n/a	n/a
Severe Learning Difficulty	29.2	28.3	26.2	23.6	20.0
Social, Emotional and Mental Health	6.9	6.4	5.3	5.3	7.6
Specific Learning Difficulty	1.8	1.7	2.9	4.0	3.3
Speech, Language and Communications needs	14.4	14.1	13.2	16.7	19.0
Visual Impairment	0.9	0.8	0.8	0.4	0.3

1.6 The provision for pupils with Special Educational Needs and Disabilities is currently provided through 3 special schools, Trinity School, Riverside Bridge and Pathways for those who require a specialist placement and through Additionally Resourced Provisions (ARPs) which are attached to mainstream schools.

1.7 Here in developing the strategy for SEND places, the Council strives to provide a continuum of provision that strikes a balance between the need for inclusion in

mainstream schools whilst access to high-quality specialist provision for those children and young people who need it.

## 2. Additional Resource Provisions (ARPs)

2.1 Additional Resource Provisions (ARPs) are those educational provisions set up within a mainstream schools which are designed to provide vital specialist and targeted support for pupils with long term special educational needs or disabilities (SEND). These ARPs are very popular with parents and carers as they cater for pupils and young people in a local context. With this targeted help, many pupils or young people with additional learning needs can make better, more sustained progress when they attend mainstream schools.

2.2 ARP's are additionally funded which means that that they are able to offer:

- Teaching staff and support staff with knowledge, skills, expertise and allocated time in a particular area of SEND;
- Specialist environments which support the learning, behaviour and social and emotional needs of each pupil;
- Systems to identify, plan for and track small-step progress to inform next steps;
- Education in a mainstream school but with additional specialist resources and teaching;
- Additional Educational Psychologist and specialist health input as necessary;

2.3 Each ARP specialises in a particular area of special educational needs and places are allocated according to the specific needs of the child or young person. Each ARP is an integral part of the school.

2.4 Going forward and following agreement with the above schools concerned it is proposed that these new ARPs will be permanently established by statutory means. This will provide valuable long-term capacity to meet the demand for SEND places. The capacity of these permanently established ARPs will total 95 places. However, they will start with smaller numbers initially and will grow each year as the demand for places comes through.

2.5 In addition to the new ARP's, three of the local authority's current ARP's will be expanding with effect from the Spring Term as detailed in Table 2 below.

**Table 2 – ARPs to increase in capacity**

Name of School	Additional places to be created	Type of need
Barking Abbey School Sandringham Road	18 additional places	Autistic Spectrum Condition
Eastbury Primary School	2 additional places	Hearing Impairment
Dagenham Park School	10 additional places	Complex and Moderate Learning Difficulties

2.6 The most recent Ofsted judgement for these schools is good. Eastbrook School has a new Head Teacher who is focused on the key priorities for improvement. The willingness of the Head Teachers for these Schools to have these provisions, together with their localities, further justifies these schools having an ARP.

2.7 As part of the overall assessment of SEND provision, the ARP at Eastbrook Secondary School that has provision for up to 6 pupils with Social, Emotional and Mental Health Needs (SEMH), will be formally closing in the Spring Term of 2022. Where it has been assessed as appropriate, pupils have moved into mainstream provision, and in some cases, additional resources have been put in place. The Governing Body of the school has agreed in principle for the closure on the basis the pupils that were using the ARP would be placed in suitable alternative provision. This provision is going to be met through Pathways Special School that opened in September 2019 for pupils with SEMH, speech, language and communication needs and moderate learning difficulties.

### 3. Consultation

3.1 As the Council is proposing to create new ARP provision consultation has taken place with the Governing Body of each of the schools. Further, letters were sent to parents, carers, guardians, and pupils for each of the schools on 18<sup>th</sup> June 2021 and further information was provided on the LBBB website.

3.2 To date, five responses have been received, there is general support in favour of the proposals. One parent was particularly supportive of the work which had been done to support her son at Eastbrook.

3.3 Statutory Notices were published in The Barking & Dagenham Post on 6<sup>th</sup> October 2021 and placed on the Council website regarding the proposed new provisions and expansions. The notice period ended after four weeks from the date of publication on 2<sup>nd</sup> November 2021. The notices have been on display at both the main public libraries in Barking and in Dagenham and on each of the school's noticeboards.

### 4. Financial Implications

Implications completed by: Alison Gebbett, Capital Accountant

4.1 This report sets out details of seven new proposed Additional Resource Provisions (ARPs) and the expansion of three existing ARPs.

4.2 All schemes will be contained within the current capital programme which is fully funded from Department for Education (DfE) grants already awarded as set out to Cabinet on 22 June 2021. There is sufficient budget available to cover the cost of the proposed works from the following project codes as detailed below, with the total for the proposed ARP schemes being £1.369m.

Type	Area	School	Amount required for ARP (£'000)	Project code	Project code description
New ARP	Autism	Ripple Primary	64	FC04053	School Conditions Allocation 2018-20
New ARP	Autism	Rose Lane Primary	324	FC04052	SEND 2018-21



New ARP	Autism	Eastbrook Primary	82	FC05069	SCA 20-21
New ARP	Autism	Becontree Primary	205	FC05099/5069	SEND 21/SCA 20-21
New ARP	Complex and Moderate Learning Difficulties	Ripple Primary	300	FC05099	SEND 21
New ARP	Complex and Moderate Learning Difficulties	Barking Abbey (Longbridge)	0	n/a	Zero cost, existing facilities
New ARP	Complex and Moderate Learning Difficulties	Dorothy Barley Infants	200	FC04052/5033	SEND 2018-21/SCA Priority Works 20-22
<b>NEW ARP TOTAL</b>			<b>1175</b>		
ARP Expansion	Autism	Barking Abbey (Sandringham)	150	FC05099	SEND 21
ARP Expansion	Hearing Impairment	Eastbury Primary	44	FC04052	SEND 2018-21
ARP Expansion	Complex and Moderate Learning Difficulties	Dagenham Park School	0	n/a	Minimal cost, existing facilities
<b>ARP EXPANSION TOTAL</b>			<b>194</b>		
<b>GRAND TOTAL OF PROPOSED NEW SCHEMES</b>			<b>1369</b>		

4.3 Any major risks/ financial impact will need to be closely monitored and reported to Cabinet through the capital monitoring process

## 5. Legal Implications

Implications completed by: Paul Feild Senior Governance Solicitor and Lindsey Marks, Deputy Head of Law

- 5.1 The Council as an education authority has a duty to promote high standards of education and fair access to education. It also has a general duty to secure sufficient schools in their area, and to consider the need to secure provision for children with SEN (sections 13 and 14, Education Act 1996). This includes a duty to respond to parents' representations about school provision. These are referred to as the school place planning duties.
- 5.2 An ARP is a specialist provision within a mainstream school. It is not a special school. Different provisions apply to proposed alterations to special schools.
- 5.3 Proposals to establish, remove or alter SEN provision at a community maintained school requires that the Local Authority making the proposal follows a statutory process, as set out in the Department of Education statutory guidance, "Making significant changes ('prescribed alterations') to maintained schools" ("the Guidance") October 2018. The proposed changes are firstly to the permanent

establishment of seven new Additionally Resourced Provisions (ARPs) and three new temporary ARP's.

- 5.4 The Guidance describes the statutory process that must be followed in the case of prescribed alterations. This is summarised as Stage 1, publication of statutory proposal/notice, Stage 2 representation (formal consultation) for at least 4 weeks and as set out in regulations, Stage 3 decision by the Local Authority within 2 months (or it falls to the Schools Adjudicator), with any appeal to the Schools Adjudicator to be made within 4 weeks of the decision and Stage 4 implementation, with no prescribed timescale, as specified in the published statutory notice, subject to any modifications agreed by the decision-maker.

## 6. Other Implications

- 6.1 **Risk Management** - We need to make provision as a statutory obligation for additional pupil places in the borough and these proposals mitigate the risk of failing to provide suitable numbers of places for pupils' learning. The number of children with severe Autism, SEMH and moderate learning difficulties has increased, partly owing to the growing pupil population; hence the need for additional special needs places. The consequences of not providing more places in-borough is the increased cost of sending growing numbers of SEN children to other placements outside of the borough and this leads to less overall control over their education and reduced control of the associated financial costs.
- 6.2 **Staffing Issues** - There are no specific staffing issues although the growing demand for school places will create additional opportunities in schools for both teaching and non-teaching staff.
- 6.3 **Corporate Policy and Equality Impact** - The decision will assist the Council in fulfilling its statutory obligations to provide a school place for every child and support the intention of the Council's Vision and Priorities, including encouraging civic pride, enabling social responsibility, and growing the Borough. It is part of the mitigation of Corporate Risk 31 – Inability to Provide School Places.
- 6.3.1 The short-term impact of the recommendations for the coming year would be positive for customers on all counts of: race, equality, gender, disability, sexuality, faith, age and community cohesion. The longer-term outlook is unlikely to be positive on the proposed funding levels as it will be difficult to address need on current budget levels.
- 6.4 **Safeguarding Adults and Children** - Adoption of the recommendations in the short term would contribute to the Council's objectives to improve the wellbeing of children in the borough, reduce inequalities and ensure children's facilities are provided in an integrated manner, having regard to guidance issued under the Childcare Act 2006 in relation to the provision of services to children, parents, prospective parents, and young people.
- 6.5 **Health Issues** - The health and wellbeing board and JSNA highlight the importance of investing in early intervention and education to support children's and young people's long-term wellbeing. The evidence and analysis set out in Fair Society, Healthy Lives (Marmot Review) has been developed and strengthened by the report of the Independent Review on Poverty and Life Chances. The reports draw

attention to the impact of family background, parental education, good parenting and school-based education, as what matters most in preventing poor children becoming poor adults. The relationship between health and educational attainment is an integral part of our Health and Wellbeing Strategy. At this point there is no need to change the focus of the Health and Wellbeing Strategy as a result of this report.

- 6.6 **Property / Asset Issues** - This proposed decision would facilitate the improvement and renewal of Council assets.

**Public Background Papers Used in the Preparation of the Report:** None

**List of Appendices:** None

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## CABINET

16 November 2021

<b>Title:</b> School Streets Programme	
<b>Report of the Cabinet Member for Regeneration and Economic Development</b>	
<b>Open Report</b>	<b>For Decision</b>
<b>Wards Affected:</b> All	<b>Key Decision:</b> Yes
<b>Report Author:</b> Tim Thomas - Head of Policy, Infrastructure and Transport Planning; Be First	<b>Contact Details:</b> Tel: 07834014334 E-mail: tim.thomas@befirst.london
<b>Accountable Director:</b> Caroline Harper (Chief Planning Director, Be First)	
<b>Accountable Strategic Leadership Director:</b> Claire Symonds, Managing Director	
<p><b>Summary</b></p> <p>Under the Department for Transport's (DfT) Active Travel programme, a 'School Streets' trial project has been initiated in the Borough by Be First, working with the Council's Enforcement service and local schools. School Streets is aimed at improving air quality and road safety around school gate areas and encouraging more active travel (cycling, walking and scooting). Vehicles are prohibited from using the designated areas during the main school drop-off and pick-up times, with exemptions for those living in the designated roads, key school staff and other specified service providers. School Streets are enforced by cameras and those making unauthorised journeys during the designated times are liable to a fine.</p> <p>The School Streets trial project was implemented at four of the Boroughs primary-age schools (Grafton Primary, Manor Junior, Dorothy Barley Primary and Becontree Primary) in July 2021, with Eastbury Primary implemented in September. A further seven primary-age schools are planned for implementation by Spring 2022. The projects are funded by the DfT via Transport for London (TfL).</p> <p>The current trial programme has been well received and each trial can be in place for an 18-month trial period, at which time the Council can assess the benefits before deciding whether any or all should be made permanent.</p> <p>The report r presents an update on the School Streets trial project, the consultation and feedback to date, the draft Exemption Policy and proposed arrangements for deciding on whether to make schemes permanent in the future.</p>	
<b>Recommendation(s)</b>	
The Cabinet is recommended to:	
(i) Endorse the current School Streets trial projects at Becontree Primary, Dorothy Barley Primary, Eastbury Primary, Grafton Primary and Manor Junior;	

- (ii) Approve the inclusion of Hunters Hall Primary, Parsloes Primary, Richard Alibon Primary, Southwood Primary, St Joseph's Primary (Dagenham), Sydney Russell Primary and Valence Primary in the trial programme by Spring 2022;
- (iii) Approve the draft School Streets Exemption Policy, as set out at Appendix D to the report, and authorise the Strategic Director, Inclusive Growth to make any necessary changes to the policy in response to feedback from statutory consultation and guidance issued by TfL and DfT;
- (iv) Delegate authority to the Strategic Director, Inclusive Growth, in consultation with the Cabinet Member for Regeneration and Economic Development and the Strategic Director, Law and Governance, to:
  - (a) Agree the inclusion of further schools in the trial programme, subject to appropriate grant funding being available;
  - (b) Determine whether any trial scheme should be made permanent, prior to the expiry of the Experimental Traffic Management Order (ETMO) and following statutory consultation and a full assessment of the benefits of the scheme;
  - (c) Take all necessary steps to make permanent any trial schemes, including the publication of Traffic Management Orders.

**Reason(s)**

To assist the Council to achieve its priorities of 'Prevention, Independence and Resilience' and 'Inclusive Growth' by providing safer streets, reducing air pollution outside schools and encouraging active lifestyles.

**1. Introduction and Background**

- 1.1 450 School Streets are currently operating within London. They have seen on average a 23% reduction in air pollution at school gates (source TfL). Barking & Dagenham Council is therefore committed to help support families to switch to active travel to school by making it clear that motor vehicles have no place outside school gates. The School Streets will help make the road safer and calmer for pupils at school start and finish times, reinforcing the principles of 'School Keep Clears' and encouraging more sustainable modes of transport to and from school.
- 1.2 A School Street is a road outside a school with a temporary restriction on motorised traffic at school drop-off and pick-up times. The restriction applies to school traffic and through traffic, but residents within the School Street zone exempt. Funding was received from the DfT via TfL to implement School Streets in LBBB as part of the response to the pandemic, to improve road safety for students and encourage active travel (walking, cycling and scooting).
- 1.3 Five School Streets have already been implemented (Appendix A) with permission to proceed obtained through the Educational Attainment and School Improvement Portfolio Board and the Enforcement and Community Safety Portfolio Board.
- 1.4 This report seeks to combine and confirm approval for the existing five School Streets in operation and implementation for a further seven schools (Appendix B)

for which funding has been provided by TfL. These seven new schools have already been designed and consulted on (see Appendix C). The Educational Attainment and School Improvement Portfolio Board and the Enforcement and Community Safety Portfolio Board have been kept informed of progress at each stage of design and consultation and have given their approval to proceed.

## **2. Proposal and Issues**

- 2.1 During School pick-up and drop off times, the streets with entrances to school are increasingly crowded with motorised traffic, causing road safety issues for students and access and congestion issues for the residents of the streets. 'School Keep Clear' markings have proved ineffective in addressing these issues, so the concept of a School Street was developed.
- 2.2 A School Street is a road outside a school with a temporary restriction on motorised traffic at school drop-off and pick-up times. The restriction applies to school traffic and through traffic but allows access for vehicles of residents who live within the School Street zone and other vehicles that require essential access during the restricted times. Pedestrians and cyclists are not restricted. Local authorities have powers to use traffic management orders to turn a road outside a school into a pedestrian and cycle zone and there are now more than 500 School Streets in the UK.
- 2.3 School Streets in LBBD are enforced using Automatic Number Plate (ANPR) recognition cameras. If a vehicle enters a School Street during the restricted times and its number plate is not on the exemption list, the registered owner receives a penalty charge notice.
- 2.4 School Streets are signed using legally compliant warning signs on posts at the entrance and exit to each School Street, including signs informing drivers that the restrictions are enforced by camera.
- 2.5 LBBD has introduced 5 School Streets (please see Appendix A) using experimental traffic management orders (ETMO), which allow the statutory consultation for the traffic order to take place while the traffic order is in place. A decision whether to make the ETMO permanent, change it or have it removed must be made between 6-18 months of the order being active. It was decided to use the experimental route for the traffic order to test how effective or otherwise the School Streets were, make changes if necessary or remove them all together.
- 2.6 These 5 School Streets were chosen because the schools with which they are associated had particular issues with congestion and road safety outside of their student entrances. Furthermore, local residents had complained about access issues resulting from inconsiderate and illegal parking during school pick-up and drop-off. The 5 schools had also expressed an interest in School Streets, so were supportive of the concept, which was essential for successful implementation.
- 2.7 Funding has been provided by TfL to implement a further seven schools (some of which have more than one student entrance). This funding was originally provided to introduce three Low Traffic Neighbourhoods (LTNs), but it was agreed that funding could be diverted to School Streets on the proviso that the schools were within the LTN areas. The seven schools chosen have issues with congestion and

road safety outside of their student entrance, local residents have complained about access issues during school pick-up/drop-off, and all 7 schools support implementation of the school streets.

2.8 A rolling programme of School Street implementation is planned in LBBD, but this is contingent on funding being provided by TfL. Priority will be given schools that have expressed an interest in School Streets and have issues with congestion and road safety outside of their student entrances.

2.9 The table below shows the status of current and proposed School Streets for the schools listed, timings subject to camera procurement and delivery of supporting infrastructure, enforcement systems and due notice to residents and schools.

<b>Round 1 schools w/t School Streets</b>	<b>Commencement of Enforcement</b>
Eastbury Primary	09/09/2021 (delayed due to tornado)
Grafton Primary	05/07/2021
Manor Junior	05/07/2021
Dorothy Barley Primary	05/07/2021
Beacontree Primary	05/07/2021
<b>Round 2 schools w/t School Streets</b>	
Sydney Russell Primary	To be confirmed, Jan '22
Richard Alibon Primary	To be confirmed, Feb/March '22
Hunters Hall Primary	To be confirmed, Feb/March '22
Parsloes Primary	To be confirmed, Feb/March '22
Southwood Primary	To be confirmed, Feb/March '22 likely
Valance Primary School	To be confirmed, summer 22 <i>To be timed with CPZ roll out 22</i>
St Joseph's Primary Schools	a/a

Be First Planning are also gathering a list of future schools which will be included in LBBD's 2022-24 LIPs funding bid.

### **Exemptions Policy:**

2.10 The Council is mindful that there are good reasons to exempt certain road users from the restriction of a School Street which – if managed properly – will not have a material impact on the effectiveness of the scheme. These groups include:

- Residents of the school streets, including carers and visiting NHS key workers
- Emergency Vehicles
- Special Educational Needs and Disabled Students
- Blue Badge Holders
- School Buses
- School Staff (though encouraged where possible not to use the streets)
- Statutory Undertakers (with appropriate permit)
- Businesses on School Streets
- Postal vehicles

2.11 A draft Exemption Policy document has been prepared (Appendix D) taking account of the feedback from the recent consultation exercise undertaken in the streets local



to the initial proposed sites. The policy clarifies particular circumstances and the process for applying for exemption permits and also the process around appealing and paying penalty notices. This policy document will be kept under review and updated as necessary depending on feedback throughout the trial.

- 2.12 A decision will be made after the trial (in place for a minimum of 12 months) about whether to make the School Streets permanent. Feedback and representations received will be considered and Councillors will be consulted before a final decision is made.

### **3. Options Appraisal**

- 3.1 Funding of £198K was provided by TFL specifically to implement the first round of 5 School Streets. There was no option to spend the funds provided for any other purpose. If LBBD did not implement the School Street, the funds would have had to have been returned.
- 3.2 Originally funding of £437K was provided by TfL to implement LTNs. However, LTNs have been controversial elsewhere and a number have been removed following implementation. Furthermore, the Council indicated that it would not support the road closures that LTNs involved. By contrast, the first round of five School Streets has proved generally successful and popular and councillors have supported the implementation of more. After some discussion, TfL agreed to allow us to spend the funds on School Streets instead of LTNs.
- 3.3 Currently LBBD has not made any contribution to the School Streets programme and there was no requirement to do so e.g as match-funding. However, for any future funding received for the introduction of camera enforcement, TfL (under the DfT's direction) expect to see a contribution from camera revenue reinvested into the Healthy Streets programme in the following financial year 2022/23 from Council resources.

### **4. Consultation**

- 4.1 Proposals for the School Streets programme have been presented to the Housing and Regeneration, Education and Enforcement Council Portfolio Boards. The Council Leader has also been briefed and a site visit undertaken in May 2021. All groups have indicated strong support for the programme and operational method of camera enforcement proposed. Initial engagement was carried out with schools, to decide whether a School Street would be supported and how this might make a difference to the school journey.
- 4.2 Face-to-face consultations were carried out with residents, both inside the School Street closure zones and immediately outside the School Streets, as these would likely be affected by displaced traffic or a change to how they travel in the area. A phone line was set up to allow residents to make enquiries, complaints or suggestions and call-backs were carried out by Be First and The Project Centre (consultants).
- 4.3 Online engagement also took place using a hub or home page, as well as a dedicated webpage for each of the School Streets being proposed, on LBBD's Engagement HQ platform. Communication materials included leaflet (distributed to

residents, parents and school staff before face-to-face engagement took place), banners for schools to display on the school gates and letters sent to 70 local stakeholders across all areas.

- 4.4 A summary of the consultation report is provided in Appendix C, which highlights strong support for the proposals. The full consultation report is available to view at <https://modgov.lbbd.gov.uk/Internet/ieListDocuments.aspx?CId=180&MId=11192&Ver=4>.

## **5. Financial Implications**

Implications completed by: Alison Gebbett – Capital Accountant

- 5.1 This report sets out an update on the first phase of School Streets projects and requests Cabinet approval for a second phase of similar schemes as set out in the table at paragraph 2.9 above. These schemes constitute capital expenditure as the main expenditure relates to purchase and installation of ANPR cameras.
- 5.2 The new schemes will be fully funded by TfL grant up to the grant allocation amount of £437k. This funding was originally intended for Low Traffic Neighbourhoods but TfL have allowed flexibility to use this amount towards School Streets instead.
- 5.3 As these allocations are fully grant funded, there are no additional financial implications for the Council. Any major risks, issues or overspending that becomes apparent will be monitored, managed, and reported on as part of the Council's normal quarterly capital monitoring process.

## **6. Legal Implications**

Implications completed by: Dr Paul Feild Senior Standards & Governance Lawyer

- 6.1 Essentially the proposal is to restrict the passage of traffic. The report proposes that such highways as identified as "School Streets" should be closed for general traffic except for defined exempted vehicles for specified times.
- 6.2 The School Street will be established by utilisation of the Council as Highways Authority making Traffic Management Regulation Orders or Experimental Traffic Management Orders to control the traffic in their area. These are legal powers and can be temporary or permanent. Residents must be informed and consulted about the proposals.
- 6.3 Experimental traffic management orders are made under the Road Traffic Regulation Act 1984. These orders can last up to 18 months and during that period objections can be made. If the Order is made then a driver of a non-exempted vehicle entering a School Street zone during the times of prohibition may incur a civil Penalty Charge Notice. As set out in the report the proposal is that residents living within the "School Street" will be exempt.

## 7. Other Implications

- 7.1 **Risk Management** - There is a risk log maintained by Be First. Key risks are around public and school support by ensuring good consultation and communications. Also ensuring the enforcement and exemptions policy is clear and LBBB staff are available to help and reassure people when the schemes go live. Additional enforcement staff have been engaged to mitigate this risk.
- 7.2 **Contractual Issues** - Be First is working closely with LBBB Enforcement to procure and supply the Camera systems necessary for the schemes to operate
- 7.3 **Staffing Issues** – The scheme is funding additional staff to manage the existing consultation process and manage the enforcement and exemptions process.
- 7.4 **Corporate Policy and Equality Impact** – The School Streets programme is a key plank of the new Local Plan and Corporate EIA policies. The programme will:
- Improve safe access to schools
  - Reduce accidents and improve air quality
  - Encourage more cycling, walking and scooting by school children
  - Will provide exemptions to residents of the School Street zone who can still use the streets at all times
  - Include exemptions for key groups in line with the Exemptions policies set out in Appendix D.
  - An Equalities Impact Assessment has been carried out and is attached at Appendix E.

### Public Background Papers Used in the Preparation of the Report:

- School Streets, Safer Streets Engagement Report  
<https://modgov.lbbd.gov.uk/Internet/ieListDocuments.aspx?CIId=180&MIId=11192&Ver=4>

### List of appendices:

**Appendix A:** Maps of Five Current School Streets

**Appendix B:** Map of Seven new proposed School Streets

**Appendix C:** Summary of Consultation report

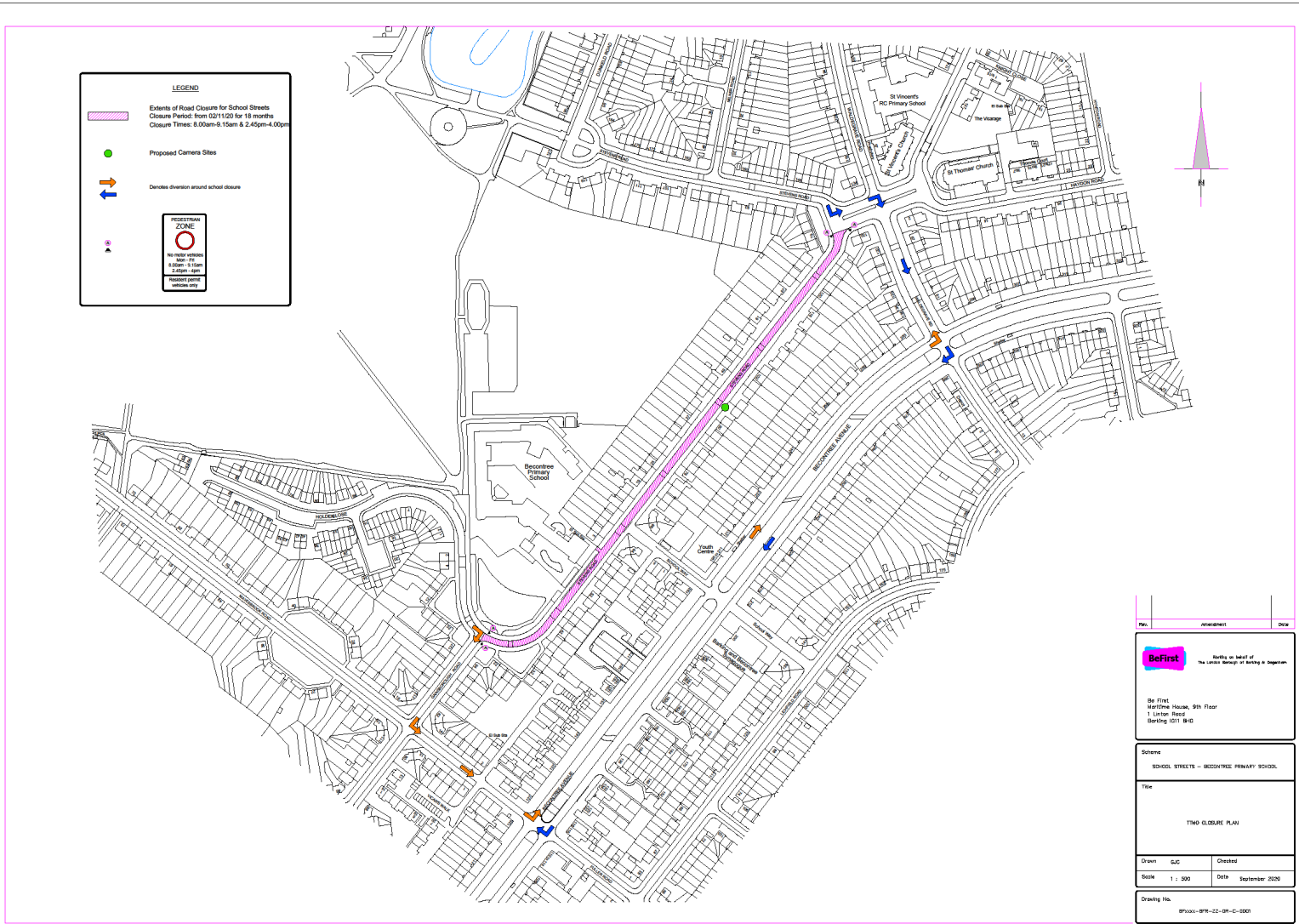
**Appendix D:** Draft Exemption Policy

**Appendix E:** Equalities Impact Assessment

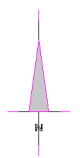
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Five Current School Streets

Becontree Primary School



# Dorothy Barley Primary School



**LEGEND**

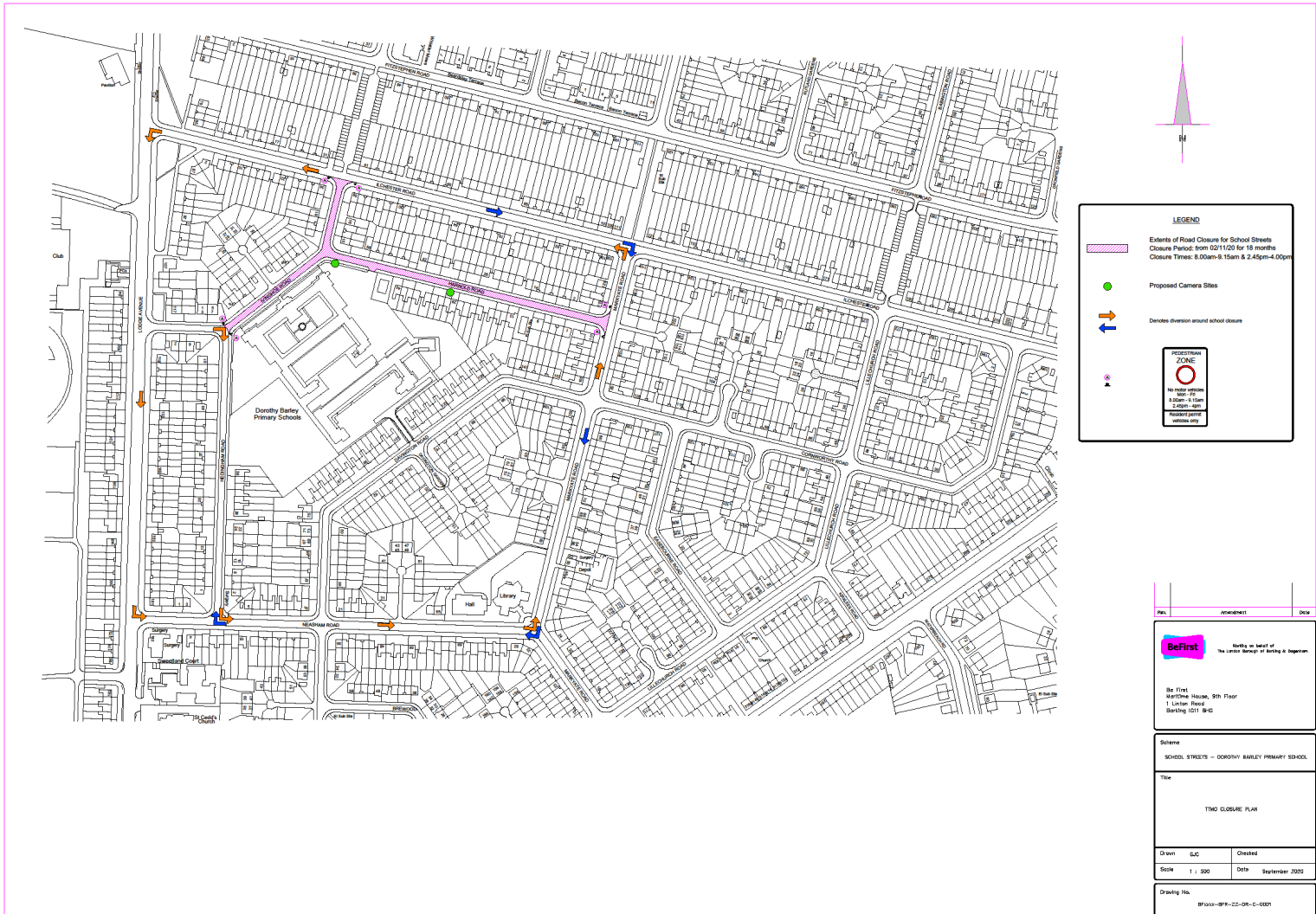
- Extent of Road Closure for School Streets  
Closure Period: from 02/11/20 for 18 months  
Closure Times: 8.00am-9.15am & 2.45pm-4.00pm
- Proposed Camera Sites
- Diverted diversion around school closure

**PEDESTRIAN ZONE**

NO MOTOR VEHICLES  
8.00am - 11.00am  
2.45pm - 4.00pm  
Pedestrians  
vehicles only

Rev.	Amendment	Date
<small>Be First is part of The Local Group of Working in Partnership</small>		
Be First Werthe House, 9th Floor 1 Lincen Road Barking IG11 8HG		
Scheme SCHOOL STREETS - DOROTHY BARLEY PRIMARY SCHOOL		
Title TMO CLOSURE PLAN		
Drawn	SJC	Created
Scale	1 : 500	Date September 2020
Drawing No. BFOU-BP1-CZ-08-C-0001		

# Eastbury Primary School



No. Amendment Date

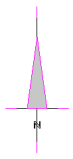
**BeFirst** Partly on behalf of  
The London Borough of Barking & Dagenham

Be First  
Maritime House, 9th Floor  
1 Licken Road  
Barking IG11 8JG

Scheme	
SCHOOL STREETS - DOROTHY BARLEY PRIMARY SCHOOL	
Title	
TRNG CLOSURE PLAN	
Drawn	Checked
SJC	
Scale	Date
1 : 500	September 2023
Drawing No.	
BPR00-019-22-06-C-001	



# Grafton Primary School



**LEGEND**

- Extent of Road Closure for School Streets  
Closure Period: from 08:15:00 for 18 months  
Closure Times: 8.00am-9.15am & 2.45pm-4.00pm
- Proposed Camera Sites
- Diversion direction around school closure

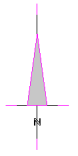
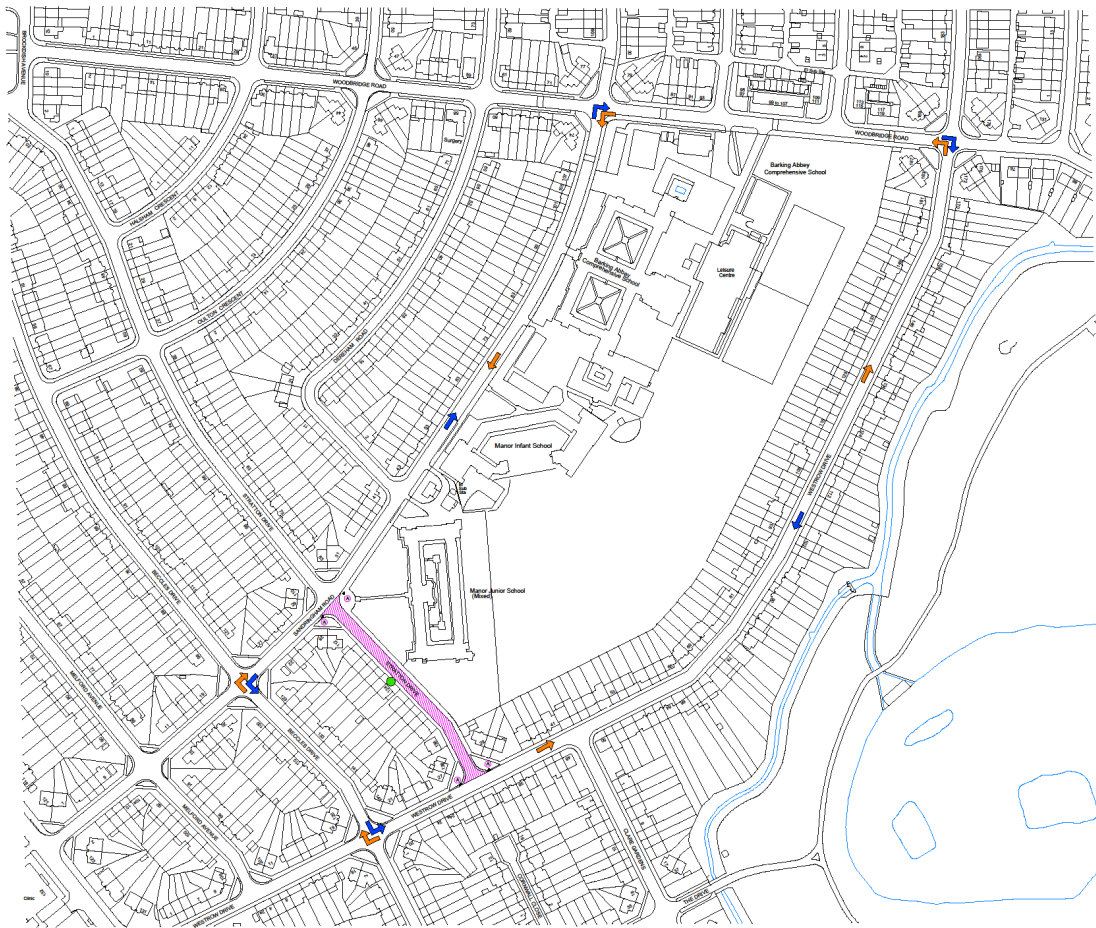
**PEDESTRIAN CROSSING ZONE**

No motor vehicles  
8.00am - 9.15am  
2.45pm - 4.00pm  
Pedestrian zone  
Vehicle only

File	Amendment	Date
BeFirst <small>Partners in support of the London Strategy of Making it Safer.</small>		
Be First Maritime House, 9th Floor 1 Linton Road Barking IG11 9JG		
Scheme SCHOOL STREETS – GRAFTON PRIMARY SCHOOL		
Title TWO CLOSURE PLAN		
Drawn	SJC	Checked
Scale	1 : 500	Date
		September 2020
Drawing No. <small>SP2020-0815-22-02-01-D-0001</small>		



# Manor Junior School



**LEGEND**

- Extent of Road Closure for School Streets  
Closure Period: from 02/11/20 for 18 months  
Closure Times: 8.00am-9.15am & 2.45pm-4.00pm
- Proposed Camera Sites
- Diversion around school closure

**RECEPTION ZONE**

NO MOTOR VEHICLES  
8.00am - 9.00am  
2.45pm - 4.00pm  
Hatched pattern  
vehicles only

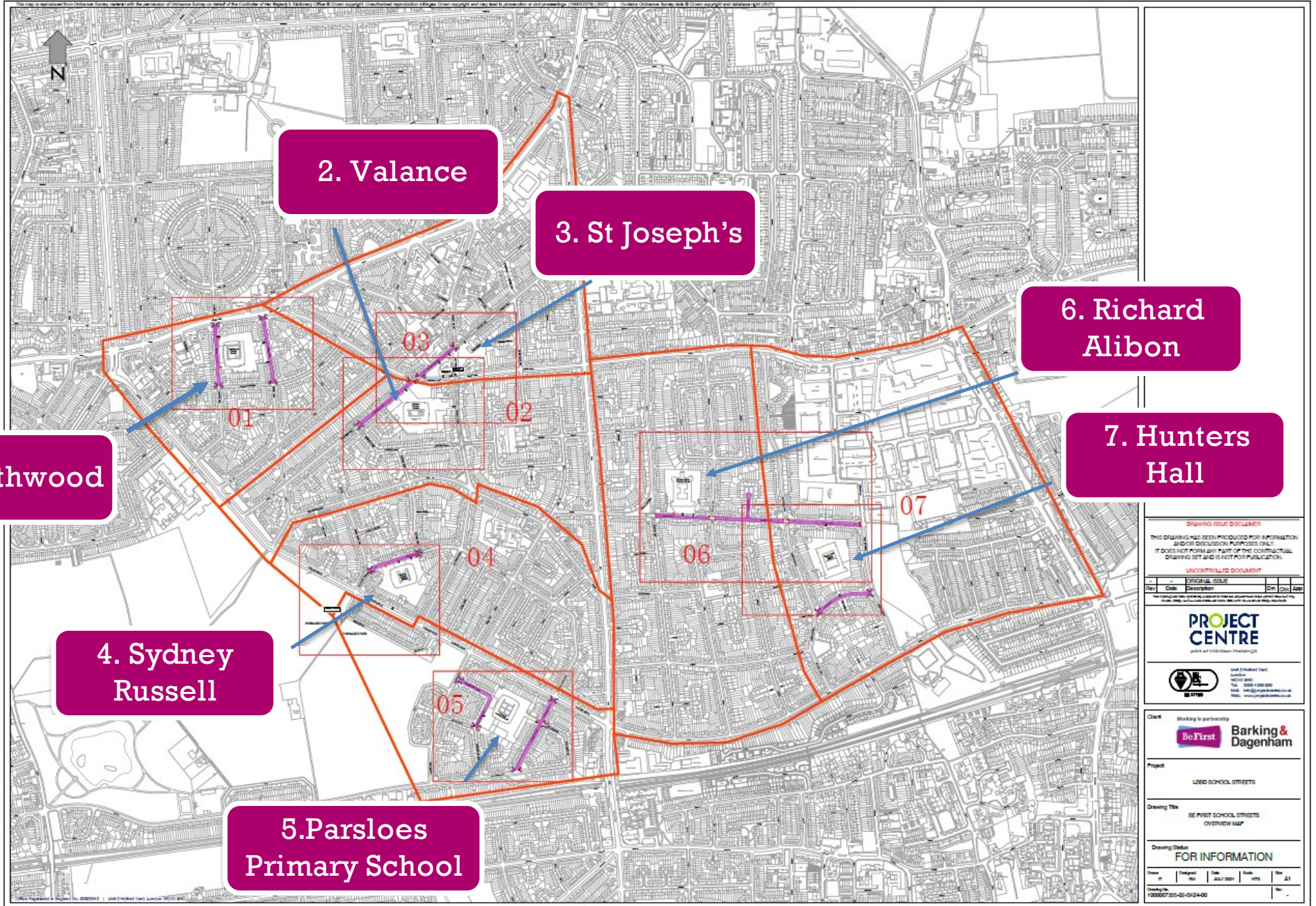
Title	Approved	Date
BeFirst <small>works on behalf of the Local Strategic Planning &amp; Support</small>		
Be First Marltime House, 9th Floor 1 Linton Road Banbury OX11 9LD		
Scheme		
SCHOOL STREETS - MANOR JUNIOR SCHOOL		
Title		
TMO CLOSURE PLAN		
Drawn	GJC	Checked
Scale	1 : 500	Date
September 2020		
Drawing No.		
BFT200-20-02-01-CR-001		

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# Appendix B: New Proposed School Streets

Page 65



1. Southwood

2. Valance

3. St Joseph's

6. Richard Alibon

7. Hunters Hall

4. Sydney Russell

5. Parsloes Primary School

**DRAWING ISSUE DECLARATION**  
 THIS DRAWING HAS BEEN PRODUCED FOR INFORMATION AND/OR CONSULTATION PURPOSES ONLY. IT DOES NOT FORM ANY PART OF THE CONTRACTUAL DRAWING SET AND IS NOT FOR PUBLICATION.

**UNCONTROLLED DOCUMENT**

Rev	Date	Description	By	Chk	App

**PROJECT CENTRE**  
 part of Aldermaston Holdings

**BeFirst** | Unit 2 Hubbert Yard, London, UK | 0203 1338 900 | info@projectcentre.co.uk | www.projectcentre.co.uk

Client: Working in partnership with **BeFirst** and **Barking & Dagenham**

Project: **USED SCHOOL STREETS**

Drawing Title: **BE FIRST SCHOOL STREETS OVERVIEW MAP**

Drawing Status: **FOR INFORMATION**

Drawn	IT	Designed	MR	Date	JULY 2024	Scale	1:100	File	01
Drawing No: 1000007355-02-0104-00									

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## Consultation Report Summary

### Summary

Throughout June and July 2021, Be First carried out a programme of consultation which sought feedback on the proposed plans for seven School Streets around the borough. School Streets aim to introduce a series of timed closures for motor vehicles outside the school gates, designed to increase pupil safety around pick-up and drop-off times during term time.

Initially schools were engaged to ensure they were supportive of the proposals and once confirmed, leafleting and door knocking was carried out in the local area so the project team could speak with residents and parents and provide opportunities for them to have their say on the proposed School Streets in their area. Information was also sent to local businesses and stakeholders, a website was established, with separate pages for each school, and response was encouraged through promotion on targeted social media and through successive leaflets.

### Key points:

- 290 face-to-face interviews, with an average of 75% in support of the introduction of School Streets
- 55 people responded to the online survey, with an average of 56% in support of the scheme
- An average of 72% of the total 345\* respondents supported the proposals to deliver School Streets.
- 889 website visitors, and 84 engaged online visitors
- 70 letters were issued to key stakeholders
- 39 phone calls were received and responded to
- The top themes raised by respondents were traffic displacement, monitoring and enforcement, exemption permits and scheme extension suggestions.

\*Taking both face to face and online surveys into account.

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## Draft Exemption policy

### 1 INTRODUCTION & CONTEXT

#### 1.1 Underpinning Principle

The London Borough of Barking & Dagenham is committed to the health and safety of its school children and have experimented and consulted on opportunities for a number of School Streets at several schools in the borough.

By taking these positive and proactive steps and introducing these schemes, the Council aims to reduce traffic, improve safety for school children and encourage more walking and cycling on the school run. The School Streets initiative further supports Barking & Dagenham Council's local implementation plan which aims to make it easier for people to travel around the borough and beyond by sustainable modes of transport, while seeking to reduce the need to travel and addressing the environmental problems caused by excessive travel. This initiative will also greatly increase road safety and security for the children of the borough on their journeys to and from school.

***By closing roads temporarily to non-residents' vehicles we will make it safer for children to get to and from school by reducing congestion and pollution.***

#### 1.2 About School Streets

Concerns regarding general traffic and schools have existed for many years. School Keep Clear markings were first established in the 1964 Traffic Signs Regulations and keep the space outside of schools free from parked vehicles so that children can be seen more easily when crossing the road. In 1964 there were fewer than 7 million vehicles on the road, today this figure has increased to more than 38 million<sup>1</sup>. School Streets are a twenty-first-century solution. They extend the original principle by closing the road outside a school to motor vehicles during drop-off and pick-up times. Access restrictions do not apply to residents and the schemes only operate on weekdays during term-time.

Across the UK, roads become congested with traffic during the school run. In London, as much as 25% of rush hour traffic is made up of vehicles travelling to school, adding 254,000 vehicles to London's roads alone<sup>2</sup>. Collisions, driving too fast, inconsiderate or unlawful parking, and pollution from motorists idling their engines are well-known issues in the roads surrounding schools. An estimated 16 children are killed or seriously injured on a school run each week<sup>3</sup>.

From other London boroughs' experiences, residents of School Streets suffer lower volumes of traffic, fewer instances of inconsiderate parking, and improved air quality.

Air pollution can be five times higher during the school run than at other times of day<sup>4</sup> and we know that children are among those most affected by high air pollution levels<sup>5</sup>. Air pollution has been linked to asthma, heart disease and can impact lung development. Meanwhile using active forms of travel like walking and cycling have excellent benefits not only for the environment but also for

<sup>1</sup> RAC Foundation

<sup>2</sup> Sutton Council

<sup>3</sup> <https://oneboroughvoice.lbbd.gov.uk/hub-page/school-streets-safe-streets>

<sup>4</sup> Kings College London, 2019

<sup>5</sup> <https://www.blf.org.uk/support-for-you/risks-to-childrens-lungs/air-pollution>

the health of our residents. Barking & Dagenham Council acknowledges the predicament parents, guardians, and carers face. While traffic makes the roads unsafe, they often feel they have no choice but to drive their children to school.

450 School Streets are currently operating within London. They have seen on average a 23% reduction in air pollution at school gates<sup>6</sup>. Barking & Dagenham Council is therefore committed to help support families to switch to active travel to school by making it clear that motor vehicles have no place outside school gates. A School Street will help make the road safer and calmer for students at school start and finish times, reinforcing the principles of 'School Keep Clears' and encouraging more sustainable modes of transport to and from school.

□HYPERLINK

"[https://www.sutton.gov.uk/info/200194/parking\\_transport\\_and\\_streets/2299/sutton\\_school\\_streets/2](https://www.sutton.gov.uk/info/200194/parking_transport_and_streets/2299/sutton_school_streets/2)"

A School Street is a road, or section of road, that is closed to vehicular traffic during specified school drop-off and pick-up times and where a pedestrian and cycle only zone is created adjacent to the school entrance.

Vehicles are not permitted to enter the zone during the School Street restricted times, unless they have been granted an exemption. The Council as Highway Authority can determine which road users are granted an exemption to entering the School Street during restricted times.

### 1.3 Objective of the Exemptions Policy

*Our aim is to transform busy, congested and polluted school roads into safer, healthier, more pleasant environments.*

The Council is mindful that there are good reasons to exempt certain road users from the restriction of a School Street that, if managed properly, will not have a material impact on the effectiveness of the scheme.

This exemption policy document has been prepared taking account of the feedback from the recent consultation exercise undertaken in the streets local to the initial proposed sites.

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<sup>6</sup> <https://oneboroughvoice.lbbd.gov.uk/hub-page/school-streets-safe-streets>



## 2 THE EXEMPTIONS POLICY

The groups of road users and vehicle types set out in policy below and the corresponding notes form the School Street exemption policy and will be prescribed in the traffic orders where relevant. In the event of any contradiction between policy and traffic order, it is the traffic order that takes primacy, except in the case of term-time enforcement, where it has been agreed that enforcement will take place during term-time only.

Unless specifically exempt, vehicles are not permitted to enter the School Street zone during the hours of operation. Timings of the restrictions have been limited and exemptions are focused on those who require essential access to the zone during those times. The scheme will be ineffective if exemptions are granted to all vehicles

The Council would encourage that drivers, even if exempt, avoid entering the School Street during restricted times to maximise the benefits of the School Street for the students. The exemptions in this policy relate to motor vehicles only. A specific exemption policy is not detailed for active travel modes but cycling, scooting, and walking to school are not only exempt but are very much encouraged in the School Street.

### Exemption One – Residents

*Residents that live in eligible properties relevant to the School Street will be entitled to an exemption and will be able to enter the School Street, to access their properties, using their private vehicles during the hours of operation*

### Further Notes on Exemption One

- Whilst the hour of operation of School Streets are short, to prohibit residents from within the School Street zone from using their private vehicles would be excessively restrictive on those affected and would risk compromising local compliance and support for the School Streets.
- For the purposes of this policy, a private vehicle is defined as “A vehicle registered to an eligible property within the School Street zone, or a company vehicle provided to a resident of an eligible property within a School Street zone”.
- The Council has a process for registering and confirming resident status and qualification for exemption and the resident (or carer) applying must comply with that process to ensure eligibility is recognised and unnecessary Penalty Charge Notices (PCNs) are not issued.
- The Council does not currently prescribe a maximum number of exempt vehicles per eligible property, but may consider doing so in the future if it will help ensure the School Street is safe and effective.
- Exemptions for residents may be time-limited so residents may need to apply annually, which will help ensure records of exempt vehicles are up to date and accurate.
- Informal carers of eligible residents may also be eligible for exemption. This exemption will cater for the caring needs of residents who live within the School Street zone. This could extend to include informal carers who collect/drop-off an elderly or disabled resident. Informal carers must provide some evidence of the caring arrangement e.g., a note from a General Practitioner (G.P.), District Nurse or other NHS professional.
- Registered carers, including NHS key workers, of residents living within the School Street will be exempt from the restriction and able to access the zone where necessary to facilitate the caring work.

## Exemption Two – Emergency Vehicles

*Any marked emergency vehicle (police, fire, ambulance) will be exempt from the School Street restriction and able to travel through the area during the hours of operation*


### Further Notes on Exemption Two

- Emergency vehicles not dealing with an emergency are encouraged to avoid driving through the restricted zone during the hours of operation, but emergency vehicles will remain exempt in all circumstances
- Emergency vehicles will not individually need to be added to the exemption records as these vehicles can be identified and excluded during video review before any PCNs are issued. Alternatively, they may be exempted from the system preventing the issue of a PCN.
- If any unmarked emergency service vehicles are attending an emergency and need to drive through the School Street during operation hours, the registered keeper will be able to appeal the PCN, providing evidence of requirement to enter the School Street.

## Exemption Three – Special Education Needs and Disabled Students

*Vehicles carrying Special Education Needs (SEN) and disabled students with specific needs that require they be dropped off and collected directly outside the school entrance are exempt*

### Further Notes on Exemption Three

- If the vehicle belongs to the school, the school will manage the entry on the exemption list. If not, the owner or operator of the vehicle must apply directly for the exemption, with the relevant school confirming the exemption need. This also applies to parents transporting SEN or disabled students in their own vehicles.
- Vehicles carrying SEN or disabled students are typically  buses but may occasionally be other types of vehicles.
- Schools will be required to confirm the status of parents or students who are included in an exemption application.
- School staff using their own vehicles to transport SEN and disabled students will need to apply for exemption, providing evidence of ownership and proof of employment at the school

## Exemption Four – Blue Badge Holders

*Vehicles carrying blue badge holders, whether as passengers or the driver, are exempt from the School Street restrictions during the hours of operation in instances where the blue badge holder requires access to the school or a property within the School Street zone during restricted times*

### Further Notes on Exemption Four

- The exemption does not apply as a means for driving through School Street and must be for access to the school itself or a property within the School Street zone.

- In instances where an adult dropping-off or collecting a student has a blue badge and needs to park close to the school, there will be a reasonable expectation on the individual to pre-register their vehicle with the Council, with the relevant school confirming the need for an exemption.
- As blue badges are not limited to specific vehicles, a mechanism will be in place by which the blue badge holder will be able to register a vehicle for exemption on a particular day. However, the blue badge holder must already have a vehicle pre-registered with the Council and must wait for confirmation that the new vehicle is registered to avoid a PCN being issued.

### **Exemption Five – School Buses**

*Buses transporting school children to or from the specific school to which the School Street relates are exempt from the restrictions and are permitted to be within the School Street zone during hours of operation*

#### **Further Notes on Exemption Five**

- This would typically involve the bus services taking students from home to school at the beginning of the day or school to home at the end of the day.
- Council school bus service vehicles that need to collect and drop-off from inside the School Street zone will be required to apply for an exemption. This also applies to private out-of-school clubs that operate a bus service to the school. The school will be required to confirm that the service collects and drops-off and children from the school.
- This exemption would also include buses attending the school to take the students on a school excursion or event.
- Dedicated bus services accessing bus only bays within the School Street are also exempt.
- There is a reasonable expectation that the school and bus service providers comply with Council processes to administer these exemptions
- Should a need arise for a London Bus (under the auspices of Transport for London) to access a School Street, it will be exempt.
- No other buses (e.g., minibuses) are exempt.

### **Exemption Six – School Staff**

*School staff who need to access a school car park that has an entrance on a School Street will be exempt from the School Street restrictions during the hours of operation*

#### **Further Notes on Exemption Six**

- School staff are strongly encouraged to avoid driving through the School Street restriction during operational hours. However, if there is a requirement for an exemption, the school will confirm this requirement
- If the entrance to the staff car park is within the School Street zone, exemptions will be granted for staff. If the car park can be accessed without needing to enter the School Street, staff will be expected to use the alternative route during the restricted times.

- The ongoing eligibility of school staff to remain exempt from the School Street restriction will be reviewed periodically to ensure that the driving does not compromise the underpinning ambition of safer and healthier streets for the school students.
- External workers who need to access the school, e.g., caterers, will also be exempt. Although encouraged not to use the School Street during the restricted times, they will be able to apply for an exemption as and when necessary, with the relevant school confirming the requirement.

### **Exemption Seven – Tradespeople attending emergency callouts**

*Tradespeople, including statutory undertakers, attending emergency callouts in the School Street zone during restricted times are exempt*

#### **Further Notes on Exemption Seven**

- Due to the nature of the work, it may be that a PCN is issued and evidence can be provided on appeal. Examples of this include an emergency works permit or proof provided by the utility company that it was required to visit the location and undertake emergency work.
- Examples would include attending a sewer collapse, burst water main, leaking gas main or a similar emergency.
- Similar discretion would also apply on appeal for tradespeople attending household emergencies such as flooding, broken boilers, ceiling collapse or similar emergency. Evidence of the emergency would be required.
- The exemption will not be a mechanism for scheduling non-emergency work. Where reasonable, it is expected that utility companies and tradespeople will schedule work outside of the restricted times or park outside the restricted zone wherever possible.
- Refuse vehicles will be exempt when entering the School Street to undertake waste collection.

### **Exemption Eight – Businesses on School Streets**

*Vehicles belonging to businesses located on School Streets will be exempt*

#### **Further Notes on Exemption Eight**

- Evidence that the vehicle belongs to the business must be provided
- Exemptions for vehicles that belong to businesses that must use the School Streets during operational hours will also be considered. Examples of this include vehicles used to deliver milk on a regular round and vehicles used to transport equipment for window cleaning on a regular round.

- Even when exempt, businesses are strongly encouraged to avoid driving through the School Streets during restricted times if possible.

### **Exemption Nine – Postal Vehicles**

*Liveried Royal Mail postal vehicles that require access to the School Street to carry out their duties are exempt*

### **Further Notes on Exemption Nine**

- Although exempt, Royal Mail drivers are strongly encouraged to avoid driving through School Streets during restricted times if possible.

### **Administration of Exemptions**

- A system of permits that eligible people can apply for will be administered by the Council, which will be linked to a vehicle and the Council's enforcement software, so that no PCNs are issued to that exempt vehicle.
- It is anticipated that, with the introduction of new software, applying for permits will be largely automated. Schools and the public will be responsible for applying for their own exemptions via a website, which will then be approved by the Council. Arrangements for those who do not or cannot access on-line services will be made.

### **Misuse of Exemptions**

- Schools, the public and all stakeholders are reasonably expected to comply with the exemption processes in place to help ensure the safe and effective operation of the School Street.
- If it is found that an application for an exemption has been made on a false premise, the Council reserve the right to withdraw the exemption and consider a prosecution for fraud.
- Similarly, if it is found that an exemption has been knowingly misused i.e., not for its intended purpose, the Council reserve the right to withdraw the exemption and consider a prosecution for fraud.

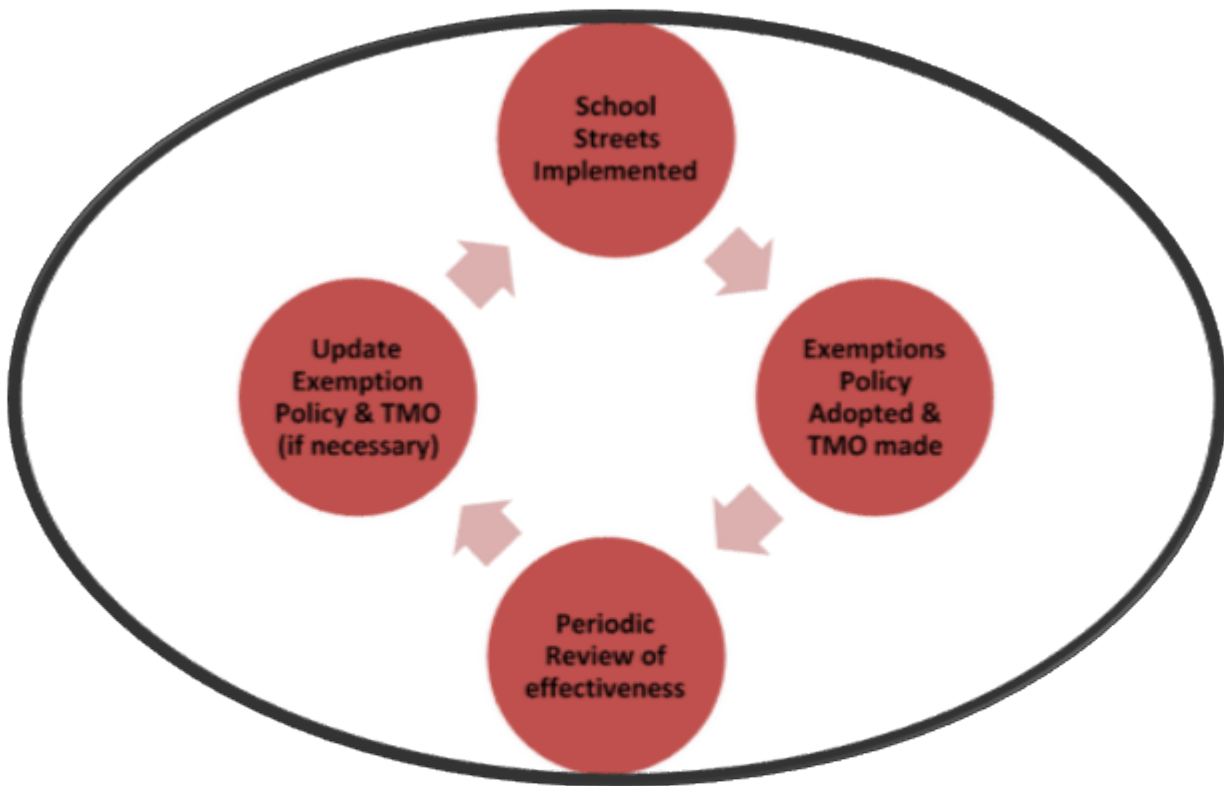
### **Management of Exemptions**

- Following implementation, Parking Enforcement are responsible for the operational management of School Streets, including the management of exemptions.
- Parking Enforcement will make the operational decisions regarding matters of dispute or ambiguity concerning exemptions and appeals. Due regard will be given to decisions that have been made previously and to this policy to ensure a fair and consistent approach\*. However, as the responsible service, decisions made by Parking Enforcement will be considered final.

\*Parking Enforcement will consult Gloria Millis (Green Travel Co-ordinator), who has had a major role in drafting the current exemption policy, for input, before any final decisions or policy amendments are made.

### 3 REVIEWING THIS POLICY

This new School Streets Exemption Policy will be corporately owned by Barking & Dagenham Council and implemented by the relevant operational teams, with Parking Enforcement leading. It is appropriate that periodically, the policy is reviewed and assessed to determine how effective it remains. Where exemptions need updating the policy will be updated and associated traffic orders modified if required.



Parking Enforcement will have responsibility for any policy reviews and modifications and will liaise across the Council as appropriate – including with colleagues involved in Green Travel - before any amendments are finalised.

## Community and Equality Impact Assessment

As an authority, we have made a commitment to apply a systematic equalities and diversity screening process to both new policy development or changes to services.

This is to determine whether the proposals are likely to have significant positive, negative or adverse impacts on the different groups in our community.

This process has been developed, together with **full guidance** to support officers in meeting our duties under the:

- Equality Act 2010.
- The Best Value Guidance
- The Public Services (Social Value) 2012 Act

### About the service or policy development

Name of service or policy	School Streets
Lead Officer	Saleem Patel
Contact Details	Saleem.Patel@befirst.london

#### Why is this service or policy development/review needed?

Local authorities have a statutory duty under section 39 of the 1988 Road Traffic Act,8 to “take steps both to reduce and prevent accidents”. The council have an obligation to ensure the safety of its residents, including on the journey to and from school, through the provision of safer walking and cycling routes. School Streets is a scheme whereby the streets near a school entrance are closed to most vehicles during school opening and closing times. Closing the streets to school and through traffic helps to achieve a safer, more pleasant environment for everyone using the streets whilst maintaining access for residents and businesses within the zone, and all pedestrians and cyclists.

Despite the average journey to a primary school being less than one kilometre, a quarter of cars on the road in the morning rush hour are on the school run. In England, one thousand children are killed on school roads every year and an estimated 16 children a week are fatally hit or seriously injured during the morning and afternoon school runs in Britain each week. Air pollution is five times higher on the school run and can be higher for children in cars due to inhalation of exhaust fumes – and Barking and Dagenham is ranked as one of the worst boroughs in the country for air pollution.

Building on the success of its first round of School Streets, the council is taking proactive measures to help schools, parents, residents, and the wider community tackle dangerous

traffic at peak rush hour, deal with parking issues, and to improve road safety and air quality around schools in the borough.

The proposal to introduce School Streets at seven schools aims to create pedestrian and cycle-only zones during pick-up and drop-off times, to improve road safety for local children, and reduce the parking nuisance caused to local residents living on roads outside schools.

This CEIA takes a whole system approach to consider the needs of marginalised and hidden groups and those across the spectrum of equality.

## **1. Community impact (this can be used to assess impact on staff although a cumulative impact should be considered).**

What impacts will this service or policy development have on communities?  
Look at what you know. What does your research tell you?

Please state which data sources you have used for your research in your answer below

*Consider:*

- National & local data sets
- Complaints
- Consultation and service monitoring information
- Voluntary and Community Organisations
- The Equality Act places a specific duty on people with 'protected characteristics'. The table below details these groups and helps you to consider the impact on these groups.
- It is Council policy to consider the impact services and policy developments could have on residents who are socio-economically disadvantaged. There is space to consider the impact below.

### **Demographics**

See link to 'About the borough' page: <https://www.lbbd.gov.uk/about-the-borough>

Correspondence (including complaints) from and engagement with the schools and residents living in the School Streets areas has been taken into account for this Community and Equality Impact Assessment (CEIA) and the resulting School Streets schemes.

The schools relevant to this CEIA are:

- Valence Primary School,
- Southwood Primary School,
- Sydney Russell School,
- Parsloes Primary School,
- St Joseph's Catholic Primary,



<ul style="list-style-type: none"> <li>Hunters Hall and Richard Alibon – these two schools are being looked at together because of their proximity to each other and interdependence on both implementing a School Street.</li> </ul>					
Potential impacts	Positive	Neutral	Negative	What are the positive and negative impacts?	How will benefits be enhanced and negative impacts minimised or eliminated?
<b>Local communities in general</b>		X		Construction is the installation of road signs.	Road signs will be fixed to existing poles where possible, or new poles installed if required to ensure will be no significant noise or obstruction.
	X			Access to School Streets will be limited during closure times, making roads safer and quieter for residents and pupils attending the schools.	Residents of the school street, including those with mobility issues, will be able to apply for a permit allowing access during the closure time.
			X	No bus services are routed through any of the School Streets.	
	X			Road safety in the residential area is expected to be improved with lower traffic volumes allowing more walking and cycling in the area.	The expected reduction in traffic in the residential area is expected to make it more conducive to walking and cycling with an associated lower road safety risk.
	X			Closures will be enforced by CCTV and emergency vehicles will be exempt and therefore access to emergency services will be maintained. As a result, Emergency Services may find the School Streets provide unhindered access for their vehicles which could help response times.	Officers have consulted and continue to work with the emergency services to resolve any significant issues, therefore, it is concluded that there will be <b>no significant impact</b> .
	X			All residents within the School Street zone will be entitled to a permit to maintain their access.	Residents can apply for additional permits for carers if they provide proof of carer status.

			<p>X Visitors of residents are not permitted to enter the School Street zone and will be asked to arrive outside of the closure times. Blue badge holders will be able to apply for a permit allowing entry to the School Street zone during restricted hours should they require access to the school or a property within the zone.</p> <p>X There may be some confusion when the School Street schemes are implemented, with residents thinking they can access the closure zones using current CPZ permits.</p>	<p>Closure times will be 1.25 hour in the morning and 1.25 hour in the afternoon Monday – Friday during term-time, so disruption for visitors will be limited.</p> <p>Clear information on permits, what is and is not valid, how to apply etc will be distributed to residents and provided online ahead of implementation.</p>
<b>Age</b>		X	<p>If a particular person is wholly or mostly dependent on car or vehicular travel (e.g. older people with a significant mobility impairment), the operation of the finished scheme will have <b>no additional impact</b> as all residents of the school street, including those with mobility issues, will be able to apply for a permit allowing access during the closure times.</p>	<p>Emergency vehicles will automatically be exempt from the restrictions, and blue badge holders, residents and businesses in the School Street zone can apply for an exemption free of charge.</p>
	X		<p>The impact on children and their families is expected to be <b>positive</b>. Road safety in the residential area is expected to be improved with lower traffic volumes allowing more walking and cycling in the area.</p>	<p>The expected reduction in traffic in the residential area is expected to make it more conducive to walking and cycling with an associated lower road safety risk. Air quality will also be improved.</p>
		X	<p>There may be some minor <b>negative</b> impact on</p>	<p>The closure timings will be minimal to</p>

			<p>elderly residents who don't own a car, but who rely on others driving them to places (family, friends etc.). However, informal carers will be able to apply for a permit allowing access and discretion will be applied to residents who depend on others for vehicular access</p>	<p>avoid significant disruption to residents. School Streets will operate on weekdays during term time only, typically between 8am to 9.15am and 2.45pm to 4pm.</p>
<b>Disability</b>		X	<p>If a particular person is wholly or mostly dependent on car or vehicular travel (e.g. older people with a significant mobility impairment), the operation of the finished scheme will have <b>no additional impact</b> as all residents of the school street, including those with mobility issues, will be able to apply for a permit allowing access during restricted times.</p>	<p>Emergency vehicles will automatically be exempt to the restrictions, and blue badge holders, residents and businesses in the School Street zone can apply for an exemption free of charge. Residents can apply for additional permits for carers. Their other visitors are not permitted to drive into the School Street zone and will be asked to arrive outside of the restricted times or park in alternative streets. All blue badge holders needing access to the School Street can apply for a permit, as can any vehicle carrying Special Educational Needs (SEN) or disabled students. Approved providers of SEN will be permitted to enter the zone.</p>
		X	<p>No street furniture will be placed on the footway or block any desire lines at junctions, therefore, operation of the implemented scheme would be <b>neutral</b> for visually impaired people.</p>	
		X	<p>If a particular person is wholly or mostly dependent on car or vehicular travel (e.g., a person with a significant mobility impairment or wheelchair users), the operation of the finished scheme will have <b>no additional impact</b>.</p>	<p>Impacts will be closely monitored and any on-going adverse impacts will be taken into account as appropriate in the decision on whether to make the scheme permanent or not.</p>

	X		<p>Applications for temporary permits will be considered if access is an issue due to short-term health or mobility issues.</p> <p>Operation of the implemented scheme is likely to generate a <b>slight positive impact</b> on an unknown number of people with breathing difficulties if traffic volumes within the residential area reduce and traffic volumes on the boundary roads remain broadly similar to pre-scheme volumes as expected due to reduced air pollution.</p> <p>Operation of the finished scheme is likely to generate a <b>positive impact</b> on an unknown number of pedestrians and cyclists with mobility issues due to reduced traffic volumes making for a more pleasant, safer walking and cycling environment.</p> <p>Emergency services will be able to access School Street zones at all times as they will be automatically exempt from the restrictions, meaning that access and response times are expected to be largely unaffected. Officers have consulted and will continue to work with the emergency services to resolve any significant issues that arise.</p>	<p>Ensure residents are aware of the proposal in advance so that alternative arrangements (e.g., new routes) are known.</p>
	X			
		X		
<b>Gender reassignment</b>		X	There is no clear evidence, data, or rationale	NA

			to expect that these works will have a differential impact on people with this characteristic	
<b>Marriage and civil partnership</b>		X	There is no clear evidence, data, or rationale to expect that these works will have a differential impact on people with this characteristic	NA
<b>Pregnancy and maternity</b>	X		Greater reliance on car - little time impacts.  Emergency services will be able to access the road closures meaning that response times are expected to be largely unaffected. As the School Street is a low traffic zone and unauthorised vehicles will not be able to enter the area, Emergency Services may find the School Streets provides unhindered access for their vehicles, which would be a positive.	Impacts will be closely monitored, and any on-going adverse impacts will be taken into account as appropriate in the decision on whether to make the scheme permanent or not. If required a permit can be requested by any pregnant residents in the School Street zone.
<b>Race (including Gypsies, Roma, and Travellers)</b>		X	There is no clear evidence, data, or rationale to expect that these works will have a differential impact on people with this characteristic	NA
<b>Religion or belief</b>			X Staff of religious buildings within a School Street will be offered a permit. If an attendee of a religious building is wholly or mostly dependent on car or vehicular travel (e.g. a person with a significant mobility impairment or wheelchair users), the operation of the School Street may generate a <b>low negative impact</b> initially. However, this is not specific to any religious belief so is covered more fully in the disability section of this CEIA.	Staff of a religious building within the scheme can apply for permits. Visitors to the building are not permitted to enter the zone and will be asked to arrive outside of the restricted times. Blue badge holders will be able to apply for a permit allowing entry to the School Street zone during restricted hours should they require access to a property within the zone.

		X		Pupils attending Parish / Faith Schools may find it harder to walk or cycle the whole way to school due to the generally larger catchment area. However parents needing to drive their children to school will still be able to park nearby so we expect this to have a mainly <b>neutral</b> impact.	
<b>Sex</b>			X	<p>Women are statistically more likely to do most of the work involved in looking after children and other family members. in lockdown, mothers in two-parent households were only doing, on average, a third of the uninterrupted paid-work hours of fathers. <a href="https://www.ifs.org.uk/publications/14861">https://www.ifs.org.uk/publications/14861</a></p> <p>According to the 2014 National Travel Survey, trips to escort children to school are more likely to be made by women aged 30 to 49.</p> <p>The School Streets may impact an unknown number of parents who drop children at school and go on to work and are therefore constrained by time. This may have a <b>low negative impact</b>.</p>	Parents who feel they need to drive can park legally nearby and walk the last part of the journey. If available, information will be provided on locations where parents can park, such as supermarket, leisure centre car parks or Park & Stride areas.
<b>Sexual orientation</b>		X		There is no clear evidence, data, or rationale to expect that these works will have a differential impact on people with this characteristic.	Not applicable

Socio-economic Disadvantage	X		Statistically, more socio-economically disadvantaged residents are less likely to have a vehicle, and so potentially there could be a small benefit to this group from safer, more accessible (via active travel modes) streets around schools.	Residents within the School Street zone will be able to apply for exemption permits, allowing them to keep their current access.
Any community issues identified for this location?	X	X	<p>During the consultation period, residents told staff of regular arguments, verbal abuse and threats as a result of the parking congestion around the school gates in the morning. Some said it was negatively affecting their daily lives. Therefore, the removal of such threats will have a <b>positive</b> impact on residents, particularly those who live directly outside the school gates.</p> <p>Lots of the population in these streets are elderly and rely on family, friends or carers to travel around (using their car).</p>	Plenty of notice has been given to residents of the proposals, including the closure times, to ensure they can work their routines around the timings if needed.

## 2. Consultation

Provide details of what steps you have taken or plan to take to consult the whole community or specific groups affected by the service or policy development e.g. on-line consultation, focus groups, consultation with representative groups.

If you have already undertaken some consultation, please include:

- Any potential problems or issues raised by the consultation
- What actions will be taken to mitigate these concerns

Engagement has been carried out in different phases, using various online and offline platforms.

Schools were engaged early-on in May 2021 to explore what the issues outside the school gates were and gauge their views on the initial School Streets proposals. Once designs were agreed with the schools, all the relevant materials were uploaded online.

Early engagement with schools, key stakeholders and local residents was then undertaken between June and July 2021, to introduce the concept of School Streets, gather feedback, and gauge levels of support. This engagement was conducted via face to face (door knocking) and online surveys and Q&As, and all schools and residents living in and around the proposed School Streets zones received information leaflets. A telephone voicemail service was also available for residents who weren't home when their doors were knocked on and who wanted to get in touch with questions and request a call back from the team. A letter was also sent to stakeholders across the School Streets areas encouraging their input.

**Key consultation figures:**

- 290 residents engaged with face to face, with an average of 75% in support of introduction of School Streets
- 55 people responded to online survey, with an average of 56% support for the scheme
- 39 phone calls received and responded to
- 884 aware website visitors, and 84 engaged online visitors
- 70 letters sent to stakeholders

**Potential problems / issues:**

Some residents shared concerns about traffic displacement on streets surrounding the School Streets zones.

Some parents of children at the schools shared concerns about access to the schools by car, and time impacts on their journey to school / work where they combine the two journeys.

**Mitigating actions:**

Impacts will be closely monitored and any on-going adverse impacts will be taken into account as appropriate in the decision on whether to make the schemes permanent or not.

The council will look at other traffic calming measures in the surrounding roads, such as speed controls, double yellow lines, deploying parking resources to the area at peak morning and afternoon rush hours, if required following monitoring of the schemes.

The council will continue working with the schools to encourage less driving and more active travel to/from school, for example through funding Living Streets' WOW (Walk Once a Week) scheme in the schools in question to encourage more walking / park and stride. With its proven track record of achieving modal shift, this may act as a mitigating measure to traffic displacement by helping to reduce car journeys to these schools.

Access will be maintained for key groups: emergency vehicles will be exempt, and blue badge holders, residents and businesses in the School Street zone can also apply for an exemption free of charge. It will not affect residents' ability to park.

### 3. Monitoring and Review

How will you review community and equality impact once the service or policy has been implemented?



<i>These actions should be developed using the information gathered in Section 1 and 2 and should be picked up in your departmental/service business plans.</i>		
<b>Action</b>	<b>By when?</b>	<b>By who?</b>
Review CEIA prior to the School Streets Experimental Traffic Management Order being made permanent, and following monitoring undertaken during their implementation.	12 months after a School Street goes live enforcement is taking place	School Streets Project Manager

#### 4. Next steps

It is important the information gathered is used to inform any Council reports that are presented to Cabinet or appropriate committees. This will allow Members to be furnished with all the facts in relation to the impact their decisions will have on different equality groups and the wider community.

Take some time to summarise your findings below. This can then be added to your report template for sign off by the Strategy Team at the consultation stage of the report cycle.

Implications/ Customer Impact
<p>It is recommended that the recommendations from the CEIA are implemented and a systemic approach is taken across all the delivery plans that involve residents and local community groups in their implementation, recognising them as 'experts' in their community and in understanding their health needs. As follows:</p> <p>Engaging them</p> <ul style="list-style-type: none"> <li>to design and co facilitate consultation events and engagement plans around key decisions in the future implementation of the Traffic Management Order, and in any scheme design changes or related mitigation measures prior to making them permanent.</li> </ul>

#### 5. Sign off

The information contained in this template should be authorised by the relevant project sponsor or Divisional Director who will be responsible for the accuracy of the information now provided and delivery of actions detailed.

Name	Role (e.g. project sponsor, head of service)	Date
Tim Thomas	Head of Policy, Infrastructure and Transport Planning	27 Oct 2021

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## CABINET

16 November 2021

<b>Title:</b> Procurement of Framework for Day Care and Home Care Services for Residents with Disabilities	
<b>Report of the Cabinet Member and Champion for Disabled People</b>	
<b>Open Report</b>	<b>For Decision</b>
<b>Wards Affected:</b> All	<b>Key Decision:</b> No
<b>Report Author:</b> Amolak Tatter, Commissioning Manager Jackie Fisher, Lead Commissioner – Disabilities	<b>Contact Details:</b> E-mail: <a href="mailto:jackie.fisher@lbbd.gov.uk">jackie.fisher@lbbd.gov.uk</a>
<b>Accountable Director:</b> Stephan Liebrecht, Operational Director, Adults' Care and Support	
<b>Accountable Strategic Leadership Director:</b> Elaine Allegretti, Strategic Director, Children and Adults	
<p><b>Summary:</b></p> <p><b>Home Care</b> Home Care (also referred to as domiciliary care) is health care or supportive care provided to individuals either to adults, young people and/or children by a professional carer, either at their home or where they may be living. This is in contrast to care in other settings such as hospitals, care home or shared accommodation.</p> <p>These services include support with day-to-day activities as well as personal care and health related support.</p> <p>Typical activities may include 'Basic Care' such as bathing, toileting, and feeding, as well as 'Health Activities' such as tracking of vital signs, bloods, etc.</p> <p>The benefits of home care for all are multifaceted and include:</p> <ol style="list-style-type: none"> <li>Lower costs and reduced demand on scarce hospitals or care home beds</li> <li>Increased overall satisfaction for patients and residents who are in familiar settings where they are comfortable.</li> <li>Prevention of escalation of increasing need through early detection of vital signs of poor health.</li> </ol> <p>The Care Act 2014 mandates that Councils provide a range of choice of providers for individuals to access homecare support, whilst ensuring that individuals have choice and control over their support purchases through use their own personal budget or managed to personal budget to pay for services to meeting their required needs.</p> <p><b>Day Care</b> The purpose of a Day Service is to support the Service User in improving their quality of life. A Day Service should assist the Service User to lead an independent and fulfilling life, help them to maintain a healthy lifestyle, and to promote and enhance effective</p>	

personal support networks. This supports Barking and Dagenham's commitment to helping people live safely and independently and be socially included within their local communities. A successful Day Service should support the Service User to take greater control of their own life and encourage them to remain as independent as possible within their own home, the community and within their chosen way of life.

The Service User must be at the centre of all decisions about how they are supported. The Service Provider should provide services in such a way that the Service User is able to feel secure, confident and included in all decisions regarding the service provided to them.

The Care Act 2014 mandates that Councils provide a range of choice of providers for individuals to access support, whilst ensuring that individuals have choice and control over their support purchases through use their own personal budget or managed to personal budget to pay for services to meeting their required needs.

The framework will ensure we are compliant in line with the Act and financial contractual regulations; in addition, will also ensure that service users who are purchasing 'goods' from the providers meet the appropriate threshold and criteria. The borough currently has a waiver in place for both services, until 31<sup>st</sup> March 2022.

The framework will support service users:

- who manage their own funds and can choose which services they wish to commission;
- whose funds are managed by a payroll agency; or
- where the Local Authority manages the services users' funds.

This is further illustrated in a flowchart and payment mechanisms for purchasing care and support shown in Appendix 1.

There is an existing waiver in place for the Homecare and Daycare services; however, the need is present and increasing. Providers who do not have contracts in place with the Council, will continue delivering domiciliary care and day care placement for people with disabilities aged 18 and over, until a formal contract arrangement can be implemented.

In the interim, there are mechanisms in place for the associated providers for the financial year ahead (1st April 2021 – 31st March 2022) to ensure the continuity of care for Homecare and Daycare services.

### **Transition**

The Children and Families Act 2014 introduced a procedure of support which extends from birth to 25-years, whereas the Care Act deals with Adult Social Care (ASC) for anyone 18-years and over.

The statutory guidance for the Care Act clearly supports the inputs required of ASC prior to the young person 18<sup>th</sup> birthday; therefore, there will be a group of young people aged between 18 to 25 who will be entitled to support though both pieces of legislation. The two Acts also have the same emphasis on outcomes, personalisation, and the integration of services. It is therefore essential that the planning and implementation of both of these Acts is joined up and practitioners work together with young people and families in the co-production of their plan.

There are process and procedures in place for 'Transition', where it appears that a child is likely to have needs for care and support after becoming 18, and it would be of significant benefit to the child to do so and if the consent condition is met:

- (a) whether the child has needs for care and support, what those needs are, and
- (b) whether the child is likely to have needs for care and support after becoming 18 and, what those needs are likely to be.

The benefit of having an all-age contract is assisting with service mapping, and the continuity of care for young people transitioning from children to adult services.

### **Recommendation(s)**

The Cabinet is recommended to:

- (i) Agree that the Council proceeds with the procurement of a framework for day care and home care services for residents with disabilities and/or mental health, in accordance with the strategy set out in the report; and
- (ii) Authorise the Strategic Director, Children and Adults, in consultation with the Cabinet Member and Champion for Disabled People and the Strategic Director, Law and Governance, to conduct the procurement and award and enter into the contract(s) and all other necessary or ancillary agreements with the successful bidder(s), in accordance with the strategy set out in the report.

### **Reason(s)**

To enable the Council to fulfil its statutory duties as prescribed by the:

- Children Act 1989
- Children and Families Act 2014
- Care Act 2014

To deliver better outcomes for adults, children and young people, in accordance with our commitment in the borough manifesto.

## **1. Introduction and Background**

### **1.1 Homecare**

- 1.1.1 It is a longer-term aim that the Council develops a quality approved framework of specialist Learning Disabilities (LD) and/or mental health home care agencies able to effectively meet the care and support need of those with learning disabilities and/or mental health issues in the borough.
- 1.1.2 The Care Act 2014 mandates that Councils provide a range of choice of providers for individuals to access support, whilst ensuring that individuals have choice and control over their support purchases through use their own personal budget or managed to personal budget to pay for services to meeting their required needs. These services may be for people with profound and multiple learning disabilities

who have limited mobility, are non-verbal, have impaired hearing, and/or limited communication or mental health issues.

- 1.1.3 The availability of these services ensure that vulnerable residents are receiving good quality care from providers of their choice, that they are happy with and trust. It will also mean that service users with specific preferences, e.g. language or culturally specific services, will be able to have these preferences met. This can at times necessitate the need for Commissioners and Operational to commission varied personalised home care services ad-hoc and in a limited time frame.
- 1.1.4 If a service user requests to have their care and support delivered by an agency that do not hold a contract with the Council, and they do not wish to manage their care via a Direct Payment, the Council are required to follow their wishes and commission the care package. A large proportion of the service users with care packages currently being delivered by providers without contracts have been receiving their care package for several years.

## 1.2 **Daycare**

- 1.2.1 It is a longer-term aim that the Council develops a quality approved framework of specialist LD and/or mental health day care services able to effectively meet the care and support need of those with learning disabilities and/or mental health issues in the borough.
- 1.2.2 The Care Act 2014 mandates that Councils provide a range of choice of providers for individuals to access support, whilst ensuring that individuals have choice and control over their support purchases through use their own personal budget or managed to personal budget to pay for services to meeting their required needs.
- 1.2.3 These services may be for people with profound and multiple learning disabilities who have limited mobility, are non-verbal, have impaired hearing, and/or limited communication or mental health issues.
- 1.2.4 The availability of these services ensure that vulnerable residents are receiving good quality care from providers of their choice, that they are happy with and trust. It will also mean that service users with specific preferences, e.g., language or culturally specific services, will be able to have these preferences met.
- 1.2.5 If a service user requests to have their care and support delivered by a service provider that does not hold a contract with the Council, and they do not wish to manage their care via a Direct Payment, the Council are required to follow their wishes and commission the care package. A large proportion of the service users with care packages currently being delivered by providers without contracts have been accessing their current building-based day provision for several years.
- 1.2.6 In addition, we want to move from the traditional building-based model to a community based inclusive model. Working with local providers to ensure that all residents can access the facilities they offer in various setting such as community hubs and/or faith group settings, ensuring that the service user has a choose.

## 2. Proposed Procurement Strategy

### 2.1 Outline specification of the works, goods or services being procured

#### 2.1.1 Daycare

The purpose of a Day Service is to support the Service User in improving their quality of life. A Day Service should assist the Service User to lead an independent and fulfilling life, help them to maintain a healthy lifestyle, and to promote and enhance effective personal support networks.

This supports Barking and Dagenham's commitment to helping people live safely and independently and be socially included within their local communities. A successful Day Service should support the Service User to take greater control of their own life and encourage them to remain as independent as possible within their own home, the community and within their chosen way of life.

#### 2.1.2 Home Care

The provider shall provide a service designed to enable Service Users to optimise their independence and their self-care skills so they can remain in their own home for as long as possible.

Services should be provided in a way that maintains the Service User's independence in as many aspects of daily living as possible. This may mean assisting someone to do something for themselves (self-care), rather than providing direct care, or may mean working alongside the Service User to enable them to main control of their own domestic environment. The services must also be built around the individual Users need and desired outcomes as opposed to having set rules that must be followed to supply care.

### 2.2 Estimated Contract Value, including the value of any uplift or extension period

2.2.1 Due to the fluid nature of the contracts and the ad-hoc usage of agencies, it is difficult to accurately forecast spend for each agency; however, current activity has been used to calculate the approximate yearly values, in the table below. Although every effort has been made to accurately forecast the anticipated demand, to ensure we allow for any increase across the lifespan of the contacts, a 30% 'buffer' will be applied across the contracts.

Services	1-year		3-year		4-year	
	Forecasted Costs	30%Buffer Costs	Forecasted Costs	30%Buffer Costs	Forecasted Costs	30%Buffer Costs
Day Care Adults Learning Disabilities	£604,300	£785,590	£1,812,900	£2,356,770	£2,417,200	£3,142,360
Day Care Adults Mental Health	£53,112	£69,045	£159,336	£207,136	£212,448	£276,182
Home Care Adults and children	£501,800	£652,340	£1,505,400	£1,957,020	£2,007,200	£2,609,360
Home Care Adults Mental Health	£1,717,685	£2,232,990	£5,153,055	£6,698,971	£6,870,740	£8,931,962

**2.3 Duration of the contract, including any options for extension**

2.3.1 The duration of the framework contract will be for three years with an option to extend for a further year.

**2.4 Is the contract subject to (a) the (EU) Public Contracts Regulations 2015 or (b) Concession Contracts Regulations 2016? If Yes to (a) and contract is for services, are the services for social, health, education or other services subject to the Light Touch Regime?**

2.4.1 This contract is subject to the (EU) Public Contracts Regulations 2015 and is subject to the Light Touch Regime. As the procurement will be undertaken under the Light Touch Regime, it will not be subject to the full rigor of the Public Contracts Regulations 2015, however, we will ensure that the procurement is open, transparent, and fair.

2.4.2 The report has been drafted in line with the current rules; however, will be subject to change according to new guidance.

**2.5 Recommended procurement procedure and reasons for the recommendation**

2.5.1 The service will be procured in line with the Public Contract Regulations 2015 through a 'light touch regime' and line with the Councils contract rules. The tender opportunity will be advertised in Find a Tender, on the Council's e-tendering portal (Bravo), Contracts Finder and the Council's website following the open process.

2.5.2 Potential suppliers will be required to complete Supplier Information in addition, to a tender submission document (including method statements) to ascertain suitability to deliver the services that they wish to offer. An evaluation of the Tender Submission will take place once the deadline has passed for submission. To ensure that the quality of the service is satisfactory there will be a pass threshold and a minimum quality score will be set that provider(s) must meet, to be considered for the framework. Overall scores will be collated, and the providers who meet the thresholds will be added onto the Framework Agreement. Following the award of contract, the standstill period will commence.

**2.6 The contract delivery methodology and documentation to be adopted**

2.6.1 Referrals to the services will be made in line with the specific needs of the resident that is in need of the support. With the drive for residents to have choice and control of the services they need.

<b>Home Care/Domiciliary Care</b>	
<b>Adults</b>	<b>Children</b>
Personal Care General household chores Shopping Meal preparation Assistance to attend appointments Assistance to go shopping Assistance to access community activities Support to visit friends and family Assistance with household chores	Personal Care Support with activities in the home Support to access the community Support to access group activities



Assistance with meal preparation Assistance with gardening	
<b>Day Care Services</b>	
Building based day provision Community based services Faith groups Volunteering opportunities Out-reach Services	N/A

Nb. This is not an exhaustive list and there may be occasions when other support may be requested

## 2.7 **Outcomes, savings and efficiencies expected as a consequence of awarding the proposed contract**

- 2.7.1 The providers will be locked into the costs for the duration of the contracts
- 2.7.2 Utilising a Framework Agreement will allow more flexibility and competitive tendering. Using a Framework Agreement will ensure that the Council are able to provide wider ranging of Daycare and Homecare service that meets the need of the service users.
- 2.7.3 As there are demand led services there may not be savings and efficiencies, however, there will be more rigorous checks carried out with providers and guaranteed costs for services being delivered.

## 2.8 **Criteria against which the tenderers are to be selected and contract is to be awarded**

- 2.8.1 The tender process will be carried out in compliance with the Council's Contract Rules and Public Contract Regulations. The tender opportunity will be advertised on OJEU and will be published on the Council's website, e-tendering portal (bravo) and on Contracts Finder.
- 2.8.2 Providers will be required to respond to Quality encompassing technical method statement questions (60%), and Pricing requirements in a pricing schedule (30%) and additional Social Value (10%).
- 2.8.3 Entrance to the Framework will be on the basis of the most economically advantageous tender with a split of 60% quality and 30% price additional Social Value (10%). Price will be assessed based on contract prices based on current volume provided by providers and quality will be assessed according to provider's responses to the method statement questions. Providers will be ranked per Lot that they can provide based on their tender submission.

## 2.9 **How the procurement will address and implement the Council's Social Value policies**

- 2.9.1 The Council is committed to ensuring that services are delivered in a way that protects the quality of the environment and minimise any adverse impact on community well-being.

Areas of additional Social Value in Care & Support Commissioning, the contractors will need to clearly outline and consider the following options from below:

- **Investment in local people:** incentivizing contractors to take on local people from vulnerable groups. Employment for people with Learning Disabilities and poor Mental Health are still below the London Average.
- **Investment in the local economy:** supporting local job creation by sourcing goods and services from organisations with premises/operations based in the borough and supporting initiatives to build the capacity of local suppliers.
- **Community participation and engagement:** procuring from organisations with a social purpose, involving citizens in service design and decisions, and helping to build the capacity of local civil society organisations such as through volunteering, mentoring and provision of facilities.

2.9.2 The evaluation panel has agreed that the technical submission will expect the provider to focus on “Investment in local people”.

## 2.10 **Contract Management methodology to be adopted**

2.10.1 The providers for the Homecare and Daycare is for Barking & Dagenham residents with Learning Disabilities and/or mental health issues. The providers on the framework will work within a results-based accountability model that will have an integrated approach with staff working within Community Mental Health Teams (CMHT), GP’s and A&E, Hospital departments.

2.10.2 Quarterly provider forums and half-yearly contract monitoring meetings will be held to ensure they are continuing to deliver to the specification, agreed targets and provide a budget update. In addition, an annual service review will be undertaken.

2.10.3 Where there are concerns that the providers are not delivering, exceptional meetings will be implemented, these could be weekly for nightly or monthly

## 3. **Options Appraisal**

### 3.1 **Option 1 – Do Nothing**

This option was considered and rejected. This option is not viable because the Council needs to ensure that it is fulfilling its duties as stated in the Care Act and the intervention / engagement required for residents with learning disabilities and/or with mental health issues to maintain their day to day lives

### 3.2 **Option 2 – Utilise an existing Framework agreement**

This option was considered and rejected on the basis that it is not a feasible one. Refusing to commission care from a service user’s preferred provider because they are not on the list would place the local authority in breach of their duties under the Care Act.

This option would also result in all service users being forced to switch to a provider from the new framework which would interrupt their continuity of care and result in them losing the relationships they have built up with their carers.

The recent COVID-19 pandemic has also meant that this option would further not be feasible as the Local Authority are required to discharge service users from hospital rapidly, only commissioning through contracted providers would result in failure to do this and increasing numbers of delayed discharges attributed to social care.

### 3.3 **Option 3 – Develop a new specialist Framework agreement**

This is the recommended option as this will allow for residents to have a greater choice of providers knowing they have been through a robust tender process.

## 4. **Waiver**

4.1 Not applicable.

## 5. **Consultation**

5.1 The table below set out the consultation process has or will be undertaken.

Providers Consultation Event	11 <sup>th</sup> August 2021
Service Users/Carers Consultation Event	16 <sup>th</sup> August 2021
PRMG	
Procurement Sub Board	4 <sup>th</sup> Oct 2021
BAU	14 <sup>th</sup> October 2021
Procurement Board	18 <sup>th</sup> Oct 2021
Portfolio Cllr Worby	19 <sup>th</sup> Oct 2021
CSG	21 <sup>st</sup> Oct 2021
Report to Cabinet	19 <sup>th</sup> Nov 2021
Circulate expression of interest to providers	22 <sup>nd</sup> Nov 2021
Advertise and send out tender application packs	December 2021
Tender submissions to be returned	January 2022
Reviewing all tender submissions and interview?	January/February 2022
Approval and award of contract	March 2022
Framework Goes Live	1 <sup>st</sup> April 2022

## 6. **Corporate Procurement**

Implications completed by: Francis Parker – Senior Procurement Manager.

6.1 The proposed Open tender is compliant with the Councils contract rules and the PCR 2015.

6.2 A framework is a suitable delivery model, but we must be very clear about how contracts are awarded from the framework.

## 7. **Financial Implications**

Implications completed by: Florence Fadahunsi, Finance Business Partner.

7.1 The Council is seeking Cabinet approval to set up a framework contract for Day Care and Home Care services for residents of Barking and Dagenham for 3-year

duration with an option to extend for one year. This contract will cover clients in Mental Health, and adults and children in the Disability Services.

- 7.2 The proposal will improve the quality of service to LBBD clients with the development of a quality approved framework of specialist Learning Disabilities (LD) and/or mental health home care and day care agencies able to effectively meet the care and support needs of our residents.
- 7.3 The annual value of the contract is £3,739,965 which is based on the 2020/21 outturn gross expenditure of the package types with a 30% buffer, as set out in 2.2 above. The total contract amount over the 4-year period exceeds £14.9m and a clear and transparent procurement process will be required. In addition to this, rigorous contract monitoring will be needed to ensure the quality of service delivered meets the needs of our vulnerable residents.

## **8. Legal Implications**

Implications completed by: Kayleigh Eaton, Senior Contracts and Procurement Solicitor, Law & Governance

- 8.1 This report is seeking approval to tender a framework for Day Care and Home Care services for Residents with Disabilities for a period of 3-years with an option to extend for 1-year.
- 8.2 The services being procured are subject to the Light Touch Regime under the Public Contracts Regulations 2015 (the Regulations). The value of the proposed framework is above the threshold meaning that it will need to be advertised in Find a Tender. There are no prescribed procurement processes under the light touch regime, therefore the Council may use its discretion as to how it conducts the procurement process provided that it complies with principles of transparency and equal treatment of economic operators; conducts the procurement in conformance with the information that it provides in the Find a Tender advert; and ensures that the time limits that it imposes on suppliers, such as for responding to adverts is reasonable and proportionate. Following the procurement, a contract award notice is required to be published in Find a Tender.
- 8.3 Clause 2.5 of this report states that the contract will be advertised in Find a Tender, on the Council's e-tendering portal (Bravo), Contracts Finder and the Council's website in compliance with the Regulations. This appears to be following a compliant tender process.
- 8.4 Contract Rule 28.8 of the Council's Contract Rules requires that all procurements of contracts above £500,000 in value must be submitted to Cabinet for approval.
- 8.5 In line with Contract Rule 50.15, Cabinet can indicate whether it is content for the Chief Officer to award the contracts following the procurement process with the approval of Corporate Finance.
- 8.6 The legal team will be on hand to assist and advise as required.

## 9. Other Implications

### 9.1 Risk and Risk Management

Risk	Likelihood	Impact	Risk Category	Mitigation
Delay to / failed procurement process	Low	Medium	Medium	Set and monitor realistic implementation timetable
No tender received	Low	Medium	Medium	High level of publicity around the tender launch in various contract register platforms and via the Council for the Community and Voluntary Sector. Market engagement.
Providers who do not have the experience in applying for tenders maybe put off from submitting a bid.	Low	Low	Low	Soft touch discussion will be undertaken with such providers and offer support, especially to small providers.
Providers who choose not to be part of the Framework and may continue to offer services.	Low	Medium	Medium	To work along with such providers and where possible to ensure they are quality assured, policies in place and staff are appropriately trained.
Providers who are not successful for the Framework, could still be commissioned by service users to provide services.	Low	Medium	Medium	Ensuring that the service user is aware that the provider is not the Borough's Framework.  Where possible to ensure they are quality assured, policies in place and staff are appropriately trained.
Contract award decision challenged by unsuccessful provider(s)	Low	Medium	Low	Procure contract in line with Council's contract rules and EU Public Contracts Regulations. Ensure documentation is kept.
Provider(s) fails to meet their obligations	Low	High	Medium	Clear set of outcomes set out in service specification and agreed with providers. Robust and regular provider meetings and performance monitoring procedures, performance indicators and consequences of failure to meet them set out in service contract.

There are systems and mechanism in place to ensure any risks around the service user are managed and where there are concerns, these will be taken up with the provider, if required action plans implemented. In addition, provider forums will be implemented, along with risk management system to ensure that delivery remains on track and remedial action can be taken as necessary.

There would need to cooling period before awarding the contract as there will be providers who are delivering services; therefore, we need to ensure there is a smooth transition and continuity of care.

9.2 **TUPE, other staffing and trade union implications** - Not Applicable

9.3 **Corporate Policy and Equality Impact** - The Framework will ensure that we move away from the 'traditional' way individuals accessed services to a more efficient way; whereby the individual have more control, choice and are able to choose providers who are able to meet their needs; therefore, ensuring good quality services, as and when required.

The Equality Impact Assessment (EIA) Screen Tool has been completed (Appendix 2) to ensure there is:

- Increase choice and control
- Competitive pricing
- Qualitative approved providers
- More secure contract framework

9.4 **Safeguarding Adults and Children** - Staff working with the young people and vulnerable adults will be expected to have a current Disclosure and Barring Service (DBS) check. In addition, as a part of the framework exercise all providers, including those who are already provide services will be thoroughly assessed on child protection and safeguarding methods they employ, ensuring they have updated policies in place, along with annual training which must be delivered to their staff. All providers commissioned through the framework either working with adults and/or young people to be aware of LBBB safeguarding procedures and must adhere to incident reporting as part of their contractual obligations.

9.5 **Health Issues** - A Framework Agreement will ensure that the health needs of vulnerable members of society are better supported, particularly in regard to ensuring that they are able to make choices. The Care Act 2014 mandates that Councils provide a range of options for individuals to access homecare support, whilst ensuring that individuals have choice and control over their support purchases.

**Public Background Papers Used in the Preparation of the Report:**

The following background papers were relied on in preparation of the report.

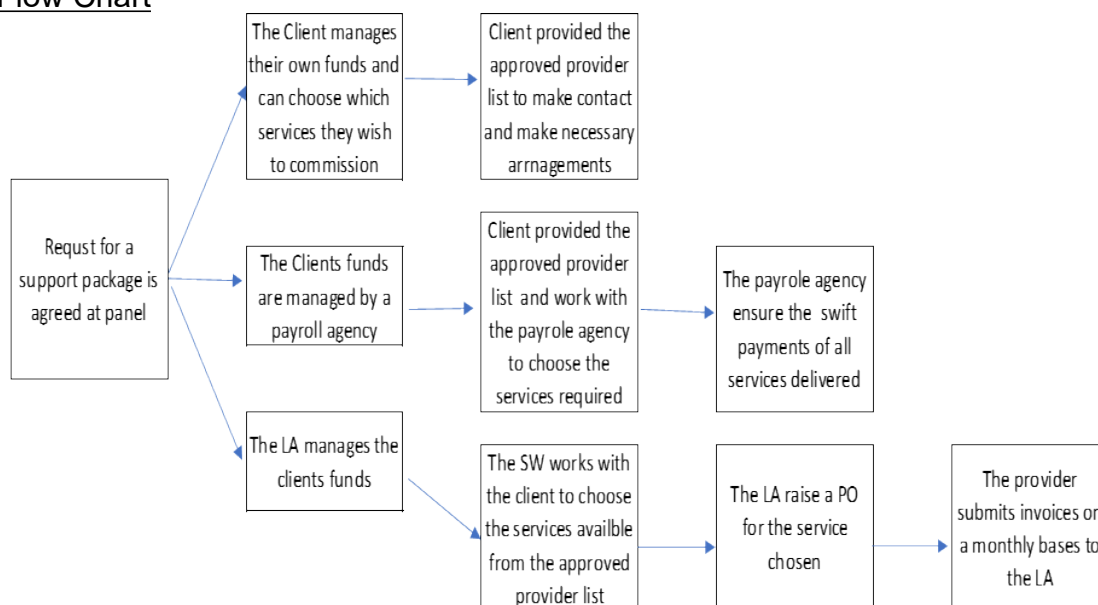
- Scrutiny Review – Day Opportunities and Community Centre Provision in Haringey: [https://www.haringey.gov.uk/sites/haringeygovuk/files/day\\_ops\\_report\\_-\\_final2.pdf](https://www.haringey.gov.uk/sites/haringeygovuk/files/day_ops_report_-_final2.pdf)
- Haringey Future Services Co-Design -Learning Disabilities Day Opportunities: <https://www.minutes.haringey.gov.uk/documents/s81795/Appendix%204%20-%20Co-Design%20Output%20LD%20Day%20Opps.pdf>
- Community-based day activities and supports for people with learning disabilities: <https://www.scie.org.uk/publications/guides/guide16/messages/commissioning.asp>
- Sparking change in public systems – Nesta: [https://media.nesta.org.uk/documents/100\\_days\\_to\\_change\\_a\\_system\\_v8.pdf](https://media.nesta.org.uk/documents/100_days_to_change_a_system_v8.pdf)
- Learning disability week: A call for change – Nesta: <https://www.nesta.org.uk/blog/call-change-learning-disability-week/>
- Day Services Review – Essex County Council: <https://bit.ly/2RAqQ6c>

**List of appendices:**

**Appendix 1:** Flow Chart and Payment Mechanism

**Appendix 2:** EIA Screening Tool

The Flow Chart



**Payment mechanisms for purchasing care and support**

What is a personal budget?

Personal budget is the amount of money the council will pay towards any social care and support that is required by the service user. The amount of money in the service users' personal budget is decided by the council after a needs assessment has been undertaken:

- what kind of care and support the service user may require;
- how much it will cost;
- how much the service user can afford.

Managing service users personal budget

The service user can pay the money to another organisation, such as a 'payroll agency', who will pay the money directly to the service user or someone they choose, this is also known as a direct payment. The service user can also choose a combination of these options, for example, the council could arrange some of their care but send the service user the rest of the money. This is often called a mixed package or "mix and match".

If the council manages the service users money

The money in the personal budget, which can be spent on the service users behalf by the council, who will arrange all their care and support which will be based on the care plan.

If the service users money is paid to another organisation

The organisation the service user chooses, such as a particular care provider, the council will be able to arrange the payments.

The benefits of direct payments

Direct payments give the service user flexibility over how their care and support is arranged and provided.

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## Equality Impact Assessment Screening Tool

Equality Impact Assessments help the Council to comply with its public sector duty under the Equality Act 2010 to have due regard to equality implications. EIAs also help services to be customer focussed, leading to improved service delivery and customer satisfaction.

The Council understands that whilst its equalities duty applies to all services, it is going to be more relevant to some decisions than others. We need to ensure that the detail of Equality Impact Assessments (EIAs) are proportionate to the impact of decisions on the equality duty, and that in some cases a full EIA is not necessary.

This tool assists services in determining whether plans and decisions will require a full EIA. It should be used on all new policies, projects, functions, staff restructuring, major development or planning applications, or when revising them.

Full guidance on the Council's duties and EIAs and the full EIA template is available at [Equality Impact Assessments](#).

<b>Proposal/Project/Policy Title</b>	The provision of a Framework of Providers that can provide Day Care and Home Care for Residents with Disabilities	
<b>Service Area</b>	Disability and Mental Health Services	
<b>Officer completing the EIA Screening Tool</b>	Jackie Fisher & Amolak Tatter	
<b>Head of Service</b>	Clare Brutton	
<b>Date</b>	25/10/2021	
<b>Brief Summary of the Proposal/Project/Policy</b> Include main aims, proposed outcomes, recommendations/decisions sought.	To put in place a framework contract to deliver Home Care and Day Care for residents known to the Disability and Mental Health services, ensuring their needs are met whilst giving residents choice and control of the services they wish to use	
<b>Protected characteristic</b>	<b>Impact</b>	<b>Description</b>
<b>Age</b>	Positive impact (L)	We will be able to provide services for all ages and ensure a continuity of care when children transfer to Adult services

<b>Disability</b>	Positive impact (L)	We will have a wider range of services and providers who can better meet the needs of residence
<b>Gender re-assignment</b>	Not applicable (N/A)	Describe the impact.
<b>Marriage and civil partnership</b>	Not applicable (N/A)	Describe the impact.
<b>Pregnancy and maternity</b>	Not applicable (N/A)	Describe the impact.
<b>Race</b>	Positive impact (L)	We are looking to work in partnership with community groups to offer services for residents with disabilities and mental health needs to enhance their access to the community
<b>Religion</b>	Positive impact (L)	We are looking for more faith organisations to offer services for residents with disabilities and mental health needs to enhance their access to the community
<b>Sex</b>	Not applicable (N/A)	Describe the impact.
<b>Sexual orientation</b>	Not applicable (N/A)	Describe the impact.
<b>Socio-Economic Disadvantage<sup>1</sup></b>	Low negative impact (L)	Most of these services will be funding through personal budgets, where the resident has to contribute to their care the contract ensures the providers on the framework offer the same value for money services at the same cost as it would charge the authority for a commissioned service.
<b>How visible is this service/policy/project/proposal to the general public?</b>		<b>High visibility to the general public (H)</b>
<b>What is the potential risk to the Council's reputation?</b> Consider the following impacts – legal, financial, political, media, public perception etc		<b>Medium risk to reputation (M)</b>

<sup>1</sup> Socio-Economic Disadvantage is not a protected characteristic under the Equality Act. London Borough of Barking and Dagenham has chosen to include Socio-Economic Disadvantage as best practice.

If your answers are mostly H and/or M = **Full EIA to be completed**

If after completing the EIA screening process you determine that a full EIA is not relevant for this service/function/policy/project you must provide explanation and evidence below.

The framework contract for residents known to the disability and mental health service who require Home Care and Day care services. The aim of the tender is to provide a wider range of providers that can deliver one or both types of service for all ages and abilities. This will give a great continuity of care across these all-age services; it will also give greater choice and control over the services they wish to access.

We will be looking for local providers to diversify the support they can offer and to give residents a greater opportunity to live life to the full with the support they need and to maintain links to their local community.

Please submit the form to [CE-strategy@lbbd.gov.uk](mailto:CE-strategy@lbbd.gov.uk) and include the above explanation as part of the equalities comments on any subsequent related report.

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**CABINET****16 November 2021**

<b>Title:</b> Annual Education Performance Review 2020/21	
<b>Report of the Cabinet Member for Educational Attainment and School Improvement &amp; Cabinet Member and Champion for Disabled People</b>	
<b>Open Report</b>	<b>For Decision</b>
<b>Wards Affected:</b> None	<b>Key Decision:</b> No
<b>Report Authors:</b> Natasha Cock, Education Strategy, Commissioning & Intelligence Lead	<b>Contact Details:</b> Tel: 020 8227 2463 Email: natasha.cock@lbbd.gov.uk
<b>Accountable Director:</b> Jane Hargreaves, Commissioning Director Education	
<b>Accountable Strategic Leadership Director:</b> Elaine Allegretti, Strategic Director, Children and Adults	
<b>Summary</b>	
<p>The purpose of this Cabinet report is to review educational and participation performance in Barking and Dagenham in 2020/21 in relation to the five priorities of the Education &amp; Participation Strategy 2018-22 and in the context of Covid 19. It also provides an opportunity to identify emerging priorities for 2022 and beyond.</p> <p>The five strategic priorities are:</p> <ol style="list-style-type: none"> <li>1) a place in a 'Good' or 'Outstanding' school, college or early years setting for every child and young person.</li> <li>2) exceeding national standards and then London standards across all headline performance areas. This includes A level where performance has traditionally been weaker.</li> <li>3) supporting greater numbers of young people, including those with Special Educational Needs and/or Disabilities (SEND), to progress at ages 16 and 18 to high quality, appropriate destinations; and to reduce numbers of young people not in education, training or employment;</li> <li>4) working collaboratively to strengthen the wellbeing and resilience of all children, young people and the wider school community which nurtures them; and</li> <li>5) maximising the Council's wide range of influences and levers so that the Council can play an even stronger role in raising aspirations and increasing opportunity for the children and young people who live and learn here.</li> </ol> <p>For the second year, owing to the pandemic, there is little test and examination data to report. There will be no comparative performance tables published for schools and Local Authorities. In 2021, Key Stage 4 and 5 results were awarded on the basis of teacher assessment, supported by moderation. Government guidance is that 2020 and 2021 results should not be used for making performance comparisons as results for 2020 and 2021 were reached using different methodologies.</p>	

2020/21 saw another year of disruption for pupils, with significant numbers of staff and pupils self-isolating in the second part of the Autumn term 2020, and schools closed to most pupils for almost all the Spring term 2021. Nevertheless, there is still much positive activity to highlight. This report affords us the opportunity to focus in more detail on initiatives that are supporting children and young people's health, wellbeing, creative and cultural opportunities and safety, alongside schools' determined efforts at maintaining a strong education provision in these unprecedented times.

Headlines from this report include:

- At 31 August 2021, the proportion of schools rated 'Good' or 'Outstanding' by Ofsted remained at 91.5% (54/59 schools) – unchanged from last year since Ofsted did not carry out standard inspections during 2020/21. This performance remains well above the latest published national benchmark (86% in March 2021) and just under (the equivalent of one school below) the London benchmark (93% in March 2021).
- Exceptionally strong partnership work has been demonstrated between schools, Barking & Dagenham School Improvement Partnership (BDSIP), the Council and partners during Covid 19. Elements of this have been built into ongoing arrangements with all schools. For example, staff known as 'Education Inclusion Partners' in the Council, continue to work in partnership with clusters of schools, discussing their registers of vulnerable children and connecting these children and families with the support they need from other agencies. Hot Clinics for discussion of vulnerable pupils have been established in which school staff refer cases for advice by a multiagency group of practitioners. In the May 2021 Ofsted focused visit to the Local Authority (LA)'s Children's Services, Ofsted highlighted partnership working between children's services and schools as strong. Ofsted also highlighted that 'Robust initiatives such as drop in ('hot') clinics [...and] education improvement partners support schools well to plan additional support and help for vulnerable children...'
- BDSIP delivered advice and guidance to schools throughout Covid 19 which focused on effective use of e-learning and online teaching and curriculum resources. This included a micro-site ([see here](#)) to help provide advice to schools.
- 1300 Year 7 students (over a third of the total number of Year 7 pupils in mainstream schools) from 6 secondary schools achieved an Arts Award certificate from Trinity College London, supported by the Cultural Education Partnership (CEP), Inspiring Futures. This aided the successful transition of these students to secondary school.
- In Summer term 2021, the Council commissioned a review of all 27 Additional Resourced Provisions (ARPs) by Ofsted accredited practitioners. Each ARP was evaluated against the quality of education, behaviour and attitudes of pupils, personal development of pupils, leadership and management and safeguarding. The visits highlighted a wealth of strong and, in many cases, inspiring practice. This showed that, for the vast majority of pupils, the borough's ARPs offer a high-quality curriculum which is increasingly tailored to meet the highly complex needs of pupils. The report's recommendations for further improvement are being taken forward.
- Numbers of young people progressing to Higher Education from Barking and Dagenham institutions rose by 8% between 2019 and 2020. Nearly 42% of young people progressed to the most competitive (i.e. top third) institutions, up

from 38% in 2019. It is anticipated that 2021 data will continue this trend and indications are that this is the case.

- Additional information for young people aged 18+ in 2020 shows that 23 young people secured higher level apprenticeships. These were at a number of prestigious and competitive organisations including BT, Allen & Overy, CISCO, Deloitte, Ernst & Young, Goldman Sachs, Google, GSK, Hiscox, HM Treasury, Linklaters, Mazars, Morgan Stanley, the NHS, Santander and Sky. At age 18+, there is a continuing trend of young people securing higher level apprenticeships.
- Between 2020 and 2021, the proportion of Year 12s and 13s in Barking and Dagenham who were not in education, employment or training (NEET) or whose post 16 destination was 'unknown' increased very slightly to 3.7% as result of Covid 19 (equating to around over 220 young people). This is a better position than a number of neighbouring boroughs and better than national (5.5%) and London (4%). Barking and Dagenham has retained its position of being in the second highest performance quintile nationally for its proportion of NEETs and 'unknowns'.
- The 'Step Up, Stay Safe (SUSS)' 'Lost Hours' campaign launched successfully with secondary schools in March 2020. A partnership workshop with multi agency and community stakeholders and some Cabinet Members took place in June 2021, highlighting the innovative impacts of SUSS for the borough's young people.

### **Recommendation(s)**

The Cabinet is recommended to:

- (i) Renew the Council's commitment to continuing to strengthen and develop partnerships with Barking and Dagenham's family of schools, BDSIP, Barking & Dagenham College, CU London and other key partners to achieve the best possible outcomes and opportunities for the borough's children and young people; and
- (ii) Note performance against the priorities of the Education and Participation Strategy 2018-22 as set out in section 3 of the report and in the dataset at Appendix A to the report, acknowledging that most benchmarking data in Appendix A was for 2019 and 2020/21 provisional updates were made to lines 23-28 of the dataset only.

### **Reason(s)**

Achieving the best possible outcomes and opportunities for all children and young people, including the most vulnerable, is central to the 'The Barking & Dagenham Corporate Plan 2020-22' and to the vision in the Borough Manifesto.

The Council's strategic priorities include 'Prevention, Independence and Resilience'. Within this priority, the following themes are particularly relevant to the progress, achievements and developments set out in in this Annual Education Performance Review 2020/21:

- Every child gets the best start in life and all children can attend and achieve in inclusive, good quality early years settings and local schools.

- More young people are supported to achieve success in adulthood through higher, further education and access to employment.
- Young people and adults at risk are safeguarded in the context of their families, peers, schools and communities and safeguarded from exploitation.

The Borough Manifesto sets out that Barking and Dagenham will be a place: with high quality education and sustained attainment for all; with access to lifelong learning, employment and opportunity for everyone; with great arts and culture which leads change in the borough; and which supports residents to lead independent, healthy, safe and fulfilling lives.

Continuing to support BDSIP, and work in close collaboration with the borough's family of schools, education, and increasingly business, employment and training partners, is vital to driving forward outcomes for the borough's children and young people. This will be particularly important given the impact of the pandemic on children and young people, their families and schools.

## **1. Introduction and Background**

### **Education & Participation Strategy 2018-22**

- 1.1 In November 2018, Barking and Dagenham's Education & Participation Strategy 2018-22, developed in partnership with the borough's schools, BDSIP, Barking & Dagenham College, CU London and young people, was agreed by Cabinet.
- 1.2 The strategy's five priorities are:
  - 1) a place in a 'Good' or 'Outstanding' school, college or early years setting for every child and young person;
  - 2) exceeding national standards and then London standards across all headline performance areas. This includes A level where performance has traditionally been weaker;
  - 3) supporting greater numbers of young people, including those with SEND, to progress at ages 16 and 18 to high quality, appropriate destinations; and to reduce numbers of young people not in education, training or employment;
  - 4) working collaboratively to strengthen the wellbeing and resilience of all children, young people and the wider school community which nurtures them; and
  - 5) maximising the council's wide range of influences and levers so that the council can play an even stronger role in raising aspirations and increasing opportunity for the children and young people who live and learn here.
- 1.3 This report reviews further progress on the strategy in the context of the pandemic. It mainly focusses on priorities 1, 3, 4 and 5 in section 3 of the report, given the very limited data available on results, which were awarded through teacher assessment and moderation in 2021 due to Covid 19. The process this year for awarding results was a significant improvement on Summer 2020. There were no algorithms and pupils had the opportunity to demonstrate their abilities on a number of occasions through internal tests and assessments.
- 1.4 There will be no comparative performance tables for results published for schools



and Local Authorities. Government guidance is that 2020 and 2021 results should not be used for making performance comparisons as results for 2020 and 2021 were reached using different methodologies.

- 1.5 This report also updates Cabinet on the local context and key priorities during 2020/21 during the pandemic.

### **The local context**

- 1.6 Progress and achievements in 2020/21 in Barking and Dagenham have taken place against the following local backdrop:

- Prior to Covid 19, there was increased recognition by the government of the financial pressures faced by schools, particularly in relation to the High Needs Block. The borough received a further 10% uplift in relation to the High Needs Block in 2021/22 and is expecting an increase of 10% in 2022/23. Nevertheless, funding pressures on schools continue to be very challenging.
- Schools are being presented with high numbers of children with complex needs in mainstream schools. They are telling us that numbers of children coming into Reception with complex high needs in September 2021 is unprecedented. In relation to Education, Health and Care Plans (EHCPs), in Barking and Dagenham, numbers of young people with EHCPs rose from 1,655 in January 2020 to 1,733 in January 2021 (based on Census data and including new EHCPs and EHCPs which have ceased). There were 164 new EHCPs issued from January 2021 to July 2021.
- A growing borough with continued expansion of school places to meet demand. The total pupil population in Barking and Dagenham has increased from 30,967 (January 2010 Census) to 44,157 (May 2020 Census) excluding nursery and special schools. This is a 42.5% increase over the last ten year period. Recent expansion has been predominantly within the secondary sector where Greatfields Secondary phase 2b, currently in construction, will become operational in February 2022. This will enable the current two year groups being taught from the City Farm school site to permanently relocate to the main school campus in Barking. The new primary phase of Robert Clack school opened its doors in September 2021.
- The financial year 2020/2021 saw the first year of five years of annual reductions to the Central Schools Services Block (CSSB) within the Dedicated Schools Grant (DSG). This has been imposed by the DfE. It will impact on schools and LA services and will, over the 5 years, remove £1 million of funding which currently supports the following services - Trewern, the Community Music Service, BDSIP, Schools Estates and School Games Organisers. The services are implementing new service delivery models and exit strategies to mitigate the reductions.

## **2. The Covid 19 context**

- 2.1 Over the last academic year, there were over 3,000 positive Covid 19 cases amongst children of statutory school age living in Barking & Dagenham. Numbers of positive cases amongst staff and pupils was highest in the borough during December 2021, just before schools closed. At 9 December 2020, 581 teaching and other school staff were unavailable for work owing to Covid-19-related circumstances and 5,723 pupils were self-isolating. At the beginning of January

2021, the borough had the highest levels of infection in the country, showing how well schools did to stay open during November and December 2020 when positive cases were rising exponentially.

- 2.2 All schools moved to remote education for most of the Spring term 2021 and quickly gained substantial expertise in this way of teaching and learning. This is not a substitute, however, for face-to-face learning, and many children continued to suffer ongoing disruption to their education through this period.
- 2.3 Schools reopened fully from 8 March 2021. Since then, the overall trend in attendance at the borough's schools has been positive, evidencing the successful work of schools, the Council and BDSIP in working in partnership to encourage the large majority of children to return to school.
- 2.4 All Headteachers have worked together and in partnership with the Council more strongly than ever during the pandemic. While the Summer Headteachers conference was rescheduled for September 2021 due to Covid 19, it provided a much-needed opportunity for Headteachers and the Council to come together to shape priorities for the future.

### **Priorities during Covid 19**

#### **Schools' (re)opening risk assessments**

- 2.5 The Council's Public Health, Health & Safety and HR teams, trade unions and schools together reviewed and updated 'Schools Reopening' risk assessment' templates for the March 2021 reopening and again when new operational guidance was published in mid-August 2021. The Council also supported schools to update individual risk assessment templates for vulnerable staff and pupils.

#### **Tracking and supporting vulnerable pupils, and encouraging pupil attendance**

- 2.6 During Covid 19, schools, working with the Council, have tracked the attendance of vulnerable pupils. Schools have been required to submit attendance data daily to the DfE on overall pupil attendance and attendance of pupils with Education, Health and Care Plans and those with a Social Worker. Alongside this, schools have submitted supplementary weekly data to the Director of Education.
- 2.7 Building on strengths in the borough's arrangements for supporting vulnerable pupils during the pandemic, the Council's Education team organised three staff – as 'Education Inclusion Partners' – to work in partnership with clusters of schools. These staff help to connect vulnerable pupils and their families with other Council and partner services so they can access the support they need.
- 2.8 As additional support for vulnerable pupils, new multi-agency partnership forums were established, including:
  - Vulnerable Pupils' Hot Clinics: These allow professionals, including school staff, to refer cases of children or young people to a multi-disciplinary team from Children's Social Care, the Youth at Risk Matrix (YARM), North East London Foundation Trust (NELFT), and Youth Offending Service (YOS).

- Team Around the Area (TAA): These meetings bring professionals together from across Education, Children's Social Care, the YARM and Police to share local information about issues faced by schools and to plan next steps.

2.9 The May 2021 Ofsted focused visit to the LA's Children's Services commended partnership working between Children's Services and schools as strong, stating that 'Robust initiatives such as drop in ('hot') clinics [...and] education improvement partners support schools well to plan additional support and help for vulnerable children...'

### **Remote learning & catch up**

2.10 As the 2020/21 academic year progressed, schools continued to refine their remote learning offers, drawing on feedback from teachers, pupils and parents. Most offered a mix of live sessions, recorded and posted clips, and - particularly for younger pupils - some paper-based work. All schools tracked attendance and engagement and followed up with families where children and young people did not appear to be registering or taking part in learning. Headteachers have seen the potential for developments in home learning – for example, opportunities for pupils who missed lessons to access materials and catch up.

2.11 All schools in Barking & Dagenham have continued to review their curriculum content, based on the assessed needs of their pupils. To support this, in the Summer term, around a third of schools used the National Tutoring Programme (NTP). It is early days, but the picture has been mixed about the quality of support provided, with some examples of good and effective tutoring. This largely depends on the quality of individual tutors. Other schools preferred to spend the grant through engaging their own staff to support pupils.

2.12 For pupils with SEND, schools have assessed where children are in terms of learning, identifying the most important gaps and adjusting and developing the curriculum to focus on those gaps. This is important for all children and particularly those with SEND where learning needs to be broken down into smaller, manageable steps.

2.13 During 2020, LBBD supported the recovery of SEND provision by evaluating the experiences of children and their families and focussing on the following 3 areas specifically:

- Understanding the impact of lockdown on families of those with SEND at a local level.
- Supporting schools in planning for their SEND pupils' return and to consider any implications that schools may need to address.
- Supporting SEND learners in recovering prescribed and targeted therapies so that this does not continue to inhibit their development.

2.14 Weekly support to Special Educational Needs Coordinators (SENCOs) was provided by the LA and BDSIP. Training was provided by the LA and leaders within SEND and Education. This was well received by schools.

2.15 To support the resilience and well-being of school staff, THRIVE training was offered to them. Based on established neuroscience, attachment theory and child

development, the THRIVE Approach provides training and support to equip adults with the knowledge, insights and resources needed to develop the relationships that help children and young people to flourish and learn. 62 staff members took up this offer, with over 30 schools involved. This was very well received, with excellent feedback provided. The remaining schools used alternative programmes and approaches to provide support in this area.

### **Supporting transition year groups**

- 2.16 A group of Headteachers and Council colleagues worked together to develop creative ways to help Year 6 pupils quickly settle into secondary school when the usual Summer term visits could not take place owing to Covid 19 restrictions. A number of Barking and Dagenham schools delivered DfE government-funded 'Summer schools' this year to support the transition of Year 6/7 pupils from the primary to secondary phase and to support specific groups of pupils to catch up. Innovative plans were also put in place by a number of schools, working in partnership with the CEP, to support transition from the start of term through the delivery of the Arts Award to Year 7s (please see paragraph 3.24 for more details about this).

### **Access to technology for remote learning**

- 2.17 Despite the government providing 5,313 devices to schools to distribute to vulnerable pupils, many pupils still did not have adequate access as at January 2021. Headteachers estimated that around 8,000 pupils (20%) in the borough did not have sufficient access to an appropriate device and around 4,000 (10%) did not have sufficient broadband. Schools worked determinedly to provide these pupils with access to devices and sufficient data. The LA and BDSIP supported these efforts through the DfE's data offer (free data for pupils without WiFi in the home in Years 3-11). The LA engaged internet providers, such as TalkTalk, in discussions about providing free data for disadvantaged families.
- 2.18 The borough's Infant schools were particularly disadvantaged due to the allocation criteria, however, through the Council Leaders' Office, funding pledges totalling £40,000 were made by businesses in March 2021. This was shared across the Infant schools to enable them to buy digital devices for pupils that needed them.
- 2.19 Schools have learnt much over the past 18 months about how IT can best support effective remote learning. They have used this to help engage families at home, as well as where pupils continue to require remote learning.

### **Free School Meals (FSMs) & Holiday Activities & Food (HAF) Programme**

- 2.20 The number of pupils eligible for FSMs increased from 9,451 to 10,600 during the academic year. This was supported by a campaign towards families highlighting that their child could be eligible for FSMs.
- 2.21 The government announced the Winter-Covid Fund grant, which the Council used to support eligible FSM pupils during the school holiday periods. This ran from Christmas 2020 through to Summer of 2021. No government funding was given for the October 2020 half term; this matter was raised nationally by Marcus Rashford MBE.

- 2.22 The Covid funding provided enabled schools to purchase supermarket vouchers or food hampers which were given out to families before each school holiday period.
- 2.23 There have been no recent further announcements from the government around Covid funding for FSMs. A return to the pre-Covid position is anticipated in which funding is not provided to eligible FSM pupils during holiday periods.
- 2.24 In December 2020, the DfE announced funding for every LA for the HAF Programme. This aimed to provide free access to holiday activities and food that met the school food standards for FSM children and young people.
- 2.25 During Easter 2021, 783 individual children and young people were reached through HAF provision across 12 sites, delivered by 6 providers. In addition, all children of statutory school aged received an Easter activity pack via their school. For Summer 2021, 21 providers delivered across 30 sites including 18 schools, reaching a significant proportion of the borough's FSM population through a range of engaging activities with a food offer. Programmes were well attended, with 3,173 children and young people reached (of which 2,887 were eligible for FSM, and 337 were children and young people with SEND). The DfE visited Barking and Dagenham's programme over the Summer and commented that it was one of the strongest in London.

### **Mental health support for schools**

- 2.26 Due to the pandemic, children and young people have faced traumatic experiences including bereavement, isolation, a loss of routine, uncertainty about their futures, and a breakdown of usual support mechanisms.
- 2.27 Since Summer 2020, Children and Adolescents Mental Health Services (CAMHS) have delivered virtual weekly Hot Clinics for school staff. Staff refer pupils whose emotional wellbeing they are concerned about and who are not already receiving CAMHS support. Bereavement Clinics have also been delivered by CAMHS from end April 2021. Both clinics have been well-received by schools.
- 2.28 Since Summer term 2020, 31 schools have taken out annual THRIVE membership with the LA's reduced cost offer. Schools have reported that THRIVE has been key to helping them manage increased mental health needs amongst children.
- 2.29 THRIVE London, in partnership with Education, delivered 'Bounce Forward', a 6-week resilience programme for just under 250 parents and carers to help them support their children and themselves during challenging times.
- 2.30 To support school staff wellbeing, the DfE launched a fund to support how schools (staff and pupils) respond to the emotional impact of the pandemic. Locally, 31 schools took part in 'Wellbeing for Education' training funded from this, with positive feedback received.

### **Supporting young people to secure appropriate post 16 destinations**

- 2.31 The Council worked with schools to successfully collect over 99.8% of pupils' 'Intended Destinations' data. This information was used to work with post 16

partners to support young people into appropriate destinations wherever possible. Schools supported young people on A level results day to secure their desired destinations, with many students securing their original chosen university destinations or a destination that they wanted. The LA developed an agreement with Barking & Dagenham College so that specific data could be exchanged with them to reduce the chance of early exits by pupils from their courses in the first two weeks of term. This work was supported by a Year 11 Transitions Group, which looked at strategies and resources to support smooth transition to post-16.

### **Elective Home Education (EHE)**

- 2.32 There was a sharp increase in numbers of families opting to electively home educate from September 2020, both nationally and locally, reaching a peak of 377 during April 2021. These have now reduced and sit at around 330 as of September 2021. However, EHE numbers remain 50% higher than before the pandemic. A number of cases are from out of borough schools. Covid 19 or 'Health' reasons made up the most common reasons for choosing to home educate since September 2020. The numbers of vulnerable children being withdrawn to EHE is low and being closely monitored. The LA and schools have continued to encourage families to take up a school place so that, over time, these numbers should reduce.
- 2.33 In the focused visit to the LA's Children's Services, Ofsted showed positive recognition that 'routine oversight of children [...] who are electively home educated has increased since the beginning of the pandemic.'

### **Early Years**

- 2.34 The LA worked closely with early years providers to ensure that there was sufficient childcare for all children who wished to return to nursery from March 2021. Numbers increased steadily throughout Summer 2021 with better-than-expected take up for 3 and 4-year-olds particularly. Take up of 2-year old places remains below expected. Take up of the 30 hours offer has returned to pre-pandemic levels. As at September 2021, all settings were open and providers have been encouraged by the numbers of children accessing places.
- 2.35 The borough's Early Years team have developed a sophisticated range of on-line training including YouTube videos and 'bite size' training which has proved very popular with providers.

## **3 Performance Update**

- 3.1 This section sets out performance in relation to priorities of the Education & Participation Strategy 2018-22.

### **Priority 1 - a place in a 'Good' or 'Outstanding' school, college or early years setting for every child and young person**

- 3.2 At 31 August 2021, the proportion of schools rated 'Good' or 'Outstanding' by Ofsted was 91.5% (54/59 schools), the same as last year. Standard Ofsted inspections were paused from the start of the first lockdown period in March 2020 and throughout the 2020/21 academic year. The borough's performance is well

above the latest published national benchmark (86% in March 2021) and just under the London benchmark (93% in March 2021).

- 3.3 The borough has an ultimate, longer-term aspiration of 100% of schools rated 'Good' or better by Ofsted. At August 2021, there were 5 schools in the borough not yet 'Good' or that 'Requires Improvement', excluding the new Pathways school, due to be inspected within 3 years of opening.
- 3.4 During 2020/21, BDSIP expanded on their work undertaken during 2019/20. In 2020/21, individual meetings were held with Headteachers, led by an Ofsted inspector, including to discuss the implementation of Ofsted's new inspection framework. BDSIP also carried out initial 'Ofsted readiness' checks with schools. From July 2021, a quality assurance activity formed part of visits to schools, with BDSIP also appointing new Primary and Secondary Advisors in Summer term 2021.
- 3.5 Between September 2020 and end July 2021, Ofsted carried out 3 Section 8 inspections, one remote and two physical visits. All went positively and are set out below:

School	Date & Type	Current grade	Judgement
Eastbrook Community School	Two visits – 3 February 2021 & 1 July 2021 Monitoring Visits	Requires Improvement	Leaders and those responsible for governance are taking effective action in order for the school to become a good school.
Thames View Junior	12 July 2021 Monitoring Visit	Requires Improvement	Leaders and those responsible for governance are taking effective action in order for the school to become a good school.

- 3.6 From September 2021, Ofsted is phasing a return to the inspection cycle with greater emphasis on those schools that were graded 'Requires Improvement' at their last inspection or have historically been 'exempt' from inspections as 'Outstanding' schools.

**Priority 2 - Exceeding national standards and then London standards across all headline performance areas.**

**Summer 2021 achievements**

- 3.7 2021 is the second year that pupils' results have been awarded without students sitting examinations. Schools were asked to use a range of data to provide teacher assessed grades. These results were what students were most likely to achieve. Exam boards provided details of the quality assurance expectations and looked at samples from all schools.
- 3.8 Schools in Barking and Dagenham followed the advice scrupulously, drawing on a range of evidence including completed work, marked assignment and mock examination results. Grades in every subject were agreed following a robust internal quality assurance process and in some cases moderation across schools.

- 3.9 The process this year was a significant improvement on Summer 2020. There were no algorithms and pupils had the opportunity to demonstrate their abilities on a number of occasions through internal tests and assessments.
- 3.10 National results for Key Stage 4 and 5 awards have been published and can be viewed at [Examination results - JCQ Joint Council for Qualifications](#).

### **Summer 2020 achievements**

- 3.11 Some additional data on young people's destinations in Summer 2020 can be shared and is set out below.
- 3.12 At post 18, there is a continuing trend of young people securing scholarships abroad and higher level apprenticeships. In 2020:
- 21 young people secured scholarships abroad (this is based on some secondary schools' data only); and
  - 23 young people secured higher level apprenticeships. These were at a number of prestigious and competitive organisations including BT, Allen & Overy, CISCO, Deloitte, Ernst & Young, Goldman Sachs, Google, GSK, Hiscox, HM Treasury, Linklaters, Mazars, Morgan Stanley, the NHS, Santander and Sky.

### **Looked After Children (LAC)**

- 3.13 As Corporate Parent, the LA has a particular responsibility to support and promote the best possible outcomes for children and young people in its care. A key means through which the LA carries out this duty is through the Virtual School.
- 3.14 Due to the pandemic, no results are made available for 2019/20<sup>1</sup> at LA level for Key Stages 1, 2 or 4. The Key Stage 1 cohort was made of 7 students, of which 3 had EHCPs. The Key Stage 2 cohort was made up of 16 students. Of these students, 6 students had EHCPs and a further student was identified as requiring additional help by their school. For Key Stage 4, of the 29 eligible students, 9 students had an EHCP and 2 students were Unaccompanied Asylum Seeking Children (UASC).
- 3.15 In Summer 2021, LAC students progressed to a number of exciting Year 12 destinations. These included: going onto Sixth Form in the borough; going to college to study Media and Marketing, Accountancy, Childcare, Health and Social Care, Mechanics, Hairdressing and Beauty and e-Sport; and an apprenticeship.
- 3.16 To support LAC during the academic year 2019/2020 and during the pandemic, the Virtual School:
- continued to ensure that foster carers had access to quality online learning resources when needed;
  - carried out an audit to ascertain the availability of computers and technical support to UASC;
  - implemented additional Pupil Premium + funding requests as received for appropriate IT equipment for LAC;

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<sup>1</sup> Please refer to paragraph 1.4 for the explanation for this.



- moved tuition online for those who required it;
- streamlined ePEP (Personal Education Plans) to ensure this reflected the current situation, including additional questions for young people to ensure they were accessing school/education;
- delivered virtual training sessions on ePEP for schools and Social Care colleagues;
- identified years 6, 11 and 13 as needing the most attention from the Virtual School as they would be having Teacher Assessed Grades rather than examinations and transitioning to a different establishment;
- commissioned The Goblin's Chest <https://www.thegoblinschest.com/> to work with students who had been identified as needing additional support during lockdown;
- continued to commission The Transformed You mentoring service to mentor a select number of students during the academic year. This became virtual where needed; and
- increased attendance at PEP meetings to support Social Workers and Designated Teachers during PEP meetings.

3.17 In 2019/20, Barking and Dagenham continues to be in the top performance quartile A nationally for exclusions for LAC (the percentage of pupils looked after for at least 12 months with at least one fixed term exclusion) and for overall absence and unauthorised absence for LAC.

### **Exclusions (all pupils)**

3.18 Barking & Dagenham has generally performed well on exclusions in comparison to the latest published benchmarks which are for 2019/20. The borough is in the top performance A for permanent exclusions (PEX) at secondary phase, and in performance quartile B for PEX at primary phase. For secondary phase Fixed Term Exclusions, the borough is the best performing authority in London and 3<sup>rd</sup> nationally.

3.19 Total PEX for Barking and Dagenham, for 2019/20, is 0.03%, better than the national and London benchmarks and in top performance quartile A.

### **Priority 3 – to support greater numbers of young people, including those with SEND, to progress at ages 16 and 18 to high quality, appropriate destinations; and to reduce numbers of young people not in education, training or employment.**

3.20 Numbers of young people progressing to Higher Education (HE) from Barking and Dagenham institutions rose by 8% between 2019 and 2020. Nearly 42% of young people progressed to the most competitive (i.e. top third) institutions, up from 38% in 2019. Barking and Dagenham has seen the largest growth in resident young people – an increase of 65% - progressing to university of any London borough between 2007/8 to 2016/17. It is anticipated that 2021 data will continue this trend and indications are that this is the case.

3.21 Between 2020 and 2021, the proportion of Year 12s and 13s in Barking and Dagenham who were not in education, employment or training (NEET) or whose post 16 destination was 'unknown' increased very slightly to 3.7% as result of Covid 19 (equating to around over 220 young people). This is a stronger position than a

number of neighbouring boroughs which dropped back further, and better than national (5.5%) and London (4%) benchmarks. Barking and Dagenham has retained its position of being in the second performance quintile nationally with regards to NEETs and 'unknowns'.

- 3.22 The Council continues to deliver a panel to help support Care Leavers into education, employment and training. This is making a difference, with the borough's NEET performance figures for Care Leavers continuing to be significantly better than the national average. The Council's extensive Provider Forum has been proactive during the Covid 19 lockdown periods and has worked collaboratively to deliver effective offers to young people who are NEET, remotely and in person. The Council's annual 'What Next?' Careers event, which is supported by the Forum, had the strongest attendance it ever had.

**Priority 4 – to work collaboratively to strengthen the wellbeing and resilience of all children, young people and the wider school community which nurtures them.**

- 3.23 The Council has worked collaboratively with colleagues in NELFT, for example, through Vulnerable Pupil and CAMHS hot clinics (set out in paragraphs 2.8 and 2.27 of the report respectively). The Council is also working collaboratively with schools and Health partners to develop a mental health hub in schools. This is due to commence in 2021/22.
- 3.24 The CEP, called Inspiring Futures, has ensured that, despite lockdowns and Covid restrictions, creativity and cultural education has been supported in school and is seen as a key tool for young people's wellbeing. Establishing the entitlement for all young people to benefit from high quality cultural education remains the priority and Inspiring Futures has pivoted into a digital and hybrid delivery model to support teachers and schools. Inspiring Futures continues to broker opportunities to work with major arts partners within hubs of schools. Successes include:
- Artsmark remains stable with 35 schools in the borough (57%) registered for the programme and 2 secondary schools achieving Platinum Awards over the last 12 months.
  - 1300 Year 7 students, from 6 secondary schools, achieved an Arts Award certificate from Trinity College London as part of the recovery curriculum, working through the Transition Working Group in November 2020. The Discover Arts Award Transition Programme is taking place again with 8 secondary schools in Autumn term 2021.
  - A digital 'Slow Conference' in November 2020 with 207 registrations, 120 participants from schools, 19 cultural partners, 18 virtual sessions and 9 video workshops.
  - Successfully applied to Paul Hamlyn Teacher Development Fund for £147,000 for a 2 year CPD programme for 7 primary schools to develop language acquisition for EAL students using theatre and story-making.
  - Developed the pre-16 film skills pathway for schools with Inclusive Growth and FilmLBB, working in partnership with the Sector Development Lead to commence September 2021.
  - Schools are represented on the Becontree 100 Steering Group (Sydney Russell, Becontree Primary, Henry Green Primary and Southwood Primary) and 3 schools are working on a co-commissioned artist project with Cultural

## Development Team.

- 3.25 Barking and Dagenham schools have continued to outperform their peers in the London Healthy Schools Award. With almost 100% of schools registered - one of only a handful of boroughs to achieve this - the borough has amongst the highest participation in, and achievement of, Healthy Schools in London, particularly at Silver and Gold level. Over three quarter of schools have achieved at least Silver.
- 3.26 Schools have continued to find delivering physical activity and sport a challenge with the pandemic. By the Summer term, the School Games Coordinators delivered 7 virtual inter-school competitions and 14 individual virtual competitions. Including a limited face to face competition programme of 23 events, 7,551 young people took part in School Games activity. Other achievements despite Covid 19 restrictions included a Barking and Dagenham sports leaders booklet for secondary schools and a CPD programme with Far From the Norm, an international dance company whose artistic director attended Sydney Russell.

### **Priority 5 – to maximise the Council’s wide range of influences and levers so that the council can play an even stronger role in raising aspirations and increasing opportunity for the children and young people who live and learn here.**

- 3.27 During Summer term 2021, a review of all 27 of the borough’s ARPs was undertaken by Ofsted accredited practitioners with extensive experience of evaluating specialist SEND provision.
- 3.28 The review showed that the ARP model works very well, with almost all of the ARPs being judged as ‘effective’ or stronger. The review highlighted the wealth of strong and often inspiring practice across the borough’s ARPs, which, for the vast majority of pupils, offer a high-quality curriculum and one that is increasingly tailored to meet highly complex needs. The review supported evidence that many pupils with SEND make at least good progress.
- 3.29 The Colin Pond awards, in conjunction with the Council, is now in its fifth year of providing over 50 annual scholarships to the borough’s top achieving GCSE students who will remain in the borough to study A levels. Impact analysis has demonstrated that ‘staying on’ rates for the top 10 and 20 achievers in participating schools have increased by 5% and 10% respectively. Average Attainment 8 and Progress 8 scores of the top 10 and top 20 young people in these schools have increased markedly since the introduction of the Colin Pond Bursary in 2017. This year, Greatfields and Goresbrook Schools have been added to the programme and sponsorship for the ceremony has been secured from BD Group.
- 3.30 Following input from the research organisation ISOS, a renewed post 16 partnership, which comprises representatives from schools, Barking & Dagenham College, the Council and BDSIP, has been developed and will recommence in the Autumn term 2021. Areas of focus will include improving A level outcomes, particularly in Maths and Science, and developing vocational pathways.
- 3.31 Work is underway with colleagues in Inclusive Growth to generate new education, training and employment opportunities for young people in the borough. This is looking to make sure that our young people can benefit from opportunities in new

industries such as the Film Studio, the Creative and Green industries and London Markets.

- 3.32 There has been considerable work with partners to draw together multi disciplinary approaches to help young people to keep themselves safe from exploitation, known as the 'Step Up, stay Safe' (SUSS) partnership programme. This has involved key Council and external stakeholders including Children's Services, Community Safety, Community Solutions, the Police, schools and youth and community organisations.
- 3.33 A successful second phase of the 'Lost Hours' campaign launched on 24 March 2021 with the borough's secondary schools. A further SUSS partnership workshop was held in June 2021 and demonstrated the very positive impacts of SUSS for young people.
- 3.34 The LA has continued to successfully deliver its Young Londoners funded programme (with funding awarded of £1 million) called 'From Roads to Community', in direct support of the aims of SUSS. Whilst lockdown halted some important activity, such as face to face detached youth work, all elements of the programme have now resumed. 319 young people were reached during the first six months of the year, with participation now increasing significantly. The programme has received Project Oracle accreditation for its robust evaluation processes.

### **Barking & Dagenham College**

- 3.35 Barking & Dagenham College plays a key role in supporting and contributing to the five priorities in the borough's Education & Participation Strategy 2018-22. The Ofsted rated 'Good' college educates around 2,900 young learners including 300 young apprentices and as such helps to raise the participation rates and outcomes of young people within the borough. The College has been praised by Ofsted for its outstanding support for students and works hard to strengthen the wellbeing and resilience of young people.
- 3.36 Barking & Dagenham College plays a key role in supporting SEND learners to progress to further education and training and high-quality employment through the REACH Programme. The programme has grown from strength to strength and is now supported by 10 local employers. The College has invested in its facilities for SEND which includes a custom-built kitchen, sensory room and music room.
- 3.37 During 2021-21, the East London Institute of Technology (IOT), one of the first 12 Institutes of Technology established in the UK, benefitted from significant capital investment to establish the Industry 4.0 Smart Factory, Renewables Lab, Hydraulics and Pneumatics Lab, Multimedia Studios, CyberHub, Creative Hub, iTek (Esports) and Computerised Numeric Control (CNC) workshop.
- 3.38 Alumni Idris Elba and Shaun Escoffery launched the openings of the state-of-the-art TV & film and music studios named after them. David Bailey, world renowned fashion and portrait photographer, endorsed the industry-standard David Bailey photography studio.
- 3.39 The East London IOT is benefitting from the development of employer-led technical pathways at advanced and higher levels through the Technical Skills Advisory

Group and launched the new T Levels in Construction and Digital with progression pathways through Level 2 transition programmes.

## **BDSIP**

- 3.40 Launched in April 2018, BDSIP was created to provide Barking and Dagenham schools with high quality support to raise education standards further through sharing proven best practice and enabling schools to design and purchase services with the greatest impact.
- 3.41 The partnership relationship between BDSIP and the Council is strong and both organisations work closely together with schools. All of the borough's schools use BDSIP services in some capacity and 95% buy into the company's shared ownership.
- 3.42 An external review of BDSIP was undertaken in 2021 which highlighted the very positive progress BDSIP has made in establishing itself as a sustainable company highly valued by schools. In April 2021, the LA agreed a 2 year contract extension with BDSIP, which will continue until 31 March 2023. It is expected that BDSIP will contribute to priority outcomes during this period. These include: all schools rated 'Good' by Ofsted, with an increasing number moving to 'Outstanding'; exceeding national and then London standards in key education headline measures; and supporting young people into appropriate post 18 destinations. 2021 also saw the further strengthening of the BDSIP Board with members with business and industrial experience.
- 3.43 The Council commissions BDSIP to undertake work particularly in the areas of School Improvement and SEND, comprising a universal service and more targeted support to some schools. The Council also has opportunities to seed-fund broader initiatives which matter to schools and young people. An important example in 2021 was commissioning BDSIP to work with schools around Race and Social Justice. This included a very highly rated September 2021 conference for all the borough's schools with top speakers and national experts. As a result, all schools will shortly have a lead practitioner and champion Governor for this important work.
- 3.44 The Council and BDSIP also have shared objectives in the areas of Governors Services, Positive Destinations for Young People and specific Health activities.
- 3.45 Highlights of commissioned activity in BDSIP's third year of operation include:
- Convening and leading a borough wide conversation on Race and Social Justice. Led by a working group of Headteachers, this programme is examining issues of inclusion and student experience; staff recruitment, progression and experience; and curriculum in our schools. The launch conference for the programme in September 2021 was attended by 92 delegates and received an average rating of 4.7 / 5.
  - Delivery of advice and guidance to schools throughout Covid 19, focused on effective use of e-learning and online teaching and curriculum resources. This included development of a micro-site ([see here](#)) to help provide advice to schools.
  - Delivery of a range of innovative CPD, including a 10 week Early Literacy programme which has delivered, on average, 8.7 months' progress in reading

age in year 1 pupils in four pilot schools. The programme is currently being accredited with the CPD Certification Service prior to further roll-out.

- Delivery of a programme of Inclusion compliance checks to ensure schools are meeting key Inclusion requirements, with follow-up advice and support where required.
- Delivery of practical, hands on Inclusion support to schools and individual pupils at greatest risk of exclusion, guiding schools to develop effective, tailored strategies for keeping young people in school wherever possible and appropriate.
- Delivery of strategic support to Inclusion, including convening and facilitating networks of SENCOs, ARP Leads and Behaviour Leads, and delivery of a major SEND conference which was rated 4.4. / 5 by over 70 delegates.
- Provision of curriculum support and training to schools in key areas including English as an Additional Language, English, Maths and Science.
- Introduction of the revised Religious Education syllabus, developed by a leading expert who advises the DfE in this area, with training provided for all schools.
- Delivery of additional, targeted improvement support to schools identified as vulnerable by the Council.
- Continued to offer a range of targeted services in response to priorities identified by schools. These include Counselling and Speech and Language therapy.
- In response to Covid 19, BDSIP redesigned its entire CPD offer and moved to online delivery via Zoom. This has enabled BDSIP to engage a stronger range of external speakers than would have been possible for face-to-face training.

### **Other key services**

- 3.46 The Careers Advice service, which was moved online during the pandemic, has now resumed face-to-face delivery. Online careers advice was provided throughout lockdowns, with support targeted to vulnerable young people and those who schools identified as being at risk of becoming NEET.
- 3.47 The Aimhigher programme of events to introduce young people to a variety of career and further education pathways continued to run throughout lockdowns, with online events engaging young people and allowing BDSIP to bring in speakers from further afield, including teaching staff and current students from Russell Group Universities as far afield as Liverpool and Southampton. A blended programme of face-to-face and online events is being delivered in 2021/22.
- 3.48 It has not been possible to deliver work experience since the start of lockdown in March 2020. However, schools are now returning to the service, with the first cohort since the start of Covid due to go out in the 2022 New Year. BDSIP have created a dedicated post to focus on the recruitment of employers to host work experience as the pool of available placements has been significantly impacted by the pandemic. Available placements have also been impacted by changes to working practices (i.e. towards more home based working, in which the possibility of hosting work experience placements is not possible).

## **4 Priorities for 2021 and beyond**

- 4.1 Under the overarching priorities of the Education & Participation Strategy 2018-22 and the 'The Barking & Dagenham Corporate Plan 2020-22', the following areas are

a priority for the academic year 2021/22.

### **Supporting BDSIP in their work with schools**

- 4.2 Working in partnership with BDSIP to support schools as they maintain education provision and recover throughout the pandemic will continue. A focus will be on preparing for exams in 2022, and for Ofsted inspections for those schools expecting one in the 2021/22 academic year. Schools with longstanding judgements of 'Outstanding' are now subject to more regular inspection. The Council will continue to commission BDSIP to provide additional support to LA maintained schools not yet rated 'Good' or considered vulnerable. The DfE is continuing to monitor school attendance in the Autumn term 2021 and schools, the Council and BDSIP will continue to encourage pupils to be in school (with remote learning, where required).

### **Establishing the renewed post 16 partnership group and working with Inclusive Growth**

- 4.3 Generating a wider range of inclusive pathways which support young people's different education, training and employment interests and aspirations is everyone's business. From September 2021, the renewed post 16 partnership will act as a step towards this, in addition to, crucially, working to improve A level performance in the borough. A joined-up approach across the Council, with Inclusive Growth, BDSIP, training providers, businesses, schools and young people will be vital to increasing the range of inclusive high quality opportunities and pathways available. This work has started and will continue in earnest in 2021/22.

### **Strengthening joined up working for vulnerable pupils**

- 4.4 Joining up support for children, young people and families, particularly those most vulnerable, will remain key, with schools increasingly placed at the heart of arrangements. The increased support put in place during the pandemic for vulnerable pupils will be built on with planned closer working with Early Help. In addition, there is much strong, inclusive practice across the borough's schools and ARPs and consideration will be given to how this can be further strengthened, shared and recognised.

### **Continuing to support schools to manage pressures in SEND and to allocate resources effectively so that children and young people can attend a local school as far as possible and appropriate**

- 4.5 Schools are being presented with increasingly high numbers of children with complex needs coming into Reception in mainstream schools. This is exacerbated by the disruption from the pandemic over the last 2 academic years and many have not been identified early enough. An important aim in the Education & Participation Strategy 2018-22 is that children and young people, including those with SEND, can attend a local school wherever possible and appropriate. The Council will continue to work closely with schools and the DfE around the planning of specialist places, including in ARPs, and through placement panels and the Schools Forum. Collectively, this will seek to ensure the most effective use of available resources and will help provide a good learning environment for children.

## **Sufficient accommodation of the right kind with outdoor spaces**

- 4.6 Ensuring there is sufficient specialist provision in the borough will be vital. The demand for specialist school places is still rapidly increasing. We will continue to increase support for specialist places within mainstream schools. New permanent sites for 2 special schools are also being developed. A new special school called Pathways opened in September 2019 in part of the City Farm School site. Plans are being developed by the DfE who will procure and build the new permanent school on the former Dagenham Motors site in Dagenham. The new school will be constructed and handed over by mid-2023. Beam Bridge, now renamed Oxlow Bridge, will be a new school for 90 pupils with Profound, Multiple, Learning Difficulties (PMLD). The project is being procured and delivered by the DfE and will be located on the former Pondfield depot site where it is expected to open in late 2023. It will also be a priority to improve facilities at Mayesbrook Park.
- 4.7 Two new primary schools, Ford View and Mallard, are also being developed with the DfE to meet the needs of new housing developments. The future demand for mainstream school places will be driven by the ambition of urban regeneration and large housing developments such as Barking Riverside where long term planning for social infrastructure requirements are needed for these new communities. This will include work on securing sites, funding and school operators. It is important to get this right as each school in the borough will educate thousands of children and young people for decades to come.
- 4.8 At present, using data received from the GLA, London is experiencing a transition period which has been attributed to the longer-term impacts of Brexit and the pandemic. This has seen short term outward migration and a reduction in birth rates. Inner London boroughs have seen falling demand for pupil places. Although Barking and Dagenham has the highest proportion of 0-15 year olds (27%), as part of the borough's population in London, demand is being monitored. This enables us to understand if there is any potential impact or deviations from previous forecasts in the short term.

## **5. Financial Implications**

Implications completed by: Kofi Adu, Group Finance Manager.

- 5.1 The DSG reported an overall underspend of £3,843k (please see the table below). This consists of an underspend on Early Years of £2,367k, an underspend on the High Needs Block of £1,636k and a net overspend on the Schools Block of £160k.
- 5.2 The Early Years funding is based on prior year allocations and funding is only finalised using the previous two Spring Census data after year-end, around July 2021. During the pandemic, the DfE introduced protection arrangements to allow payments to providers to be based on pre-Covid Census data (October 2019) for the Summer and Autumn term. However, Spring 2021 payments were reverted back to actual places occupied. We have assumed a full claw back of the Early Years underspend. Although there will be a retained element, this will not be known until November 2021.
- 5.3 The underspend on High Needs is £1,636k. This is primarily due to an in-year net increase in import and export funding adjustments of £229k, effective management



of the gatekeeping budget of £935k set aside for in year pressures, generally reduced activities due to Covid 19, and savings relating to out of borough children. This has provided the opportunity to reallocate the underspend in October 2021 to support those primary phase schools experiencing the most significant High Needs pressures.

- 5.4 The Schools Block reported an overspend of £160k, and this relates to the known cash shortfall in the funding formula previously reported to the June 2020 Schools Forum. This was previously agreed to be funded as a cash advance from the DSG reserves and treated as the first call on the 2021/22 DSG grant allocations. The Central School Services Block reported a break-even position.
- 5.5 The total reserves before the Early Years clawback is £9,828k, of which £3,848k relates to in-year movements discussed above. Other elements include DSG brought forward balances of £3,542k including £1,817k of favourable prior-year adjustments. The carry forward balance on growth fund is £641k which is available to support future growth proposals. Included in the DSG reserves is Schools Facing Financial Difficulty (SFFD) funds retained centrally to finance future loan requests. Previously reported DSG reserves were net of historic provisions and contingencies spanning several years, and these are no longer required and can be released back into the DGS reserves. Therefore, the overall DGS reserves before grant adjustments is £9,828k. However, it is prudent to assume a clawback on Early Years underspend.

#### 2020/21 DSG Outturn Position

	2020/21 Funding £'000s	2020/21 Projected Out-turn £'000s	(Surplus) / +Deficit March 21 £'000 s
Schools Block – ISB	171,254	171,414	160
Central Block	2,364	2,364	0
High Needs Block	34,015	32,379	(1,636)
Early Years Block	22,933	20,566	(2,367)
<b>Total</b>	<b>230,566</b>	<b>226,723</b>	<b>(3,843)</b>
DSG reserves b/f			(3,542)
Growth Fund balance b/f			(641)
SFFD retained centrally			(699)
DSG release of contingencies			(1,103)
<b>DSG out-turn</b>			<b>(9,828)</b>
<b>Early Years adjustment</b>			<b>2,367</b>
<b>Adjusted DSG exc Early Years</b>			<b>(7,461)</b>

- 5.6 The Central Schools Services Block has been reduced by 20% in 2020/21 by the DfE. This is the first year of cuts to the historical commitments funded from the Central Block. The budget for the historical commitment is £1.526m. A reduction of 20% is equivalent to £305k. The historical commitment will continue to reduce by 20% for the next 4 years. Services funded from the Central Block include Trewern,

the Community Music Service, BDSIP commissioning, School Games and Schools' Estates, so pressures in these areas will need to be managed.

## 6. Legal Implications

Implications completed by: Lindsey Marks, Deputy Head of Law.

- 6.1. The LA has a number of statutory education duties which include establishing a Schools Forum, formulating and reviewing the schools funding formula; ensuring there are enough early education and school places to allow for parental choice; the promotion of educational excellence; school admissions; establishing and funding a Standing Advisory Committee for Religious Education (SACRE); Education Welfare; school attendance and exclusions, children missing education; responsibilities regarding employment of children; Special Educational & Health Needs; careers advice; monitoring of national curriculum assessments; outdoor education, music and creative provision for maintained schools; monitoring the education of the LA's Looked After Children; home to school transport; and safeguarding.
- 6.2. This report asks that the Council's commitment to strengthen and develop partnerships between the borough's schools and other organisations is renewed, that delegation for non-material changes to this report before publication is given to the DCS and that the contents of information within it are noted. Cabinet is not required to make any decisions about which legal comments are needed.

## 7. Other Implications

- 7.1 **Risk Management** – Principal risks are potential further national financial cuts affecting the Council's ambition for improved outcomes for young people and financial pressures on schools and Education due to funding reductions and Covid 19. Collective delivery of the Education & Participation Strategy 2018-22 by education partners and the Council and increasing collaborative working to grow capacity will help to mitigate some of this. Whilst management action and monitoring are in place to control and review the pressures on the High Needs Block, the legacy of historic underfunding of this block places severe pressures on many schools as they strive to meet the needs of all the children in their care. There remains ongoing uncertainty about examinations in 2022 along with the periodic need for young people to self-isolate. Whilst robust remote learning arrangements can help mitigate this, they cannot wholly replace on site teaching.
- 7.2 **Contractual Issues** – The Council's contract with BDSIP commenced a 2 year extension from 1 April 2021 and will run until end March 2023. A new contract, subject to agreement, will be required following this period.
- 7.3 **Staffing Issues** – There remain pressures on the core Council team in its oversight of our vulnerable groups. Work to review some key senior posts took place in 2020/21 and will continue into 2021/22.
- 7.4 **Corporate Policy and Equality Impact** – The priorities set out in the Education & Participation Strategy 2018-22 represent a significant opportunity to improve outcomes for all children and young people, including the most vulnerable, while addressing and managing the unique challenges which Covid 19 presents. This, in turn, should serve to help mitigate risks to inclusion during Covid 19.

The Education & Participation Strategy 2018-22 connects directly to the Borough Manifesto which sets out the long-term vision, aspirations, and targets for the borough. The Education & Participation Strategy 2018-22 is informed by the priorities in 'The Barking & Dagenham Corporate Plan 2020-22', particularly 'Prevention, Independent and Resilience'. The Council's Equality and Diversity Strategy sets out the borough's approach to equality and diversity. The strategy has actions to improve educational attainment and tackle inequality for specific groups where there are known issues or underachievement. The Joint Health and Wellbeing Strategy incorporates focusses on the best start in life for the youngest children and the wellbeing and resilience of children and young people, mirroring priorities and key elements of the Education & Participation Strategy 2018-22.

- 7.5 **Safeguarding Adults and Children** – The Education & Participation Strategy 2018 - 22 aims to improve the wellbeing of children and young people (where relevant including up to the age of 25 for those with SEND). This includes by supporting those most vulnerable and at risk of exploitation through reducing inequalities in educational attainment and opportunity; and supporting collaborative working, including through the SUSS programme, with key partners such as Social Care, Health and the Police.
- 7.6 **Health Issues** – A priority of the Education & Participation Strategy 2018-22 is building collective responsibility across key partners, including Health, and the community for children and young people's wellbeing and resilience. Covid 19 further underlines the importance of this. The DCS is leading work to improve joined up working with Health and deploy much needed specialist resources around schools.
- 7.7 **Crime and Disorder Issues** – The Education & Participation Strategy 2018-22 emphasises a collective responsibility for children and young people. Relations with the police are generally positive. Schools highly value the community police officers based in their schools and have strongly expressed their concerns about reductions. The Education & Participation Strategy 2018-22 promotes increased collaborative working between education partners and the Council which will be key to helping to keep children and young people safe, including through the SUSS programme.
- 7.8 **Property / Asset Issues** – Trewern Outdoor Education Centre, owned by the Council, plays an important role in offering adventure and physical activities to school pupils in the borough, with particular benefits for emotional and physical wellbeing. Owing to Covid 19, the centre was closed, and staff furloughed from March 2020 to June 2021. The government's 10 May 2021 guidance allowed for residential visits to resume which enabled Trewern to plan to reopen fully. Residential sessions will resume from September 2021. Schools are extremely keen to return to the Centre.

During the period that the Centre was shut, good progress was made on significant capital works and improvements to the site. Despite the income loss, the Centre looks to be in a good financial position as management have made significant economies to mitigate the loss of income. In addition, Public Health funding has been secured to subsidise places for more vulnerable children once the Centre can

reopen fully. The Centre also received a share of the Council's grant for income loss.

**Public background papers used in the preparation of the report:**

- For exclusions data: <https://explore-education-statistics.service.gov.uk/find-statistics/permanent-and-fixed-period-exclusions-in-england>
- For absence data: <https://explore-education-statistics.service.gov.uk/find-statistics/pupil-absence-in-schools-in-england>
- Education & Participation Strategy 2018-22: [Education and Participation Strategy | LBB](#)
- Published 2021 national benchmarks for Key Stage 4 & 5 [Examination results - JCQ Joint Council for Qualifications](#)

**List of appendices:**

**Appendix A:** Education performance dataset 2020/21

## Education Performance Dataset - 2020/21

**Please note that benchmarking data is mostly for 2019 in light of Covid 19.**

**Key**

Data unavailable - due to reporting frequency; performance indicator being new for the period or no longer collected/published

.. Data unavailable as not yet due or published

Data missing and requires updating

Provisional/awaiting confirmation

INDICATOR DESCRIPTION		TIME PERIOD								BENCHMARKING			
Ref.	Title	2015	2016	2017	2018	2019	2020	2021	DoT (on previous year)	Quartile Band A-D	England Average	SN Average	London Average
<b>Early Years Foundation Stage (EYFS)</b>													
1	Good level of development	67.8%	69.8%	71.6%	71.3%	72.4%	N/A	N/A	↑	B	71.8%	71.2%	74.1%
<b>KS2 Expected Standard or Above and Average Scaled Score (new headline measures from 2016)</b>													
6	Reading		65.0%	72.5%	75.3%	72.9%	N/A	N/A	↓	C	73.8%	73.6%	77.6%
7	Writing		80.0%	76.4%	79.3%	78.9%	N/A	N/A	↓	C	78.9%	79.1%	82.4%
8	Maths		77.0%	80.7%	79.5%	80.4%	N/A	N/A	↑	B	79.1%	80.6%	83.4%
9	GPS		78.0%	81.5%	82.8%	82.8%	N/A	N/A	↔	A	78.5%	81.1%	83.6%
10	RWM %		58.0%	62.9%	66.6%	65.6%	N/A	N/A	↓	C	65.3%	66.7%	70.7%
11	Reading (average scaled score)		102.0	103.5	104.8	104.3	N/A	N/A	↓	C	104.5	104.5	105.5
12	Maths (average scaled score)		104.0	105.2	105.0	105.7	N/A	N/A	↑	A	105.1	105.7	106.5
13	GPS (average scaled score)		105.0	107.5	107.8	108.1	N/A	N/A	↑	A	106.4	107.6	108.2

**Comments:** KS2 2019 data is revised. 2019 comparator data is based on the Data Matrix and DfE SFR. England average is for state funded schools. Benchmarking data is for 2019.

INDICATOR DESCRIPTION		TIME PERIOD								BENCHMARKING			
Ref.	Title	2015	2016	2017	2018	2019	2020	2021	DoT (on previous year)	Quartile Band A-D	England Average	SN Average	London Average
<b>GCSE or equivalent</b>													
14	5+ A*-C inc Eng & Maths (discontinued)	54.0%	54.1%						↑	C	53.5%	54.7%	60.6%
15	A*-C Eng & Maths* (discontinued)	55.7%	60.0%						↑	C	59.3%	60.5%	66.4%
15a	% Pupils achieving 9-5 pass in English and Maths (new)			43.1%	40.4%	42.6%	N/A	N/A	↑	B	43.4%	41.7%	49.0%
16	Average Progress 8 Score (new GCSE Headline Measure)		0.15	0.23	0.17	0.16	N/A	N/A	↓	A	-0.03	0.03	0.22
17	Average Attainment 8 Score (new GCSE Headline Measure)		49.7	46.7	46.1	46.4	N/A	N/A	↑	B	46.8	46.0	49.7
18	% English Baccalaureate (Ebacc) (discontinued)	20.4	22.3						↑	C	23.1	24.0	..
18a	% Pupils achieving Eng Bacc (inc 9-5 pass in E&M) (new)			18.9%	13.4%	15.1%	N/A	N/A	↑	C	17.2%	17.2%	24.0%
18b	% Pupils entered Eng Bacc (new)			31.9%	37.8%	37.6%	N/A	N/A	↓	C	40.1%	45.9%	53.8%
18c	Average Point Score Eng Bacc (new)				3.94	3.99	N/A	N/A	↑	C	4.08	4.05	4.47
<b>Comments:</b> The new education measures reported on from 2016 are A*-C English and maths and Attainment 8 and Progress 8. From 2017, the new measure for GCSE will be % of pupils achieving GCSEs grade 9-5. Target is to be in line with London average. England average is for state funded schools. Benchmarking data is for 2019.													
<b>GCE/A Level/Level 3 Qualifications</b>													
19	APS per pupil (all quals) - Discontinued	641.5							↓	D	717.8	682.5	694.0
20	APS per entry (all quals) - Discontinued	212.8							↑	B	215.9	209.8	213.1
21	Average point score per entry A Level Cohort (New)		28.8	29.3	30.8	29.5	N/A	N/A	↓	D	32.87	31.57	32.75
22	Average point score per entry - Best 3 A Levels (New)		32.0	32.7	32.2	31.0	N/A	N/A	↓	C	32.89	31.08	33.16

INDICATOR DESCRIPTION		TIME PERIOD								BENCHMARKING			
Ref.	Title	2015	2016	2017	2018	2019	2020	2021	DoT (on previous year)	Quartile Band A-D	England Average	SN Average	London Average
<b>Post-16 Participation in Education, Training &amp; Employment</b>													
23	% 16 to 17 year olds who are not in education, employment, or training (NEET) or who have Unknown Destinations (new measure)	7.9%	5.6%	4.2%	3.5%	3.5%	3.7%		↑	B	5.5%	5.2%	4.0%
23a	% 16 to 17 year olds who have Unknown Destinations	4.3%	2.1%	0.8%	0.4%	0.3%	0.3%		↔	A	2.7%	2.3%	2.2%
23b	% 16 to 17 year olds who are not in education, employment, or training (NEET)	3.6%	3.5%	3.4%	3.1%	3.2%	3.4%		↑	D	2.8%	2.9%	1.8%
24	% 16-17 year olds participating in education and training	90.4%	92.1%	94.1%	94.7%	95.0%	95.5%		↑	A	93.2%	94.4%	96.0%
24a	% of KS4 All Pupils going to, or remaining in education & employment/training	93.0%	94.0%	96.4%	96.7%	96.9%	97.4%		↑	B	95.2%	..	97.6%
Comments: NEETs and Unknowns are reported and published as a joint figure for Year 12 and 13 (academic age 16 and 17). Annual published data for NEETs + Unknowns is the Dec-Feb average in each year i.e. Dec 2020, Jan 21 and Feb 2021). Annual Participation data is from March 2021 published in June. DOT is compared to the equivalent data in the previous year. 24a is taken from the Moving On report on Activity survey for the 2020 cohort; this is the 7th year of continuous improvement on this measure and the previous measure of participation. The annual headline measure data will be published in the annual NEET scorecard later this Autumn. NB. Although NEETs rose by 0.2% compared to a year ago, Unknowns remained unchanged at 0.3%. and on the more accurate joint measure (NEETs + Unknowns) the borough is still better than all comparators. Key Stage 5 benchmarking data is for 2019.													
<b>Attendance and Exclusions</b>													
25	Overall Absence - State-Funded Primary	4.3	4.0	4.0	4.1	4.0	4.1%	3.8%	↓	B	4.0	4.2	4.0
26	Overall Absence - State-Funded Secondary	5.2	5.0	5.0	5.2	5.2	5.0%	4.3%	↓	B	5.5	5.2	5.0
27	Total Permanent Exclusions (rounded)	0.05	0.05	0.07	0.04	0.06	0.03	0.04	↑	A	0.06	0.06	0.04
Comments: Absence - 2018/19 is for full year and is final. 2019/20 is for Autumn term only and is final. 2020/21 is for Autumn / Spring terms and is provisional. Comparator data is for 2018/19. Exclusions - 2019/20 is final. 2020/21 is provisional. Comparator is for 2019/20. The pandemic took place during the 2019/20 and 2020/21 academic years.													
<b>School Inspection Outcomes</b>													
28	% of schools rated as good or outstanding	77.0%	89.0%	91.0%	88.0%	91.7%	91.5%	91.5%	↔	-	86.0%	..	93.0%
Comments: As at the end of August 2021, 91.5% (provisional) of schools are rated 'Good' or 'Outstanding' in LBBD. 2021 benchmarking data is from Ofsted DataView and the position is as at March 2021.													

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## CABINET

16 November 2021

<b>Title:</b> Fees and Charges 2022	
<b>Report of the Cabinet Member for Finance, Performance and Core Services</b>	
<b>Open Report</b>	<b>For Decision</b>
<b>Wards Affected:</b> All	<b>Key Decision:</b> Yes
<b>Report Author:</b> Katherine Heffernan, Head of Service Finance	<b>Contact Details:</b> E-mail: <a href="mailto:katherine.heffernan@lbbd.gov.uk">katherine.heffernan@lbbd.gov.uk</a>
<b>Accountable Director:</b> Philip Gregory, Finance Director	
<b>Accountable Strategic Leadership Director:</b> Claire Symonds, Managing Director	
<p><b>Summary</b></p> <p>The Council provides a wide range of services to residents, visitors, local businesses and others. Many services are provided free of charge at the point of need while for others it is fairer and more appropriate that the service user should pay for the services received. The ability to charge for some services has always been a key funding source to Councils and will continue to be so.</p> <p>This report recommends the appropriate level of fees and charges across all directorates, to take effect from 1 January 2022 unless otherwise stated.</p> <p>In preparing the proposed fees and charges, Services have worked within the framework of the agreed Charging Policy. Each service has been reviewed and the charges are set at a fair and reasonable level which wherever possible is in line with competitive market rates for the service.</p> <p>The full list of proposed charges is detailed in Appendix A to this report.</p>	
<p><b>Recommendation(s)</b></p> <p>Cabinet is recommended to:</p> <ul style="list-style-type: none"> <li>(i) Agree the proposed fees and charges as set out in Appendix A to the report, to be effective from 1 January 2022 unless otherwise stated;</li> <li>(ii) Note the fees and charges no longer applicable from 1 January 2022, as set out in Appendix B to the report; and</li> <li>(iii) Delegate authority to the Strategic Director, Children and Adults, in consultation with the Managing Director and the relevant Cabinet Members, to set fees and charges to be applied from September for schools and academic year-based activities.</li> </ul>	

## **Reason(s)**

The setting of appropriate fees and charges will enable the Council to generate essential income for the funding of Council services.

The approval of reviewed fees and charges to ensure that the Council is competitive with other service providers and neighbouring councils.

## **1. Introduction and Background**

- 1.1 Local Authorities provide a wide range of services to their residents and others and the ability to charge for some of these services has always been a key funding source.
- 1.2 Fee charging or income generating services are generally those services which are not provided on a universal basis but are specific to an individual or an organisation. For this reason, it is fair and appropriate to make a charge to the service user. Fee charging services include both statutory and discretionary services. Where fees and charges apply to mandatory services, these are often set nationally, for example some planning fees.
- 1.3 The remaining income services where the Council levies fees and charges are of a discretionary nature. These cover a whole range of services such as Libraries, Licensing, Pest Control, Commercial Waste, Drainage, Markets, Leisure and Recreation facilities, Parking and some services from the Registrar service. This report concerns itself with recommending the appropriate level of fees and charges from 1 January 2022 for these types of services.
- 1.4 In addition to those traditional income services, the Council also has the power under the Local Government Act 2003 to charge for other discretionary services that it may already provide or may wish to provide in the future.
- 1.5 There is no definitive list as to which discretionary services are covered by the powers provided in the Act although the Government has provided limited examples of what could be included, such as maintenance of older/disabled peoples' gardens, arboriculture work in private gardens, operating consumer protection approved lists, pre-application planning and development advice, highway services to private industrial estates, home energy advice, home security services and use of excess capacity in local authority services.
- 1.6 To date, in keeping with most other local authorities, the Council has not expanded use of these powers but will continue to review the potential to do so when there is a sound business case for doing so.

## **2. Charging Policy**

- 2.1 The Council has an agreed Charging Policy which requires that all charges are reviewed annually as part of the budget setting process.
- 2.2 The Charging Policy has three fundamental principles:
  - Services should raise income wherever there is a power or duty to do so;

- Wherever possible the income raised should cover the full costs of providing the service including all overheads;
- Any departures from this policy must be justified in a transparent manner with reference to the Council's priorities and policies.

2.3 In practice the presumption is that the Council will use inflation as an indicator of how much fees and charges should rise and this is the default position. The most recently published inflation figure is used which is August 2021. The August 2021 figure was 3.2% and this has been applied in most instances to the current charge. This is then rounded to the nearest appropriate figure.

### **Proposed Fees and Charges 2022**

2.4 Attached to this report at Appendix A are the proposed fees and charges for 2022 which will be effective from 1 January 2022 unless otherwise stated. The Appendices detail the following information:

- Description of service provided;
- Current 2022 charge;
- Proposed charges from 1 January 2022;
- Proposed increase in pounds and in percentage terms;
- The rationale for a given increase (other than uplift by inflation), as well as any other comments.

2.5 In most cases fees and charges have been increased by the Consumer Price Index (CPI) as at August 2021 of 3.2% rounded up to the nearest sensible figure.

2.6 A summary of the services that Appendix A relates to is presented within the following sections. The reference numbers quoted below relate to the line reference numbers on Appendix A.

2.7 It should be noted that some charges that were previously set by the Cabinet are no longer within the Council's direct control. These include the charges for Leisure centres which are now the decision of our commercial provider and discretionary charges for planning and capital delivery which are now the responsibility of Be First. Also, charges for cooking, cleaning and home maintenance services are the responsibility of the Barking and Dagenham Trading Partnership, although all changes will be in consultation with the Council.

2.8 There are a number of special considerations for some services which are outlined below.

## **3. Service by Service Review**

### **Care and Support Services – lines 1 to 6**

3.1 The Care Act 2014 gives local authorities the power to charge service users and carers for care and support within a set framework. All Councils with Social Care responsibilities are required to have a charging policy that complies with this framework. London Borough of Barking and Dagenham's charging policy is Care Act compliant and is regularly reviewed.

- 3.2 Under this policy charges levied to service users are means tested to ensure no individual is required to pay more than they can reasonably afford and no more than the cost of the care provided. In practice this limits the additional income that is received as a result of fees and charges. The charges for the in-house services have been uplifted in line with inflation. In all cases the cost charged will be subject to these means tests. An administrative charge for arranging care on behalf of self-funders was introduced last year and is a flat rate. For some social care services, last year's increase was not fully applied and it would be too difficult to justify a double uplift to clients in one year. The service is therefore proposing that the prior covid prices be used as a base and, in the case of Kallar Lodge, the cost be kept to the 2021 levels.

### **Community Solutions – Lines 7 to 108**

- 3.3 The Council runs the Abbey Early Years Day Nursery and fees are set at three levels: full time weekly rate, a daily rate for a morning session and a daily rate for an afternoon session. Fees are to be uplifted by CPI to ensure sustainability of running the site and to ensure that fees cover the required staffing ratio while remaining affordable.
- 3.4 The Children Centre room hire charges are proposed to increase by CPI. Library service charges are to remain frozen due a requirement to rebuild usage of libraries after the covid lockdown. Barking Learning Centre room hire charges are also to remain frozen. Room hire charges for Dagenham Library are proposed to be increased by CPI and takes into account a range of considerations such as charges by similar services elsewhere.
- 3.5 The temporary accommodation charges have not been uplifted as the charges are in-line with temporary accommodation subsidy calculation, as outlined by DWP. The rent and Service charges for Brocklebank have been removed as the building is no longer used for temporary accommodation. Service charge has been increased in-line with CPI for Hostels.

### **Education, Youth and Childcare - lines 109 to 132**

- 3.6 The main charges in this area are for room hire. There are no planned increases for 2022 which takes into reference pricing of other similar venues in the area.

### **Policy and Participation – lines 133 to 264**

- 3.7 This section covers fees charged at heritage attractions such as Eastbury Manor and Valence House, archive services, heritage education services, park events and park ranger services. It is proposed that fees will increase by inflation of 3.2% although high level rounding has been applied.

### **My Place Housing– lines 265 to 290**

- 3.8 Fees relating to Deeds and Licences have been increased in line with CPI. Notices and other administrative charges are set to remain at current prices following benchmarking.
- 3.9 The Eastbrookend travellers Caravan site weekly licence has been uplifted in line with CPI. The Heathway supported accommodation scheme rent and service

charge fee is to be set to be in line with L&Q rent for the building. L&Q provide notification of their intended increase in February 2022 which will come into effect from April 2022.

### **Law, Governance and HR – lines 291 to 331 and 1078 to 1079**

- 3.10 Legal fees have been increased by CPI with the exception of the 5 fees on lines 299 to 303. These 5 fees have all been increased by £100 plus inflation of 3.2%.

### **Enforcement – lines 332 to 1153**

- 3.11 Many fees and charges within Enforcement are set by statute. Non-statutory fees have been uplifted by CPI with the following exceptions:
- 3.12 Animal Boarding Licence Fees (Part A) and Dog Day Care Fees (Part A) have been increased to reflect the cost of veterinary surgeon fees.
- 3.13 A new pavement licence fee of £100 for cafes and streetfood vendors was introduced by the Government over lockdown. This is a streamlined process to allow businesses to secure these licences quickly and, where they are deemed to have been granted, allow these licences to remain in place for a year but not beyond 30 September 2022.
- 3.14 Barking Market and Street Trading fees have not been increased with a view to encouraging trade. The Street Trading admin fee and licence reprint fee have been increased by more than inflation to reflect the cost of officer time. The licence fee for Mobile Catering Vans has increased to £375, an increase of 7.3%.
- 3.15 The food safety reinspection fee has been maintained at £265 to encourage compliance.
- 3.16 Fees for the storage of explosives have been updated to reflect new statutory fees from April 2021.
- 3.17 A new fee of £10 for changes to Private Sector Housing licences has been introduced. This would apply to a change in the managing agent.

### **Parking – lines 548 to 1035 (subset of Enforcement)**

- 3.18 The fees charged by Parking continue to support the Council's Parking Strategy 2016-2021 which aims to encourage the greater use of other modes of transport, but also provides a permit system that addresses the needs of the borough's various road users.
- 3.19 The key proposals set out in the strategy were: -
- Free half-hour parking in all on-street shopping locations.
  - Free one-hour parking in all council parks.
  - Adopt an area-based approach to parking controls.
  - Move to cashless payment for car parking including contactless payment cards.

- Continue to apply a lower parking permit charge for the first two vehicles per household, compared to the third and introduce a higher charge for the fourth vehicle and above.
- Establish parking permit prices which encourage low emission vehicles and improve air quality.
- Increase enforcement in areas where footway parking affects safe access for pedestrians and cyclists.

3.20 The Cabinet agreed in July 2018 to take steps to control parking through the introduction of Controlled Parking Zones in key areas, which is an ongoing programme. Fees for Residents permits are structured across 7 bands according to CO2 emissions and increase in in cost for the second, third and fourth vehicles. There will be no change to residents parking permits from January 2022.

3.21 Parking fees have generally been kept at the same level with no inflationary uplift, although some fees have been reduced, eg Operational Permits and Red Staff Permits.

3.22 The main change is the introduction of a new Community/Healthcare permit. This replaces current permits for keyworkers, care agency staff, voluntary sector and doctors permits. The new permits are emissions-based across 7 bandings plus a diesel surcharge and are available to purchase for up to 4 hours, on a daily basis or annually. The fees for Community/Healthcare permits mirror the fees charged for Operational permits.

3.23 Operational permits (for LBBD Staff) which were previously only available on an annual basis are now available on a daily basis and for up to 4 hours. In addition, the annual fee has been significantly reduced. The new annual fees range from £100 pa for a Band 1 vehicle to £160 for a Band 7, plus a diesel surcharge.

3.24 New permits have been introduced for business and trades for parking of up to 4 hours or on a daily basis in a CPZ or borough-wide. This is in addition to the annual permits available to trades/businesses. A diesel surcharge is applicable.

3.25 The fees for Red Staff Permits for authorised senior officers have been brought in line with the fees charged for Standard Staff permits.

### **Highways, Street Works and Flood and Drainage Services fees – lines 1094 - 1153**

3.26 Highways charge fees for various types of licence, eg skip permits, crane, scaffold and hoarding licences and footway crossings and white lines. These fees have been increased in line with CPI.

3.27 Street Works permits have been set at the recommended maximum DfT fee under the Statutory Guidance for Highway Authority Permit Schemes. Fees for Flood Risk and Drainage advice have been increased in line with CPI.

### **Public Realm – lines 1154 to 1263**

3.28 Pest Control fees have been increased in line with CPI.

- 3.29 Trade refuse collection fees have not been increased so as to remain competitive. Bin hiring services (e.g. Paladin or Euro bin) have been increased in line with CPI. Green Garden Waste Subscription is set to increase by £1 (2.5%) so below CPI. New charges have been introduced for the supply of a replacement domestic wheelie bin (£25) and School recycling service (£15).
- 3.30 Cemetery fees have been increased in line with CPI.
- 3.31 Street Cleansing and fees charged for Fleet services have been increased in line with CPI. The exception being disposal costs per tonne which are increasing to £169, above CPI, following benchmarking exercise.
- 3.32 Additional Housing Collections which were established last year, are to be increased in line with CPI.

### **Core Services – lines 1264 to 1306**

- 3.33 Charges made by Registrars have been increased by CPI of 3.2%.
- 3.34 Charges for Careline alarms have increased by CPI of 3.2%
- 3.35 Charges made by the Revenues service, e.g. for summonses for non-payment of Council Tax and NNDR, etc, have not been uplifted. As a large number of residents will have been seriously financially affected by the COVID-19 pandemic, it is not considered appropriate to uplift these fees.

## **4 Financial Implications**

Implications completed by: Katherine Heffernan, Head of Service Finance

- 4.1 All directorates have undertaken a review of their fees and charges as part of the annual budget setting process. In general, fees and charges recover some or all of the costs of providing services from users. This generates income which reduces the cost of service borne by Council taxpayers and can also be used to achieve other strategic objectives, such as encouraging the use of particular services.
- 4.2 In general it is proposed that discretionary fees and charges are increased by a minimum of CPI rounded up to the nearest sensible level etc unless there is a compelling reason for not increasing at all or increasing by a greater amount.
- 4.3 The total amount of income generated through fees and charges will depend on price as well as volume/service take up. The Medium-Term Financial Strategy assumes that any additional general fund income will contribute towards individual service budgets and for 2021/22 there is currently no savings aligned with fees & charges.
- 4.4 Based on the current budgets for fees and charges and excluding the main exceptions to the charging policy such as Parking (where fee levels are being maintained) and Social Care (where it is subject to means testing) the expected increase in income from a 1% uplift is approximately £70k. An uplift at CPI therefore produces around £220k of additional income assuming that income levels remain in line with budget and are not affected by demand changes.

- 4.5 It should be noted however that in many the Council's fees and charges income has been affected by the impact of Covid and the lockdown and so is not meeting current budget targets.
- 4.6 As the costs of providing the services charged for will be subject to inflationary pressure and there are demand risks allowing services to retain any addition income to meet increased costs of provision is a prudent strategy for the Council.
- 4.7 Any changes to fees and charges listed in this report are applicable from 1<sup>st</sup> January 2022 unless otherwise stated.

## **5. Legal Implications**

Implications completed by: Dr Paul Feild, Senior Standards and Governance Lawyer

- 5.1 The report seeks Cabinet approval to the fees and charges set out in Appendix A and the basis for the charging (pursuant to statutory duties or discretionary powers) and rationale are set out in the report body. To the extent that Appendix A proposes increases to charges or the imposition of new charges, the legal powers and considerations detailed below are relevant. Officers have ensured the charges proposed in Appendix A are in line with its Charging Policy, benchmarked against other similar authorities and in many cases the increases are linked to Consumer Price Index (CPI) as at August 2021.
- 5.2 The Council is required under the Local Government Finance Act 1992 to produce a 'balanced budget'. Income generated from fees and charges contributes to the Council's finances. Local authorities are under an explicit duty to ensure that their financial management is adequate and effective, and that they have a sound system of internal control and management of financial risk. The annual review of fees and charges contributes to this requirement.
- 5.3 Local authorities have wide ranging powers to charge for specific statutory services as stipulated in relevant statutory provisions.
- 5.4 By virtue of Section 93 of the Local Government Act 2003, the Council has powers to trade and to charge for discretionary services. The latter are services which the Council is not statute bound to provide but has a 'discretionary power' to provide on a cost-recovery basis. The discretionary power to charge for services is applicable where:
- no statutory duty exists to provide the service/s
  - there are no specific powers to charge for the particular service/s
  - there are no prohibitions on charging for the particular service/s
- 5.5 Further, under the Localism Act 2011 the Council has a general power of competence conferring a power to charge for services on a cost recovery basis and subject to similar conditions and limitations under the Local Government Act 2003, subject to Section 4 Localism Act 2011 which provides that commercial activity must be conducted by a company. Thus, the Council may only charge for a service under the general power of competence if: -



- it is a discretionary service
- the service user agrees to the service being provided, and
- there are no other power/s to charge for the service, including under section 93 of the Local Government Act 2003.

- 5.6 Where authorities have a duty to provide a statutory service to specified standards free of charge, a charge cannot be made for delivery of the service to the specified standard. Delivery, to a standard above and beyond that which is specified may constitute a discretionary service for which a charge can be made on the basis outlined above.
- 5.7 Some of the charges proposed in Appendix A arise from specific statutory powers (i.e. where the general powers in section 93 of the Local Government Act 2003 or section 1 of the Localism Act 2011 are not applicable).
- 5.8 The Council has a power under section 32 of the London Local Authorities Act 1990 to recover its reasonable administrative or other costs in connection with its street trading functions under Part 3 of the Act, such as the grant, renewal or variation of licences, collection or removal of refuse connected with licence holders, street cleansing and reasonable costs of administration and enforcement associated with street trading. In this instance, there is a change to base the cost on the square meterage taken up.
- 5.9 The Care Act 2014 introduced a single legal framework for charging for care and support including discretion as to whether or not to charge. The Council may charge adults in circumstances where it arranges care and support to meet a service user's needs, except where the Council is statutorily required to arrange care and support free of charge. Officers deem the Council's charging policy to be Care Act compliant. The policy is regularly reviewed and the charges are means tested to ensure that service users pay no more than they can reasonably afford.

## 6. Other Implications

- 6.1 **Risk Management** - In proposing these revised fees and charges officers have considered the potential of increases to adversely affect demand for or access to the services specified by end users, as well as the achievement of community priorities for particular service areas and the Council's overall budget to deliver such services
- 6.2 **Customer Impact** – Officers have amended fees and charges in a manner designed to mitigate, wherever possible, the impact on customers and service users while having regard to the need for the Council to achieve a balanced budget. The proposals are also in line with the policy to achieve full cost recovery and the continued provision of services, both statutory and discretionary which it has historically provided or considers it should provide to enable the Council to meet its corporate and community priorities. In some instances, fees and charges have been reduced in order to deliver better value for money for residents, to encourage increased take up of services or to ensure certain vulnerable groups are not impeded from accessing services. Charges may be set differentially according to classes of users.

The charges proposed in Appendix A are deemed justified in accordance with the specific charging powers or discretionary powers detailed in this report. The

responsible officers have taken reasonable steps to ensure the charges are reasonable and proportionate based on a cost recovery basis. The effectiveness of the proposed charges will be the subject of monitoring through the Council's various performance indicators, its service scorecards and the budget monitoring process.

**Public Background Papers Used in the Preparation of the Report:** None

**List of appendices:**

- Appendix A: Full list of fees and charges 2022
- Appendix B: Fees and charges deleted from the 2022 schedule

APPENDIX A - Full list of Fees and Charges 2022

CPI 3.2%

Not VATable \*  
includes VAT \*\*

		0.00			0.00			0.00%			0.00			0.00			0.00		
Description of Service		Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change								
Ref		Net (£)	VAT (£)	Gross (£)	Net (£)	Gross (£)	%	Net (£)	VAT (£)	Gross (£)									
<b>Care &amp; Support</b>																			
<b>Social Care</b>																			
1	Residential - Kallar Lodge Elderly Residential Home (Charge to Other Local Authorities and full cost payers ) per week	*	898.00	0.00	898.00	0.00	0.00	0.00%	898.00	0.00	898.00	Raised in line with suggested CPI % to nearest rounded figure							
2	Residential - 80 Gascoigne Road High dependency residential home (Charge to Other Local Authorities & full cost payers ) per week	*	1,737.00	0.00	1,737.00	53.00	53.00	3.05%	1,790.00	0.00	1,790.00								
3	Day Centre - Heathlands (High Needs)	*	200.00	0.00	200.00	5.00	5.00	2.50%	205.00	0.00	205.00								
4	Day Centre - Heathlands (Other Local Authorities)	*	175.00	0.00	175.00	5.00	5.00	3.43%	180.00	0.00	180.00								
5	Day Centre - Heathlands (Borough Residents)	*	130.00	0.00	130.00	4.00	4.00	3.08%	134.00	0.00	134.00								
6	Self Funder Brokerage Fee	*	300.00	0.00	300.00	10.00	10.00	3.33%	310.00	0.00	310.00								
<b>Community Solutions</b>																			
<b>Childcare Services</b>																			
7	Early Years - Day Nurseries and Children's Centres - full time weekly rate	*	245.00	0.00	245.00	5.00	5.00	2.04%	250.00	0.00	250.00	Raised in line with suggested CPI % to nearest rounded figure							
8	Early Years - Day Nurseries and Children's Centres - daily rate - morning session	*	33.00	0.00	33.00	1.00	1.00	3.03%	34.00	0.00	34.00								
9	Early Years - Day Nurseries and Children's Centres - daily rate - afternoon session	*	33.00	0.00	33.00	1.00	1.00	3.03%	34.00	0.00	34.00								
10	Early Years - Day Nurseries and Children's Centres - daily rate - whole day	*	55.00	0.00	55.00	2.00	2.00	3.64%	57.00	0.00	57.00								
<b>Children's Centre Room Hire</b>																			
11	Main Hall - Saturday (additional hours - per hour)	*	43.00	0.00	43.00	1.00	1.00	2.33%	44.00	0.00	44.00	Raised in line with suggested CPI % to nearest rounded figure							
12	Main Hall - Sunday per hour	*	33.00	0.00	33.00	2.00	2.00	6.06%	35.00	0.00	35.00								
13	Main Hall - Weekdays and Evenings per hour	*	19.00	0.00	19.00	1.00	1.00	5.26%	20.00	0.00	20.00								
14	Medium Room - Saturday (only available with Main hall) per hour	*	31.00	0.00	31.00	1.00	1.00	3.23%	32.00	0.00	32.00								
15	Medium Room - Sunday per hour	*	20.00	0.00	20.00	2.00	2.00	10.00%	22.00	0.00	22.00								
16	Medium Room - Weekdays and Evenings per hour	*	14.00	0.00	14.00	0.00	0.00	0.00%	14.00	0.00	14.00	recouping actual charge							
17	Caretaker Charges(Evenings & Weekends) where applicable	*	12.00	0.00	12.00	0.00	0.00	0.00%	12.00	0.00	12.00								
18	Hotdesking Charges monthly (incl utility costs)	*	80.00	0.00	80.00	3.00	3.00	3.75%	83.00	0.00	83.00								
<b>Library Service</b>																			
19	Libraries - Adult Fines per day	*	0.36	0.00	0.36	0.00	0.00	0.00%	0.36	0.00	0.36	Charge to remain frozen at current level. Need to re build usage levels post covid. Already higher charge compared to Neighbouring Boroughs.							
20	Libraries - Maximum fine per item	*	11.00	0.00	11.00	0.00	0.00	0.00%	11.00	0.00	11.00								

Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change	
21	Libraries- Hire of video/DVD children's/NF- per week	*	1.40	0.00	1.40	0.00	0.00	0.00%	1.40	0.00	1.40	Charge to remain frozen at current level. Need to re build usage levels post covid. Already higher charge compared to Neighbouring Boroughs. No new titles purchased	
22	Libraries- Hire of video/DVD adults- per week	*	2.40	0.00	2.40	0.00	0.00	0.00%	2.40	0.00	2.40		
23	Libraries - Language courses - 3 weeks	*	2.00	0.00	2.00	0.00	0.00	0.00%	2.00	0.00	2.00		
24	Libraries - Language courses - fines per day	*	0.36	0.00	0.36	0.00	0.00	0.00%	0.36	0.00	0.36		
25	Libraries - Reservations-non stock items	*	3.40	0.00	3.40	0.00	0.00	0.00%	3.40	0.00	3.40	Charge to remain frozen at current level. Already higher charge compared to Neighbouring Boroughs.	
26	Libraries - Reservation - British Library item	*	14.50	0.00	14.50	0.50	0.50	3.45%	15.00	0.00	15.00		
27	Libraries - Photocopying/Printing/Wi-Fi printing A4 black and white	**	0.17	0.03	0.20	(0.00)	(0.00)	-1.96%	0.17	0.03	0.20	Charge to remain frozen at current level. Need to re build usage levels post covid. Already higher charge compared to Neighbouring Boroughs.	
28	Libraries - Photocopying/Printing/Wi-Fi Printing A4 colour	**	0.42	0.08	0.50	(0.00)	(0.00)	-0.79%	0.42	0.08	0.50		
29	Libraries - Photocopying/Printing/Wi Fi Printing A3 black and white	**	0.33	0.07	0.40	0.00	0.00	1.01%	0.33	0.07	0.40		
30	Libraries - Photocopying/Printing/Wi Fi Printing A3 colour (where available)	**	0.83	0.17	1.00	0.00	0.00	0.40%	0.83	0.17	1.00		
31	Libraries - replacement membership card - Adult	*	3.35	0.00	3.35	0.00	0.00	0.00%	3.35	0.00	3.35		
32	Libraries - replacement membership card - Child	*	2.35	0.00	2.35	0.00	0.00	0.00%	2.35	0.00	2.35		
33	Libraries- Hire of books on tape fines per day	*	0.36	0.00	0.36	0.00	0.00	0.00%	0.36	0.00	0.36		
34	Internet Non-members / Guest passes 1 hour	**	1.67	0.33	2.00	0.00	(0.00)	0.00%	1.67	0.33	2.00		
35	Internet Non-members / Guest passes 30 minutes	**	0.83	0.17	1.00	0.00	0.00	0.40%	0.83	0.17	1.00		
36	Libraries - Adult Fines per day - over 60	*	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00		
37	Libraries - replacement membership card - Older People, over 60	*	2.35	0.00	2.35	0.00	0.00	0.00%	2.35	0.00	2.35		
38	Libraries - events - tickets to adult events ages 16+	**	2.00	0.40	2.40	0.00	0.00	0.00%	2.00	0.40	2.40		Charge to remain frozen at current level. Need to re build usage levels post covid.
39	Additional hour PC usage for all library card holders and subscription holders	**	1.08	0.22	1.30	0.00	0.00	0.31%	1.08	0.22	1.30		Charge to remain frozen at current level. Need to re build usage levels post covid. Already higher charge compared to Neighbouring Boroughs.
40	Libraries- Managed room hire per hour- minimum charge	*	19.00	0.00	19.00	1.00	1.00	5.26%	20.00	0.00	20.00	Raised in line with suggested CPI % to nearest rounded figure	
41	Libraries- Managed room hire per hour- maximum charge	*	45.00	0.00	45.00	1.00	1.00	2.22%	46.00	0.00	46.00		
42	Dagenham Library -Small meeting room (2-10people)- hourly hire rate- Council / Commercial/ Voluntary & Community sector	*	24.00	0.00	24.00	1.00	1.00	4.17%	25.00	0.00	25.00	Raised in line with suggested CPI % to nearest rounded figure	
43	Dagenham Library -Small meeting room (2-10 people) - full day hire rate - Council/ Commercial / Voluntary & Community sector	*	114.00	0.00	114.00	4.00	4.00	3.51%	118.00	0.00	118.00		
44	Dagenham Library -Small meeting room (2-10 people)- half day hire rate - Council/ Commercial/ Voluntary & Community sector	*	73.00	0.00	73.00	2.00	2.00	2.74%	75.00	0.00	75.00		
45	Dagenham Library -Large meeting room (16-28 people)- hourly hire rate- Council/ Commercial/ Voluntary & Community sector	*	44.00	0.00	44.00	1.00	1.00	2.27%	45.00	0.00	45.00		
46	Dagenham Library -Large meeting room (16-28 people) - full day hire rate - Council/ Commercial/ Voluntary & Community sector	*	218.00	0.00	218.00	7.00	7.00	3.21%	225.00	0.00	225.00		
47	Dagenham Library -Large meeting room (16-28 people) - half day hire rate - Council/ Commercial/ Voluntary & Community sector	*	137.00	0.00	137.00	4.00	4.00	2.92%	141.00	0.00	141.00		

Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
<b>Barking Learning Centre</b>												
48	Small meeting room (2-15 people)- hourly hire rate- Public Sector	**	36.67	7.33	44.00	0.00	0.00	0.00%	36.67	7.33	44.00	BLC Prices to remain frozen as they are already highest in the Borough by some margin and any increase may impact competitiveness in a post Covid-19 environment
49	Small meeting room (2-15 people)- full day hire rate- Public Sector	**	208.33	41.67	250.00	0.00	0.00	0.00%	208.33	41.67	250.00	
50	Small meeting room (2-15 people)- half day hire rate- Public Sector	**	108.33	21.67	130.00	0.00	0.00	0.00%	108.33	21.67	130.00	
51	Small meeting room (2-15 people)- hourly hire rate - Council hire	*	38.00	0.00	38.00	0.00	0.00	0.00%	38.00	0.00	38.00	
52	Small meeting room (2-15 people)- hourly hire rate- Voluntary and Community sector	**	30.83	6.17	37.00	0.00	0.00	0.00%	30.83	6.17	37.00	
53	Small meeting room (2-15 people) - full day hire rate - Voluntary and Community sector	**	143.33	28.67	172.00	0.00	0.00	0.00%	143.33	28.67	172.00	
54	Small meeting room (2-15 people) - half day hire rate - Voluntary and Community sector	**	81.67	16.33	98.00	0.00	0.00	0.00%	81.67	16.33	98.00	
55	Small meeting room (2-15 people)- hourly hire rate- Commercial	**	44.17	8.83	53.00	0.00	0.00	0.00%	44.17	8.83	53.00	
56	Small meeting room (2-15 people) - full day hire rate - Commercial	**	248.33	49.67	298.00	0.00	0.00	0.00%	248.33	49.67	298.00	
57	Small meeting room (2-15 people) - half day hire rate - Commercial	**	137.50	27.50	165.00	0.00	0.00	0.00%	137.50	27.50	165.00	
58	Large meeting room (16-28 people)- hourly hire rate- Public Sector	**	51.67	10.33	62.00	0.00	0.00	0.00%	51.67	10.33	62.00	
59	Large meeting room (16-28 people) - full day hire rate - Public Sector	**	304.17	60.83	365.00	0.00	0.00	0.00%	304.17	60.83	365.00	
60	Large meeting room (16-28 people) - half day hire rate - Public Sector	**	158.33	31.67	190.00	0.00	0.00	0.00%	158.33	31.67	190.00	
61	Large meeting room (16-28 people)- hourly hire rate - Council hire	*	52.00	0.00	52.00	0.00	0.00	0.00%	52.00	0.00	52.00	
62	Large meeting room (16-28 people)- hourly hire rate- Voluntary and Community sector	**	43.33	8.67	52.00	0.00	0.00	0.00%	43.33	8.67	52.00	
63	Large meeting room (16-28 people) - full day hire rate - Voluntary and Community sector	**	233.33	46.67	280.00	0.00	0.00	0.00%	233.33	46.67	280.00	
64	Large meeting room (16-28 people - half day rate - Voluntary and Community sector	**	123.33	24.67	148.00	0.00	0.00	0.00%	123.33	24.67	148.00	
65	Large meeting room (16-28 people)- hourly hire rate- Commercial	**	65.00	13.00	78.00	0.00	0.00	0.00%	65.00	13.00	78.00	
66	Large meeting room (16-28 people) - full day hire rate - Commercial	**	375.00	75.00	450.00	0.00	0.00	0.00%	375.00	75.00	450.00	
67	Large meeting room (16-28 people) - half day hire rate - Commercial	**	200.00	40.00	240.00	0.00	0.00	0.00%	200.00	40.00	240.00	
68	Conference centre (28-120 people)-hourly hire rate- Public Sector	**	62.50	12.50	75.00	0.00	0.00	0.00%	62.50	12.50	75.00	
69	Conference centre (28-120 people)-full day hire rate- Public Sector	**	375.00	75.00	450.00	0.00	0.00	0.00%	375.00	75.00	450.00	
70	Conference centre (28-120 people)-half day hire rate- Public Sector	**	200.00	40.00	240.00	0.00	0.00	0.00%	200.00	40.00	240.00	
71	Conference centre (28-120 people)-hourly hire rate - Council hire	*	67.00	0.00	67.00	0.00	0.00	0.00%	67.00	0.00	67.00	
72	Conference centre (28-120 people)-hourly hire rate- Voluntary and Community sector	**	54.17	10.83	65.00	0.00	0.00	0.00%	54.17	10.83	65.00	
73	Conference centre (28-120 people)-full day hire rate- Voluntary and Community sector	**	308.33	61.67	370.00	0.00	0.00	0.00%	308.33	61.67	370.00	



Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
74	Conference centre (28-120 people)-half day hire rate-Voluntary and Community sector	**	158.33	31.67	190.00	0.00	0.00	0.00%	158.33	31.67	190.00	BLC Prices to remain frozen as they are already highest in the Borough by some margin and any increase may impact competitiveness in a post Covid-19 environment
75	Conference centre (28-120 people)-hourly hire rate-Commercial	**	75.00	15.00	90.00	0.00	0.00	0.00%	75.00	15.00	90.00	
76	Conference centre (28-120 people)-full day hire rate-Commercial	**	458.33	91.67	550.00	0.00	0.00	0.00%	458.33	91.67	550.00	
77	Conference centre (28-120 people)-half day hire rate-Commercial	**	233.33	46.67	280.00	0.00	0.00	0.00%	233.33	46.67	280.00	
78	IT Room (22 people) - hourly hire rate - Council hire	*	53.00	0.00	53.00	0.00	0.00	0.00%	53.00	0.00	53.00	
79	IT Room (22 people) - hourly hire rate - Public Sector	**	51.67	10.33	62.00	0.00	0.00	0.00%	51.67	10.33	62.00	
80	IT Room (22 people) -full day hire rate - Public Sector	**	300.00	60.00	360.00	0.00	0.00	0.00%	300.00	60.00	360.00	
81	IT Room (22 people) - half day hire rate - Public Sector	**	158.33	31.67	190.00	0.00	0.00	0.00%	158.33	31.67	190.00	
82	IT Room (22 people) - hourly hire rate - Voluntary and Community sector	**	43.33	8.67	52.00	0.00	0.00	0.00%	43.33	8.67	52.00	
83	IT Room (22 people) - Full day hire rate - Voluntary and community Sector	**	233.33	46.67	280.00	0.00	0.00	0.00%	233.33	46.67	280.00	
84	IT Room (22 people) - Half day hire rate - Voluntary and Community	**	123.33	24.67	148.00	0.00	0.00	0.00%	123.33	24.67	148.00	
85	IT Room (22 people) - hourly hire rate - Commercial	**	65.00	13.00	78.00	0.00	0.00	0.00%	65.00	13.00	78.00	
86	IT Room (22 people) - Full day hire rate - Commercial	**	395.83	79.17	475.00	0.00	0.00	0.00%	395.83	79.17	475.00	
87	IT Room (22 people) - half day hire rate - Commercial hire	**	200.00	40.00	240.00	0.00	0.00	0.00%	200.00	40.00	240.00	
88	Barking Learning Centre Gallery hire - full day facilities charge Voluntary and Community	**	66.67	13.33	80.00	0.00	0.00	0.00%	66.67	13.33	80.00	
89	Barking Learning Centre Gallery hire - half day facilities charge Voluntary and Community	**	35.83	7.17	43.00	0.00	0.00	0.00%	35.83	7.17	43.00	
90	Barking Learning Centre Gallery hire - full day facilities charge public sector	**	83.33	16.67	100.00	0.00	0.00	0.00%	83.33	16.67	100.00	
91	Barking Learning Centre Gallery hire - half day facilities charge public sector	**	41.67	8.33	50.00	0.00	0.00	0.00%	41.67	8.33	50.00	
92	Barking Learning Centre Gallery hire - full day facilities charge Commercial	**	95.83	19.17	115.00	0.00	0.00	0.00%	95.83	19.17	115.00	
93	Barking Learning Centre Gallery hire - half day facilities charge Commercial	**	63.33	12.67	76.00	0.00	0.00	0.00%	63.33	12.67	76.00	
94	Town Hall Square full day Voluntary and Community	*	103.00	0.00	103.00	0.00	0.00	0.00%	103.00	0.00	103.00	Charge to remain frozen at current level.
95	Town Hall Square full day Public sector	**	108.33	21.67	130.00	0.00	0.00	0.00%	108.33	21.67	130.00	Increased by suggested CPI% and rounded
96	Town Hall Square full day Commercial	**	129.17	25.83	155.00	4.16	5.00	3.22%	133.33	26.67	160.00	
<b>Temporary Accomodation</b>												
97	Boundary Road Hostel Rent Charge	*	315.00	0.00	315.00	0.00	0.00	0.00%	315.00	0.00	315.00	No Increase - Charges in-line with temporary accommodation subsidy calculations, as outlined by DWP
98	Boundary Road Hostel Service Charge	*	14.00	0.00	14.00	0.50	0.50	3.57%	14.50	0.00	14.50	
99	Riverside House Hostel Rent Charge	*	350.00	0.00	350.00	0.00	0.00	0.00%	350.00	0.00	350.00	No Increase - Charges in-line with temporary accommodation subsidy calculations, as outlined by DWP
100	Riverside House Hostel Service Charge	*	17.50	0.00	17.50	0.50	0.50	2.86%	18.00	0.00	18.00	

Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
101	Butler Court Hostel Rent Charge	*	350.00	0.00	350.00	0.00	0.00	0.00%	350.00	0.00	350.00	No Increase - Charges in-line with temporary accommodation subsidy calculations, as outlined by DWP
102	Butler Court Hostel Service Charge	*	17.50	0.00	17.50	0.50	0.50	2.86%	18.00	0.00	18.00	
103	Grays Court Hostel Rent Charge	*	350.00	0.00	350.00	0.00	0.00	0.00%	350.00	0.00	350.00	No Increase - Charges in-line with temporary accommodation subsidy calculations, as outlined by DWP
104	Grays Court Hostel Service Charge	*	17.50	0.00	17.50	0.50	0.50	2.86%	18.00	0.00	18.00	
105	Weighbridge Site (Temporary Accommodation) - 1-bedroom Rent Charge	*	140.14	0.00	140.14	0.00	0.00	0.00%	140.14	0.00	140.14	No Increase - Charges in-line with temporary accommodation subsidy calculations, as outlined by DWP
106	Weighbridge Site (Temporary Accommodation) - 2-bedroom Rent Charge	*	176.47	0.00	176.47	0.00	0.00	0.00%	176.47	0.00	176.47	No Increase - Charges in-line with temporary accommodation subsidy calculations, as outlined by DWP
107	Weighbridge Site (Temporary Accommodation) - 3-bedroom Rent Charge	*	217.98	0.00	217.98	0.00	0.00	0.00%	217.98	0.00	217.98	No Increase - Charges in-line with temporary accommodation subsidy calculations, as outlined by DWP
108	Wivenhoe Site (Temporary Accommodation) - 2-bedroom Rent Charge	*	176.47	0.00	176.47	0.00	0.00	0.00%	176.47	0.00	176.47	
<b>Education, Youth and Childcare</b>												
<b>Youth Centres Room Hire</b>												
<b>Gascoigne</b>												
109	Hall including kitchen and café - weekdays 9 a.m. to 5 p.m. (per hour)	*	40.00	0.00	40.00	0.00	0.00	0.00%	40.00	0.00	40.00	The Service does not intend to increase any of its current advertised prices.
110	Hall including kitchen and café - all weekend and weekdays after 5 p.m. (per hour)	*	60.00	0.00	60.00	0.00	0.00	0.00%	60.00	0.00	60.00	
111	Hall including kitchen and café - bank holidays. (per hour)	*	75.00	0.00	75.00	0.00	0.00	0.00%	75.00	0.00	75.00	
112	Training - weekdays 9 a.m. to 5 p.m. (per hour). Not available on Bank Holidays	*	20.00	0.00	20.00	0.00	0.00	0.00%	20.00	0.00	20.00	
113	Training - all weekend and weekdays after 5 p.m. (per hour). Not available on Bank Holidays	*	30.00	0.00	30.00	0.00	0.00	0.00%	30.00	0.00	30.00	
114	IT Suite - weekdays 9 a.m. to 5 p.m. (per hour). Not available on Bank Holidays	*	25.00	0.00	25.00	0.00	0.00	0.00%	25.00	0.00	25.00	
115	IT Suite - all weekend and weekdays after 5 p.m. (per hour). Not available on Bank Holidays	*	35.00	0.00	35.00	0.00	0.00	0.00%	35.00	0.00	35.00	
<b>Vibe</b>												
116	Atrium including activity -all weekend and weekdays after 5 p.m. (per hour).	*	50.00	0.00	50.00	0.00	0.00	0.00%	50.00	0.00	50.00	
117	Atrium including activity - Bank Holidays (per hour)	*	65.00	0.00	65.00	0.00	0.00	0.00%	65.00	0.00	65.00	
118	Studio - weekdays 9 a.m. to 5 p.m. (per hour).	*	40.00	0.00	40.00	0.00	0.00	0.00%	40.00	0.00	40.00	
119	Studio -all weekend and weekdays after 5 p.m. (per hour).	*	50.00	0.00	50.00	0.00	0.00	0.00%	50.00	0.00	50.00	
120	Studio - Bank Holidays (per hour).	*	65.00	0.00	65.00	0.00	0.00	0.00%	65.00	0.00	65.00	
121	Activity - weekdays 9 a.m. to 5 p.m. (per hour). Not available on Bank Holidays	*	20.00	0.00	20.00	0.00	0.00	0.00%	20.00	0.00	20.00	
122	Activity -all weekend and weekdays after 5 p.m. (per hour). Not available on Bank Holidays.	*	35.00	0.00	35.00	0.00	0.00	0.00%	35.00	0.00	35.00	

Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
123	Training - weekdays 9 a.m. to 5 p.m. (per hour). Not available on Bank Holidays	*	20.00	0.00	20.00	0.00	0.00	0.00%	20.00	0.00	20.00	The Service does not intend to increase any of its current advertised prices.
124	Training -all weekend and weekdays after 5 p.m. (per hour). Not available on Bank Holidays.	*	35.00	0.00	35.00	0.00	0.00	0.00%	35.00	0.00	35.00	
125	Meeting - weekdays 9 a.m. to 5 p.m. (per hour). Not available on Bank Holidays	*	15.00	0.00	15.00	0.00	0.00	0.00%	15.00	0.00	15.00	
126	Meeting - all weekend and weekdays after 5 p.m. (per hour). Not available on Bank Holidays.	*	25.00	0.00	25.00	0.00	0.00	0.00%	25.00	0.00	25.00	
127	121 - weekdays 9 a.m. to 5 p.m. (per hour). Not available on Bank Holidays	*	10.00	0.00	10.00	0.00	0.00	0.00%	10.00	0.00	10.00	
128	121 - all weekend and weekdays after 5 p.m. (per hour). Not available on Bank Holidays.	*	20.00	0.00	20.00	0.00	0.00	0.00%	20.00	0.00	20.00	
129	IT Suite - weekdays 9 a.m. to 5 p.m. (per hour). Not available on Bank Holidays	*	25.00	0.00	25.00	0.00	0.00	0.00%	25.00	0.00	25.00	
130	IT Suite - all weekend and weekdays after 5 p.m. (per hour). Not available on Bank Holidays.	*	35.00	0.00	35.00	0.00	0.00	0.00%	35.00	0.00	35.00	
<b>Sue Bramley</b>												
131	Hall - all weekend and weekdays after 5 p.m. Per Hour	*	40.00	0.00	40.00	0.00	0.00	0.00%	40.00	0.00	40.00	
132	Hall - Bank Holidays. Per Hour	*	55.00	0.00	55.00	0.00	0.00	0.00%	55.00	0.00	55.00	
<b>Strategy and Participation</b>												
<b>Heritage Services - Eastbury Manor House</b>												
133	Eastbury Manor House - Commercial - Standard Room Hire Weekday per hour	**	33.02	6.60	39.60	1.15	1.40	3.47%	34.17	6.83	41.00	Raised in line with suggested CPI % to nearest rounded figure
134	Eastbury Manor House - Commercial - Standard Room Hire - Mon to Fri (8am to 4pm) 25% discount Bulk Booking for 12 days plus per hour	**	24.59	4.92	29.50	0.41	0.50	1.67%	25.00	5.00	30.00	
135	Eastbury Manor House - Commercial - Standard Room Hire - Mon to Thurs (4pm to 11pm) per hour	**	35.56	7.11	42.70	1.11	1.30	3.11%	36.67	7.33	44.00	
136	Eastbury Manor House - Commercial - Standard Room Hire - Fri (4pm to 11pm), Sat (8am to 11pm) and Sun (8am to 11pm) per hour	**	37.29	7.46	44.70	1.04	1.30	2.80%	38.33	7.67	46.00	
137	Eastbury Manor House - Commercial - Walled Garden Hire - Mon to Fri (8am to 4pm) per hour	**	33.02	6.60	39.60	1.15	1.40	3.47%	34.17	6.83	41.00	
138	Eastbury Manor House - Commercial - Walled Garden Hire - Mon to Thurs (4pm to 11pm) per hour	**	35.53	7.11	42.60	1.14	1.40	3.20%	36.67	7.33	44.00	
139	Eastbury Manor House - Commercial - Walled Garden Hire - Fri (4pm to 11pm), Sat (8am to 11pm) and Sun (8am to 11pm) per hour	**	37.29	7.46	44.70	1.04	1.30	2.80%	38.33	7.67	46.00	
140	Eastbury Manor House - Commercial - Old Hall Hire - Mon to Fri (8am to 4pm) per hour	**	40.64	8.13	48.80	1.03	1.20	2.53%	41.67	8.33	50.00	
141	Eastbury Manor House - Commercial - Old Hall Hire - Mon to Thurs (4pm to 11pm) per hour	**	43.99	8.80	52.80	1.01	1.20	2.30%	45.00	9.00	54.00	
142	Eastbury Manor House - Commercial - Old Hall Hire - Fri (4pm to 11pm), Sat (8am to 11pm) and Sun (8am to 11pm) per hour	**	57.61	11.52	69.10	1.56	1.90	2.70%	59.17	11.83	71.00	
143	Eastbury Manor House - Commercial - East Chamber Hire - Mon to Fri (8am to 4pm) per hour	**	71.12	14.22	85.30	2.21	2.70	3.11%	73.33	14.67	88.00	
144	Eastbury Manor House - Commercial - East Chamber Hire - Mon to Thurs (4pm to 11pm) per hour	**	72.85	14.57	87.40	2.15	2.60	2.95%	75.00	15.00	90.00	



Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
145	Eastbury Manor House - Commercial - East Chamber Hire - Fri (4pm to 11pm), Sat (8am to 11pm) and Sun (8am to 11pm) per hour	**	83.01	16.60	99.60	2.82	3.40	3.40%	85.83	17.17	103.00	Raised in line with suggested CPI % to nearest rounded figure
146	Eastbury Manor House - LBBB Internal - Standard Room Hire per hour - Mon to Fri (8am to 4pm) per hour (25% discount)	*	29.77	0.00	29.80	1.23	1.20	4.13%	31.00	0.00	31.00	
147	Eastbury Manor House - LBBB Internal - Standard Room Hire per hour - Mon to Thurs (4pm to 11pm) per hour (25% discount)	*	32.00	0.00	32.00	1.00	1.00	3.13%	33.00	0.00	33.00	
148	Eastbury Manor House - LBBB Internal - Old Hall Hire - Mon to Fri (8am to 4pm) per hour (25% discount)	*	36.58	0.00	36.60	1.42	1.40	3.88%	38.00	0.00	38.00	
149	Eastbury Manor House - LBBB Internal - Old Hall Hire - Mon to Thurs (4pm to 11pm) per hour (25% discount)	*	39.62	0.00	39.60	1.38	1.40	3.48%	41.00	0.00	41.00	
150	Eastbury Manor House - LBBB Internal - East Chamber hire - Mon to Fri (8am to 4pm) per hour (25% discount)	*	64.01	0.00	64.00	1.99	2.00	3.11%	66.00	0.00	66.00	
151	Eastbury Manor House - LBBB Internal - East Chamber hire - Mon to Thurs (4pm to 11pm) per hour (25% discount)	*	65.53	0.00	65.50	2.47	2.50	3.77%	68.00	0.00	68.00	
152	Eastbury Manor House - LBBB residents - Civil marriage and partnership ceremony Mon-Fri all year 1-hour ceremony 70 guests	**	165.94	33.19	199.10	4.89	5.90	2.95%	170.83	34.17	205.00	
153	Eastbury Manor House - Non-residents - Civil marriage and partnership ceremony Mon-Fri all year 1-hour ceremony 70 guests	**	207.44	41.49	248.90	6.73	8.10	3.24%	214.17	42.83	257.00	
154	Eastbury Manor House - LBBB residents - Civil marriage and partnership ceremony - Weekend All Year (1-hour ceremony) 70 guests	**	198.96	39.79	238.80	6.04	7.20	3.04%	205.00	41.00	246.00	
155	Eastbury Manor House - Non-residents - Civil marriage and partnership ceremony - Weekend All Year 1-hour ceremony 70 guests	**	248.92	49.78	298.70	7.75	9.30	3.11%	256.67	51.33	308.00	
150	Eastbury Manor House - LBBB residents - Civil marriage ceremony or civil partnership ceremony Mon-Thurs Fri 4pm to 10pm All Year (1-hour ceremony) 100 guests	**	245.57	49.11	294.70	7.76	9.30	3.16%	253.33	50.67	304.00	
151	Eastbury Manor House - LBBB residents - Civil marriage ceremony and civil partnership ceremony Friday 9am to 3pm All Year (1-hour ceremony) 100 guests	**	67.74	13.55	81.30	2.26	2.70	3.34%	70.00	14.00	84.00	
152	Eastbury Manor House - Non-residents - Civil marriage and partnership ceremony Mon-Fri all year 1-hour ceremony 100 guests	**	296.32	59.26	355.60	9.51	11.40	3.21%	305.83	61.17	367.00	
156	Eastbury Manor House - LBBB residents - Civil marriage and partnership ceremony - Weekend All Year (1-hour ceremony) 100 guests	**	287.88	57.58	345.50	9.62	11.50	3.34%	297.50	59.50	357.00	
157	Eastbury Manor House - Non-residents - Civil marriage and partnership ceremony - Weekend All Year 1-hour ceremony 100 guests	**	347.10	69.42	416.50	11.23	13.50	3.24%	358.33	71.67	430.00	Raised in line with suggested CPI % to nearest rounded figure
155	Eastbury Manor House - Wedding Reception package - The Sir Thomas Vyner - drinks reception (x70 guests), wedding breakfast (sit-down dinner by external caterer x70 guests), evening buffet (x100 guests)		TBC		0.00	TBC	0.00	TBC	0.00	0.00	0.00	Prices to be individually negotiated

Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
156	Eastbury Manor House - Wedding Reception package - The Lady Margaret Allington - drinks reception (x40 guests), wedding breakfast (sit-down dinner by external caterer x40 guests), evening buffet (x70 guests)		TBC		0.00	TBC	0.00	TBC	0.00	0.00	0.00	Prices to be individually negotiated
157	Eastbury Manor House - Wedding Reception package - The Maria Perez - drinks reception (x70 guests), wedding breakfast (sharing platters for x70 guests), evening cold buffet (x100 guests)		TBC		0.00	TBC	0.00	TBC	0.00	0.00	0.00	
158	Eastbury Manor House - Wedding Reception package - The Anne Argall - drinks reception (x40 guests), wedding breakfast (sharing platters for x40 guests), evening cold buffet (x70 guests)		TBC		0.00	TBC	0.00	TBC	0.00	0.00	0.00	
159	Eastbury Manor House - Wedding Reception package - The Rebecca Newman - drinks reception with canapes (x70 guests)		TBC		0.00	TBC	0.00	TBC	0.00	0.00	0.00	
160	Eastbury Manor House - Wedding Reception package - The Eliza Whitbread - drinks reception with canapes (x100 guests)		TBC		0.00	TBC	0.00	TBC	0.00	0.00	0.00	
161	Eastbury Manor House - Wedding Reception package - The Augustine Steward - drinks reception (x100 guests)		TBC		0.00	TBC	0.00	TBC	0.00	0.00	0.00	
162	Eastbury Manor House - Wedding Reception package - The Clement Sisley - drinks reception (x70 guests)		TBC		0.00	TBC	0.00	TBC	0.00	0.00	0.00	
163	Eastbury Manor House - Wedding Reception package - The Frederick Whitbread - drinks reception (x40 guests)		TBC		0.00	TBC	0.00	TBC	0.00	0.00	0.00	
164	Eastbury Manor House - Civil Marriage Ceremony or Civil Partnership Ceremony PROMOTIONAL RATE 25% discount from agreed prices		TBC		0.00	TBC	0.00	TBC	0.00	0.00	0.00	
165	Tudor feast package (min. 15 people) per person	**	59.23	11.85	71.10	1.60	1.90	2.71%	60.83	12.17	73.00	
166	Eastbury Manor House - Community/Charity - Standard Room Hire - Mon (2-5pm), Weds (7-9.30pm) and Thurs (7pm to 9.30pm) - 50% discount - per hour	**	16.51	3.30	19.80	0.16	0.20	0.95%	16.67	3.33	20.00	
167	Eastbury Manor House - Community/Charity - Standard Room Hire - Tues to Fri (8am to 4pm) - 25% discount - per hour	**	24.81	4.96	29.80	1.02	1.20	4.12%	25.83	5.17	31.00	
168	Eastbury Manor House - Community/Charity - Old Hall Hire - Tues to Fri (8am to 4pm) - 25% discount - per hour	**	30.48	6.10	36.60	1.19	1.40	3.89%	31.67	6.33	38.00	
169	Eastbury Manor House - Community/Charity - East Chamber Hire - Tues to Fri (8am to 4pm) - 25% discount - per hour	**	53.34	10.67	64.00	1.66	2.00	3.11%	55.00	11.00	66.00	Raised in line with suggested CPI % to nearest rounded figure
170	Eastbury Manor House - Admission charges NT/SPAB member	*		0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	
171	Eastbury Manor House - Admission charges Adult	*	5.89	0.00	5.90	0.21	0.20	3.57%	6.10	0.00	6.10	Raised in line with suggested CPI % to nearest rounded figure
172	Eastbury Manor House - Admission charges LBBD Adult	*	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	
173	Eastbury Manor House - Admission charges Adult (Group)	*	5.08	0.00	5.10	0.22	0.20	4.33%	5.30	0.00	5.30	Raised in line with suggested CPI % to nearest rounded figure

Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
174	Eastbury Manor House - Admission charges LBBB Adult (Group)	*	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	
175	Eastbury Manor House - Admission charges concessions	*	3.56	0.00	3.60	0.14	0.10	3.93%	3.70	0.00	3.70	Raised in line with suggested CPI % to nearest rounded figure
176	Eastbury Manor House - Admission charges LBBB Concessions	*	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	
177	Eastbury Manor House - Admission charges Child aged 5-15	*	3.56	0.00	3.60	0.14	0.10	3.93%	3.70	0.00	3.70	Raised in line with suggested CPI % to nearest rounded figure
178	Eastbury Manor House - Admission charges LBBB Child aged 5-15	*	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	
179	Eastbury Manor House - Admission charges family (2 adults with up to 2 children)	*	16.76	0.00	16.80	0.54	0.50	3.22%	17.30	0.00	17.30	Raised in line with suggested CPI % to nearest rounded figure
180	Eastbury Manor House - Admission charges LBBB Family (2 adults with up to 4 children)	*	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	
181	Eastbury Manor House - Admission charges special events - minimum	*	2.54	0.00	2.50	0.06	0.10	2.36%	2.60	0.00	2.60	Raised in line with suggested CPI % to nearest rounded figure
182	Eastbury Manor House - Admission charges special events - maximum	*	60.96	0.00	61.00	2.04	2.00	3.35%	63.00	0.00	63.00	Raised in line with suggested CPI % to nearest rounded figure
<b>Heritage Services - Valence House</b>												
183	Valence House - Commercial - Education Room (half room) per hour	**	27.51	5.50	33.00	0.82	1.00	2.98%	28.33	5.67	34.00	
184	Valence House - Commercial - Education Room (half room) per hour (Mon - Thurs 5.30pm-11pm)	**	31.75	6.35	38.10	0.75	0.90	2.36%	32.50	6.50	39.00	
185	Valence House - Commercial - Education Room (half room) per hour (Fri 5.30pm-11pm)	**	34.29	6.86	41.10	0.71	0.90	2.07%	35.00	7.00	42.00	
186	Valence House - Commercial - Education Room (whole room) per hour	**	49.53	9.91	59.40	1.30	1.60	2.63%	50.83	10.17	61.00	
187	Valence House - Commercial - Function Room per hour (Mon - Thur 5.30pm to 11pm)	**	52.07	10.41	62.50	2.10	2.50	4.03%	54.17	10.83	65.00	
188	Valence House - Commercial - Function Room per hour (Fri 5.30pm to 11pm)	**	54.61	10.92	65.50	2.06	2.50	3.77%	56.67	11.33	68.00	
189	Valence House - Commercial - Function Room per hour (Sat/Sun 8am to 11pm)	**	57.51	11.50	69.00	1.66	2.00	2.89%	59.17	11.83	71.00	Raised in line with suggested CPI % to nearest rounded figure
190	Valence House - Commercial - Function Room per hour	**	26.67	5.33	32.00	0.83	1.00	3.11%	27.50	5.50	33.00	
191	Valence House - Commercial - Function Room per hour (Mon - Thur 5.30pm to 11pm)	**	30.94	6.19	37.10	0.73	0.90	2.36%	31.67	6.33	38.00	
192	Valence House - Commercial - Function Room per hour (Fri 5.30pm to 11pm)	**	33.43	6.69	40.10	0.74	0.90	2.21%	34.17	6.83	41.00	
193	Valence House - Commercial - Function Room per hour (Sat/Sun 8am to 11pm)	**	36.32	7.26	43.60	1.18	1.40	3.24%	37.50	7.50	45.00	
194	Valence House - LBBB Internal - Education Room (half room) per hour	*	30.48	0.00	30.50	0.52	0.50	1.71%	31.00	0.00	31.00	
195	Valence House - LBBB Internal - Education Room (half room) per hour (Mon - Thur 5.30pm to 11pm)	*	35.05	0.00	35.10	0.95	0.90	2.70%	36.00	0.00	36.00	
196	Valence House - LBBB Internal - Education Room (whole room) per hour	*	50.80	0.00	50.80	1.20	1.20	2.36%	52.00	0.00	52.00	
197	Valence House - LBBB Internal - Education Room (whole room) per hour (mon - thur 5.30pm - 11pm)	*	57.40	0.00	57.40	1.60	1.60	2.78%	59.00	0.00	59.00	
198	Valence House - LBBB Internal - Function Room per hour	*	21.23	0.00	21.20	0.77	0.80	3.61%	22.00	0.00	22.00	
199	Valence House - LBBB Internal - Function Room per hour (Mon - Thur 5pm to 11pm)	*	29.97	0.00	30.00	1.03	1.00	3.43%	31.00	0.00	31.00	



Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
200	Valence House - Charity/Community - Education Room (half room) per hour (Mon - Fri 8am to 5pm)	*	28.19	0.00	28.20	0.81	0.80	2.86%	29.00	0.00	29.00	
201	Valence House - Charity/Community - Education Room (half room) per hour (Mon - Thur 5pm to 11pm)	*	33.02	0.00	33.00	0.98	1.00	2.97%	34.00	0.00	34.00	
202	Valence House - Charity/Community - Education Room (half room) per hour (Fri 5pm to 11pm)	*	36.07	0.00	36.10	0.93	0.90	2.58%	37.00	0.00	37.00	
203	Valence House - Charity/Community - Education Room (half room) per hour (Sat/Sun 8am to 11pm)	*	39.52	0.00	39.50	1.48	1.50	3.74%	41.00	0.00	41.00	
204	Valence House - Charity/Community - Education Room (whole room) per hour (Mon to Fri 8am to 5pm)	*	49.78	0.00	49.80	1.22	1.20	2.44%	51.00	0.00	51.00	
205	Valence House - Charity/Community - Education Room (whole room) per hour (Mon to Thu 5.30pm to 11pm)	*	54.86	0.00	54.90	2.14	2.10	3.89%	57.00	0.00	57.00	
206	Valence House - Charity/Community - Education Room (whole room) per hour (Fri 5.30pm to 11pm)	*	58.42	0.00	58.40	1.58	1.60	2.70%	60.00	0.00	60.00	
207	Valence House - Charity/Community - Education Room (whole room) per hour (Sat/Sun 8am to 11pm)	*	60.45	0.00	60.50	1.55	1.50	2.56%	62.00	0.00	62.00	Raised in line with suggested CPI % to nearest rounded figure
208	Valence House - Charity/Community - Function Suite per hour (Mon to Fri 8am to 5pm)	*	19.81	0.00	19.80	0.19	0.20	0.95%	20.00	0.00	20.00	
209	Valence House - Charity/Community - Function Suite per hour (Mon to Thur 5.30pm to 11pm)	*	30.48	0.00	30.50	0.52	0.50	1.71%	31.00	0.00	31.00	
210	Valence House - Charity/Community - Function Suite per hour (Fri 5.30pm to 11pm)	*	33.53	0.00	33.50	1.47	1.50	4.39%	35.00	0.00	35.00	
211	Valence House - Charity/Community - Function Suite per hour (Sat/Sun 8am to 11pm)	*	36.58	0.00	36.60	1.42	1.40	3.89%	38.00	0.00	38.00	
212	Valence House - Paranormal investigations - whole site hire per hour - Commercial groups	*	71.12	0.00	71.10	1.88	1.90	2.64%	73.00	0.00	73.00	
213	Valence House - Paranormal investigations - whole site hire per hour - Member groups	*	50.80	0.00	50.80	1.20	1.20	2.36%	52.00	0.00	52.00	
214	Valence House - Education loan box per week	*	29.97	0.00	30.00	1.03	1.00	3.43%	31.00	0.00	31.00	
215	Archives & Local Studies Pre-printed 4x6 glossy photographs on photographic paper of at least 210gsm	**	1.78	0.36	2.10	0.06	0.10	3.11%	1.83	0.37	2.20	
216	Archives & Local Studies. To order 4x6 glossy photographs on photographic paper of at least 210gsm	**	5.92	1.18	7.10	0.16	0.20	2.70%	6.08	1.22	7.30	
217	Archives & Local Studies. To order 5x7 glossy photographs on photographic paper of at least 210gsm	**	7.19	1.44	8.60	0.22	0.30	3.11%	7.42	1.48	8.90	
218	Archives & Local Studies. To order A4 glossy photographs on photographic paper of at least 210gsm	**	10.16	2.03	12.20	0.34	0.40	3.35%	10.50	2.10	12.60	
219	Archives & Local Studies. To order A3 glossy photographs on photographic paper of at least 210gsm	**	13.54	2.71	16.30	0.46	0.50	3.37%	14.00	2.80	16.80	
220	Archives & Local Studies Reprographics- Digital scan not for publication sent viar e-mail or WeTransfer	**	5.23	1.05	6.30	0.19	0.20	3.62%	5.42	1.08	6.50	Raised in line with suggested CPI % to nearest rounded figure
221	Photography day license	**	5.08	1.02	6.10	0.17	0.20	3.35%	5.25	1.05	6.30	
222	Archives & Local Studies Reprographics- Recorded post and packing	**	2.54	0.51	3.00	0.04	0.10	1.71%	2.58	0.52	3.10	

Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
223	Archives & Local Studies Reprographics - Photocopies A4	**	0.17	0.03	0.20	(0.01)	0.00	-3.50%	0.17	0.03	0.20	
224	Archives & Local Studies Reprographics - Photocopies A3	**	0.34	0.07	0.40	(0.00)	0.00	-0.58%	0.33	0.07	0.40	
225	Archives & Local Studies Reprographics - remote users max 30 minute look up.	**	10.16	2.03	12.20	0.67	0.80	6.63%	10.83	2.17	13.00	
226	Archives & Local Studies Reproduction fees for publications- books/ periodicals one country one language	**	50.80	10.16	61.00	1.70	2.00	3.35%	52.50	10.50	63.00	Raised in line with suggested CPI % to nearest rounded figure
227	Archives & Local Studies Reproduction fees for publications- books/ periodicals world one language	**	91.44	18.29	109.70	2.73	3.30	2.98%	94.17	18.83	113.00	
228	Archives & Local Studies Reproduction fees for publications- book jackets, CD video cases one country one language	**	101.60	20.32	121.90	3.40	4.10	3.35%	105.00	21.00	126.00	
229	Archives & Local Studies Reproduction fees for publications- book jackets, CD video cases world multi language	**	177.80	35.56	213.40	5.53	6.60	3.11%	183.33	36.67	220.00	
230	Archives & Local Studies Reproduction fees for stills for TV/films and exhibitions - One programme, 5 year unlimited licence	**	76.20	15.24	91.40	2.13	2.60	2.80%	78.33	15.67	94.00	
231	Archives & Local Studies Reproduction fees for stills for TV/films and exhibitions - One programme, 5 year licence, worldwide, multi-language	**	203.20	40.64	243.80	6.80	8.20	3.35%	210.00	42.00	252.00	
232	Archives & Local Studies Reproduction fees for moving images for TV/films and exhibitions - One programme, 5 year licence, one country, one language	**	211.66	42.33	254.00	6.67	8.00	3.15%	218.33	43.67	262.00	
233	Archives & Local Studies Reproduction fees for moving images for TV/films and exhibitions - One programme, 5 year licence, worldwide, multi-language	**	355.60	71.12	426.70	11.07	13.30	3.11%	366.67	73.33	440.00	
234	Archives & Local Studies Reproduction fees for stills for TV/films and exhibitions - commercial web pages	**	84.68	16.94	101.60	2.82	3.40	3.33%	87.50	17.50	105.00	
235	Archives & Local Studies Reproduction fees for stills for TV/films and exhibitions - Personal (non commercial)/charity web pages	**	38.10	7.62	45.70	1.07	1.30	2.80%	39.17	7.83	47.00	
236	Archive Day Workshop	**	211.66	42.33	254.00	6.67	8.00	3.15%	218.33	43.67	262.00	
	<b>Heritage Education</b>											
237	Heritage education & Outreach - non-LBBD School visit to heritage venue with facilitator (min charge 30 children) cost per child	*	8.64	0.00	8.60	0.26	0.30	3.06%	8.90	0.00	8.90	Raised in line with suggested CPI % to nearest rounded figure
238	Heritage education & Outreach - LBBD School visit to heritage venue (min charge 30 children) cost per child	*	6.10	0.00	6.10	0.20	0.20	3.35%	6.30	0.00	6.30	
239	Heritage education & Outreach - LBBD School outreach session (min 2 sessions delivered)	*	51.82	0.00	51.80	1.68	1.70	3.25%	53.50	0.00	53.50	
240	Heritage education & Outreach - community outreach/talk	*	45.72	0.00	45.70	1.48	1.50	3.24%	47.20	0.00	47.20	
241	Heritage education - rate per day for development of specific schemes (externally funded)	**	211.66	254.00	465.70	189.17	15.30	89.37%	400.83	80.17	481.00	
242	Hire of Temporary Exhibition Gallery per day (Tuesday to Saturday)	**	8.43	1.69	10.10	0.23	0.30	2.77%	8.67	1.73	10.40	Raised in line with suggested CPI % to nearest rounded figure

Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
<b>Events</b>												
243	Park use (Non-animal Circus) - Small - up to 500 seats per performance day	*	278.36	0.00	278.40	13.44	13.40	4.83%	291.80	0.00	291.80	Increase by 4.8% due to benchmarking with other London Borough's for FunFairs/Circuses
244	Park use (Non-animal Circus) - Large - over 500 seats per performance day	*	472.44	0.00	472.40	22.66	22.70	4.80%	495.10	0.00	495.10	
245	All Event Organisers incl. Fairs & Circuses - Non performance day - per day	*	137.16	0.00	137.20	6.64	6.60	4.84%	143.80	0.00	143.80	
246	Park use by Fairs - Small Fair per day (6 or less adult rides)	*	421.64	0.00	421.60	20.16	20.20	4.78%	441.80	0.00	441.80	Increase by 4.8% due to benchmarking with other London Borough's for FunFairs/Circuses
247	Park use by Fairs - Large Fair per day (7 or more adult rides)	*	538.48	0.00	538.50	25.82	25.80	4.79%	564.30	0.00	564.30	
<b>Ranger Services</b>												
248	Education charges: School groups (half day)	*	96.80	0.00	96.80	3.20	3.20	3.31%	100.00	0.00	100.00	CPI basis adjusted to nearest £
249	Education charges: School groups (full day)	*	158.10	0.00	158.10	4.90	4.90	3.10%	163.00	0.00	163.00	
250	Education: Community groups (per person per 2 hours session) (minimum group size 10)	*	3.20	0.00	3.20	0.10	0.10	3.12%	3.30	0.00	3.30	CPI basis adjusted to nearest 10p
251	Education: Other (per person)	*	43.00	0.00	43.00	1.00	1.00	2.33%	44.00	0.00	44.00	CPI basis adjusted to nearest £ or 10p as appropriate
252	Barking Park: Visitor Centre Room Hire: Main Hall per hour (min charge 1.5 hrs)	*	25.40	0.00	25.40	0.60	0.60	2.36%	26.00	0.00	26.00	
253	Barking Park: Visitor Centre Room Hire: Seminar room per hour (min charge 1.5 hrs)	*	18.30	0.00	18.30	0.60	0.60	3.28%	18.90	0.00	18.90	
254	Barking Park: Visitor Centre Kids Parties (Ranger managed per person per hr) (min charge 10 people) (min charge 1.5 hrs)	*	8.10	0.00	8.10	0.30	0.30	3.70%	8.40	0.00	8.40	
255	Millennium Centre - Hire of Classroom (min charge 1.5 hrs)	*	25.40	0.00	25.40	0.60	0.60	2.36%	26.00	0.00	26.00	
256	Millennium Centre/Barking Park Centre - Out of Hours Hire (per hr)	*	50.80	0.00	50.80	1.20	1.20	2.36%	52.00	0.00	52.00	
257	Education charges: School groups (full day)	*	158.10	0.00	158.10	4.90	4.90	3.10%	163.00	0.00	163.00	
258	Education: Community groups (per person per 2 hours session) (minimum group size 10)	*	3.20	0.00	3.20	0.10	0.10	3.12%	3.30	0.00	3.30	
259	Education: Other (per person)	*	43.00	0.00	43.00	1.00	1.00	2.33%	44.00	0.00	44.00	
260	Barking Park: Visitor Centre Room Hire: Main Hall per hour (min charge 1.5 hrs)	*	25.40	0.00	25.40	0.60	0.60	2.36%	26.00	0.00	26.00	
261	Barking Park: Visitor Centre Room Hire: Seminar room per hour (min charge 1.5 hrs)	*	18.30	0.00	18.30	0.70	0.70	3.83%	19.00	0.00	19.00	
262	Barking Park: Visitor Centre Kids Parties (Ranger managed per person per hr) (min charge 10 people) (min charge 1.5 hrs)	*	8.10	0.00	8.10	0.30	0.30	3.70%	8.40	0.00	8.40	
263	Millennium Centre - Hire of Classroom (min charge 1.5 hrs)	*	25.40	0.00	25.40	0.80	0.80	3.15%	26.20	0.00	26.20	
264	Millennium Centre/Barking Park Centre - Out of Hours Hire (per hr)	*	50.80	0.00	50.80	1.60	1.60	3.15%	52.40	0.00	52.40	
<b>General Housing</b>												
265	Eastbrookend - Travellers caravan site Weekly Licence Charge - Single Pitch	*	83.00	0.00	83.00	3.00	3.00	3.61%	86.00	0.00	86.00	CPI basis adjusted to nearest £
266	Eastbrookend - Travellers caravan site Weekly Licence Charge - Double Pitch	*	213.00	0.00	213.00	7.00	7.00	3.29%	220.00	0.00	220.00	
267	338 Heathway Supported Accommodation Scheme weekly rent and service charge per room	*	154.78	0.00	154.78	tbc	tbc	tbc	tbc	tbc	tbc	To be uplifted when L&Q notify the annual increase in February 2022 for April 2022 commencement. The weekly charge is currently - rent £143.41, housing services £57.67 and the service charge is £11.37.



Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
<b>Right To Buy (RTB)/Right to Invest (RTI)</b>												
268	Repayment of Discount	*	204.00	0.00	204.00	7.00	7.00	3.43%	211.00	0.00	211.00	CPI basis adjusted to nearest £
269	Deeds of Covenant/Rectification/Variation/Enforcement	*	1,165.07	0.00	1,165.00	36.93	37.00	3.17%	1,202.00	0.00	1,202.00	
270	Licences	*	1,165.07	0.00	1,165.00	36.93	37.00	3.17%	1,202.00	0.00	1,202.00	
271	Licences for Garden Land	*	547.57	0.00	548.00	18.43	18.00	3.37%	566.00	0.00	566.00	
272	Sale of Garden Land	*	1,165.07	0.00	1,165.00	36.93	37.00	3.17%	1,202.00	0.00	1,202.00	
273	Duplicate DS1/Replacement form 53	*	82.84	0.00	83.00	3.16	3.00	3.82%	86.00	0.00	86.00	
274	Deed of Release	*	1,511.47	0.00	1,511.00	47.53	48.00	3.14%	1,559.00	0.00	1,559.00	
275	Copy Transfer	*	150.61	0.00	151.00	0.39	0.00	0.26%	151.00	0.00	151.00	No Change
276	Notice of Assignment	*	194.00	0.00	194.00	0.00	0.00	0.00%	194.00	0.00	194.00	
277	Notice of Mortgage -	*	194.00	0.00	194.00	0.00	0.00	0.00%	194.00	0.00	194.00	
278	Notice of Sub-let (excludes RTI)	*	194.00	0.00	194.00	0.00	0.00	0.00%	194.00	0.00	194.00	
279	Postponements	*	167.00	0.00	167.00	0.00	0.00	0.00%	167.00	0.00	167.00	
280	Retrieval of file	*	42.00	0.00	42.00	0.00	0.00	0.00%	42.00	0.00	42.00	
257	Duplicate Transfer/Lease (Unsealed)	*	91.00	0.00	91.00	0.00	0.00	0.00%	91.00	0.00	91.00	
281	Duplicate Papers (Flats)	*	98.00	0.00	98.00	0.00	0.00	0.00%	98.00	0.00	98.00	
282	Duplicate Papers (House)	*	70.00	0.00	70.00	0.00	0.00	0.00%	70.00	0.00	70.00	
283	General Photocopy (Per sheet)	*	4.00	0.00	4.00	0.00	0.00	0.00%	4.00	0.00	4.00	
284	Copy of S.125 (Landlord's Offer Notice)	*	42.00	0.00	42.00	0.00	0.00	0.00%	42.00	0.00	42.00	
285	Certificate Of Compliance	*	97.00	0.00	97.00	3.00	3.00	3.09%	100.00	0.00	100.00	CPI basis adjusted to nearest £
286	Buy Back of Council Lease	*	617.50	0.00	617.00	19.50	20.00	3.16%	637.00	0.00	637.00	
287	Deed of Release - Front Garden Parking -	*	617.50	0.00	617.00	19.50	20.00	3.16%	637.00	0.00	637.00	
288	Retrospective Consent (charged by Housing including VAT) -	**	413.34	82.67	496.00	13.33	16.00	3.22%	426.67	85.33	512.00	No change
289	Lease holders Enquiries (including VAT)	**	384.17	76.83	461.00	(0.00)	0.00	0.00%	384.17	76.83	461.00	
290	Re-mortgage enquiries (including VAT)	**	75.83	15.17	91.00	0.00	0.00	0.00%	75.83	15.17	91.00	
<b>LAW, GOVERNANCE &amp; HR</b>												
<b>Legal Services –</b>												
<b>Contracts &amp; Procurement – Engrossment/Sealing of Contracts Fees – Discretionary / No VAT</b>												
291	Contract Value £100,000 - £250,000 -	*	196.00	0.00	196.00	6.00	6.00	3.06%	202.00	0.00	202.00	CPI basis adjusted to nearest £
292	Contract Value £250,000 - £750,000 -	*	328.00	0.00	328.00	10.00	10.00	3.05%	338.00	0.00	338.00	
293	Contract Value £750,000 - £1,500,000 -	*	455.00	0.00	455.00	15.00	15.00	3.30%	470.00	0.00	470.00	
294	Contract Value £1,500,000 – 2,500,000 -	*	721.00	0.00	721.00	23.00	23.00	3.19%	744.00	0.00	744.00	
295	Contract Value £2,500,000 - £5,000,000 -	*	858.00	0.00	858.00	27.00	27.00	3.15%	885.00	0.00	885.00	
296	Contract Value exceeding £5,000,000 -	*	1,112.00	0.00	1,112.00	36.00	36.00	3.24%	1,148.00	0.00	1,148.00	
297	Variations / Novations (where original contract value exceeds £250,000)	*	329.00	0.00	329.00	11.00	11.00	3.34%	340.00	0.00	340.00	
298	Deed of Release	*	625.00	125.00	750.00	105.83	127.00	16.93%	730.83	146.17	877.00	
299	Deed of Rectification	*	625.00	125.00	750.00	105.83	127.00	16.93%	730.83	146.17	877.00	
300	Deed of Covenant	*	625.00	125.00	750.00	105.83	127.00	16.93%	730.83	146.17	877.00	
301	Certificate (for Land Registry purposes)	*	125.00	25.00	150.00	90.00	108.00	72.00%	215.00	43.00	258.00	
302	Preparation/Service of s25 notices	*	250.00	50.00	300.00	94.17	113.00	37.67%	344.17	68.83	413.00	
298	Licence to Assign & Rent Deposit Deed	**	1,538.00	307.60	1,845.60	49.50	59.40	3.22%	1,587.50	317.50	1,905.00	
303	New Shop Leases	**	1,094.00	218.80	1,312.80	35.17	42.20	3.21%	1,129.17	225.83	1,355.00	
304	Renewal of shop leases	**	1,094.00	218.80	1,312.80	35.17	42.20	3.21%	1,129.17	225.83	1,355.00	
305	Registration of notice of Assignment	**	82.00	16.40	98.00	2.17	3.00	2.64%	84.17	16.83	101.00	
306	Preparation/Service of Schedule of dilapidations	**	438.00	87.60	525.60	13.67	16.40	3.12%	451.67	90.33	542.00	

Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
307	Licence to occupy/ carry out works	**	657.00	131.40	788.40	21.33	25.60	3.25%	678.33	135.67	814.00	CPI basis adjusted to nearest £
308	Deed of Surrender	**	868.00	173.60	1,041.60	27.83	33.40	3.21%	895.83	179.17	1,075.00	
309	Rent Deposit Deed	**	820.00	164.00	984.00	25.83	31.00	3.15%	845.83	169.17	1,015.00	
310	Deed of Grant (relative to complexity)	**	890-1030		890-1030				933-1080		933-1080	
311	Deed of Variation	**	890-1030		890-1030				933-1080		933-1080	
312	Licence to Assign	**	819.00	163.80	982.80	26.00	31.20	3.17%	845.00	169.00	1,014.00	
313	Substation lease	**	1,093.00	218.60	1,311.60	35.33	42.40	3.23%	1,128.33	225.67	1,354.00	
314	Wayleave Agreements	**	820.00	164.00	984.00	25.83	31.00	3.15%	845.83	169.17	1,015.00	
315	Licence to Assign and Deed of Variation	**	986.00	197.20	1,183.20	31.50	37.80	3.19%	1,017.50	203.50	1,221.00	
316	Licence to Assign with AGA and Change of Use	**	986.00	197.20	1,183.20	31.50	37.80	3.19%	1,017.50	203.50	1,221.00	
317	Licence to underlet	**	1,038.00	207.60	1,245.60	32.83	39.40	3.16%	1,070.83	214.17	1,285.00	
318	Telecom Licence	**	1,094.00	218.80	1,312.80	35.17	42.20	3.21%	1,129.17	225.83	1,355.00	
319	Authorised Guarantee Agreement	**	820.00	164.00	984.00	25.83	31.00	3.15%	845.83	169.17	1,015.00	
320	Sale of Land	**			Higher of £1,500 or 1% of purchase price						Higher of £1,572 or 1% of purchase price	
321	Sale of Garden	**	821.00	164.20	985.20	26.50	31.80	3.23%	847.50	169.50	1,017.00	CPI basis adjusted to nearest £
322	Copy of lease	**	82.00	16.40	98.00	2.17	3.00	2.64%	84.17	16.83	101.00	
323	Landlord Licence	**	820.00	164.00	984.00	25.83	31.00	3.15%	845.83	169.17	1,015.00	
324	Licence for Alterations	**	820.00	164.00	984.00	25.83	31.00	3.15%	845.83	169.17	1,015.00	
325	Notice of Charge	**	82.00	16.40	98.00	2.17	3.00	2.64%	84.17	16.83	101.00	
326	Retrospective Consent by Letter (e.g. alterations, extensions etc)	**	273.00	54.60	327.60	8.67	10.40	3.17%	281.67	56.33	338.00	
327	Miscellaneous - Legal Charge re. drafting of document for:- Deed of Variation (re. S106 or complex commercial leases or agreements) £1,000 upwards	**	1,000.00	200.00	1,200.00	31.67	38.00	3.17%	1,031.67	206.33	1,238.00	
328	Miscellaneous - Legal Charge re. drafting of document for:- Section106 (Standard) S O £ 2,000.00	**	2,000.00	400.00	2,400.00	64.17	77.00	3.21%	2,064.17	412.83	2,477.00	
329	Miscellaneous - Legal Charge re. drafting of document for:- Section106 (complex financial obligations) £3,000 upwards	**	3,000.00	600.00	3,600.00	95.83	115.00	3.19%	3,095.83	619.17	3,715.00	
330	Miscellaneous - Legal Charge re. drafting of document for:- Section106 (complex with Affordable Housing obligations) D O £3,500 upwards	**	3,500.00	700.00	4,200.00	111.67	134.00	3.19%	3,611.67	722.33	4,334.00	
331	Miscellaneous - Legal Charge re. drafting of document for:- Section 38/278 (Standard) S O £ 2,500.00	**	2,500.00	500.00	3,000.00	80.00	96.00	3.20%	2,580.00	516.00	3,096.00	
	<b>ENFORCEMENT - REGULATORY SERVICES</b>											
	<b>Licences</b>											
332	Pavement Licence (cafes and streetfood vendors)	*	100.00	0.00	100.00	0.00	0.00	0.00%	100.00	0.00	100.00	Fee in place to 30th September 2022. £100 is maximum
333	Alcohol License - New Application - Band A	*	100.00	0.00	100.00	0.00	0.00	0.00%	100.00	0.00	100.00	No Change, statutory fees
334	Alcohol License - Annual Charge - Band A	*	70.00	0.00	70.00	0.00	0.00	0.00%	70.00	0.00	70.00	
335	Alcohol License - New Application - Band B	*	190.00	0.00	190.00	0.00	0.00	0.00%	190.00	0.00	190.00	
336	Alcohol License - Annual Charge - Band B	*	180.00	0.00	180.00	0.00	0.00	0.00%	180.00	0.00	180.00	
337	Alcohol License - New Application - Band C	*	315.00	0.00	315.00	0.00	0.00	0.00%	315.00	0.00	315.00	
338	Alcohol License - Annual Charge - Band C	*	295.00	0.00	295.00	0.00	0.00	0.00%	295.00	0.00	295.00	
339	Alcohol License - New Application - Band D	*	450.00	0.00	450.00	0.00	0.00	0.00%	450.00	0.00	450.00	
340	Alcohol License - Annual Charge - Band D	*	320.00	0.00	320.00	0.00	0.00	0.00%	320.00	0.00	320.00	
341	Alcohol License - New Application - Band E	*	635.00	0.00	635.00	0.00	0.00	0.00%	635.00	0.00	635.00	
342	Alcohol License - Annual Charge - Band E	*	350.00	0.00	350.00	0.00	0.00	0.00%	350.00	0.00	350.00	



Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
343	Additional License - 5,000 to 9,999	*	1,000.00	0.00	1,000.00	0.00	0.00	0.00%	1,000.00	0.00	1,000.00	No Change, statutory fees
344	Additional License - 10,000 to 14,999	*	2,000.00	0.00	2,000.00	0.00	0.00	0.00%	2,000.00	0.00	2,000.00	
345	Additional License - 15,000 to 19,999	*	4,000.00	0.00	4,000.00	0.00	0.00	0.00%	4,000.00	0.00	4,000.00	
346	Additional License - 20,000 to 29,999	*	8,000.00	0.00	8,000.00	0.00	0.00	0.00%	8,000.00	0.00	8,000.00	
347	Additional License - 30,000 to 39,999	*	16,000.00	0.00	16,000.00	0.00	0.00	0.00%	16,000.00	0.00	16,000.00	
348	Additional License - 40,000 to 49,999	*	24,000.00	0.00	24,000.00	0.00	0.00	0.00%	24,000.00	0.00	24,000.00	
349	Additional License - 50,000 to 59,999	*	32,000.00	0.00	32,000.00	0.00	0.00	0.00%	32,000.00	0.00	32,000.00	
350	Additional License - 60,000 to 69,999	*	40,000.00	0.00	40,000.00	0.00	0.00	0.00%	40,000.00	0.00	40,000.00	
351	Additional License - 70,000 to 79,999	*	48,000.00	0.00	48,000.00	0.00	0.00	0.00%	48,000.00	0.00	48,000.00	
352	Additional License - 80,000 to 89,999	*	56,000.00	0.00	56,000.00	0.00	0.00	0.00%	56,000.00	0.00	56,000.00	
353	Additional License - 90,000 and over	*	64,000.00	0.00	64,000.00	0.00	0.00	0.00%	64,000.00	0.00	64,000.00	
354	Additional License - 5,000 to 9,999 - Annual Fee	*	500.00	0.00	500.00	0.00	0.00	0.00%	500.00	0.00	500.00	
355	Additional License - 10,000 to 14,999 - Annual Fee	*	1,000.00	0.00	1,000.00	0.00	0.00	0.00%	1,000.00	0.00	1,000.00	
356	Additional License - 15,000 to 19,999 - Annual Fee	*	2,000.00	0.00	2,000.00	0.00	0.00	0.00%	2,000.00	0.00	2,000.00	
357	Additional License - 20,000 to 29,999 - Annual Fee	*	4,000.00	0.00	4,000.00	0.00	0.00	0.00%	4,000.00	0.00	4,000.00	
358	Additional License - 30,000 to 39,999 - Annual Fee	*	8,000.00	0.00	8,000.00	0.00	0.00	0.00%	8,000.00	0.00	8,000.00	
359	Additional License - 40,000 to 49,999 - Annual Fee	*	12,000.00	0.00	12,000.00	0.00	0.00	0.00%	12,000.00	0.00	12,000.00	
360	Additional License - 50,000 to 59,999 - Annual Fee	*	16,000.00	0.00	16,000.00	0.00	0.00	0.00%	16,000.00	0.00	16,000.00	
361	Additional License - 60,000 to 69,999 - Annual Fee	*	20,000.00	0.00	20,000.00	0.00	0.00	0.00%	20,000.00	0.00	20,000.00	
362	Additional License - 70,000 to 79,999 - Annual Fee	*	24,000.00	0.00	24,000.00	0.00	0.00	0.00%	24,000.00	0.00	24,000.00	
363	Additional License - 80,000 to 89,999 - Annual Fee	*	28,000.00	0.00	28,000.00	0.00	0.00	0.00%	28,000.00	0.00	28,000.00	
364	Additional License - 90,000 and over - Annual Fee	*	32,000.00	0.00	32,000.00	0.00	0.00	0.00%	32,000.00	0.00	32,000.00	
365	Application for the grant or renewal of a personal licence	*	37.00	0.00	37.00	0.00	0.00	0.00%	37.00	0.00	37.00	
366	Temporary event notice	*	21.00	0.00	21.00	0.00	0.00	0.00%	21.00	0.00	21.00	
367	Theft, loss, etc.of premises licence or summary	*	10.50	0.00	10.50	0.00	0.00	0.00%	10.50	0.00	10.50	
368	Application for a provisional statement where premises being built etc.	*	315.00	0.00	315.00	0.00	0.00	0.00%	315.00	0.00	315.00	
369	Notification of change of name or address	*	10.50	0.00	10.50	0.00	0.00	0.00%	10.50	0.00	10.50	
370	Application to vary licence to specify individual as premises supervisor	*	23.00	0.00	23.00	0.00	0.00	0.00%	23.00	0.00	23.00	
371	Application for transfer of premises licence	*	23.00	0.00	23.00	0.00	0.00	0.00%	23.00	0.00	23.00	
372	Interim authority notice following death etc.of licence holder	*	23.00	0.00	23.00	0.00	0.00	0.00%	23.00	0.00	23.00	
373	Theft, loss etc.of certificate or summary	*	10.50	0.00	10.50	0.00	0.00	0.00%	10.50	0.00	10.50	
374	Notification of change of name or alteration of rules of club	*	10.50	0.00	10.50	0.00	0.00	0.00%	10.50	0.00	10.50	
375	Change of relevant registered address of club	*	10.50	0.00	10.50	0.00	0.00	0.00%	10.50	0.00	10.50	
376	Theft, loss etc.of temporary event notice	*	10.50	0.00	10.50	0.00	0.00	0.00%	10.50	0.00	10.50	
377	Theft, loss etc.of personal licence	*	10.50	0.00	10.50	0.00	0.00	0.00%	10.50	0.00	10.50	
378	Duty to notify change of name or address	*	10.50	0.00	10.50	0.00	0.00	0.00%	10.50	0.00	10.50	
379	Right of freeholder etc.to be notified of licensing matters	*	21.00	0.00	21.00	0.00	0.00	0.00%	21.00	0.00	21.00	
380	Application to vary premises licence at community premises to include alternative licence condition	*	23.00	0.00	23.00	0.00	0.00	0.00%	23.00	0.00	23.00	
381	Application for minor variation	*	89.00	0.00	89.00	0.00	0.00	0.00%	89.00	0.00	89.00	

Description of Service		Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
<b>Storage of Explosives</b>											
<i>Premises where separation distances are not prescribed (250kg or less)</i>											
382	Renewal of registration up to 250kg (1 Year)	*	54.00	0.00	54.00	1.00	1.00	1.85%	55.00	0.00	55.00
383	Renewal of registration up to 250kg (2 Years)	*	86.00	0.00	86.00	2.00	2.00	2.33%	88.00	0.00	88.00
384	Licence (1 Year)	*	109.00	0.00	109.00	2.00	2.00	1.83%	111.00	0.00	111.00
385	Licence (2 Year)	*	141.00	0.00	141.00	3.00	3.00	2.13%	144.00	0.00	144.00
386	Licence (3 Year)	*	173.00	0.00	173.00	4.00	4.00	2.31%	177.00	0.00	177.00
<i>Premises where separation distances are prescribed (250kg to 2000kg)</i>											
387	Licence (1 Year)	*	185.00	0.00	185.00	4.00	4.00	2.16%	189.00	0.00	189.00
388	Licence (2 Year)	*	243.00	0.00	243.00	5.00	5.00	2.06%	248.00	0.00	248.00
389	Licence (3 Year)	*	304.00	0.00	304.00	7.00	7.00	2.30%	311.00	0.00	311.00
<i>All Premises</i>											
390	Variation of licence (legal name of licensee or address of premises)	*	36.00	0.00	36.00	4.00	4.00	11.11%	40.00	0.00	40.00
391	Variation of licence (other)	*	35.00	0.00	35.00	0.00	0.00	0.00%	40.00	0.00	40.00
392	Transfer of licence	*	36.00	0.00	36.00	6.00	6.00	16.67%	42.00	0.00	42.00
393	Copy/replacement licence	*	36.00	0.00	36.00	6.00	6.00	16.67%	42.00	0.00	42.00
<b>Sale of Fireworks</b>											
394	Application to sell outside of permitted periods	*	500.00	0.00	500.00	50.00	50.00	10.00%	550.00	0.00	550.00
<b>Hypnotism Fees and Charges</b>											
395	Single Performance License	*	196.55	0.00	197.00	6.45	6.00	3.28%	203.00	0.00	203.00
396	Multiple Performances License	*	291.68	0.00	292.00	9.32	9.00	3.19%	301.00	0.00	301.00
<b>Special Treatment Licence Fees</b>											
397	Category 1 New Licence Part A	*	573.96	0.00	574.00	18.04	18.00	3.14%	592.00	0.00	592.00
398	Category 1 New Licence Part B	*	156.82	0.00	157.00	5.18	5.00	3.30%	162.00	0.00	162.00
399	Category 2 New Licence Part A	*	409.82	0.00	410.00	13.18	13.00	3.22%	423.00	0.00	423.00
400	Category 2 New Licence Part B	*	156.82	0.00	157.00	5.18	5.00	3.30%	162.00	0.00	162.00
401	Category 3 New Licence Part A	*	287.50	0.00	288.00	9.50	9.00	3.30%	297.00	0.00	297.00
402	Category 3 New Licence Part B	*	156.82	0.00	157.00	5.18	5.00	3.30%	162.00	0.00	162.00
403	Category 4 New Licence Part A	*	122.84	0.00	123.00	4.16	4.00	3.38%	127.00	0.00	127.00
404	Category 4 New Licence Part B	*	94.09	0.00	94.00	2.91	3.00	3.09%	97.00	0.00	97.00
405	Category 1 Renewal Part A	*	573.96	0.00	574.00	18.04	18.00	3.14%	592.00	0.00	592.00
406	Category 1 Renewal Part B	*	156.82	0.00	157.00	5.18	5.00	3.30%	162.00	0.00	162.00
407	Category 2 Renewal Part A	*	409.82	0.00	410.00	13.18	13.00	3.22%	423.00	0.00	423.00
408	Category 2 Renewal Part B	*	156.82	0.00	157.00	5.18	5.00	3.30%	162.00	0.00	162.00
409	Category 3 Renewal Part A	*	287.50	0.00	288.00	9.50	9.00	3.30%	297.00	0.00	297.00
410	Category 3 Renewal Part B	*	156.82	0.00	157.00	5.18	5.00	3.30%	162.00	0.00	162.00
411	Category 4 Renewal Part A	*	122.84	0.00	123.00	4.16	4.00	3.38%	127.00	0.00	127.00
412	Category 4 Renewal Part B	*	94.09	0.00	94.00	2.91	3.00	3.09%	97.00	0.00	97.00
413	Transfer to a different licence holder with minor changes	*	156.82	0.00	157.00	5.18	5.00	3.30%	162.00	0.00	162.00
414	Variations Categories 1, 2 and 3	*	125.46	0.00	125.00	3.54	4.00	2.83%	129.00	0.00	129.00
415	Variations Category 4	*	94.09	0.00	94.00	2.91	3.00	3.09%	97.00	0.00	97.00
<b>Animal Licences</b>											
416	Dog Breeders Application Fee Part A	*	310.00	0.00	310.00	10.00	10.00	3.23%	320.00	0.00	320.00
417	Dog Breeders- Licence Fee Part B	*	255.00	0.00	255.00	8.00	8.00	3.14%	263.00	0.00	263.00
418	Riding Establishments- Application Fee Part A	*	407.00	0.00	407.00	13.00	13.00	3.19%	420.00	0.00	420.00
419	Riding Establishments- Licence Fee Part B	*	465.00	0.00	465.00	15.00	15.00	3.23%	480.00	0.00	480.00
420	Boarding -Application Fee Part A	*	310.00	0.00	310.00	75.00	75.00	24.19%	385.00	0.00	385.00
421	Boarding- Licence Fee Part B	*	255.00	0.00	255.00	8.00	8.00	3.14%	263.00	0.00	263.00
422	Pet Shop- Application Fee Part A	*	310.00	0.00	310.00	10.00	10.00	3.23%	320.00	0.00	320.00

Statutory fees, applicable from April 2021

CPI basis adjusted up to nearest £ / 10p

CPI basis adjusted up to nearest £ / 10p

increase to cover vet fees

CPI basis adjusted up to nearest £ / 10p



Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
423	Pet Shop- Licence Fee part B	*	255.00	0.00	255.00	8.00	8.00	3.14%	263.00	0.00	263.00	CPI basis adjusted up to nearest £ / 10p
424	Dangerous Wild Animals- new Application fees	*	405.00	0.00	405.00	13.00	13.00	3.21%	418.00	0.00	418.00	
425	Dangerous Wild Animals- Licence Fees	*	255.00	0.00	255.00	8.00	8.00	3.14%	263.00	0.00	263.00	
426	Performing animals- Application Fee part A	*	140.00	0.00	140.00	4.00	4.00	2.86%	144.00	0.00	144.00	
427	Performing animals- Licence Fee part B	*	300.00	0.00	300.00	10.00	10.00	3.33%	310.00	0.00	310.00	CPI basis adjusted up to nearest £ / 10p
428	Home Dog Boarding - Application Fee part A	*	170.00	0.00	170.00	5.00	5.00	2.94%	175.00	0.00	175.00	
429	Home Dog Boarding - Licence Fee part A	*	220.00	0.00	220.00	7.00	7.00	3.18%	227.00	0.00	227.00	
430	Dog day care (up to 6) Application fee Part A	*	170.00	0.00	170.00	15.00	15.00	8.82%	185.00	0.00	185.00	increase to cover vet fees
431	Dog day care (up to 6) Licence Fee part B	*	220.00	0.00	220.00	7.00	7.00	3.18%	227.00	0.00	227.00	
432	Part A - New Sex Shop Licence - Application Fee	*	2,615.75	0.00	2,616.00	84.25	84.00	3.22%	2,700.00	0.00	2,700.00	CPI basis adjusted up to nearest £
433	Part B - New Sex Shop Licence - Licence Fee	*	1,568.20	0.00	1,568.00	49.80	50.00	3.18%	1,618.00	0.00	1,618.00	
434	Part A - Sex Shop Licence Renewal	*	1,671.70	0.00	1,672.00	54.30	54.00	3.25%	1,726.00	0.00	1,726.00	
435	Part B - Sex Shop Licence Renewal	*	1,285.00	0.00	1,285.00	41.00	41.00	3.19%	1,326.00	0.00	1,326.00	
436	Licences - Safety at sports ground Act- fees charged on officer time spent processing application	*							500.00	0.00	500.00	Fees charged on case by case basis up to max of £500
437	Food Safety Reinspection Fee	*	265.00	0.00	265.00	0.00	0.00	0.00%	265.00	0.00	265.00	No Increase - to encourage compliance
438	Licences - Auction Rooms Registration	*	614.21	0.00	614.00	19.79	20.00	3.22%	634.00	0.00	634.00	
439	Licences - Occasional Sales- up to 50 stalls/vehicles/pitches	*	131.44	0.00	131.00	3.56	4.00	2.71%	135.00	0.00	135.00	
440	Licences - Occasional Sales- 51-150 stalls/vehicles/pitches	*	208.57	0.00	209.00	7.43	7.00	3.56%	216.00	0.00	216.00	CPI basis adjusted up to nearest £
441	Licences - Occasional Sales- over 150 stalls/vehicles/pitches	*	360.63	0.00	361.00	12.37	12.00	3.43%	373.00	0.00	373.00	
442	Scrap metal Site Licence - New (Part A)	*	355.46	0.00	355.00	10.54	11.00	2.97%	366.00	0.00	366.00	
443	Scrap metal Site Licence - New (Part B)	*	177.73	0.00	178.00	6.27	6.00	3.53%	184.00	0.00	184.00	
444	Scrap metal Site Licence - Renewal (Part A)	*	355.46	0.00	355.00	10.54	11.00	2.97%	366.00	0.00	366.00	
445	Scrap metal Site Licence - Renewal (Part A)	*	177.73	0.00	178.00	6.27	6.00	3.53%	184.00	0.00	184.00	
446	Scrap metal Site Licence - Variation	*	177.73	0.00	178.00	6.27	6.00	3.53%	184.00	0.00	184.00	
447	Scrap metal Collectors Licence - New (Part A)	*	177.73	0.00	178.00	6.27	6.00	3.53%	184.00	0.00	184.00	
448	Scrap metal Collectors Licence - New (Part B)	*	146.36	0.00	146.00	4.64	5.00	3.17%	151.00	0.00	151.00	CPI basis adjusted up to nearest £
449	Scrap metal Collectors Licence - Renewal (Part A)	*	177.73	0.00	178.00	6.27	6.00	3.53%	184.00	0.00	184.00	
450	Scrap metal Collectors Licence - Renewal (Part B)	*	146.36	0.00	146.00	4.64	5.00	3.17%	151.00	0.00	151.00	
451	Scrap metal Collectors Licence - Variation	*	125.46	0.00	125.00	3.54	4.00	2.83%	129.00	0.00	129.00	
452	Registration - Lotteries	*	40.00	0.00	40.00	0.00	0.00	0.00%	40.00	0.00	40.00	No Change, statutory fees
453	Registration - Lotteries renewal	*	20.00	0.00	20.00	0.00	0.00	0.00%	20.00	0.00	20.00	
<b>New Regional Casino premises licence</b>												
454	Application for a provisional statement	*	15,000.00	0.00	15,000.00	0.00	0.00	0.00%	15,000.00	0.00	15,000.00	
455	Application for a new premises licence	*	15,000.00	0.00	15,000.00	0.00	0.00	0.00%	15,000.00	0.00	15,000.00	
456	Application to vary a new premises licence	*	7,500.00	0.00	7,500.00	0.00	0.00	0.00%	7,500.00	0.00	7,500.00	
457	Application to transfer a premises licence	*	6,500.00	0.00	6,500.00	0.00	0.00	0.00%	6,500.00	0.00	6,500.00	
458	Application for a new premises licence with Provisional Statement	*	8,000.00	0.00	8,000.00	0.00	0.00	0.00%	8,000.00	0.00	8,000.00	No Change, statutory fees
459	Annual fee	*	15,000.00	0.00	15,000.00	0.00	0.00	0.00%	15,000.00	0.00	15,000.00	
460	Reinstatement of a licence	*	6,500.00	0.00	6,500.00	0.00	0.00	0.00%	6,500.00	0.00	6,500.00	
461	Copy of licence	*	25.00	0.00	25.00	0.00	0.00	0.00%	25.00	0.00	25.00	
462	Notification of change of details	*	38.50	0.00	38.50	0.00	0.00	0.00%	38.50	0.00	38.50	
<b>New Large Casino premises licence</b>												
463	Application for a provisional statement	*	10,000.00	0.00	10,000.00	0.00	0.00	0.00%	10,000.00	0.00	10,000.00	
464	Application for a new premises licence	*	10,000.00	0.00	10,000.00	0.00	0.00	0.00%	10,000.00	0.00	10,000.00	No Change, statutory fees

Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
465	Application to vary a new premises licence	*	5,000.00	0.00	5,000.00	0.00	0.00	0.00%	5,000.00	0.00	5,000.00	No Change, statutory fees
466	Application to transfer a premises licence	*	2,150.00	0.00	2,150.00	0.00	0.00	0.00%	2,150.00	0.00	2,150.00	
467	Application for a new premises licence with Provisional Statement	*	5,000.00	0.00	5,000.00	0.00	0.00	0.00%	5,000.00	0.00	5,000.00	
468	Annual fee	*	10,000.00	0.00	10,000.00	0.00	0.00	0.00%	10,000.00	0.00	10,000.00	
469	Reinstatement of a licence	*	2,150.00	0.00	2,150.00	0.00	0.00	0.00%	2,150.00	0.00	2,150.00	
470	Copy of licence	*	25.00	0.00	25.00	0.00	0.00	0.00%	25.00	0.00	25.00	
471	Notification of change of details	*	38.50	0.00	38.50	0.00	0.00	0.00%	38.50	0.00	38.50	
<b>New Small Casino premises licence</b>												
472	Application for a provisional statement	*	8,000.00	0.00	8,000.00	0.00	0.00	0.00%	8,000.00	0.00	8,000.00	No Change, statutory fees
473	Application for a new premises licence	*	8,000.00	0.00	8,000.00	0.00	0.00	0.00%	8,000.00	0.00	8,000.00	
474	Application to vary a new premises licence	*	4,000.00	0.00	4,000.00	0.00	0.00	0.00%	4,000.00	0.00	4,000.00	
475	Application to transfer a premises licence	*	1,800.00	0.00	1,800.00	0.00	0.00	0.00%	1,800.00	0.00	1,800.00	
476	Application for a new premises licence with Provisional Statement	*	3,000.00	0.00	3,000.00	0.00	0.00	0.00%	3,000.00	0.00	3,000.00	
477	Annual fee	*	5,000.00	0.00	5,000.00	0.00	0.00	0.00%	5,000.00	0.00	5,000.00	
478	Reinstatement of a licence	*	1,800.00	0.00	1,800.00	0.00	0.00	0.00%	1,800.00	0.00	1,800.00	
479	Copy of licence	*	25.00	0.00	25.00	0.00	0.00	0.00%	25.00	0.00	25.00	
480	Notification of change of details	*	38.50	0.00	38.50	0.00	0.00	0.00%	38.50	0.00	38.50	
<b>Converted Casino premises licence</b>												
481	Fast track conversion application	*	300.00	0.00	300.00	0.00	0.00	0.00%	300.00	0.00	300.00	No Change, statutory fees
482	Non-Fast track conversion application	*	2,000.00	0.00	2,000.00	0.00	0.00	0.00%	2,000.00	0.00	2,000.00	
483	Application to vary a new premises licence	*	2,000.00	0.00	2,000.00	0.00	0.00	0.00%	2,000.00	0.00	2,000.00	
484	Application to transfer a premises licence	*	1,350.00	0.00	1,350.00	0.00	0.00	0.00%	1,350.00	0.00	1,350.00	
485	Annual fee	*	3,000.00	0.00	3,000.00	0.00	0.00	0.00%	3,000.00	0.00	3,000.00	
486	Reinstatement of a licence	*	1,350.00	0.00	1,350.00	0.00	0.00	0.00%	1,350.00	0.00	1,350.00	
487	Copy of licence	*	25.00	0.00	25.00	0.00	0.00	0.00%	25.00	0.00	25.00	
488	Notification of change of details	*	38.50	0.00	38.50	0.00	0.00	0.00%	38.50	0.00	38.50	
<b>Bingo premises licence</b>												
489	Fast track conversion application	*	300.00	0.00	300.00	0.00	0.00	0.00%	300.00	0.00	300.00	No Change, statutory fees
490	Non -Fast track conversion application	*	1,750.00	0.00	1,750.00	0.00	0.00	0.00%	1,750.00	0.00	1,750.00	
491	Application for a provisional statement	*	1,200.00	0.00	1,200.00	0.00	0.00	0.00%	1,200.00	0.00	1,200.00	
492	Application for a new premises licence	*	3,500.00	0.00	3,500.00	0.00	0.00	0.00%	3,500.00	0.00	3,500.00	
493	Application to vary a new premises licence	*	1,750.00	0.00	1,750.00	0.00	0.00	0.00%	1,750.00	0.00	1,750.00	
494	Application to transfer a premises licence	*	1,200.00	0.00	1,200.00	0.00	0.00	0.00%	1,200.00	0.00	1,200.00	
495	Application for a new premises licence with Provisional Statement	*	1,200.00	0.00	1,200.00	0.00	0.00	0.00%	1,200.00	0.00	1,200.00	
496	Annual fee	*	1,000.00	0.00	1,000.00	0.00	0.00	0.00%	1,000.00	0.00	1,000.00	
497	Reinstatement of a licence	*	1,200.00	0.00	1,200.00	0.00	0.00	0.00%	1,200.00	0.00	1,200.00	
498	Copy of licence	*	25.00	0.00	25.00	0.00	0.00	0.00%	25.00	0.00	25.00	
499	Notification of change of details	*	38.50	0.00	38.50	0.00	0.00	0.00%	38.50	0.00	38.50	
<b>Betting premises (other) licence</b>												
500	Fast track conversion application	*	300.00	0.00	300.00	0.00	0.00	0.00%	300.00	0.00	300.00	No Change, statutory fees
501	Non -Fast track conversion application	*	1,750.00	0.00	1,750.00	0.00	0.00	0.00%	1,750.00	0.00	1,750.00	
502	Application for a provisional statement	*	3,000.00	0.00	3,000.00	0.00	0.00	0.00%	3,000.00	0.00	3,000.00	
503	Application for a new premises licence	*	3,000.00	0.00	3,000.00	0.00	0.00	0.00%	3,000.00	0.00	3,000.00	
504	Application to vary a new premises licence	*	1,500.00	0.00	1,500.00	0.00	0.00	0.00%	1,500.00	0.00	1,500.00	
505	Application to transfer a premises licence	*	1,200.00	0.00	1,200.00	0.00	0.00	0.00%	1,200.00	0.00	1,200.00	
506	Application for a new premises licence with Provisional Statement	*	1,500.00	0.00	1,500.00	0.00	0.00	0.00%	1,500.00	0.00	1,500.00	
507	Annual fee	*	600.00	0.00	600.00	0.00	0.00	0.00%	600.00	0.00	600.00	
508	Reinstatement of a licence	*	1,200.00	0.00	1,200.00	0.00	0.00	0.00%	1,200.00	0.00	1,200.00	
509	Copy of licence	*	25.00	0.00	25.00	0.00	0.00	0.00%	25.00	0.00	25.00	
510	Notification of change of details	*	38.50	0.00	38.50	0.00	0.00	0.00%	38.50	0.00	38.50	



Description of Service		Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change	
<b>Betting premises (track) licence</b>												
511	Fast track conversion application	*	300.00	0.00	300.00	0.00	0.00	0.00%	300.00	0.00	300.00	No Change, statutory fees
512	Non -Fast track conversion application	*	1,250.00	0.00	1,250.00	0.00	0.00	0.00%	1,250.00	0.00	1,250.00	
513	Application for a provisional statement	*	2,500.00	0.00	2,500.00	0.00	0.00	0.00%	2,500.00	0.00	2,500.00	
514	Application for a new premises licence	*	2,500.00	0.00	2,500.00	0.00	0.00	0.00%	2,500.00	0.00	2,500.00	
515	Application to vary a new premises licence	*	1,250.00	0.00	1,250.00	0.00	0.00	0.00%	1,250.00	0.00	1,250.00	
516	Application to transfer a premises licence	*	950.00	0.00	950.00	0.00	0.00	0.00%	950.00	0.00	950.00	
517	Application for a new premises licence with Provisional Statement	*	950.00	0.00	950.00	0.00	0.00	0.00%	950.00	0.00	950.00	
518	Annual fee	*	1,000.00	0.00	1,000.00	0.00	0.00	0.00%	1,000.00	0.00	1,000.00	
519	Reinstatement of a licence	*	950.00	0.00	950.00	0.00	0.00	0.00%	950.00	0.00	950.00	
520	Copy of licence	*	25.00	0.00	25.00	0.00	0.00	0.00%	25.00	0.00	25.00	
521	Notification of change of details	*	38.50	0.00	38.50	0.00	0.00	0.00%	38.50	0.00	38.50	
<b>Adult Gaming Centre premises licence</b>												
522	Fast track conversion application	*	300.00	0.00	300.00	0.00	0.00	0.00%	300.00	0.00	300.00	No Change, statutory fees
523	Non -Fast track conversion application	*	1,000.00	0.00	1,000.00	0.00	0.00	0.00%	1,000.00	0.00	1,000.00	
524	Application for a provisional statement	*	2,000.00	0.00	2,000.00	0.00	0.00	0.00%	2,000.00	0.00	2,000.00	
525	Application for a new premises licence	*	2,000.00	0.00	2,000.00	0.00	0.00	0.00%	2,000.00	0.00	2,000.00	
526	Application to vary a new premises licence	*	1,000.00	0.00	1,000.00	0.00	0.00	0.00%	1,000.00	0.00	1,000.00	
527	Application to transfer a premises licence	*	1,200.00	0.00	1,200.00	0.00	0.00	0.00%	1,200.00	0.00	1,200.00	
528	Application for a new premises licence with Provisional Statement	*	1,200.00	0.00	1,200.00	0.00	0.00	0.00%	1,200.00	0.00	1,200.00	
529	Annual fee	*	1,000.00	0.00	1,000.00	0.00	0.00	0.00%	1,000.00	0.00	1,000.00	
530	Reinstatement of a licence	*	1,200.00	0.00	1,200.00	0.00	0.00	0.00%	1,200.00	0.00	1,200.00	
531	Copy of licence	*	25.00	0.00	25.00	0.00	0.00	0.00%	25.00	0.00	25.00	
532	Notification of change of details	*	38.50	0.00	39.00	0.00	0.00	0.00%	38.50	0.00	39.00	
<b>Family entertainment centre premises licence</b>												
533	Fast track conversion application	*	300.00	0.00	300.00	0.00	0.00	0.00%	300.00	0.00	300.00	No Change, statutory fees
534	Non -Fast track conversion application	*	1,000.00	0.00	1,000.00	0.00	0.00	0.00%	1,000.00	0.00	1,000.00	
535	Application for a provisional statement	*	2,000.00	0.00	2,000.00	0.00	0.00	0.00%	2,000.00	0.00	2,000.00	
536	Application for a new premises licence	*	2,000.00	0.00	2,000.00	0.00	0.00	0.00%	2,000.00	0.00	2,000.00	
537	Application to vary a new premises licence	*	1,000.00	0.00	1,000.00	0.00	0.00	0.00%	1,000.00	0.00	1,000.00	
538	Application to transfer a premises licence	*	950.00	0.00	950.00	0.00	0.00	0.00%	950.00	0.00	950.00	
539	Application for a new premises licence with Provisional Statement	*	950.00	0.00	950.00	0.00	0.00	0.00%	950.00	0.00	950.00	
540	Annual fee	*	750.00	0.00	750.00	0.00	0.00	0.00%	750.00	0.00	750.00	
541	Reinstatement of a licence	*	950.00	0.00	950.00	0.00	0.00	0.00%	950.00	0.00	950.00	
542	Copy of licence	*	25.00	0.00	25.00	0.00	0.00	0.00%	25.00	0.00	25.00	
543	Notification of change of details	*	38.50	0.00	39.00	0.00	0.00	0.00%	38.50	0.00	39.00	
<b>Other Licences</b>												
544	Other income - Pollution - Seizure of Equipment by Noise Patrol -Fee for reclamation of property (NON-BUSINESS)	*	265.48	0.00	265.00	7.52	8.00	2.83%	273.00	0.00	273.00	
545	Dog Warden Service - Stray Dog Collection	*	89.52	0.00	90.00	3.48	3.00	3.88%	93.00	0.00	93.00	
546	Dog Warden Service - Administration Fee	*	25.00	0.00	25.00	0.00	0.00	0.00%	25.00	0.00	25.00	No Change, statutory fees
547	Dog Warden Service - Cost Per Day in Kennel	*	35.00	0.00	35.00	1.00	1.00	2.86%	36.00	0.00	36.00	
<b>PARKING</b>												
<b>Residents Permits</b>												
548	Resident Permits Tariff Band 1 - Emission (CO2)g/km 0 to 50- Up to 2 Vehicles	*	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	

Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
549	Resident Permits Tariff Band 1 - Emission (CO2)g/km 0 to 50- 3rd vehicle	*	45.00	0.00	45.00	0.00	0.00	0.00%	45.00	0.00	45.00	
550	Resident Permits Tariff Band 1 - Emission (CO2)g/km 0 to 50- 4th vehicle	*	45.00	0.00	45.00	0.00	0.00	0.00%	45.00	0.00	45.00	
551	Resident Permits Tariff Band 1 - Emission (CO2)g/km 0 to 50- 5th vehicle	*	45.00	0.00	45.00	0.00	0.00	0.00%	45.00	0.00	45.00	
552	Resident Permits Tariff Band 2 - Emission (CO2)g/km 51 to 100- Up to 2 Vehicles	*	18.00	0.00	18.00	0.00	0.00	0.00%	18.00	0.00	18.00	
553	Resident Permits Tariff Band 2 - Emission (CO2)g/km 51 to 100- 3rd vehicle	*	45.00	0.00	45.00	0.00	0.00	0.00%	45.00	0.00	45.00	
554	Resident Permits Tariff Band 2 - Emission (CO2)g/km 51 to 100- 4th vehicle	*	45.00	0.00	45.00	0.00	0.00	0.00%	45.00	0.00	45.00	
555	Resident Permits Tariff Band 2 - Emission (CO2)g/km 51 to 100- 5th vehicle	*	45.00	0.00	45.00	0.00	0.00	0.00%	45.00	0.00	45.00	
556	Resident Permits Tariff Band 3 - Emission (CO2)g/km 1010 to 140- Up to 2 Vehicles	*	36.00	0.00	36.00	0.00	0.00	0.00%	36.00	0.00	36.00	
557	Resident Permits Tariff Band 3 - Emission (CO2)g/km 1010 to 140- 3rd	*	45.00	0.00	45.00	0.00	0.00	0.00%	45.00	0.00	45.00	
558	Resident Permits Tariff Band 3 - Emission (CO2)g/km 1010 to 140- 4th	*	54.00	0.00	54.00	0.00	0.00	0.00%	54.00	0.00	54.00	
559	Resident Permits Tariff Band 3 - Emission (CO2)g/km 1010 to 140- 5th	*	63.00	0.00	63.00	0.00	0.00	0.00%	63.00	0.00	63.00	
560	Resident Permits Tariff Band 4 - Emission (CO2)g/km 141 to 160- Up to 2 Vehicles	*	45.00	0.00	45.00	0.00	0.00	0.00%	45.00	0.00	45.00	
561	Resident Permits Tariff Band 4 - Emission (CO2)g/km 141 to 160-3rd	*	56.25	0.00	56.25	0.00	0.00	0.00%	56.25	0.00	56.25	
562	Resident Permits Tariff Band 4 - Emission (CO2)g/km 141 to 160-4th	*	67.50	0.00	67.50	0.00	0.00	0.00%	67.50	0.00	67.50	
563	Resident Permits Tariff Band 4 - Emission (CO2)g/km 141 to 160-5th	*	78.75	0.00	78.75	0.00	0.00	0.00%	78.75	0.00	78.75	
564	Resident Permits Tariff Band 5 - Emission (CO2)g/km 161 to 180 - Up to 2 Vehicles	*	51.00	0.00	51.00	0.00	0.00	0.00%	51.00	0.00	51.00	
565	Resident Permits Tariff Band 5 - Emission (CO2)g/km 161 to 180 - 3rd Vehicles	*	63.75	0.00	63.75	0.00	0.00	0.00%	63.75	0.00	63.75	
566	Resident Permits Tariff Band 5 - Emission (CO2)g/km 161 to 180 - 4th Vehicles	*	76.50	0.00	76.50	0.00	0.00	0.00%	76.50	0.00	76.50	
567	Resident Permits Tariff Band 5 - Emission (CO2)g/km 161 to 180 - 5th Vehicles	*	89.25	0.00	89.25	0.00	0.00	0.00%	89.25	0.00	89.25	
568	Resident Permits Tariff Band 6 - Emission (CO2)g/km 181 to 255- Up to 2 Vehicles	*	80.00	0.00	80.00	0.00	0.00	0.00%	80.00	0.00	80.00	
569	Resident Permits Tariff Band 6 - Emission (CO2)g/km 181 to 255-3rd	*	100.00	0.00	100.00	0.00	0.00	0.00%	100.00	0.00	100.00	
570	Resident Permits Tariff Band 6 - Emission (CO2)g/km 181 to 255-4th	*	120.00	0.00	120.00	0.00	0.00	0.00%	120.00	0.00	120.00	
571	Resident Permits Tariff Band 6 - Emission (CO2)g/km 181 to 255-5th	*	140.00	0.00	140.00	0.00	0.00	0.00%	140.00	0.00	140.00	
572	Resident Permits Tariff Band 7 - Emission (CO2)g/km over 256- Up to 2 Vehicles	*	140.00	0.00	140.00	0.00	0.00	0.00%	140.00	0.00	140.00	
573	Resident Permits Tariff Band 7 - Emission (CO2)g/km over 256-3rd	*	175.00	0.00	175.00	0.00	0.00	0.00%	175.00	0.00	175.00	
574	Resident Permits Tariff Band 7 - Emission (CO2)g/km over 256-4th	*	210.00	0.00	210.00	0.00	0.00	0.00%	210.00	0.00	210.00	
575	Resident Permits Tariff Band 7 - Emission (CO2)g/km over 256-5th	*	245.00	0.00	245.00	0.00	0.00	0.00%	245.00	0.00	245.00	
576	<i>Diesel Surcharge for the above</i>	*	75.00	0.00	75.00	0.00	0.00	0.00%	75.00	0.00	75.00	
	<b>Traffic Management orders On street</b>											
577	Change to traffic management order	*	2,315.25	0.00	2,315.00	73.75	74.00	3.19%	2,389.00	0.00	2,389.00	

Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
578	Traffic Management order revoke	*	2,315.25	0.00	2,315.00	73.75	74.00	3.19%	2,389.00	0.00	2,389.00	CPI basis adjusted to nearest £
579	Traffic Management order; Temporary	*	5,402.25	0.00	5,402.00	172.75	173.00	3.20%	5,575.00	0.00	5,575.00	
580	Traffic Management order; Experimental	*	5,402.25	0.00	5,402.00	172.75	173.00	3.20%	5,575.00	0.00	5,575.00	
581	Traffic Management order; Permanent	*	6,174.00	0.00	6,174.00	198.00	198.00	3.21%	6,372.00	0.00	6,372.00	
582	Signs and Lines infrastructure implementation per metre	*	848.93	0.00	849.00	27.07	27.00	3.19%	876.00	0.00	876.00	CPI basis adjusted to nearest £
583	New parking post / plate	*	231.53	0.00	232.00	7.47	7.00	3.23%	239.00	0.00	239.00	
584	Implementation / Removal of new bay markings	*	231.53	0.00	232.00	7.47	7.00	3.23%	239.00	0.00	239.00	
585	Implementation of personalised Disabled Bay	*	540.23	0.00	540.00	16.77	17.00	3.10%	557.00	0.00	557.00	
	<b>Parking Other Permits</b>											
586	Business / Trade Permit (CPZ) Daily	*							5.00	0.00	5.00	new fee
587	Business / Trade Permit (CPZ) 4 hours	*							3.00	0.00	3.00	
588	Business / Trade Permit (Boroughwide) Daily	*							5.00	0.00	5.00	
589	Business / Trade Permit (Boroughwide) 4 hours	*							3.00	0.00	3.00	
590	<i>Diesel Surcharge for the 4 above</i>	*							0.50	0.00	0.50	
591	Business / Trade Permit Annual (CPZ)	*	470.00	0.00	470.00	0.00	0.00	0.00%	470.00	0.00	470.00	
592	Business / Trade Permit Annual (Boroughwide)	*	470.00	0.00	470.00	0.00	0.00	0.00%	470.00	0.00	470.00	
593	<i>Diesel Surcharge for the above</i>	*	75.00	0.00	75.00	0.00	0.00	0.00%	75.00	0.00	75.00	
594	Motor Cycle (on street only)	*	100.00	0.00	100.00	0.00	0.00	0.00%	100.00	0.00	100.00	
595	Visitor Session- 4 Hours in listed CPZ	*	0.75	0.00	0.75	0.00	0.00	0.00%	0.75	0.00	0.75	
596	Visitor Session- 1 day -until midnight in listed CPZ	*	1.38	0.00	1.38	0.00	0.00	0.00%	1.38	0.00	1.38	
597	Temporary permit	*	31.00	0.00	31.00	0.00	0.00	0.00%	31.00	0.00	31.00	
598	<i>Temporary permit (Diesel Surcharge)</i>	*	5.00	0.00	5.00	0.00	0.00	0.00%	5.00	0.00	5.00	
599	Bay Suspension Daily (per bay)	*	133.77	0.00	134.00	0.00	0.00	0.00%	133.77	0.00	134.00	
600	Bay Suspension Weekly (per bay)	*	401.31	0.00	401.00	0.00	0.00	0.00%	401.31	0.00	401.00	
601	Vehicle release from locked car park location	*	156.00	0.00	156.00	0.00	0.00	0.00%	156.00	0.00	156.00	
602	Administration Charge - Permit services, including permit refunds and changes of vehicle registration on a permit	**	25.00	5.00	30.00	0.00	0.00	0.00%	25.00	5.00	30.00	
	<b>Parking Waivers - for Council departments</b>											
603	Parking Waiver Daily Band 1, 0 to 50 CO2	*	31.00	0.00	31.00	0.00	0.00	0.00%	31.00	0.00	31.00	
604	Parking Waiver Daily Band 2, 51 to 100 CO2	*	36.00	0.00	36.00	0.00	0.00	0.00%	36.00	0.00	36.00	
605	Parking Waiver Daily Band 3, 101 to 140 CO2	*	41.00	0.00	41.00	0.00	0.00	0.00%	41.00	0.00	41.00	
606	Parking Waiver Daily Band 4, 141 to 160 CO2	*	46.00	0.00	46.00	0.00	0.00	0.00%	46.00	0.00	46.00	
607	Parking Waiver Daily Band 5, 161 to 180 CO2	*	51.00	0.00	51.00	0.00	0.00	0.00%	51.00	0.00	51.00	
608	Parking Waiver Daily Band 6, 181 to 255 CO2	*	56.00	0.00	56.00	0.00	0.00	0.00%	56.00	0.00	56.00	
609	Parking Waiver Daily Band 7, Over 256 CO2	*	61.00	0.00	61.00	0.00	0.00	0.00%	61.00	0.00	61.00	
610	<i>Diesel Surcharge for the 7 above</i>	*	1.00	0.00	1.00	0.00	0.00	0.00%	1.00	0.00	1.00	
611	Parking Waiver Weekly Band 1, 0 to 50 CO2	*	110.00	0.00	110.00	0.00	0.00	0.00%	110.00	0.00	110.00	
612	Parking Waiver Weekly Band 2, 51 to 100 CO2	*	120.00	0.00	120.00	0.00	0.00	0.00%	120.00	0.00	120.00	
613	Parking Waiver Weekly Band 3, 101 to 140 CO2	*	130.00	0.00	130.00	0.00	0.00	0.00%	130.00	0.00	130.00	
614	Parking Waiver Weekly Band 4, 141 to 160 CO2	*	140.00	0.00	140.00	0.00	0.00	0.00%	140.00	0.00	140.00	
615	Parking Waiver Weekly Band 5, 161 to 180 CO2	*	150.00	0.00	150.00	0.00	0.00	0.00%	150.00	0.00	150.00	
616	Parking Waiver Weekly Band 6, 181 to 255 CO2	*	160.00	0.00	160.00	0.00	0.00	0.00%	160.00	0.00	160.00	
617	Parking Waiver Weekly Band 7, Over 256 CO2	*	170.00	0.00	170.00	0.00	0.00	0.00%	170.00	0.00	170.00	
618	<i>Diesel Surcharge for the 7 above</i>	*	2.00	0.00	2.00	0.00	0.00	0.00%	2.00	0.00	2.00	
	<b>Operational Permits - Annual</b>											
619	Band 1 (CO2 Emission g/km 0 - 50)	*	462.00	0.00	462.00	-362.00	-362.00	-78.35%	100.00	0.00	100.00	reduction in annual fee
620	Band 2 (CO2 Emission g/km 51 - 100)	*	467.00	0.00	467.00	-357.00	-357.00	-76.45%	110.00	0.00	110.00	
621	Band 3 (CO2 Emission g/km 101 - 140)	*	472.00	0.00	472.00	-352.00	-352.00	-74.58%	120.00	0.00	120.00	



Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
622	Band 4 (CO2 Emission g/km 141 - 160)	*	477.00	0.00	477.00	-347.00	-347.00	-72.75%	130.00	0.00	130.00	reduction in annual fee
623	Band 5 (CO2 Emission g/km 161 - 180)	*	482.00	0.00	482.00	-342.00	-342.00	-70.95%	140.00	0.00	140.00	
624	Band 6 (CO2 Emission g/km 181 - 255)	*	487.00	0.00	487.00	-337.00	-337.00	-69.20%	150.00	0.00	150.00	
625	Band 7 (CO2 Emission g/km Over 256)	*	492.00	0.00	492.00	-332.00	-332.00	-67.48%	160.00	0.00	160.00	
626	<i>Diesel Surcharge for the 7 above</i>	*	75.00	0.00	75.00	0.00	0.00	0.00%	75.00	0.00	75.00	
<b>Operational Permits - Full Day</b>												
627	Band 1 (CO2 Emission g/km 0 - 50)	*							1.00	0.00	1.00	new daily fee
628	Band 2 (CO2 Emission g/km 51 - 100)	*							1.30	0.00	1.30	
629	Band 3 (CO2 Emission g/km 101 - 140)	*							1.60	0.00	1.60	
630	Band 4 (CO2 Emission g/km 141 - 160)	*							1.80	0.00	1.80	
631	Band 5 (CO2 Emission g/km 161 - 180)	*							2.20	0.00	2.20	
632	Band 6 (CO2 Emission g/km 181 - 255)	*							2.50	0.00	2.50	
633	Band 7 (CO2 Emission g/km Over 256)	*							2.80	0.00	2.80	
634	<i>Diesel Surcharge for the 7 above</i>	*							0.50	0.00	0.50	
<b>Operational Permits - 4 hours</b>												
635	Band 1 (CO2 Emission g/km 0 - 50)	*							0.50	0.00	0.50	new 4 hour fee
636	Band 2 (CO2 Emission g/km 51 - 100)	*							0.65	0.00	0.65	
637	Band 3 (CO2 Emission g/km 101 - 140)	*							0.80	0.00	0.80	
638	Band 4 (CO2 Emission g/km 141 - 160)	*							0.95	0.00	0.95	
639	Band 5 (CO2 Emission g/km 161 - 180)	*							1.10	0.00	1.10	
640	Band 6 (CO2 Emission g/km 181 - 255)	*							1.25	0.00	1.25	
641	Band 7 (CO2 Emission g/km Over 256)	*							1.40	0.00	1.40	
642	<i>Diesel Surcharge for the 7 above</i>	*							0.50	0.00	0.50	
<b>COMMUNITY / HEALTHCARE PERMIT Annual</b>												
643	Band 1 (CO2 Emission g/km 0 - 50)	*							100.00	0.00	100.00	New Community/Healthcare Permit replacing keyworker, voluntary sector, care agencies and doctors permits
644	Band 2 (CO2 Emission g/km 51 - 100)	*							110.00	0.00	110.00	
645	Band 3 (CO2 Emission g/km 101 - 140)	*							120.00	0.00	120.00	
646	Band 4 (CO2 Emission g/km 141 - 160)	*							130.00	0.00	130.00	
647	Band 5 (CO2 Emission g/km 161 - 180)	*							140.00	0.00	140.00	
648	Band 6 (CO2 Emission g/km 181 - 255)	*							150.00	0.00	150.00	
649	Band 7 (CO2 Emission g/km Over 256)	*							160.00	0.00	160.00	
650	<i>Diesel Surcharge for the above</i>	*							75.00	0.00	75.00	
<b>COMMUNITY / HEALTHCARE PERMIT Daily</b>												
651	Band 1 (CO2 Emission g/km 0 - 50)	*							1.00	0.00	1.00	
652	Band 2 (CO2 Emission g/km 51 - 100)	*							1.30	0.00	1.30	
653	Band 3 (CO2 Emission g/km 101 - 140)	*							1.60	0.00	1.60	
654	Band 4 (CO2 Emission g/km 141 - 160)	*							1.80	0.00	1.80	
655	Band 5 (CO2 Emission g/km 161 - 180)	*							2.20	0.00	2.20	
656	Band 6 (CO2 Emission g/km 181 - 255)	*							2.50	0.00	2.50	
657	Band 7 (CO2 Emission g/km Over 256)	*							2.80	0.00	2.80	
658	<i>Diesel Surcharge for the above</i>	*							0.50	0.00	0.50	
<b>COMMUNITY / HEALTHCARE PERMIT 4 Hours</b>												
659	Band 1 (CO2 Emission g/km 0 - 50)	*							0.50	0.00	0.50	
660	Band 2 (CO2 Emission g/km 51 - 100)	*							0.65	0.00	0.65	
661	Band 3 (CO2 Emission g/km 101 - 140)	*							0.80	0.00	0.80	
662	Band 4 (CO2 Emission g/km 141 - 160)	*							0.95	0.00	0.95	
663	Band 5 (CO2 Emission g/km 161 - 180)	*							1.10	0.00	1.10	
664	Band 6 (CO2 Emission g/km 181 - 255)	*							1.25	0.00	1.25	
665	Band 7 (CO2 Emission g/km Over 256)	*							1.40	0.00	1.40	
666	<i>Diesel Surcharge for the above</i>	*							0.50	0.00	0.50	
<b>Staff Permits inc. School staff</b>												
667	Staff Permits (4 hours ) Band 1, 0 to 50 CO2 Emissions	**							1.25	0.25	1.50	new 4 hour fee



Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
668	Staff Permits (4 hours ) Band 2, 51 to 100 CO2 Emissions	**							1.46	0.29	1.75	new 4 hour fee
669	Staff Permits (4 hours ) Band 3, 101 to 140 CO2 Emissions	**							1.67	0.33	2.00	new 4 hour fee
670	Staff Permits (4 hours) Band 4, 141 to 160 CO2 Emissions	**							2.08	0.42	2.50	
671	Staff Permits (4 hours ) Band 5, 161 to 180 CO2 Emissions	**							2.50	0.50	3.00	
672	Staff Permits (4 hours ) Band 6, 181 to 255 CO2 Emissions	**							2.92	0.58	3.50	
673	Staff Permits (4 hours ) Band 7, Over 256 CO2 Emissions	**							3.33	0.67	4.00	
674	<i>Diesel Surcharge for the 7 above</i>	**							0.42	0.08	0.50	
675	Staff Permits (Daily) Band 1, 0 to 50 CO2	**	2.50	0.50	3.00	0.00	0.00	0.00%	2.50	0.50	3.00	
676	Staff Permits (Daily) Band 2, 51 to 100 CO2 Emissions	**	2.92	0.58	3.50	0.00	0.00	0.00%	2.92	0.58	3.50	
677	Staff Permits (Daily) Band 3, 101 to 140 CO2 Emissions	**	3.33	0.67	4.00	0.00	0.00	0.00%	3.33	0.67	4.00	
678	Staff Permits (Daily) Band 4, 141 to 160 CO2 Emissions	**	4.17	0.83	5.00	0.00	0.00	0.00%	4.17	0.83	5.00	
679	Staff Permits (Daily) Band 5, 161 to 180 CO2 Emissions	**	5.00	1.00	6.00	0.00	0.00	0.00%	5.00	1.00	6.00	
680	Staff Permits (Daily) Band 6, 181 to 255 CO2 Emissions	**	5.83	1.17	7.00	0.00	0.00	0.00%	5.83	1.17	7.00	
681	Staff Permits (Daily) Band 7, Over 256 CO2 Emissions	**	6.67	1.33	8.00	0.00	0.00	0.00%	6.67	1.33	8.00	
682	<i>Diesel Surcharge for the 7 above</i>	**	0.83	0.17	1.00	-0.41	-0.50	-49.80%	0.42	0.08	0.50	reduction in diesel surcharge
683	Staff Permits (Monthly) Band 1, 0 to 50 CO2 Emissions	**	23.33	4.67	28.00	0.00	0.00	0.00%	23.33	4.67	28.00	
684	Staff Permits (Monthly) Band 2, 51 to 100 CO2	**	27.50	5.50	33.00	0.00	0.00	0.00%	27.50	5.50	33.00	
685	Staff Permits (Monthly) Band 3, 101 to 140 CO2	**	31.67	6.33	38.00	0.00	0.00	0.00%	31.67	6.33	38.00	
686	Staff Permits (Monthly) Band 4, 141 to 160 CO2	**	35.83	7.17	43.00	0.00	0.00	0.00%	35.83	7.17	43.00	
687	Staff Permits (Monthly) Band 5, 161 to 180 CO2	**	40.00	8.00	48.00	0.00	0.00	0.00%	40.00	8.00	48.00	
688	Staff Permits (Monthly) Band 6, 181 to 255 CO2 Emissions	**	44.17	8.83	53.00	0.00	0.00	0.00%	44.17	8.83	53.00	
689	Staff Permits (Monthly) Band 7, Over 256 CO2 Emissions	**	50.00	10.00	60.00	0.00	0.00	0.00%	50.00	10.00	60.00	
690	<i>Diesel Surcharge for the 7 above</i>	**	5.00	1.00	6.00	0.83	1.00	16.67%	5.83	1.17	7.00	increased diesel surcharge
691	Staff Permits (Annual) Band 1, 0 to 50 CO2 Emissions	**	280.00	56.00	336.00	0.00	0.00	0.00%	280.00	56.00	336.00	
692	Staff Permits (Annual) Band 2, 51 to 100 CO2 Emissions	**	330.00	66.00	396.00	0.00	0.00	0.00%	330.00	66.00	396.00	
693	Staff Permits (Annual) Band 3, 101 to 140 CO2 Emissions	**	380.00	76.00	456.00	0.00	0.00	0.00%	380.00	76.00	456.00	
694	Staff Permits (Annual) Band 4, 141 to 160 CO2 Emissions	**	430.00	86.00	516.00	0.00	0.00	0.00%	430.00	86.00	516.00	
695	Staff Permits (Annual) Band 5, 161 to 180 CO2 Emissions	**	480.00	96.00	576.00	0.00	0.00	0.00%	480.00	96.00	576.00	
696	Staff Permits (Annual) Band 6, 181 to 255 CO2 Emissions	**	530.00	106.00	636.00	0.00	0.00	0.00%	530.00	106.00	636.00	
697	Staff Permits (Annual) Band 7, Over 256 CO2 Emissions	**	600.00	120.00	720.00	0.00	0.00	0.00%	600.00	120.00	720.00	
698	<i>Diesel Surcharge for the 7 above</i>	**	62.50	12.50	75.00	0.00	0.00	0.00%	62.50	12.50	75.00	
	<b>Staff Permits Red - for Authorised Senior Officers</b>											
699	Staff Permits - Red (Annual) Band 1, 0 to 50 CO2 Emissions	**	623.33	124.67	748.00	-343.33	-412.00	-55.08%	280.00	56.00	336.00	reduced fee

Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
700	Staff Permits - Red (Annual) Band 2, 51 to 100 CO2 Emissions	**	673.33	134.67	808.00	-343.33	-412.00	-50.99%	330.00	66.00	396.00	reduced fee
701	Staff Permits - Red (Annual) Band 3, 101 to 140 CO2 Emissions	**	723.33	144.67	868.00	-343.33	-412.00	-47.47%	380.00	76.00	456.00	reduced fee
702	Staff Permits - Red (Annual) Band 4, 141 to 160 CO2 Emissions	**	773.33	154.67	928.00	-343.33	-412.00	-44.40%	430.00	86.00	516.00	
703	Staff Permits - Red (Annual) Band 5, 161 to 180 CO2 Emissions	**	823.33	164.67	988.00	-343.33	-412.00	-41.70%	480.00	96.00	576.00	
704	Staff Permits - Red (Annual) Band 6, 181 to 255 CO2 Emissions	**	873.33	174.67	1,048.00	-343.33	-412.00	-39.31%	530.00	106.00	636.00	
705	Staff Permits - Red (Annual) Band 7, Over 256 CO2 Emissions	**	923.33	184.67	1,108.00	-323.33	-388.00	-35.02%	600.00	120.00	720.00	
706	<i>Diesel Surcharge for the 7 above</i>	**	62.50	12.50	75.00	0.00	0.00	0.00%	62.50	12.50	75.00	
	<b>Major (London Road Multi-Storey) (no free 30 minutes) Off street</b>											
	<b>Up to 1 hour</b>											
707	Major LRMSCP Band 1, 0 to 50 CO2 Emissions	**	0.83	0.17	1.00	0.00	0.00	0.00%	0.83	0.17	1.00	
708	Major LRMSCP Band 2, 51 to 100 CO2 Emissions	**	0.92	0.18	1.10	0.00	0.00	0.00%	0.92	0.18	1.10	
709	Major LRMSCP Band 3, 101 to 140 CO2 Emissions	**	1.00	0.20	1.20	0.00	0.00	0.00%	1.00	0.20	1.20	
710	Major LRMSCP Band 4, 141 to 160 CO2 Emissions	**	1.08	0.22	1.30	0.00	0.00	0.00%	1.08	0.22	1.30	
711	Major LRMSCP Band 5, 161 to 180 CO2 Emissions	**	1.17	0.23	1.40	0.00	0.00	0.00%	1.17	0.23	1.40	
712	Major LRMSCP Band 6, 181 to 255 CO2 Emissions	**	1.25	0.25	1.50	0.00	0.00	0.00%	1.25	0.25	1.50	
713	Major LRMSCP Band 7, Over 256 CO2 Emissions	**	1.33	0.27	1.60	0.00	0.00	0.00%	1.33	0.27	1.60	
714	<i>Diesel Surcharge for the 7 above</i>	**	0.17	0.03	0.20	0.00	0.00	0.00%	0.17	0.03	0.20	
	<b>Up to 2 hours:</b>											
715	Major LRMSCP Band 1, 0 to 50 CO2 Emissions	**	2.50	0.50	3.00	0.00	0.00	0.00%	2.50	0.50	3.00	
716	Major LRMSCP Band 2, 51 to 100 CO2 Emissions	**	2.67	0.53	3.20	0.00	0.00	0.00%	2.67	0.53	3.20	
717	Major LRMSCP Band 3, 101 to 140 CO2 Emissions	**	2.83	0.57	3.40	0.00	0.00	0.00%	2.83	0.57	3.40	
718	Major LRMSCP Band 4, 141 to 160 CO2 Emissions	**	3.00	0.60	3.60	0.00	0.00	0.00%	3.00	0.60	3.60	
719	Major LRMSCP Band 5, 161 to 180 CO2 Emissions	**	3.17	0.63	3.80	0.00	0.00	0.00%	3.17	0.63	3.80	
720	Major LRMSCP Band 6, 181 to 255 CO2 Emissions	**	3.33	0.67	4.00	0.00	0.00	0.00%	3.33	0.67	4.00	
721	Major LRMSCP Band 7, Over 256 CO2 Emissions	**	3.50	0.70	4.20	0.00	0.00	0.00%	3.50	0.70	4.20	
722	<i>Diesel Surcharge for the 7 above</i>	**	0.33	0.07	0.40	0.00	0.00	0.00%	0.33	0.07	0.40	
	<b>Up to 4 hours:</b>											
723	Major LRMSCP Band 1, 0 to 50 CO2 Emissions	**	4.17	0.83	5.00	0.00	0.00	0.00%	4.17	0.83	5.00	
724	Major LRMSCP Band 2, 51 to 100 CO2 Emissions	**	4.33	0.87	5.20	0.00	0.00	0.00%	4.33	0.87	5.20	
725	Major LRMSCP Band 3, 101 to 140 CO2 Emissions	**	4.50	0.90	5.40	0.00	0.00	0.00%	4.50	0.90	5.40	
726	Major LRMSCP Band 4, 141 to 160 CO2 Emissions	**	5.50	1.10	6.60	0.00	0.00	0.00%	5.50	1.10	6.60	





Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
755	Major LRMSCP Band 1, 0 to 50 CO2 Emissions	**	5.83	1.17	7.00	0.00	0.00	0.00%	5.83	1.17	7.00	
756	Major LRMSCP Band 2, 51 to 100 CO2 Emissions	**	6.00	1.20	7.20	0.00	0.00	0.00%	6.00	1.20	7.20	
757	Major LRMSCP Band 3, 101 to 140 CO2 Emissions	**	6.17	1.23	7.40	0.00	0.00	0.00%	6.17	1.23	7.40	
758	Major LRMSCP Band 4, 141 to 160 CO2 Emissions	**	6.33	1.27	7.60	0.00	0.00	0.00%	6.33	1.27	7.60	
759	Major LRMSCP Band 5, 161 to 180 CO2 Emissions	**	6.50	1.30	7.80	0.00	0.00	0.00%	6.50	1.30	7.80	
760	Major LRMSCP Band 6, 181 to 255 CO2 Emissions	**	6.67	1.33	8.00	0.00	0.00	0.00%	6.67	1.33	8.00	
761	Major LRMSCP Band 7, Over 256 CO2 Emissions	**	6.83	1.37	8.20	0.00	0.00	0.00%	6.83	1.37	8.20	
762	<i>Diesel Surcharge for the 7 above</i>	**	0.80	0.20	1.00	0.00	0.00	0.00%	0.80	0.20	1.00	
	<b>Overnight (8pm - 8am) FRIDAY AND SATURDAY</b>											
763	Major LRMSCP Band 1, 0 to 50 CO2 Emissions	**	12.50	2.50	15.00	0.00	0.00	0.00%	12.50	2.50	15.00	
764	Major LRMSCP Band 2, 51 to 100 CO2 Emissions	**	12.58	2.52	15.10	0.00	0.00	0.00%	12.58	2.52	15.10	
765	Major LRMSCP Band 3, 101 to 140 CO2 Emissions	**	12.67	2.53	15.20	0.00	0.00	0.00%	12.67	2.53	15.20	
766	Major LRMSCP Band 4, 141 to 160 CO2 Emissions	**	12.75	2.55	15.30	0.00	0.00	0.00%	12.75	2.55	15.30	
767	Major LRMSCP Band 5, 161 to 180 CO2 Emissions	**	12.83	2.57	15.40	0.00	0.00	0.00%	12.83	2.57	15.40	
768	Major LRMSCP Band 6, 181 to 255 CO2 Emissions	**	12.92	2.58	15.50	0.00	0.00	0.00%	12.92	2.58	15.50	
769	Major LRMSCP Band 7, Over 256 CO2 Emissions	**	13.00	2.60	15.60	0.00	0.00	0.00%	13.00	2.60	15.60	
770	<i>Diesel Surcharge for the 7 above</i>	**	0.80	0.20	1.00	0.00	0.00	0.00%	0.80	0.20	1.00	
	<b>Major Off street</b>											
	<b>30 min - free of charge</b>											
771	<i>Diesel Surcharge for the above</i>	**	0.17	0.03	0.20	0.00	0.00	0.00%	0.17	0.03	0.20	
	<b>Up to 1 hour</b>											
772	Major OFF/S Band 1, 0 to 50 CO2 Emissions	**	0.83	0.17	1.00	0.00	0.00	0.00%	0.83	0.17	1.00	
773	Major OFF/S Band 2, 51 to 100 CO2 Emissions	**	0.92	0.18	1.10	0.00	0.00	0.00%	0.92	0.18	1.10	
774	Major OFF/S Band 3, 101 to 140 CO2 Emissions	**	1.00	0.20	1.20	0.00	0.00	0.00%	1.00	0.20	1.20	
775	Major OFF/S Band 4, 141 to 160 CO2 Emissions	**	1.08	0.22	1.30	0.00	0.00	0.00%	1.08	0.22	1.30	
776	Major OFF/S Band 5, 161 to 180 CO2 Emissions	**	1.17	0.23	1.40	0.00	0.00	0.00%	1.17	0.23	1.40	
777	Major OFF/S Band 6, 181 to 255 CO2 Emissions	**	1.25	0.25	1.50	0.00	0.00	0.00%	1.25	0.25	1.50	
778	Major OFF/S Band 7, Over 256 CO2 Emissions	**	1.33	0.27	1.60	0.00	0.00	0.00%	1.33	0.27	1.60	
779	<i>Diesel Surcharge for the 7 above</i>	**	0.17	0.03	0.20	0.00	0.00	0.00%	0.17	0.03	0.20	
	<b>Up to 2 hours</b>											
780	Major OFF/S Band 1, 0 to 50 CO2 Emissions	**	3.33	0.67	4.00	0.00	0.00	0.00%	3.33	0.67	4.00	
781	Major OFF/S Band 2, 51 to 100 CO2 Emissions	**	3.50	0.70	4.20	0.00	0.00	0.00%	3.50	0.70	4.20	
782	Major OFF/S Band 3, 101 to 140 CO2 Emissions	**	3.67	0.73	4.40	0.00	0.00	0.00%	3.67	0.73	4.40	

Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
783	Major OFF/S Band 4, 141 to 160 CO2 Emissions	**	3.83	0.77	4.60	0.00	0.00	0.00%	3.83	0.77	4.60	
784	Major OFF/S Band 5, 161 to 180 CO2 Emissions	**	4.00	0.80	4.80	0.00	0.00	0.00%	4.00	0.80	4.80	
785	Major OFF/S Band 6, 181 to 255 CO2 Emissions	**	4.17	0.83	5.00	0.00	0.00	0.00%	4.17	0.83	5.00	
786	Major OFF/S Band 7, Over 256 CO2 Emissions	**	4.33	0.87	5.20	0.00	0.00	0.00%	4.33	0.87	5.20	
787	<i>Diesel Surcharge for the 7 above</i>	**	0.17	0.03	0.20	0.00	0.00	0.00%	0.17	0.03	0.20	
	<b>Up to 4 hours</b>											
788	Major OFF/S Band 1, 0 to 50 CO2 Emissions	**	7.50	1.50	9.00	0.00	0.00	0.00%	7.50	1.50	9.00	
789	Major OFF/S Band 2, 51 to 100 CO2 Emissions	**	7.67	1.53	9.20	0.00	0.00	0.00%	7.67	1.53	9.20	
790	Major OFF/S Band 3, 101 to 140 CO2 Emissions	**	7.83	1.57	9.40	0.00	0.00	0.00%	7.83	1.57	9.40	
791	Major OFF/S Band 4, 141 to 160 CO2 Emissions	**	8.00	1.60	9.60	0.00	0.00	0.00%	8.00	1.60	9.60	
792	Major OFF/S Band 5, 161 to 180 CO2 Emissions	**	8.17	1.63	9.80	0.00	0.00	0.00%	8.17	1.63	9.80	
793	Major OFF/S Band 6, 181 to 255 CO2 Emissions	**	8.33	1.67	10.00	0.00	0.00	0.00%	8.33	1.67	10.00	
794	Major OFF/S Band 7, Over 256 CO2 Emissions	**	8.50	1.70	10.20	0.00	0.00	0.00%	8.50	1.70	10.20	
795	<i>Diesel Surcharge for the 7 above</i>	**	0.17	0.03	0.20	0.00	0.00	0.00%	0.17	0.03	0.20	
	<b>Major On Street</b>											
	<b>30 min - free of charge</b>											
796	<i>Diesel Surcharge for the above</i>	**	0.17	0.03	0.20	0.00	0.00	0.00%	0.17	0.03	0.20	
	<b>up to 1 hr</b>											
797	Major On/S Band 1, 0 to 50 CO2 Emissions	*	2.00	0.00	2.00	0.00	0.00	0.00%	2.00	0.00	2.00	
798	Major On/S Band 2, 51 to 100 CO2 Emissions	*	2.10	0.00	2.10	0.00	0.00	0.00%	2.10	0.00	2.10	
799	Major On/S Band 3, 101 to 140 CO2 Emissions	*	2.20	0.00	2.20	0.00	0.00	0.00%	2.20	0.00	2.20	
800	Major On/S Band 4, 141 to 160 CO2 Emissions	*	2.30	0.00	2.30	0.00	0.00	0.00%	2.30	0.00	2.30	
801	Major On/S Band 5, 161 to 180 CO2 Emissions	*	2.40	0.00	2.40	0.00	0.00	0.00%	2.40	0.00	2.40	
802	Major On/S Band 6, 181 to 255 CO2 Emissions	*	2.50	0.00	2.50	0.00	0.00	0.00%	2.50	0.00	2.50	
803	Major On/S Band 7, Over 256 CO2 Emissions	*	2.60	0.00	2.60	0.00	0.00	0.00%	2.60	0.00	2.60	
804	<i>Diesel Surcharge for the 7 above</i>	**	0.17	0.03	0.20	0.00	0.00	0.00%	0.17	0.03	0.20	
	<b>up to 2 hours</b>											
805	Major On/S Band 1, 0 to 50 CO2 Emissions	*	5.00	0.00	5.00	0.00	0.00	0.00%	5.00	0.00	5.00	
806	Major On/S Band 2, 51 to 100 CO2 Emissions	*	5.20	0.00	5.20	0.00	0.00	0.00%	5.20	0.00	5.20	
807	Major On/S Band 3, 101 to 140 CO2 Emissions	*	5.40	0.00	5.40	0.00	0.00	0.00%	5.40	0.00	5.40	
808	Major On/S Band 4, 141 to 160 CO2 Emissions	*	5.60	0.00	5.60	0.00	0.00	0.00%	5.60	0.00	5.60	
809	Major On/S Band 5, 161 to 180 CO2 Emissions	*	5.80	0.00	5.80	0.00	0.00	0.00%	5.80	0.00	5.80	
810	Major On/S Band 6, 181 to 255 CO2 Emissions	*	6.00	0.00	6.00	0.00	0.00	0.00%	6.00	0.00	6.00	
811	Major On/S Band 7, Over 256 CO2 Emissions	*	6.20	0.00	6.20	0.00	0.00	0.00%	6.20	0.00	6.20	
812	<i>Diesel Surcharge for the 7 above</i>	**	0.17	0.03	0.20	0.00	0.00	0.00%	0.17	0.03	0.20	
	<b>up to 4 hrs</b>											
813	Major On/S Band 1, 0 to 50 CO2 Emissions	*	11.00	0.00	11.00	0.00	0.00	0.00%	11.00	0.00	11.00	
814	Major On/S Band 2, 51 to 100 CO2 Emissions	*	11.20	0.00	11.20	0.00	0.00	0.00%	11.20	0.00	11.20	
815	Major On/S Band 3, 101 to 140 CO2 Emissions	*	11.40	0.00	11.40	0.00	0.00	0.00%	11.40	0.00	11.40	
816	Major On/S Band 4, 141 to 160 CO2 Emissions	*	11.60	0.00	11.60	0.00	0.00	0.00%	11.60	0.00	11.60	
817	Major On/S Band 5, 161 to 180 CO2 Emissions	*	11.80	0.00	11.80	0.00	0.00	0.00%	11.80	0.00	11.80	

Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
818	Major On/S Band 6, 181 to 255 CO2 Emissions	*	12.00	0.00	12.00	0.00	0.00	0.00%	12.00	0.00	12.00	
819	Major On/S Band 7, Over 256 CO2 Emissions	*	12.20	0.00	12.20	0.00	0.00	0.00%	12.20	0.00	12.20	
820	<i>Diesel Surcharge for the 7 above</i>	**	0.17	0.03	0.20	0.00	0.00	0.00%	0.17	0.03	0.20	
	<b>District (The Mall Multi-Storey) ( no free 30 minutes) Off Street</b>											
	<b>Up to 1 hr</b>											
821	THE MALL CP Band 1, 0 to 50 CO2 Emissions	**	0.83	0.17	1.00	0.00	0.00	0.00%	0.83	0.17	1.00	
822	THE MALL CP Band 2, 51 to 100 CO2 Emissions	**	0.92	0.18	1.10	0.00	0.00	0.00%	0.92	0.18	1.10	
823	THE MALL CP Band 3, 101 to 140 CO2 Emissions	**	1.00	0.20	1.20	0.00	0.00	0.00%	1.00	0.20	1.20	
824	THE MALL CP Band 4, 141 to 160 CO2 Emissions	**	1.08	0.22	1.30	0.00	0.00	0.00%	1.08	0.22	1.30	
825	THE MALL CP Band 5, 161 to 180 CO2 Emissions	**	1.17	0.23	1.40	0.00	0.00	0.00%	1.17	0.23	1.40	
826	THE MALL CP Band 6, 181 to 255 CO2 Emissions	**	1.25	0.25	1.50	0.00	0.00	0.00%	1.25	0.25	1.50	
827	THE MALL CP Band 7, Over 256 CO2 Emissions	**	1.33	0.27	1.60	0.00	0.00	0.00%	1.33	0.27	1.60	
828	<i>Diesel Surcharge for the 7 above</i>	**	0.17	0.03	0.20	0.00	0.00	0.00%	0.17	0.03	0.20	
	<b>Up to 2 hrs</b>											
829	THE MALL CP Band 1, 0 to 50 CO2 Emissions	**	1.25	0.25	1.50	0.00	0.00	0.00%	1.25	0.25	1.50	
830	THE MALL CP Band 2, 51 to 100 CO2 Emissions	**	1.42	0.28	1.70	0.00	0.00	0.00%	1.42	0.28	1.70	
831	THE MALL CP Band 3, 101 to 140 CO2 Emissions	**	1.58	0.32	1.90	0.00	0.00	0.00%	1.58	0.32	1.90	
832	THE MALL CP Band 4, 141 to 160 CO2 Emissions	**	1.75	0.35	2.10	0.00	0.00	0.00%	1.75	0.35	2.10	
833	THE MALL CP Band 5, 161 to 180 CO2 Emissions	**	1.92	0.38	2.30	0.00	0.00	0.00%	1.92	0.38	2.30	
834	THE MALL CP Band 6, 181 to 255 CO2 Emissions	**	2.08	0.42	2.50	0.00	0.00	0.00%	2.08	0.42	2.50	
835	THE MALL CP Band 7, Over 256 CO2 Emissions	**	2.25	0.45	2.70	0.00	0.00	0.00%	2.25	0.45	2.70	
836	<i>Diesel Surcharge for the 7 above</i>	**	0.33	0.07	0.40	0.00	0.00	0.00%	0.33	0.07	0.40	
	<b>Up to 4 hrs</b>											
837	THE MALL CP Band 1, 0 to 50 CO2 Emissions	**	3.33	0.67	4.00	0.00	0.00	0.00%	3.33	0.67	4.00	
838	THE MALL CP Band 2, 51 to 100 CO2 Emissions	**	3.50	0.70	4.20	0.00	0.00	0.00%	3.50	0.70	4.20	
839	THE MALL CP Band 3, 101 to 140 CO2 Emissions	**	3.67	0.73	4.40	0.00	0.00	0.00%	3.67	0.73	4.40	
840	THE MALL CP Band 4, 141 to 160 CO2 Emissions	**	3.83	0.77	4.60	0.00	0.00	0.00%	3.83	0.77	4.60	
841	THE MALL CP Band 5, 161 to 180 CO2 Emissions	**	4.00	0.80	4.80	0.00	0.00	0.00%	4.00	0.80	4.80	
842	THE MALL CP Band 6, 181 to 255 CO2 Emissions	**	4.17	0.83	5.00	0.00	0.00	0.00%	4.17	0.83	5.00	
843	THE MALL CP Band 7, Over 256 CO2 Emissions	**	4.33	0.87	5.20	0.00	0.00	0.00%	4.33	0.87	5.20	
844	<i>Diesel Surcharge for the 7 above</i>	**	0.63	0.13	0.75	0.00	0.00	0.00%	0.63	0.12	0.75	
	<b>Up to 6 hours</b>											
845	THE MALL CP Band 1, 0 to 50 CO2 Emissions	**	4.17	0.83	5.00	0.00	0.00	0.00%	4.17	0.83	5.00	



Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
846	THE MALL CP Band 2, 51 to 100 CO2 Emissions	**	4.33	0.87	5.20	0.00	0.00	0.00%	4.33	0.87	5.20	
847	THE MALL CP Band 3, 101 to 140 CO2 Emissions	**	4.50	0.90	5.40	0.00	0.00	0.00%	4.50	0.90	5.40	
848	THE MALL CP Band 4, 141 to 160 CO2 Emissions	**	4.67	0.93	5.60	0.00	0.00	0.00%	4.67	0.93	5.60	
849	THE MALL CP Band 5, 161 to 180 CO2 Emissions	**	4.83	0.97	5.80	0.00	0.00	0.00%	4.83	0.97	5.80	
850	THE MALL CP Band 6, 181 to 255 CO2 Emissions	**	5.00	1.00	6.00	0.00	0.00	0.00%	5.00	1.00	6.00	
851	THE MALL CP Band 7, Over 256 CO2 Emissions	**	5.17	1.03	6.20	0.00	0.00	0.00%	5.17	1.03	6.20	
852	<i>Diesel Surcharge for the 7 above</i>	**	0.80	0.20	1.00	0.00	0.00	0.00%	0.80	0.20	1.00	
	<b>Up to 8 hours</b>											
853	THE MALL CP Band 1, 0 to 50 CO2 Emissions	**	5.83	1.17	7.00	0.00	0.00	0.00%	5.83	1.17	7.00	
854	THE MALL CP Band 2, 51 to 100 CO2 Emissions	**	6.00	1.20	7.20	0.00	0.00	0.00%	6.00	1.20	7.20	
855	THE MALL CP Band 3, 101 to 140 CO2 Emissions	**	6.17	1.23	7.40	0.00	0.00	0.00%	6.17	1.23	7.40	
856	THE MALL CP Band 4, 141 to 160 CO2 Emissions	**	6.33	1.27	7.60	0.00	0.00	0.00%	6.33	1.27	7.60	
857	THE MALL CP Band 5, 161 to 180 CO2 Emissions	**	6.50	1.30	7.80	0.00	0.00	0.00%	6.50	1.30	7.80	
858	THE MALL CP Band 6, 181 to 255 CO2 Emissions	**	6.67	1.33	8.00	0.00	0.00	0.00%	6.67	1.33	8.00	
859	THE MALL CP Band 7, Over 256 CO2 Emissions	**	6.83	1.37	8.20	0.00	0.00	0.00%	6.83	1.37	8.20	
860	<i>Diesel Surcharge for the 7 above</i>	**	0.80	0.20	1.00	0.00	0.00	0.00%	0.80	0.20	1.00	
	<b>Up to 12 hours</b>											
861	THE MALL CP Band 1, 0 to 50 CO2 Emissions	**	9.17	1.83	11.00	0.00	0.00	0.00%	9.17	1.83	11.00	
862	THE MALL CP Band 2, 51 to 100 CO2 Emissions	**	9.33	1.87	11.20	0.00	0.00	0.00%	9.33	1.87	11.20	
863	THE MALL CP Band 3, 101 to 140 CO2 Emissions	**	9.50	1.90	11.40	0.00	0.00	0.00%	9.50	1.90	11.40	
864	THE MALL CP Band 4, 141 to 160 CO2 Emissions	**	9.67	1.93	11.60	0.00	0.00	0.00%	9.67	1.93	11.60	
865	THE MALL CP Band 5, 161 to 180 CO2 Emissions	**	9.83	1.97	11.80	0.00	0.00	0.00%	9.83	1.97	11.80	
866	THE MALL CP Band 6, 181 to 255 CO2 Emissions	**	10.00	2.00	12.00	0.00	0.00	0.00%	10.00	2.00	12.00	
867	THE MALL CP Band 7, Over 256 CO2 Emissions	**	10.17	2.03	12.20	0.00	0.00	0.00%	10.17	2.03	12.20	
868	<i>Diesel Surcharge for the 7 above</i>	**	0.80	0.20	1.00	0.00	0.00	0.00%	0.80	0.20	1.00	
	<b>District Off Street</b>											
	<b>30 min</b>											
869	<i>Diesel Surcharge for 30 mins free session</i>	**	0.17	0.03	0.20	0.00	0.00	0.00%	0.17	0.03	0.20	
	<b>up to 1 hr</b>											
870	Dist off / s Band 1, 0 to 50 CO2 Emissions	**	0.83	0.17	1.00	0.00	0.00	0.00%	0.83	0.17	1.00	
871	Dist off / s Band 2, 51 to 100 CO2 Emissions	**	0.92	0.18	1.10	0.00	0.00	0.00%	0.92	0.18	1.10	
872	Dist off / s Band 3, 101 to 140 CO2 Emissions	**	1.00	0.20	1.20	0.00	0.00	0.00%	1.00	0.20	1.20	
873	Dist off / s Band 4, 141 to 160 CO2 Emissions	**	1.08	0.22	1.30	0.00	0.00	0.00%	1.08	0.22	1.30	
874	Dist off / s Band 5, 161 to 180 CO2 Emissions	**	1.17	0.23	1.40	0.00	0.00	0.00%	1.17	0.23	1.40	
875	Dist off / s Band 6, 181 to 255 CO2 Emissions	**	1.25	0.25	1.50	0.00	0.00	0.00%	1.25	0.25	1.50	
876	Dist off / s Band 7, Over 256 CO2 Emissions	**	1.33	0.27	1.60	0.00	0.00	0.00%	1.33	0.27	1.60	
877	<i>Diesel Surcharge for the 7 above</i>	**	0.17	0.03	0.20	0.00	0.00	0.00%	0.17	0.03	0.20	

Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
	<b>up to 2 hrs</b>											
878	Dist off / s Band 1, 0 to 50 CO2 Emissions	**	1.25	0.25	1.50	0.00	0.00	0.00%	1.25	0.25	1.50	
879	Dist off / s Band 2, 51 to 100 CO2 Emissions	**	1.33	0.27	1.60	0.00	0.00	0.00%	1.33	0.27	1.60	
880	Dist off / s Band 3, 101 to 140 CO2 Emissions	**	1.42	0.28	1.70	0.00	0.00	0.00%	1.42	0.28	1.70	
881	Dist off / s Band 4, 141 to 160 CO2 Emissions	**	1.50	0.30	1.80	0.00	0.00	0.00%	1.50	0.30	1.80	
882	Dist off / s Band 5, 161 to 180 CO2 Emissions	**	1.58	0.32	1.90	0.00	0.00	0.00%	1.58	0.32	1.90	
883	Dist off / s Band 6, 181 to 255 CO2 Emissions	**	1.67	0.33	2.00	0.00	0.00	0.00%	1.67	0.33	2.00	
884	Dist off / s Band 7, Over 256 CO2 Emissions	**	1.75	0.35	2.10	0.00	0.00	0.00%	1.75	0.35	2.10	
885	<i>Diesel Surcharge for the 7 above</i>	**	0.33	0.07	0.40	0.00	0.00	0.00%	0.33	0.07	0.40	
	<b>up to 4 hrs</b>											
886	Dist off / s Band 1, 0 to 50 CO2 Emissions	**	1.67	0.33	2.00	0.00	0.00	0.00%	1.67	0.33	2.00	
887	Dist off / s Band 2, 51 to 100 CO2 Emissions	**	1.75	0.35	2.10	0.00	0.00	0.00%	1.75	0.35	2.10	
888	Dist off / s Band 3, 101 to 140 CO2 Emissions	**	1.83	0.37	2.20	0.00	0.00	0.00%	1.83	0.37	2.20	
889	Dist off / s Band 4, 141 to 160 CO2 Emissions	**	1.92	0.38	2.30	0.00	0.00	0.00%	1.92	0.38	2.30	
890	Dist off / s Band 5, 161 to 180 CO2 Emissions	**	2.00	0.40	2.40	0.00	0.00	0.00%	2.00	0.40	2.40	
891	Dist off / s Band 6, 181 to 255 CO2 Emissions	**	2.08	0.42	2.50	0.00	0.00	0.00%	2.08	0.42	2.50	
892	Dist off / s Band 7, Over 256 CO2 Emissions	**	2.17	0.43	2.60	0.00	0.00	0.00%	2.17	0.43	2.60	
893	<i>Diesel Surcharge for the 7 above</i>	**	0.83	0.17	1.00	0.00	0.00	0.00%	0.83	0.17	1.00	
	<b>District On street</b>											
	<b>30 min</b>											
894	<i>Diesel Surcharge for free session</i>	*	0.17	0.03	0.20	0.00	0.00	0.00%	0.17	0.03	0.20	
	<b>up to 1 hr</b>											
895	Dist on / s Band 1, 0 to 50 CO2 Emissions	*	1.00	0.00	1.00	0.00	0.00	0.00%	1.00	0.00	1.00	
896	Dist on / s Band 2, 51 to 100 CO2 Emissions	*	1.10	0.00	1.10	0.00	0.00	0.00%	1.10	0.00	1.10	
897	Dist on / s Band 3, 101 to 140 CO2 Emissions	*	1.20	0.00	1.20	0.00	0.00	0.00%	1.20	0.00	1.20	
898	Dist on / s Band 4, 141 to 160 CO2 Emissions	*	1.30	0.00	1.30	0.00	0.00	0.00%	1.30	0.00	1.30	
899	Dist on / s Band 5, 161 to 180 CO2 Emissions	*	1.40	0.00	1.40	0.00	0.00	0.00%	1.40	0.00	1.40	
900	Dist on / s Band 6, 181 to 255 CO2 Emissions	*	1.50	0.00	1.50	0.00	0.00	0.00%	1.50	0.00	1.50	
901	Dist on / s Band 7, Over 256 CO2 Emissions	*	1.60	0.00	1.60	0.00	0.00	0.00%	1.60	0.00	1.60	
902	<i>Diesel Surcharge for the 7 above</i>	*	0.20	0.00	0.20	0.00	0.00	0.00%	0.20	0.00	0.20	
	<b>up to 2 hours</b>											
903	Dist on / s Band 1, 0 to 50 CO2 Emissions	*	2.00	0.00	2.00	0.00	0.00	0.00%	2.00	0.00	2.00	
904	Dist on / s Band 2, 51 to 100 CO2 Emissions	*	2.10	0.00	2.10	0.00	0.00	0.00%	2.10	0.00	2.10	
905	Dist on / s Band 3, 101 to 140 CO2 Emissions	*	2.20	0.00	2.20	0.00	0.00	0.00%	2.20	0.00	2.20	
906	Dist on / s Band 4, 141 to 160 CO2 Emissions	*	2.30	0.00	2.30	0.00	0.00	0.00%	2.30	0.00	2.30	
907	Dist on / s Band 5, 161 to 180 CO2 Emissions	*	2.40	0.00	2.40	0.00	0.00	0.00%	2.40	0.00	2.40	
908	Dist on / s Band 6, 181 to 255 CO2 Emissions	*	2.50	0.00	2.50	0.00	0.00	0.00%	2.50	0.00	2.50	
909	Dist on / s Band 7, Over 256 CO2 Emissions	*	2.60	0.00	2.60	0.00	0.00	0.00%	2.60	0.00	2.60	
910	<i>Diesel Surcharge for the 7 above</i>	*	0.40	0.00	0.40	0.00	0.00	0.00%	0.40	0.00	0.40	
	<b>up to 4 hours</b>											
911	Dist on / s Band 1, 0 to 50 CO2 Emissions	*	3.00	0.00	3.00	0.00	0.00	0.00%	3.00	0.00	3.00	
912	Dist on / s Band 2, 51 to 100 CO2 Emissions	*	3.20	0.00	3.20	0.00	0.00	0.00%	3.20	0.00	3.20	
913	Dist on / s Band 3, 101 to 140 CO2 Emissions	*	3.40	0.00	3.40	0.00	0.00	0.00%	3.40	0.00	3.40	
914	Dist on / s Band 4, 141 to 160 CO2 Emissions	*	3.60	0.00	3.60	0.00	0.00	0.00%	3.60	0.00	3.60	
915	Dist on / s Band 5, 161 to 180 CO2 Emissions	*	3.80	0.00	3.80	0.00	0.00	0.00%	3.80	0.00	3.80	
916	Dist on / s Band 6, 181 to 255 CO2 Emissions	*	4.00	0.00	4.00	0.00	0.00	0.00%	4.00	0.00	4.00	
917	Dist on / s Band 7, Over 256 CO2 Emissions	*	4.20	0.00	4.20	0.00	0.00	0.00%	4.20	0.00	4.20	
918	<i>Diesel Surcharge for the 7 above</i>	*	1.00	0.00	1.00	0.00	0.00	0.00%	1.00	0.00	1.00	
	<b>Season Tickets Major (6am - 8pm) (London Road Car Park) Off Street</b>											
919	LRMSCP 3-months (6am - 8pm) Band 1, 0 to 50 CO2 Emissions	**	218.75	43.75	263.00	0.00	0.00	0.00%	218.75	43.75	263.00	
920	LRMSCP 3-months (6am - 8pm) Band 2, 51 to 100 CO2 Emissions	**	222.92	44.58	268.00	0.00	0.00	0.00%	222.92	44.58	268.00	
921	LRMSCP 3-months (6am - 8pm) Band 3, 101 to 140 CO2 Emissions	**	227.08	45.42	273.00	0.00	0.00	0.00%	227.08	45.42	273.00	



Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
922	LRMSCP 3-months (6am - 8pm) Band 4, 141 to 160 CO2 Emissions	**	231.25	46.25	278.00	0.00	0.00	0.00%	231.25	46.25	278.00	
923	LRMSCP 3-months (6am - 8pm) Band 5, 161 to 180 CO2 Emissions	**	235.42	47.08	283.00	0.00	0.00	0.00%	235.42	47.08	283.00	
924	LRMSCP 3-months (6am - 8pm) Band 6, 181 to 255 CO2 Emissions	**	239.58	47.92	288.00	0.00	0.00	0.00%	239.58	47.92	288.00	
925	LRMSCP 3-months (6am - 8pm) Band 7, Over 256 CO2 Emissions	**	243.75	48.75	293.00	0.00	0.00	0.00%	243.75	48.75	293.00	
926	<i>Diesel Surcharge for the 7 above</i>	**	16.00	3.20	19.00	0.00	0.00	0.00%	16.00	3.20	19.00	
927	LRMSCP 6-months (6am - 8pm) Band 1, 0 to 50 CO2 Emissions	**	397.50	79.50	477.00	0.00	0.00	0.00%	397.50	79.50	477.00	
928	LRMSCP 6-months (6am - 8pm) Band 2, 51 to 100 CO2 Emissions	**	401.67	80.33	482.00	0.00	0.00	0.00%	401.67	80.33	482.00	
929	LRMSCP 6-months (6am - 8pm) Band 3, 101 to 140 CO2 Emissions	**	410.83	82.17	493.00	0.00	0.00	0.00%	410.83	82.17	493.00	
930	LRMSCP 6-months (6am - 8pm) Band 4, 141 to 160 CO2 Emissions	**	415.00	83.00	498.00	0.00	0.00	0.00%	415.00	83.00	498.00	
931	LRMSCP 6-months (6am - 8pm) Band 5, 161 to 180 CO2 Emissions	**	419.17	83.83	503.00	0.00	0.00	0.00%	419.17	83.83	503.00	
932	LRMSCP 6-months (6am - 8pm) Band 6, 181 to 255 CO2 Emissions	**	423.33	84.67	508.00	0.00	0.00	0.00%	423.33	84.67	508.00	
933	LRMSCP 6-months (6am - 8pm) Band 7, Over 256 CO2 Emissions	**	510.83	102.17	613.00	0.00	0.00	0.00%	510.83	102.17	613.00	
934	<i>Diesel Surcharge for the 7 above</i>	**	32.00	6.40	38.00	0.00	0.00	0.00%	32.00	6.40	38.00	
935	LRMSCP 12-months (6am - 8pm) Band 1, 0 to 50 CO2 Emissions	**	728.75	145.75	875.00	0.00	0.00	0.00%	728.75	145.75	875.00	
936	LRMSCP 12-months (6am - 8pm) Band 2, 51 to 100 CO2 Emissions	**	734.58	146.92	882.00	0.00	0.00	0.00%	734.58	146.92	882.00	
937	LRMSCP 12-months (6am - 8pm) Band 3, 101 to 140 CO2 Emissions	**	738.75	147.75	887.00	0.00	0.00	0.00%	738.75	147.75	887.00	
938	LRMSCP 12-months (6am - 8pm) Band 4, 141 to 160 CO2 Emissions	**	742.92	148.58	892.00	0.00	0.00	0.00%	742.92	148.58	892.00	
939	LRMSCP 12-months (6am - 8pm) Band 5, 161 to 180 CO2 Emissions	**	747.08	149.42	897.00	0.00	0.00	0.00%	747.08	149.42	897.00	
940	LRMSCP 12-months (6am - 8pm) Band 6, 181 to 255 CO2 Emissions	**	751.25	150.25	902.00	0.00	0.00	0.00%	751.25	150.25	902.00	
941	LRMSCP 12-months (6am - 8pm) Band 7, Over 256 CO2 Emissions	**	755.42	151.08	907.00	0.00	0.00	0.00%	755.42	151.08	907.00	
942	<i>Diesel Surcharge for the 7 above</i>	**	62.50	12.50	75.00	0.00	0.00	0.00%	62.50	12.50	75.00	
	<b>Season Tickets Major (8pm - 6am) (London Road Car Park) Off Street</b>											
943	LRMSCP 3-months (8pm to 6am ) Band 1, 0 to 50 CO2 Emissions	**	75.00	15.00	90.00	0.00	0.00	0.00%	75.00	15.00	90.00	
944	LRMSCP 3-months (8pm to 6am ) Band 2, 51 to 100 CO2 Emissions	**	79.17	15.83	95.00	0.00	0.00	0.00%	79.17	15.83	95.00	
945	LRMSCP 3-months (8pm to 6am ) Band 3, 101 to 140 CO2 Emissions	**	83.33	16.67	100.00	0.00	0.00	0.00%	83.33	16.67	100.00	
946	LRMSCP 3-months (8pm to 6am ) Band 4, 141 to 160 CO2 Emissions	**	87.50	17.50	105.00	0.00	0.00	0.00%	87.50	17.50	105.00	
947	LRMSCP 3-months (8pm to 6am ) Band 5, 161 to 180 CO2 Emissions	**	91.67	18.33	110.00	0.00	0.00	0.00%	91.67	18.33	110.00	
948	LRMSCP 3-months (8pm to 6am ) Band 6, 181 to 255 CO2 Emissions	**	95.83	19.17	115.00	0.00	0.00	0.00%	95.83	19.17	115.00	
949	LRMSCP 3-months (8pm to 6am ) Band 7, Over 256 CO2 Emissions	**	100.00	20.00	120.00	0.00	0.00	0.00%	100.00	20.00	120.00	
950	<i>Diesel Surcharge for the 7 above</i>	**	16.00	3.20	19.00	0.00	0.00	0.00%	16.00	3.20	19.00	
951	LRMSCP 6-months (8pm to 6am ) Band 1, 0 to 50 CO2 Emissions	**	137.50	27.50	165.00	0.00	0.00	0.00%	137.50	27.50	165.00	

Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
952	LRMSCP 6-months (8pm to 6am ) Band 2, 51 to 100 CO2 Emissions	**	141.67	28.33	170.00	0.00	0.00	0.00%	141.67	28.33	170.00	
953	LRMSCP 6-months (8pm to 6am ) Band 3, 101 to 140 CO2 Emissions	**	145.83	29.17	175.00	0.00	0.00	0.00%	145.83	29.17	175.00	
954	LRMSCP 6-months (8pm to 6am ) Band 4, 141 to 160 CO2 Emissions	**	150.00	30.00	180.00	0.00	0.00	0.00%	150.00	30.00	180.00	
955	LRMSCP 6-months (8pm to 6am ) Band 5, 161 to 180 CO2 Emissions	**	154.17	30.83	185.00	0.00	0.00	0.00%	154.17	30.83	185.00	
956	LRMSCP 6-months (8pm to 6am ) Band 6, 181 to 255 CO2 Emissions	**	158.33	31.67	190.00	0.00	0.00	0.00%	158.33	31.67	190.00	
957	LRMSCP 6-months (8pm to 6am ) Band 7, Over 256 CO2 Emissions	**	162.50	32.50	195.00	0.00	0.00	0.00%	162.50	32.50	195.00	
958	<i>Diesel Surcharge for the 7 above</i>	**	32.00	6.40	38.00	0.00	0.00	0.00%	32.00	6.40	38.00	
959	LRMSCP 12-months (8pm to 6am ) Band 1, 0 to 50 CO2 Emissions	**	248.75	49.75	299.00	0.00	0.00	0.00%	248.75	49.75	299.00	
960	LRMSCP 12-months (8pm to 6am ) Band 2, 51 to 100 CO2 Emissions	**	252.92	50.58	304.00	0.00	0.00	0.00%	252.92	50.58	304.00	
961	LRMSCP 12-months (8pm to 6am ) Band 3, 101 to 140 CO2 Emissions	**	257.08	51.42	309.00	0.00	0.00	0.00%	257.08	51.42	309.00	
962	LRMSCP 12-months (8pm to 6am ) Band 4, 141 to 160 CO2 Emissions	**	261.25	52.25	314.00	0.00	0.00	0.00%	261.25	52.25	314.00	
963	LRMSCP 12-months (8pm to 6am ) Band 5, 161 to 180 CO2 Emissions	**	265.42	53.08	319.00	0.00	0.00	0.00%	265.42	53.08	319.00	
964	LRMSCP 12-months (8pm to 6am ) Band 6, 181 to 255 CO2 Emissions	**	269.58	53.92	324.00	0.00	0.00	0.00%	269.58	53.92	324.00	
965	LRMSCP 12-months (8pm to 6am ) Band 7, Over 256 CO2 Emissions	**	273.75	54.75	329.00	0.00	0.00	0.00%	273.75	54.75	329.00	
966	<i>Diesel Surcharge for the 7 above</i>	**	62.50	12.50	75.00	0.00	0.00	0.00%	62.50	12.50	75.00	
	<b>Season Tickets Major (24/7) (London Road Car Park) Off Street</b>											
967	LRMSCP 1-month (24hrs) Band 1, 0 to 50 CO2 Emissions	**	79.17	15.83	95.00	0.00	0.00	0.00%	79.17	15.83	95.00	
968	LRMSCP 1-month (24hrs) Band 2, 51 to 100 CO2 Emissions	**	83.33	16.67	100.00	0.00	0.00	0.00%	83.33	16.67	100.00	
969	LRMSCP 1-month (24hrs) Band 3, 101 to 140 CO2 Emissions	**	87.50	17.50	105.00	0.00	0.00	0.00%	87.50	17.50	105.00	
970	LRMSCP 1-month (24hrs) Band 4, 141 to 160 CO2 Emissions	**	91.67	18.33	110.00	0.00	0.00	0.00%	91.67	18.33	110.00	
971	LRMSCP 1-month (24hrs) Band 5, 161 to 180 CO2 Emissions	**	95.83	19.17	115.00	0.00	0.00	0.00%	95.83	19.17	115.00	
972	LRMSCP 1-month (24hrs) Band 6, 181 to 255 CO2 Emissions	**	100.00	20.00	120.00	0.00	0.00	0.00%	100.00	20.00	120.00	
973	LRMSCP 1-month (24hrs) Band 7, Over 256 CO2 Emissions	**	104.17	20.83	125.00	0.00	0.00	0.00%	104.17	20.83	125.00	
974	<i>Diesel Surcharge for the 7 above</i>	**	5.83	1.17	7.00	0.00	0.00	0.00%	5.83	1.17	7.00	
975	LRMSCP 3-months (24hrs) Band 1, 0 to 50 CO2 Emissions	**	285.00	57.00	342.00	0.00	0.00	0.00%	285.00	57.00	342.00	
976	LRMSCP 3-months (24hrs) Band 2, 51 to 100 CO2 Emissions	**	289.17	57.83	347.00	0.00	0.00	0.00%	289.17	57.83	347.00	
977	LRMSCP 3-months (24hrs) Band 3, 101 to 140 CO2 Emissions	**	293.33	58.67	352.00	0.00	0.00	0.00%	293.33	58.67	352.00	
978	LRMSCP 3-months (24hrs) Band 4, 141 to 160 CO2 Emissions	**	297.50	59.50	357.00	0.00	0.00	0.00%	297.50	59.50	357.00	
979	LRMSCP 3-months (24hrs) Band 5, 161 to 180 CO2 Emissions	**	301.67	60.33	362.00	0.00	0.00	0.00%	301.67	60.33	362.00	
980	LRMSCP 3-months (24hrs) Band 6, 181 to 255 CO2 Emissions	**	305.83	61.17	367.00	0.00	0.00	0.00%	305.83	61.17	367.00	

Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
981	LRMSCP 3-months (24hrs) Band 7, Over 256 CO2 Emissions	**	310.00	62.00	372.00	0.00	0.00	0.00%	310.00	62.00	372.00	
982	<i>Diesel Surcharge for the 7 above</i>	**	16.00	3.20	19.00	0.00	0.00	0.00%	16.00	3.20	19.00	
983	LRMSCP 6-months (24hrs) Band 1, 0 to 50 CO2 Emissions	**	513.75	102.75	617.00	0.00	0.00	0.00%	513.75	102.75	617.00	
984	LRMSCP 6-months (24hrs) Band 2, 51 to 100 CO2 Emissions	**	517.92	103.58	622.00	0.00	0.00	0.00%	517.92	103.58	622.00	
985	LRMSCP 6-months (24hrs) Band 3, 101 to 140 CO2 Emissions	**	522.08	104.42	627.00	0.00	0.00	0.00%	522.08	104.42	627.00	
986	LRMSCP 6-months (24hrs) Band 4, 141 to 160 CO2 Emissions	**	526.25	105.25	632.00	0.00	0.00	0.00%	526.25	105.25	632.00	
987	LRMSCP 6-months (24hrs) Band 5, 161 to 180 CO2 Emissions	**	530.42	106.08	637.00	0.00	0.00	0.00%	530.42	106.08	637.00	
988	LRMSCP 6-months (24hrs) Band 6, 181 to 255 CO2 Emissions	**	534.58	106.92	642.00	0.00	0.00	0.00%	534.58	106.92	642.00	
989	LRMSCP 6-months (24hrs) Band 7, Over 256 CO2 Emissions	**	538.75	107.75	647.00	0.00	0.00	0.00%	538.75	107.75	647.00	
990	<i>Diesel Surcharge for the 7 above</i>	**	32.00	6.40	38.00	0.00	0.00	0.00%	32.00	6.40	38.00	
991	LRMSCP 12-months (24hrs) Band 1, 0 to 50 CO2 Emissions	**	970.00	194.00	1,164.00	0.00	0.00	0.00%	970.00	194.00	1,164.00	
992	LRMSCP 12-months (24hrs) Band 2, 51 to 100 CO2 Emissions	**	974.17	194.83	1,169.00	0.00	0.00	0.00%	974.17	194.83	1,169.00	
993	LRMSCP 12-months (24hrs) Band 3, 101 to 140 CO2 Emissions	**	978.33	195.67	1,174.00	0.00	0.00	0.00%	978.33	195.67	1,174.00	
994	LRMSCP 12-months (24hrs) Band 4, 141 to 160 CO2 Emissions	**	982.50	196.50	1,179.00	0.00	0.00	0.00%	982.50	196.50	1,179.00	
995	LRMSCP 12-months (24hrs) Band 5, 161 to 180 CO2 Emissions	**	986.67	197.33	1,184.00	0.00	0.00	0.00%	986.67	197.33	1,184.00	
996	LRMSCP 12-months (24hrs) Band 6, 181 to 255 CO2 Emissions	**	990.83	198.17	1,189.00	0.00	0.00	0.00%	990.83	198.17	1,189.00	
997	LRMSCP 12-months (24hrs) Band 7, Over 256 CO2 Emissions	**	995.00	199.00	1,194.00	0.00	0.00	0.00%	995.00	199.00	1,194.00	
998	<i>Diesel Surcharge for the 7 above</i>	**	62.50	12.50	75.00	0.00	0.00	0.00%	62.50	12.50	75.00	
	<b>Season Tickets District (24/7) (The Mall Multi-Storey) Off Street</b>											
999	The Mall 1-month (24hrs) Band 1, 0 to 50 CO2 Emissions	**	60.83	12.17	73.00	0.00	0.00	0.00%	60.83	12.17	73.00	
1000	The Mall 1-month (24hrs) Band 2, 51 to 100 CO2 Emissions	**	63.33	12.67	76.00	0.00	0.00	0.00%	63.33	12.67	76.00	
1001	The Mall 1-month (24hrs) Band 3, 101 to 140 CO2 Emissions	**	65.83	13.17	79.00	0.00	0.00	0.00%	65.83	13.17	79.00	
1002	The Mall 1-month (24hrs) Band 4, 141 to 160 CO2 Emissions	**	67.50	13.50	81.00	0.00	0.00	0.00%	67.50	13.50	81.00	
1003	The Mall 1-month (24hrs) Band 5, 161 to 180 CO2 Emissions	**	70.00	14.00	84.00	0.00	0.00	0.00%	70.00	14.00	84.00	
1004	The Mall -month (24hrs) Band 6, 181 to 255 CO2 Emissions	**	72.50	14.50	87.00	0.00	0.00	0.00%	72.50	14.50	87.00	
1005	The Mall 1-month (24hrs) Band 7, Over 256 CO2 Emissions	**	75.00	15.00	90.00	0.00	0.00	0.00%	75.00	15.00	90.00	
1006	<i>Diesel Surcharge for the 7 above</i>	**	5.83	1.17	7.00	0.00	0.00	0.00%	5.83	1.17	7.00	
1007	The Mall 3-months (24hrs) Band 1, 0 to 50 CO2 Emissions	**	94.00	18.80	113.00	0.00	0.00	0.00%	94.00	18.80	113.00	
1008	The Mall 3-months (24hrs) Band 2, 51 to 100 CO2 Emissions	**	98.17	19.63	118.00	0.00	0.00	0.00%	98.17	19.63	118.00	
1009	The Mall 3-months (24hrs) Band 3, 101 to 140 CO2 Emissions	**	102.33	20.47	123.00	0.00	0.00	0.00%	102.33	20.47	123.00	



Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
1010	The Mall 3-months (24hrs) Band 4, 141 to 160 CO2 Emissions	**	106.50	21.30	128.00	0.00	0.00	0.00%	106.50	21.30	128.00	
1011	The Mall 3-months (24hrs) Band 5, 161 to 180 CO2 Emissions	**	110.67	22.13	133.00	0.00	0.00	0.00%	110.67	22.13	133.00	
1012	The Mall 3-months (24hrs) Band 6, 181 to 255 CO2 Emissions	**	114.83	22.97	138.00	0.00	0.00	0.00%	114.83	22.97	138.00	
1013	The Mall 3-months (24hrs) Band 7, Over 256 CO2 Emissions	**	119.00	23.80	143.00	0.00	0.00	0.00%	119.00	23.80	143.00	
1014	Diesel Surcharge for the 7 above	**	15.83	3.17	19.00	0.00	0.00	0.00%	63.00	12.60	76.00	
1015	The Mall 6-months (24hrs) Band 1, 0 to 50 CO2 Emissions	**	175.00	35.00	210.00	0.00	0.00	0.00%	175.00	35.00	210.00	
1016	The Mall 6-months (24hrs) Band 2, 51 to 100 CO2 Emissions	**	179.17	35.83	215.00	0.00	0.00	0.00%	179.17	35.83	215.00	
1017	The Mall 6-months (24hrs) Band 3, 101 to 140 CO2 Emissions	**	183.33	36.67	220.00	0.00	0.00	0.00%	183.33	36.67	220.00	
1018	The Mall 6-months (24hrs) Band 4, 141 to 160 CO2 Emissions	**	187.50	37.50	225.00	0.00	0.00	0.00%	187.50	37.50	225.00	
1019	The Mall 6-months (24hrs) Band 5, 161 to 180 CO2 Emissions	**	191.67	38.33	230.00	0.00	0.00	0.00%	191.67	38.33	230.00	
1020	The Mall 6-months (24hrs) Band 6, 181 to 255 CO2 Emissions	**	195.83	39.17	235.00	0.00	0.00	0.00%	195.83	39.17	235.00	
1021	The Mall 6-months (24hrs) Band 7, Over 256 CO2 Emissions	**	200.00	40.00	240.00	0.00	0.00	0.00%	200.00	40.00	240.00	
1022	Diesel Surcharge for the 7 above	**	31.67	6.33	38.00	0.00	0.00	0.00%	62.50	12.50	75.00	
1023	The Mall 12-months (24hrs) Band 1, 0 to 50 CO2 Emissions	**	326.25	65.25	392.00	0.00	0.00	0.00%	326.25	65.25	392.00	
1024	The Mall 12-months (24hrs) Band 2, 51 to 100 CO2 Emissions	**	330.42	66.08	397.00	0.00	0.00	0.00%	330.42	66.08	397.00	
1025	The Mall 12-months (24hrs) Band 3, 101 to 140 CO2 Emissions	**	334.58	66.92	402.00	0.00	0.00	0.00%	334.58	66.92	402.00	
1026	The Mall 12-months (24hrs) Band 4, 141 to 160 CO2 Emissions	**	338.75	67.75	407.00	0.00	0.00	0.00%	338.75	67.75	407.00	
1027	The Mall 12-months (24hrs) Band 5, 161 to 180 CO2 Emissions	**	342.92	68.58	412.00	0.00	0.00	0.00%	342.92	68.58	412.00	
1028	The Mall 12-months (24hrs) Band 6, 181 to 255 CO2 Emissions	**	347.08	69.42	417.00	0.00	0.00	0.00%	347.08	69.42	417.00	
1029	The Mall 12-months (24hrs) Band 7, Over 256 CO2 Emissions	**	351.25	70.25	422.00	0.00	0.00	0.00%	351.25	70.25	422.00	
1030	Diesel Surcharge for the 7 above	**	62.50	12.50	75.00	0.00	0.00	0.00%	62.50	12.50	75.00	
	<b>Parks Car Park Off Street (All LBBD parks) off street</b>											
	up to 1 hr											
1031	up to 2 hrs	**	0.83	0.17	1.00	0.00	0.00	0.00%	0.83	0.17	1.00	
1032	up to 4 hrs	**	1.67	0.33	2.00	0.00	0.00	0.00%	1.67	0.33	2.00	
	<b>Off Street Car park season ticket for specified locations only</b>											
1033	3 months	**	93.75	18.75	113.00	0.00	0.00	0.00%	93.75	18.75	113.00	
1034	6 months	**	187.50	37.50	225.00	0.00	0.00	0.00%	187.50	37.50	225.00	
1035	12 months	**	375.00	75.00	450.00	0.00	0.00	0.00%	375.00	75.00	450.00	
	<b>CCTV</b>											
1036	CCTV application and survey	*	430.00	0.00	430.00	14.00	14.00	3.26%	444.00	0.00	444.00	
1037	Downloads per hour	*	55.00	0.00	55.00	2.00	2.00	3.64%	57.00	0.00	57.00	
1038	Deployable camera installation	*	85.00	0.00	85.00	3.00	3.00	3.53%	88.00	0.00	88.00	

Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
<b>Street Trading</b>												
1039	First 2 square metres @£100 per square metre	*	200.00	0.00	200.00	0.00	0.00	0.00%	200.00	0.00	200.00	No increase - to encourage trading
1040	Every additional square metre @£30 per square metre	*	30.00	0.00	30.00	0.00	0.00	0.00%	30.00	0.00	30.00	No increase - to encourage trading
1041	Mobile Catering Vans -	*	349.50	0.00	349.50	25.50	25.50	7.30%	375.00	0.00	375.00	
1042	Street Trading Administration fee	*	30.00	0.00	30.00	10.00	10.00	33.33%	40.00	0.00	40.00	To reflect officer time and cost
1043	Street Trading Licence copy/reprint fee	*	20.00	0.00	20.00	5.00	5.00	25.00%	25.00	0.00	25.00	To reflect officer time and cost
1044	Leaflet Distribution - Main Distributor - First application fee & 1 day distribution	*	50.80	0.00	51.00	2.20	2.00	4.33%	53.00	0.00	53.00	
1045	Leaflet Distribution - Associate licence - First application fee & 1 day distribution	*	25.40	0.00	25.00	0.60	1.00	2.36%	26.00	0.00	26.00	
1046	Leaflet Distribution - Main Distributor - Renewal fee & 1 day distribution	*	39.12	0.00	39.00	0.88	1.00	2.26%	40.00	0.00	40.00	
1047	Leaflet Distribution - Associate licence - Renewal fee & 1 day distribution	*	19.00	0.00	19.00	1.00	1.00	5.27%	20.00	0.00	20.00	
1048	Leaflet Distribution - extra charge per day per licence (Max 6 days)	*	15.24	0.00	15.00	-0.24	0.00	-1.57%	15.00	0.00	15.00	
<b>Barking Market</b>												
<b>Saturdays</b>												
1049	East St (Top) - price per foot including licence fee	*	4.90	0.00	4.90	0.00	0.00	0.00%	4.90	0.00	4.90	No increase in market fees in order to encourage trade
1050	East St (Bottom) - price per foot including licence fee	*	4.20	0.00	4.20	0.00	0.00	0.00%	4.20	0.00	4.20	
1051	Short Blue Square - price per foot including licence fee	*	4.90	0.00	4.90	0.00	0.00	0.00%	4.90	0.00	4.90	
<b>Weekday</b>												
1052	Ripple Rd (Square) - price per foot including licence fee	*	3.60	0.00	3.60	0.00	0.00	0.00%	3.60	0.00	3.60	No increase in market fees in order to encourage trade
1053	East St (Top) - price per foot including licence fee	*	3.60	0.00	3.60	0.00	0.00	0.00%	3.60	0.00	3.60	
1054	East St (Bottom) - price per foot including licence fee	*	3.00	0.00	3.00	0.00	0.00	0.00%	3.00	0.00	3.00	
1055	Short Blue Square - price per foot including licence fee	*	3.60	0.00	3.60	0.00	0.00	0.00%	3.60	0.00	3.60	
1056	Casuals (On top of charge) - price per foot including licence fee	*	7.00	0.00	7.00	0.00	0.00	0.00%	7.00	0.00	7.00	
1057	Fines - Late Payment	*	15.00	0.00	15.00	0.00	0.00	0.00%	15.00	0.00	15.00	
1058	Fines - Late Removal of Vans	*	15.00	0.00	15.00	0.00	0.00	0.00%	15.00	0.00	15.00	
<b>HMO Licensing</b>												
1059	Part A - HMO - Application Fee - Up to 5 Rooms	*	1,000.00	0.00	1,000.00	0.00	0.00	0.00%	1,000.00	0.00	1,000.00	
1060	Part B - Payment	*	300.00	0.00	300.00	0.00	0.00	0.00%	300.00	0.00	300.00	
1061	Part A - HMO - Application Fee - Up to 6-10 Rooms	*	1,000.00	0.00	1,000.00	0.00	0.00	0.00%	1,000.00	0.00	1,000.00	
1062	Part B - Payment	*	400.00	0.00	400.00	0.00	0.00	0.00%	400.00	0.00	400.00	
1063	Part A - HMO - Application Fee - 10+ Rooms	*	1,000.00	0.00	1,000.00	0.00	0.00	0.00%	1,000.00	0.00	1,000.00	
1064	Part B - Payment	*	500.00	0.00	500.00	0.00	0.00	0.00%	500.00	0.00	500.00	
1065	Part A - HMO - Application Fee - 15-19 Rooms	*	1,000.00	0.00	1,000.00	0.00	0.00	0.00%	1,000.00	0.00	1,000.00	
1066	Part B - Payment	*	600.00	0.00	600.00	0.00	0.00	0.00%	600.00	0.00	600.00	
1067	Part A - HMO - Application Fee - 20 plus Rooms	*	1,000.00	0.00	1,000.00	0.00	0.00	0.00%	1,000.00	0.00	1,000.00	
1068	Part B - Payment	*	700.00	0.00	700.00	0.00	0.00	0.00%	700.00	0.00	700.00	
1069	HMO - Assisting Applicants Complete Forms - Up to 5 Rooms (+ £7.50 per Room)	*	161.50	0.00	161.50	0.00	0.00	0.00%	161.50	0.00	161.50	
1070	HMO - Assisting Applicants Complete Forms - 6-10 Rooms (+ £7.50 per Room)	*	171.50	0.00	171.50	0.00	0.00	0.00%	171.50	0.00	171.50	

Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
1071	HMO - Assisting Applicants Complete Forms - 10-14 Rooms (+ £7.50 per Room)	*	182.00	0.00	182.00	0.00	0.00	0.00%	182.00	0.00	182.00	
1072	HMO - Assisting Applicants Complete Forms - 15-19 Rooms (+ £7.50 per Room)	*	192.00	0.00	192.00	0.00	0.00	0.00%	192.00	0.00	192.00	
1073	HMO - Assisting Applicants Complete Forms - 20+ Rooms (+ £7.50 per Room)	*	202.00	0.00	202.00	0.00	0.00	0.00%	202.00	0.00	202.00	
1074	HMO - Notice	*	536.00	0.00	536.00	0.00	0.00	0.00%	536.00	0.00	536.00	
	<b>Selective Licensing</b>											
1075	Selective Private Rented Property Licence New Application fee Part A	*	470.00	0.00	470.00	0.00	0.00	0.00%	470.00	0.00	470.00	
1076	Selective Private Rented Property Licence New Application fee Part B	*	430.00	0.00	430.00	0.00	0.00	0.00%	430.00	0.00	430.00	
1077	Part B for landlords who have held a current licence for 2 years without enforcement action: 50% discount on Part B	*	215.00	0.00	215.00	0.00	0.00	0.00%	215.00	0.00	215.00	
1078	1 year Selective Private Rented Property Licence fee Part A	*	470.00	0.00	470.00	0.00	0.00	0.00%	470.00	0.00	470.00	
1079	1 year Selective Private Rented Property Licence fee Part B	*	430.00	0.00	430.00	0.00	0.00	0.00%	430.00	0.00	430.00	
1080	Change of Licence Holder Part A	*	470.00	0.00	470.00	0.00	0.00	0.00%	470.00	0.00	470.00	
1081	Change of Licence Holder Part B	*	430.00	0.00	430.00	0.00	0.00	0.00%	430.00	0.00	430.00	
1082	Re printing of lost Licence	*	11.00	0.00	11.00	0.00	0.00	0.00%	11.00	0.00	11.00	
1083	Change to Licence, eg Managing Agent	*							10.00	0.00	10.00	new fee
	<b>Private Sector Housing Enforcement Fees</b>											
1084	Improvement Notice	*	551.67	0.00	552.00	18.33	0.00	3.32%	570.00	0.00	570.00	
1085	Prohibition Order	*	551.67	0.00	552.00	18.33	0.00	3.32%	570.00	0.00	570.00	
1086	Hazard Awareness Notice	*	551.67	0.00	552.00	18.33	0.00	3.32%	570.00	0.00	570.00	
1087	Emergency Remedial Action	*	551.67	0.00	552.00	18.33	0.00	3.32%	570.00	0.00	570.00	
1088	Emergency Prohibition Order	*	551.67	0.00	552.00	18.33	0.00	3.32%	570.00	0.00	570.00	
1089	Demolition Order	*	551.67	0.00	552.00	18.33	0.00	3.32%	570.00	0.00	570.00	
1090	Rent Repayment Order - Housing Act 2016	*										
	<b>Planning (Enforcement)</b>											
1091	Planning Enforcement Notice compliance letter	*	231.97	0.00	232.00	7.03	0.00	3.03%	239.00	0.00	239.00	
1092	Planning enforcement Condition Compliance letter	*	118.68	0.00	119.00	4.32	0.00	3.64%	123.00	0.00	123.00	CPI basis adjusted to nearest £
1093	Planning enforcement approved plans confirmation letter	*	231.97	0.00	232.00	7.03	0.00	3.03%	239.00	0.00	239.00	
	<b>Highways</b>											
1094	Skip Permits	*	56.90	0.00	57.00	2.10	0.00	3.70%	59.00	0.00	59.00	
1095	Skip Company Annual Registration Admin Fee	*	303.78	0.00	304.00	10.22	0.00	3.36%	314.00	0.00	314.00	
1096	Administration fee for processing skips without a permit	*	337.31	0.00	337.00	10.69	0.00	3.17%	348.00	0.00	348.00	
1097	Materials (on Highway) licence	*	56.60	0.00	57.00	2.41	0.00	4.25%	59.00	0.00	59.00	
1098	Crane licence - 3 Months	*	831.09	0.00	831.00	26.91	0.00	3.24%	858.00	0.00	858.00	
1099	Mobile Crane / Cherry Picker licence - One day	*	166.62	0.00	167.00	5.38	0.00	3.23%	172.00	0.00	172.00	
1100	Containers on the public highway	*	563.88	0.00	564.00	18.12	0.00	3.21%	582.00	0.00	582.00	
1101	Scaffolding licence - 3 Months	*	831.09	0.00	831.00	26.91	0.00	3.24%	858.00	0.00	858.00	
1102	Scaffolding licence per linear metre of highway occupied	*	23.37	0.00	23.00	0.63	0.00	2.70%	24.00	0.00	24.00	CPI basis adjusted to nearest £
1103	Hoarding licence	*	831.09	0.00	831.00	26.91	0.00	3.24%	858.00	0.00	858.00	
1104	Hoarding licence per 10 linear metres of highway occupied	*	56.90	0.00	57.00	2.10	0.00	3.70%	59.00	0.00	59.00	
1105	Section 50 NRSWA licence	*	664.46	0.00	664.00	20.54	0.00	3.09%	685.00	0.00	685.00	
1106	Unplanned Road closures (max 21 days)	*	1,826.77	0.00	1,827.00	58.23	0.00	3.19%	1,885.00	0.00	1,885.00	



Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change	
1107	Footway Crossing Application fee	*	171.70	0.00	172.00	6.30	0.00	3.67%	178.00	0.00	178.00		
1108	Footway Crossing Administration Fee	*	350.52	0.00	351.00	11.48	0.00	3.28%	362.00	0.00	362.00		
1109	White Lines for demarking individual domestic foot path crossings up to 3.6m wide	*	371.86	0.00	372.00	12.14	0.00	3.27%	384.00	0.00	384.00		
1110	White Lines for demarking individual domestic foot path crossings 3.6m - 4.5m wide	*	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	Not provided	
1111	White Lines for demarking domestic foot path crossings	*	107.70	0.00	108.00	3.30	0.00	3.07%	111.00	0.00	111.00	CPI basis adjusted to nearest £	
	<b>Street Works Permit Scheme Charges (LoPS)</b>												
1112	Road Category 0,1,2 & Traffic Sensitive - PAA for Major Works	*	105.00	0.00	105.00	0.00	0.00	0.00%	105.00	0.00	105.00	Statutory - The Traffic Management Permit Scheme (England) Regulations 2007 Regulation 30 (maximum fee): £240 for a Permit, £105 for an application (PAA), £45 for a variation.  See Statutory Guidance for Highway Authority Permit Schemes (DfT - July 2020). Their recommended breakdown has now been applied.  Fees should only cover cost of operating the permit scheme (including on-costs). Discounts can also apply and the scheme should not be used to generate a surplus. Local Highway Authorities have a 3 year cycle to consider if fees should be reset should surplus be running.	
1113	Road Category 0,1,2 & Traffic Sensitive - Permit for Major Works - over 10 days and all major works requiring a TRO	*	240.00	0.00	240.00	0.00	0.00	0.00%	240.00	0.00	240.00		
1114	Road Category 0,1,2 & Traffic Sensitive - Permit for Major Works - 4-10 days	*	130.00	0.00	130.00	0.00	0.00	0.00%	130.00	0.00	130.00		
1115	Road Category 0,1,2 & Traffic Sensitive - Permit for Major Works - up to 3 days	*	65.00	0.00	65.00	0.00	0.00	0.00%	65.00	0.00	65.00		
1116	Road Category 0,1,2 & Traffic Sensitive - Permit for Standard Works	*	130.00	0.00	130.00	0.00	0.00	0.00%	130.00	0.00	130.00		
1117	Road Category 0,1,2 & Traffic Sensitive - Permit for Minor Works	*	65.00	0.00	65.00	0.00	0.00	0.00%	65.00	0.00	65.00		
1118	Road Category 0,1,2 & Traffic Sensitive - Permit for Immediate Works	*	60.00	0.00	60.00	0.00	0.00	0.00%	60.00	0.00	60.00		
1119	Road Category 0,1,2 & Traffic Sensitive - Permit Variation	*	45.00	0.00	45.00	0.00	0.00	0.00%	45.00	0.00	45.00		
1120	Road Category 3 & 4 non Traffic Sensitive - PAA for Major Works	*	75.00	0.00	75.00	0.00	0.00	0.00%	75.00	0.00	75.00		
1121	Road Category 3 & 4 non Traffic Sensitive - Permit for Major Works - over 10 days and all major works	*	150.00	0.00	150.00	0.00	0.00	0.00%	150.00	0.00	150.00		
1122	Road Category 3 & 4 non Traffic Sensitive - Permit for Major Works - 4 to 10 days	*	75.00	0.00	75.00	0.00	0.00	0.00%	75.00	0.00	75.00		
1123	Road Category 3 & 4 non Traffic Sensitive - Permit for Major Works - up to 3 days	*	45.00	0.00	45.00	0.00	0.00	0.00%	45.00	0.00	45.00		
1124	Road Category 3 & 4 non Traffic Sensitive - Permit for Standard Works	*	75.00	0.00	75.00	0.00	0.00	0.00%	75.00	0.00	75.00		
1125	Road Category 3 & 4 non Traffic Sensitive - Permit for Minor Works	*	45.00	0.00	45.00	0.00	0.00	0.00%	45.00	0.00	45.00		
1126	Road Category 3 & 4 non Traffic Sensitive - Permit for Immediate Works	*	40.00	0.00	40.00	0.00	0.00	0.00%	40.00	0.00	40.00		
1127	Road Category 3 & 4 non Traffic Sensitive - Permit Variation	*	35.00	0.00	35.00	0.00	0.00	0.00%	35.00	0.00	35.00		
	<b>Flooding/Drainage Services Fees</b>												
1128	Per structure	**	65.02	10.63	76.00	(0.02)	2.37	-0.04%	65.00	13.00	78.00		CPI basis adjusted to nearest £
	<b>Residential- Written Advice Only</b>												
1129	1-9 (minor	**	155.45	25.55	181.00	0.39	5.61	0.25%	155.83	31.17	187.00	CPI basis adjusted to nearest £	
1130	10-50	**	232.66	38.24	271.00	0.67	8.42	0.29%	233.33	46.67	280.00		
1131	51-200	**	389.13	63.80	453.00	0.04	14.04	0.01%	389.17	77.83	467.00		
1132	201+	**	543.56	89.18	633.00	0.61	19.65	0.11%	544.17	108.83	653.00		
	<b>Single meeting with follow up written advice</b>												
1133	1-9 (minor	**	310.90	50.94	362.00	0.77	12.00	0.25%	311.67	62.33	374.00	CPI basis adjusted to nearest £	
1134	10-50	**	427.74	70.14	498.00	0.60	16.00	0.14%	428.33	85.67	514.00		
1135	51-200	**	699.01	114.73	814.00	0.99	26.00	0.14%	700.00	140.00	840.00		

Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
1136	201+	**	854.46	140.12	995.00	1.38	32.00	0.16%	855.83	171.17	1,027.00	
	<b>SuDS Planning Pre-Application Guidance</b>											
	<b>Non-residential (floor space m2)- Written Advice Only</b>											
1137	0-1,000 (minor)	**	155.45	25.55	181.00	0.39	6.00	0.25%	155.83	31.17	187.00	CPI basis adjusted to nearest £
1138	1,001-10,000	**	232.66	38.24	271.00	0.67	9.00	0.29%	233.33	46.67	280.00	
1139	10,001-25,000	**	389.13	63.80	453.00	0.04	14.00	0.01%	389.17	77.83	467.00	
1140	>25,000	**	310.90	50.94	362.00	0.77	12.00	0.25%	311.67	62.33	374.00	
	<b>Non-residential (floor space m2)- Single meeting with follow up written advice</b>											
1141	0-1,000 (minor)	**	310.90	50.94	362.00	0.77	12.00	0.25%	311.67	62.33	374.00	CPI basis adjusted to nearest £
1142	1,001-10,000	**	427.74	70.14	498.00	0.60	16.00	0.14%	428.33	85.67	514.00	
1143	10,001-25,000	**	699.01	114.73	814.00	0.99	26.00	0.14%	700.00	140.00	840.00	
1144	>25,000	**	620.78	101.87	723.00	0.89	23.00	0.14%	621.67	124.33	746.00	
	<b>SuDS Planning Pre-Application Guidance</b>											
	<b>Non-residential (floor space m2)- Written Advice Only</b>											
1145	0-1,000 (minor)	**	155.45	25.55	181.00	0.39	6.00	0.25%	155.83	31.17	187.00	CPI basis adjusted to nearest £
1146	1,001-10,000	**	232.66	38.24	271.00	0.67	9.00	0.29%	233.33	46.67	280.00	
1147	10,001-25,000	**	389.13	63.80	453.00	0.04	14.00	0.01%	389.17	77.83	467.00	
1148	>25,000	**	310.90	50.94	362.00	0.77	12.00	0.25%	311.67	62.33	374.00	
	<b>Non-residential (floor space m2)- Single meeting with follow up written advice</b>											
1149	0-1,000 (minor)	**	310.90	50.94	362.00	0.77	12.00	0.25%	311.67	62.33	374.00	CPI basis adjusted to nearest £
1150	1,001-10,000	**	427.74	70.14	498.00	0.60	16.00	0.14%	428.33	85.67	514.00	CPI basis adjusted to nearest £
1151	10,001-25,000	**	699.01	114.73	814.00	0.99	26.00	0.14%	700.00	140.00	840.00	CPI basis adjusted to nearest £
1152	>25,000	**	620.78	101.87	723.00	0.89	23.00	0.14%	621.67	124.33	746.00	CPI basis adjusted to nearest £
	<b>Flood Risk Report</b>											
1153	Single meeting with follow-up written advice	**	155.45	25.55	181.00	0.39	6.00	0.25%	155.83	31.17	187.00	CPI basis adjusted to nearest £
	<b>My Place</b>											
	<b>Park Sports</b>											
1154	Parks - Cricket pitch only - (Season - Up to 40 Matches)	*	4,089.00	0.00	4,089.00	131.00	131.00	3.20%	4,220.00	0.00	4,220.00	Removal of Public Health Grant as part of ES019. With no grant available, clubs and teams will not pay this hire cost. Benchmarking took place in 2020 to reduce prices and enable field based sports to continue for Lbbd.
1155	Parks - Football pitch only - Adults - (Season - Up to 30 matches)	*	1,778.00	0.00	1,778.00	57.00	57.00	3.21%	1,835.00	0.00	1,835.00	CPI basis adjusted to nearest £
1156	Parks - Football pitch only - Junior/9v9 - (Season - Up to 30 matches)	*	889.00	0.00	889.00	28.00	28.00	3.15%	917.00	0.00	917.00	
1157	Parks - Football pitch only - Mini - (Season - Up to 30 matches)	*	447.00	0.00	447.00	14.00	14.00	3.13%	461.00	0.00	461.00	
1158	Parks - Rugby Pitch - 30 matches	*	1,454.00	0.00	1,454.00	47.00	47.00	3.23%	1,501.00	0.00	1,501.00	
1159	Parks - Rugby Pitch - Mini - 30 matches	*	447.00	0.00	447.00	14.00	14.00	3.13%	461.00	0.00	461.00	
1160	Parks - Bowling Greens - club rental price per green	*	7,059.00	0.00	7,059.00	226.00	226.00	3.20%	7,285.00	0.00	7,285.00	
1161	Parks - Bowling - Pavilion	*	1,427.00	0.00	1,427.00	46.00	46.00	3.22%	1,473.00	0.00	1,473.00	
1162	Pavilion Hire: -To be added to sport if required per game	**	36.58	7.32	44.00	0.92	1.00	2.53%	37.50	7.50	45.00	£36 for 2019/20. Benchmarking took place in 2020
1163	Non Turf Cricket Pitch (NTP) Per Session	*	51.00	0.00	51.00	2.00	2.00	3.92%	53.00	0.00	53.00	CPI basis adjusted to nearest £
1164	Parks - Seasonal use for Football Training	*							290.00	0.00	290.00	New fee



Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
<b>Pest Control</b>												
1165	Rats (Including 2 follow up visits)	**	116.67	23.33	140.00	3.33	4.00	2.86%	120.00	24.00	144.00	CPI basis adjusted to nearest £
1166	Mice (Including 2 follow up visits)	**	116.67	23.33	140.00	3.33	4.00	2.86%	120.00	24.00	144.00	
1167	Cockroaches (Including 2 follow up visits)	**	116.67	23.33	140.00	3.33	4.00	2.86%	120.00	24.00	144.00	
1168	Ants (Inside the Property) - 1 Follow up visit	**	105.00	21.00	126.00	3.33	4.00	3.17%	108.33	21.67	130.00	
1169	Ants (Pharaoh Ants) Inside the Property - 3 Follow up visit	**	210.00	42.00	252.00	6.67	8.00	3.17%	216.67	43.33	260.00	
1170	Wasps	**	58.33	11.67	70.00	1.67	2.00	2.86%	60.00	12.00	72.00	
1171	Low Risk Pests ( Beetles, Weevils, Earwigs, Woodlice, Silverfish )	**	70.00	14.00	84.00	2.50	3.00	3.57%	72.50	14.50	87.00	
1172	Squirrels- 5 Days Trapping	**	150.00	30.00	180.00	5.00	6.00	3.33%	155.00	31.00	186.00	
1173	Bedbugs- 3 Bedrooms(2 Follow up visits)	**	208.33	41.67	250.00	6.67	8.00	3.20%	215.00	43.00	258.00	
1174	Bedbugs- 5 Bedrooms(2 Follow up visits)	**	266.67	53.33	320.00	8.33	10.00	3.12%	275.00	55.00	330.00	
1175	Flea- 3 Bedrooms(1 Follow up visit)	**	141.67	28.33	170.00	4.17	5.00	2.94%	145.83	29.17	175.00	
1176	Flea- 5 Bedrooms(1 Follow up visit)	**	183.33	36.67	220.00	5.83	7.00	3.18%	189.17	37.83	227.00	
1177	Moths- 3 Bedrooms (2 Follow up visit)	**	170.00	34.00	204.00	5.83	7.00	3.43%	175.83	35.17	211.00	
1178	Moths- 5 Bedrooms (2 Follow up visit)	**	220.00	44.00	264.00	6.67	8.00	3.03%	226.67	45.33	272.00	
<b>Refuse</b>												
1179	Trade Refuse Collection - Refuse Sacks ( 6 monthly Pack - 26 bags)	*	143.00	0.00	143.00	0.00	0.00	0.00%	143.00	0.00	143.00	No change
1180	Trade Refuse Collection - Refuse Sacks (Yearly Pack - 52 bags)	*	286.00	0.00	286.00	0.00	0.00	0.00%	286.00	0.00	286.00	
1179	Trade Refuse Collection - Euro 1100 L	*	26.00	0.00	26.00	0.00	0.00	0.00%	26.00	0.00	26.00	
1181	Trade Refuse Collection - Euro 1100 L Recycling	*	22.00	0.00	22.00	0.00	0.00	0.00%	22.00	0.00	22.00	No change
1182	Trade Refuse Collection – 660L Bin Per Collection	*	20.00	0.00	20.00	0.00	0.00	0.00%	20.00	0.00	20.00	
1183	Trade Refuse Collection – 660L Bin Per Collection - Recycle	*	15.00	0.00	15.00	0.00	0.00	0.00%	15.00	0.00	15.00	
1184	Trade Refuse Collection – 360L Bin Per Collection	*	14.00	0.00	14.00	0.00	0.00	0.00%	14.00	0.00	14.00	
1185	Trade Refuse Collection – 240L Bin Per Collection	*	10.00	0.00	10.00	0.00	0.00	0.00%	10.00	0.00	10.00	
1186	Trade Refuse Collection – 240L Bin Per Collection - Recycle	*	7.00	0.00	7.00	0.00	0.00	0.00%	7.00	0.00	7.00	
1187	Trade Refuse Collection – 360L Bin Per Collection - Recycle	*	7.00	0.00	7.00	0.00	0.00	0.00%	7.00	0.00	7.00	
1187	Weekly Collection Charge per Bin - Charity Rate	*	17.00	0.00	17.00	0.00	0.00	0.00%	17.00	0.00	17.00	
1188	Trade Refuse Collection - Euro or Paladin Bin Per Collection where there are more than four units on site	*	21.00	0.00	21.00	0.00	0.00	0.00%	21.00	0.00	21.00	
1189	Euro or Paladin Bin Annual rental- Domestic Waste bin hire	*	150.00	0.00	150.00	5.00	5.00	3.33%	155.00	0.00	155.00	CPI basis adjusted to nearest £
1190	Demountable container - Hire, Collection and Disposal- Up to 1 tonne of General Waste ( No restricted waste)	*	438.00	0.00	438.00	14.00	14.00	3.20%	452.00	0.00	452.00	
1191	Green Garden Waste subscription	*	40.00	0.00	40.00	1.00	1.00	2.50%	41.00	0.00	41.00	Introduction of a simpler charging structure for the bulky waste service
1192	Bulky Waste - Standard Service (up to 4 items)	*	10.00	0.00	10.00	25.00	25.00	250.00%	35.00	0.00	35.00	
1193	Bulky Waste - per additional item, up to a max of 4 addn items	*							7.50	0.00	7.50	
1194	Additional bin collections on request by Landlord/Managing Agent for Domestic & Recycling 1 to 15 Euro Bins	*	14.00	0.00	14.00	0.00	0.00	0.00%	14.00	0.00	14.00	

Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
1195	Additional bin collections on request by Landlord/Managing Agent for Domestic & Recycling 16 to 25 Euro Bins	*	12.00	0.00	12.00	0.00	0.00	0.00%	12.00	0.00	12.00	CPI basis adjusted to nearest £
1196	Additional bin collections on request by Landlord/Managing Agent for Domestic & Recycling, 26 Euro Bins or more	*	10.00	0.00	10.00	0.00	0.00	0.00%	10.00	0.00	10.00	
1197	Schools Recycling Collection- Euro 1100L	*							15.00	0.00	15.00	New Fees
1198	New or replacement domestic (Grey 140L) wheelie bin	*							25.00	0.00	25.00	
<b>Cemeteries</b>												
1199	Grave fees - EROB - A Grade Traditional (50 years)	*	3,938.00	0.00	3,938.00	126.00	126.00	3.20%	4,064.00	0.00	4,064.00	CPI basis adjusted to nearest £
1200	Grave fees - EROB - B Grade Traditional (50 years)	*	3,469.00	0.00	3,469.00	111.00	111.00	3.20%	3,580.00	0.00	3,580.00	
1201	Grave fees - EROB - Muslim with mounded finish (50 years)	*	2,354.00	0.00	2,354.00	75.00	75.00	3.19%	2,429.00	0.00	2,429.00	
1202	Grave fees - EROB - Lawn (50 years)	*	2,037.00	0.00	2,037.00	65.00	65.00	3.19%	2,102.00	0.00	2,102.00	
1203	Grave fees - EROB - Children's Corner (50 years) depth for one only	*	525.00	0.00	525.00	17.00	17.00	3.24%	542.00	0.00	542.00	
1204	Grave fees - EROB - Ashes only grave in Garden of Rest (25 years)	*	389.00	0.00	389.00	12.00	12.00	3.08%	401.00	0.00	401.00	
1205	Grave fees - EROB - Ashes only above ground vault (25 years)	*	1,730.00	0.00	1,730.00	55.00	55.00	3.18%	1,785.00	0.00	1,785.00	
1206	Internment fees - Private Grave - Non-private Grave (excluding still-born)	*	1,159.00	0.00	1,159.00	37.00	37.00	3.19%	1,196.00	0.00	1,196.00	
1207	Internment fees - Child in Non-private Grave (Aged between 3 weeks and 12 years)	*	381.00	0.00	381.00	12.00	12.00	3.15%	393.00	0.00	393.00	
1208	Internment fees - Child up to the age of 12 years old in Children's Corner (depth for 1 only)	*	381.00	0.00	381.00	12.00	12.00	3.15%	393.00	0.00	393.00	
1209	Internment fees - Still Born Babies & Children up to 3 weeks old	*	230.63	0.00	230.63	7.37	7.37	3.19%	238.00	0.00	238.00	
1210	Additional fee for Saturday burial (8-11AM only appointments only, Direct to grave and subject to staff availability)	*	501.00	0.00	501.00	16.00	16.00	3.19%	517.00	0.00	517.00	
1211	Additional fee for Saturday cremated remains. 8-11AM appointments only, Direct to grave and subject to staff availability)	*	272.29	0.00	272.29	8.71	8.71	3.20%	281.00	0.00	281.00	
1212	Cremated remains fees - Internment of child's cremated remains in Children's Corner	*	230.63	0.00	230.63	7.37	7.37	3.19%	238.00	0.00	238.00	
1213	Cremated remains fees - Internment of cremated remains in Private Grave - Internment of cremated remains in Ashes Grave in Garden of Rest - Cremated remains in Garden of Rest and two line inscription in Book of Remembrance (ONLY)	*	231.00	0.00	231.00	7.00	7.00	3.03%	238.00	0.00	238.00	
1214	Cremated remains fees - Each additional line in the Book of Remembrance	*	51.00	0.00	51.00	2.00	2.00	3.92%	53.00	0.00	53.00	
1215	Cremated remains fees - Second Internment of cremated remains in "above ground vault".	*	97.00	0.00	97.00	3.00	3.00	3.09%	100.00	0.00	100.00	
1216	Memorial fees - Right to place memorial on lawn & non-lawn type grave - Right to place single or double memorial vase on any grave - Right to place memorial book or plaque on non-lawn type of grave - Right to add kerbs - landing	*	196.00	0.00	196.00	6.00	6.00	3.06%	202.00	0.00	202.00	CPI basis adjusted to nearest £
1217	Memorial fees - Adding inscription, levelling/straightening memorials, cleaning/restoration works	*	72.64	0.00	73.00	2.36	2.00	3.24%	75.00	0.00	75.00	

Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
1218	Use of Cemetery Chapel - For 30mins	*	118.00	0.00	118.00	4.00	4.00	3.39%	122.00	0.00	122.00	
1219	Transfer of Exclusive Right of Burial	*	44.00	0.00	44.00	1.00	1.00	2.27%	45.00	0.00	45.00	
1220	Duplicate Deeds	*	35.56	0.00	35.56	1.44	1.44	4.05%	37.00	0.00	37.00	
1221	Planter Plaque (10 yrs)	*	443.00	0.00	443.00	14.00	14.00	3.16%	457.00	0.00	457.00	
1222	Barbican – Memorial Plaque (10 Yrs)	*	443.00	0.00	443.00	14.00	14.00	3.16%	457.00	0.00	457.00	
1223	Mushroom - Memorial Plaque (10 Yrs)	*	443.00	0.00	443.00	14.00	14.00	3.16%	457.00	0.00	457.00	
1224	Scattering of Ashes within Scatteringn Landscaped Areas	*	110.00	0.00	110.00	4.00	4.00	3.64%	114.00	0.00	114.00	
1225	Additional cost for depth over burial for 2	*	173.00	0.00	173.00	6.00	6.00	3.47%	179.00	0.00	179.00	
1226	Lease EROB Extension: Lawn 25 Years	*	1,019.00	0.00	1,019.00	33.00	33.00	3.24%	1,052.00	0.00	1,052.00	
1227	Lease EROB Extension: Lawn 50 Years	*	2,037.00	0.00	2,037.00	65.00	65.00	3.19%	2,102.00	0.00	2,102.00	
1228	Lease EROB Extension: Traditional 25 Years	*	1,735.00	0.00	1,735.00	56.00	56.00	3.23%	1,791.00	0.00	1,791.00	
1229	Lease EROB Extension: Traditional 50 Years	*	3,469.00	0.00	3,469.00	111.00	111.00	3.20%	3,580.00	0.00	3,580.00	
1230	Lease EROB Extension: Ashes Plot 25 Years	*	389.00	0.00	389.00	12.00	12.00	3.08%	401.00	0.00	401.00	
1231	Lease EROB Extension: Sanctum/Vault 25 Years	*	1,730.00	0.00	1,730.00	55.00	55.00	3.18%	1,785.00	0.00	1,785.00	
	<b>Pet Cemetery</b>											
	<b>Ashes - Pets</b>											
1232	Burial of Ashes	**	109.77	21.95	132.00	3.56	4.00	3.24%	113.33	22.67	136.00	CPI basis adjusted to nearest £
1233	Scattering in landscaped gardens	**	88.86	17.77	107.00	2.80	3.00	3.15%	91.67	18.33	110.00	
	<b>Burial - Pets</b>											
1234	Small - Less than 15kg	**	212.23	42.45	255.00	6.94	8.00	3.27%	219.17	43.83	263.00	CPI basis adjusted to nearest £
1235	Medium - 16 - 25kg	**	228.96	45.79	275.00	7.71	9.00	3.37%	236.67	47.33	284.00	
1236	Large - 26 - 50kg	**	244.64	48.93	294.00	7.86	9.00	3.21%	252.50	50.50	303.00	
1237	Extra Large - 51 kg plus	**	261.37	52.27	314.00	8.63	10.00	3.30%	270.00	54.00	324.00	
1238	Biodegradable Coffin -Small	**	39.73	7.95	48.00	1.94	2.00	4.88%	41.67	8.33	50.00	
1239	Biodegradable Coffin - Large	**	53.32	10.66	64.00	1.68	2.00	3.15%	55.00	11.00	66.00	
	<b>Lease for Burial Options - Pets</b>											
1240	Memorial Plot Lease 10 years - Burial Only	**	246.73	49.35	296.00	7.44	9.00	3.01%	254.17	50.83	305.00	CPI basis adjusted to nearest £
1241	Memorial Plot Lease 30 years - Burial Only	**	504.96	100.99	606.00	15.87	19.00	3.14%	520.83	104.17	625.00	CPI basis adjusted to nearest £
	<b>Memorials - Pets</b>											
1242	Memorial shrub in Landscaped gardens	**	23.90	4.78	29.00	1.10	1.00	4.61%	25.00	5.00	30.00	CPI basis adjusted to nearest £
1243	Natural Headstone Supply and put in place with inscription upto 50 letters	**	360.69	72.14	433.00	11.81	14.00	3.28%	372.50	74.50	447.00	
1244	Inscription charge (per letter)	**	2.09	0.42	2.50	0.41	0.50	19.56%	2.50	0.50	3.00	
	<b>Street cleansing (Including Graffiti &amp; Deep Cleaning)</b>											
1245	Driver up to 3.5 tonne vehicle (p/h)	*	38.00	0.00	38.00	1.00	1.00	2.63%	39.00	0.00	39.00	CPI basis adjusted to nearest £
1246	Driver over 3.5 tonne vehicle (p/h)	*	43.00	0.00	43.00	1.00	1.00	2.33%	44.00	0.00	44.00	
1247	Loaders (p/h)	*	38.00	0.00	38.00	1.00	1.00	2.63%	39.00	0.00	39.00	
1248	Graffiti & Jetwash Operatives (p/h)	*	47.00	0.00	47.00	2.00	2.00	4.26%	49.00	0.00	49.00	
1249	Other Cleansing operatives (p/h)	*	38.00	0.00	38.00	1.00	1.00	2.63%	39.00	0.00	39.00	
1250	3.5T Transit Tipper (p/h)	*	10.00	0.00	10.00	0.00	0.00	0.00%	10.00	0.00	10.00	
1251	Demount (7.5T) (p/h)	*	32.00	0.00	32.00	1.00	1.00	3.13%	33.00	0.00	33.00	
1252	Graffiti Vehicle (p/h)	*	8.00	0.00	8.00	0.00	0.00	0.00%	8.00	0.00	8.00	
1253	7.5T Caged Tipper (p/h)	*	33.00	0.00	33.00	1.00	1.00	3.03%	34.00	0.00	34.00	



Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
1254	Digger (p/h)	*	13.00	0.00	13.00	0.00	0.00	0.00%	13.00	0.00	13.00	
1255	Street Sweeper (p/h)	*	28.00	0.00	28.00	1.00	1.00	3.57%	29.00	0.00	29.00	
1256	Disposal costs (per tonne)	*	156.00	0.00	156.00	13.00	13.00	8.33%	169.00	0.00	169.00	
<b>Fleet Department</b>												
1257	Driving Assessments.	*	72.00	0.00	72.00	2.00	2.00	2.78%	74.00	0.00	74.00	CPI basis adjusted to nearest £
1258	Vehicle Hire w/ Driver - 20 Seat Wheel chair accessible mini coach (£35 Per Hour + 35p Per Mile)	*	42.00	0.00	42.00	1.00	1.00	2.38%	43.00	0.00	43.00	
1259	Vehicle Hire w/ Driver - 16 Seat Wheel chair accessible minibus (£30 Per Hour + 30p Per Mile)	*	37.00	0.00	37.00	1.00	1.00	2.70%	38.00	0.00	38.00	
1260	Vehicle Hire w/ Driver - 16 Seat minibus - (£30 Per Hour + 25p Per Mile)	*	37.00	0.00	37.00	1.00	1.00	2.70%	38.00	0.00	38.00	
1261	Driver CPC Training	*	81.00	0.00	81.00	3.00	3.00	3.70%	84.00	0.00	84.00	
1262	Private MOT Class IV	*	44.00	0.00	44.00	1.00	1.00	2.27%	45.00	0.00	45.00	
1263	Private MOT Class V	*	55.00	0.00	55.00	2.00	2.00	3.64%	57.00	0.00	57.00	
<b>Registrars</b>												
1264	Individual Citizenship Payments (Per Adult)	*	110.00	0.00	110.00	4.00	4.00	3.64%	114.00	0.00	114.00	CPI basis adjusted to nearest £
1265	Marriages/Civil Partnerships at Woodlands (Mon - Thurs)	*	190.00	0.00	190.00	6.00	6.00	3.16%	196.00	0.00	196.00	
1266	Marriages/Civil Partnerships at Woodlands (Friday)	*	230.00	0.00	230.00	7.00	7.00	3.04%	237.00	0.00	237.00	
1267	Marriages/Civil Partnerships at Woodlands (Saturday)	*	330.00	0.00	330.00	11.00	11.00	3.33%	341.00	0.00	341.00	CPI basis adjusted to nearest £
1268	Marriages/Civil Partnerships at Woodlands (Sunday and Bank Holiday)	*	470.00	0.00	470.00	15.00	15.00	3.19%	485.00	0.00	485.00	
1269	Marriages/Civil Partnerships at Approved Premises	*	385.00	0.00	385.00	12.00	12.00	3.12%	397.00	0.00	397.00	
1270	Marriages/Civil Partnerships at Approved Premises (Sundays)	*	470.00	0.00	470.00	15.00	15.00	3.19%	485.00	0.00	485.00	
1271	Dusk Marriages (Late Fridays)	*	372.00	0.00	372.00	12.00	12.00	3.23%	384.00	0.00	384.00	
1272	Non-Statutory Ceremonies (Renewal of Vows & Baby Naming) (Mon-Thurs)	**	392.00	78.40	470.40	12.17	14.60	3.10%	404.17	80.83	485.00	
1273	Non-Statutory Ceremonies (Renewal of Vows & Baby Naming) (Fri)	**	191.70	38.34	230.04	5.80	6.96	3.03%	197.50	39.50	237.00	
1274	Non-Statutory Ceremonies (Renewal of Vows & Baby Naming) (Saturday)	**	275.00	55.00	330.00	0.00	0.00	0.00%	275.00	55.00	330.00	
1275	Non-Statutory Ceremonies (Renewal of Vows & Baby Naming) (Sunday)	**	392.00	78.40	470.40	12.17	14.60	3.10%	404.17	80.83	485.00	
1276	Additional fee for all Bank Holidays, New Years Eve, Christmas Eve and Valentine's Day	*	85.00	0.00	85.00	0.00	0.00	0.00%	85.00	0.00	85.00	
1277	Notice appointment booking fee	*	35.00	0.00	35.00	0.00	0.00	0.00%	35.00	0.00	35.00	CPI basis adjusted to nearest £
1278	Non refundable wedding booking fee	*	120.00	0.00	120.00	4.00	4.00	3.33%	124.00	0.00	124.00	
1279	Application for place of Worship excluding the cost of advertisement	*	28.00	0.00	28.00	0.00	0.00	0.00%	28.00	0.00	28.00	
1280	Application for place of marriage excluding cost of advertisement	*	130.00	0.00	130.00	0.00	0.00	0.00%	130.00	0.00	130.00	
1281	Application to be an Approved Premises- Non refundable application fee for 3 year approval excluding the cost of advertisement which is the responsibility of the applicant	*	833.33	166.67	1,000.00	198.67	32.00	23.84%	1,032.00	0.00	1,032.00	

Description of Service			Current 2021 Charge			Proposed Increase / (Decrease)			Proposed 2022 Charge			Rationale for fee change
1282	Application for an Approved Premises- Non refundable application for renewal excluding the cost of advertisement which is the responsibility of the applicant	**	833.33	166.67	1,000.00	26.67	32.00	3.20%	860.00	172.00	1,032.00	CPI basis adjusted to nearest £
1283	Approved Premises- Fee for review by the Review Officer or Assembly following refusal	**	300.00	60.00	360.00	0.00	0.00	0.00%	300.00	60.00	360.00	
1284	Priority service for copy certificates issued same day	**	20.00	4.00	24.00	0.83	1.00	4.17%	20.83	4.17	25.00	
1285	Appointments for Marriage Notices outside of normal office hours	**	20.83	4.17	25.00	0.83	1.00	4.00%	21.67	4.33	26.00	
1286	Birth/Death/Marriage General Search (historical search by public in indexes)	**	23.33	4.67	28.00	0.00	0.00	0.00%	23.33	4.67	28.00	
1287	Marriage - historical searches (if copy not provided)	**	12.50	2.50	15.00	0.00	(0.00)	0.00%	12.50	2.50	15.00	
1288	Copy full & short certificates (open)	*	11.00	0.00	11.00	0.00	0.00	0.00%	11.00	0.00	11.00	
1289	Copy full & short certificates (open) after day of registration	*	11.00	0.00	11.00	0.00	0.00	0.00%	11.00	0.00	11.00	
1290	Copy full certificates (closed)	*	11.00	0.00	11.00	0.00	0.00	0.00%	11.00	0.00	11.00	
1291	Copy short certificates (closed)	*	11.00	0.00	11.00	0.00	0.00	0.00%	11.00	0.00	11.00	
1292	Registrar Attendance at place of worship (includes stat certificate)	*	136.00	0.00	136.00	0.00	0.00	0.00%	136.00	0.00	136.00	
1293	Cost of non statutory letter at customer request	*	25.00	0.00	25.00	1.00	1.00	4.00%	26.00	0.00	26.00	
1294	Emergency administration/appointment charge	*	20.00	0.00	20.00	1.00	1.00	5.00%	21.00	0.00	21.00	
						0.00	0.00	0.00%	0.00	0.00	0.00	
	<b>Planning and Highways</b>					0.00	0.00	0.00%	0.00	0.00	0.00	
1295	Planning agreements and undertakings under the Town and Country Planning Act 1990 - charge per hour	**	180.00	36.00	216.00	5.83	7.00	3.24%	185.83	37.17	223.00	
1296	Highways Agreements under the Highways Act 1980 - charge per hour	**	180.00	36.00	216.00	5.83	7.00	3.24%	185.83	37.17	223.00	
	<b>Customer Services</b>											
1297	Social Alarm Service - Charge per annum	*	208.24	0.00	208.00	6.76	7.00	3.25%	215.00	0.00	215.00	CPI basis adjusted to nearest £
	<b>Court Costs</b>											
1298	Summonses - Council Tax	*	123.00	0.00	123.00	0.00	0.00	0.00%	123.00	0.00	123.00	Increases cannot be justified as these costs are being incurred by financially vulnerable residents
1299	Summonses - NNDR	*	227.00	0.00	227.00	0.00	0.00	0.00%	227.00	0.00	227.00	
1300	Possessions - secure tenants	*	394.50	0.00	394.50	0.00	0.00	0.00%	394.50	0.00	394.50	
1301	Possessions - introductory tenants	*	424.50	0.00	424.50	0.00	0.00	0.00%	424.50	0.00	424.50	
1302	Evictions	*	121.00	0.00	121.00	0.00	0.00	0.00%	121.00	0.00	121.00	
1303	Summonses - General Income	*	156.00	0.00	156.00	0.00	0.00	0.00%	156.00	0.00	156.00	
1304	Charging Order - General Income	*	264.00	0.00	264.00	0.00	0.00	0.00%	264.00	0.00	264.00	
1305	Judgement - Housing Benefit Overpayment	*	44.00	0.00	44.00	3.00	3.00	6.82%	47.00	0.00	47.00	
1306	Charging Order - Housing Benefit Overpayment	*	264.00	0.00	264.00	0.00	0.00	0.00%	264.00	0.00	264.00	

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**Appendix B - Fees and charges to be deleted from the 2022 schedule**

Description of Service	Current 2021 Charge Exclusive of VAT £	Reason for Deletion of Charge	
<b>East Street Market:</b>			
<b>Saturdays - Cash Payment</b>			
East St (Top) - price per foot including licence fee	5.10	cash payments are no longer taken	
East St (Bottom) - price per foot including licence fee	4.40		
Short Blue Square - price per foot including licence fee	5.10		
<b>Weekday - Cash Payment</b>			
East St (Top) - price per foot including licence fee	3.80		
East St (Bottom) - price per foot including licence fee	3.20		
Short Blue Square - price per foot including licence fee	3.80		
Fines - Late Payment	15.00		
Fines - Late Removal of Vans	15.00		
<b>Buy with Confidence scheme:</b>			
Buy With Confidence - Application	403.42	The Buy with Confidence scheme is no longer in operation	
Buy With Confidence - Renewal	268.95		
<b>Parking Permits</b>			
Voluntary Enterprise Sector (on street only) 1 year	100.00	Replaced by new Community/Healthcare Permit	
Care Agencies (On Street only) -1 year in all CPZs - max stay 4 hours	250.00		
Keyworker On Street 1 year	100.00		
Keyworker Off Street 1 year	83.33		
Doctors Permit -1 year in listed CPZ	481.00		
Diesel surcharge for the above	75.00		
<b>Staff Permits - Red (Daily) Band 1, 0 to 50 CO2</b>			
Staff Permits - Red (Daily) Band 2, 51 to 100 CO2	5.50	There is no longer a price distinction between Standard and Red Permits (for Senior staff)	
Staff Permits - Red (Daily) Band 3, 101 to 140 CO2	6.00		
Staff Permits - Red (Daily) Band 4, 141 to 160 CO2	7.00		
Staff Permits - Red (Daily) Band 5, 161 to 180 CO2	8.00		
Staff Permits - Red (Daily) Band 6, 181 to 255 CO2	9.00		
Staff Permits - Red (Daily) Band 7, Over 256 CO2	10.00		
<i>Diesel Surcharge for the 7 above</i>	1.00		
Staff Permits - Red (Monthly) Band 1, 0 to 50 CO2	63.00		
Staff Permits - Red (Monthly) Band 2, 51 to 100 CO2	70.00		
Staff Permits - Red (Monthly) Band 3, 101 to 140 CO2 Emissions	77.00		
Staff Permits - Red (Monthly) Band 4, 141 to 160 CO2 Emissions	84.00		



**Appendix B - Fees and charges to be deleted from the 2022 schedule**

Staff Permits - Red (Monthly) Band 5, 161 to 180 CO2 Emissions	91.00	
Staff Permits - Red (Monthly) Band 6, 181 to 255 CO2 Emissions	98.00	
Staff Permits - Red (Monthly) Band 7, Over 256 CO2	105.00	
<i>Diesel Surcharge for the 7 above</i>	6.00	
Libraries - Hire of CD singles	1.25	Take out charge no longer applicable
Libraries - Hire of CD box sets	2.25	Take out charge no longer applicable
Libraries - Hire of CD fines per day	0.36	Take out charge no longer applicable
Libraries- Overdue of video/DVD for Children/Factual -	1.40	No longer applicable
Libraries- Overdue of video/DVD for Adults -	2.40	No longer applicable
<b>Events</b>		
Public liability cover for non commercial park use - minimum £5m cover required.	22.7	Remove the charge and instead state: Public liability cover for non-commercial park use - Minimum £5m cover required. POA
<b>Public Realm</b>		
Trade Refuse Collection - Refuse Sacks	0.00	No longer applicable

**CABINET****16 November 2021**

<b>Title:</b> Treasury Management 2021/22 Mid-Year Review	
<b>Report of the Cabinet Member for Finance, Performance and Core Services</b>	
<b>Open Report</b>	<b>For Decision</b>
<b>Wards Affected:</b> None	<b>Key Decision:</b> No
<b>Report Author:</b> David Dickinson, Investment Fund Manager	<b>Contact Details:</b> Tel: 020 8227 2722 E-mail: <a href="mailto:david.dickinson@lbbd.gov.uk">david.dickinson@lbbd.gov.uk</a>
<b>Accountable Director:</b> Philip Gregory, Finance Director (S151 Officer)	
<b>Accountable Strategic Leadership Director:</b> Claire Symonds, Managing Director	
<p><b>Summary</b></p> <p>Regulation changes have placed greater onus on elected Members in respect of the review and scrutiny of treasury management policy and activities. This mid-year review report provides details of the mid-year position for treasury activities and highlights compliance with the Council's policies previously approved by the Assembly on 3 March 2021 as part of the Treasury Management Strategy Statement for 2021/22.</p>	
<p><b>Recommendation(s)</b></p> <p>The Cabinet is asked to recommend the Assembly to note:</p> <ul style="list-style-type: none"> <li>(i) The Treasury Management Strategy Statement Mid-Year Review 2021/22;</li> <li>(ii) The economic update covering the increase in inflation and the potential for an increase in the Bank of England Base Rate;</li> <li>(iii) That the value of the treasury investments and cash as at 30 September 2021 totalled £170.2m and that the treasury investment strategy outperformed its peer group, with a return of 1.51% against an average of 0.24% for London Local Authorities (as at 30 June 2021);</li> <li>(iv) That the value of the commercial and residential loans lent by the Council as at 31 March 2021 totalled £171.5m;</li> <li>(v) That the total borrowing position as at 30 September 2021 totalled £1.0 billion, with £331.2m relating to the Housing Revenue Account and £669.1m to the General Fund;</li> <li>(vi) That interest payable was forecast to be £12.6m against a budget of £13.6m, representing a surplus of £1m;</li> </ul>	

- (vii) That interest receivable was forecast to be £8.2m against a budget of £6.5m, representing a surplus of £1.7m;
- (viii) That capitalised interest was forecast to be £6.5m against a budget of £5.0m, representing a surplus of £1.5m;
- (ix) That Investment and Acquisition Strategy income was forecast to be £4.9m against a budget of £6.6m, representing a deficit of £1.7m;
- (x) That in the first half of the 2021/22 financial year the Council complied with all 2021/22 treasury management indicators.

**Reason(s)**

To accord with the requirements of the Local Government Act 2003.

## 1. Introduction and Background

- 1.1 The Council operates a balanced budget whereby cash raised during the year meets the Council's cash expenditure needs. Part of the treasury management operations is to ensure this cash flow is adequately planned, with surplus monies invested with counterparties of an appropriate level of risk, providing adequate liquidity before considering maximising investment return.
- 1.2 A second main function of treasury management is the funding of the Council's capital programme and Investment and Acquisition Strategy (IAS). These capital plans provide a guide to the Council's borrowing need, which is essentially the use of longer-term cash flow planning to ensure the Council can meet its capital spending operations. This management of longer-term cash may involve arranging loans, using cash flow surpluses, or restructuring debt to meet Council risk or cost objectives. To fund the IAS, it is essential that a significant level of borrowing is secured prior to being used to reduce interest rate risk.
- 1.3 A third main function of treasury management is the funding and treasury advice that is required for the Council's Investment and Acquisitions Strategy (IAS).
- 1.4 In accordance with the Chartered Institute of Public Finance Accountancy's (CIPFA) Code of Practice for Treasury Management, there should be a review of that strategy at least half yearly. The principal requirement of the Code includes:
- 1) Maintain a Treasury Management Policy Statement which sets out the policies and objectives of the Council's treasury management.
  - 2) Maintain a Treasury Management Practices which set out the how the Council will seek to achieve those policies and objectives.
  - 3) Receipt by full Council of a Treasury Management Strategy Statement, (TMSS) including the Annual Investment Strategy and Minimum Revenue Provision (MRP) Policy for the year ahead; a Mid-Year Review Report (this report); and an Annual Report covering activities during the previous year.
  - 4) Delegation by the Council of responsibilities for implementing and monitoring treasury management policies and practices and for the execution and administration of treasury management decisions.

5) Delegation by the Council to a specific named body, for this Council this is Cabinet, to scrutinise the treasury management strategy and policies.

1.5 This mid-year report has been prepared in compliance with CIPFA's Code of practice on Treasury Management, and covers the following:

- 1) Introduction and Background;
- 2) Economic Update and Interest Rate Forecast;
- 3) Council's Cash, Interest Budget and Debt Position as at 30 September 2021;
- 4) Investment Portfolio as at 30 September 2021;
- 5) Investment Strategy Performance and Benchmarking;
- 6) Loans and IAS Income Forecast as at 30 September 2021;
- 7) Accounting Policy change to interest costs; and
- 8) The Council's Capital Position (Prudential Indicators).

## **2. Economic Update and Interest Rate Forecast**

### **2.1 Economic update**

2.1.1 The Monetary Policy Committee (MPC) meeting 24.9.21: voted unanimously to leave Bank Rate (BR) at 0.10%, with no changes to its programme of quantitative easing purchases due to finish by the end of this year at a total of £895bn; two MPC members voted to stop the last £35bn of purchases as they were concerned that this would add to inflationary pressures.

2.1.2 There was a shift in the tone of the MPC's minutes from indicating that some tightening in monetary policy was now on the horizon, but also not wanting to stifle economic recovery by too early an increase in BR. The MPC indicated there had been a marked increase in concern that more recent increases in prices, particularly the increases in gas and electricity prices in October and due again next April, are likely to lead to faster and higher inflation expectations and underlying wage growth, which would increase the risk that price pressures would prove more persistent next year than previously expected. Indeed, to emphasise its concern about inflationary pressures, the MPC pointedly chose to reaffirm its commitment to the 2% inflation target in its statement; this suggested that it was now willing to look through the flagging economic recovery during the summer to prioritise bringing inflation down next year. This is a reversal of its priorities and a long way from earlier MPC meetings which indicated a willingness to look through inflation overshooting the target for limited periods to ensure that inflation was 'sustainably over 2%'. Now the MPC's primary concern is that underlying price pressures in the economy will embed over the next year and elevate future inflation to stay significantly above its 2% target and for longer.

2.1.3 Financial markets are pricing in an increase in BR from 0.10% to 0.25% in February 2022, but this looks ambitious as the MPC has stated that it wants to see what happens to the economy, and particularly to employment once furlough ends at the end of September. At the Feb 2022 MPC's meeting it will only have available the employment figures for November: to get a clearer picture of employment trends, it must wait until the May meeting when it will have data up until February. At its May meeting, it will also have a clearer understanding of the likely peak of inflation. The MPC's forward guidance on its intended monetary

policy on raising BR versus selling (quantitative easing) holdings of bonds is as follows: -

- Place focus on raising BR as “the active instrument in most circumstances”.
- Raising BR to 0.50% before starting on reducing its holdings.
- Once BR is at 0.50% it would stop reinvesting maturing gilts.
- Once BR had risen to at least 1%, it would start selling its holdings.

**2.1.4 COVID-19 vaccines** - These have boosted confidence that life in the UK could largely return to normal during the summer after a third wave of the virus threatened to overwhelm hospitals in the spring. With the household saving rates high since the first lockdown in March 2020, there is pent-up demand and purchasing power stored up for services in hard hit sectors like restaurants, travel and hotels. The big question is whether mutations of the virus could develop which render current vaccines ineffective, as opposed to how quickly vaccines can be modified to deal with them and enhanced testing programmes be implemented to contain their spread.

**2.1.5 World growth:** This was in recession in 2020 but recovered during 2021 until starting to lose momentum more recently. Inflation has been rising due to increases in gas and electricity prices, shipping costs and supply shortages, although these should subside during 2022. It is likely that we are heading into a period where there will be a reversal of world globalisation and a decoupling of western countries from dependence on China to supply products, and vice versa. This is likely to reduce world growth rates from those in prior decades.

**2.1.6 Supply shortages:** the pandemic and extreme weather events have disrupted supply chains and have led to misdistribution of shipping containers around the world and an increase in the cost of shipping. Combined with a shortage of semi-conductors, these issues have had a disruptive impact on production in many countries. Many western countries are also experiencing difficulties in filling job vacancies. It is expected that these issues will be sorted out, but they are currently contributing to a spike upwards in inflation and shortages of materials and goods on shelves.

## 2.2 Interest Rate Forecast.

2.2.1 The Council’s treasury advisor, Link Group, provided the following forecasts (PWLB rates are certainty rates):

Link Group Interest Rate View		29.9.21								
	Dec-21	Mar-22	Jun-22	Sep-22	Dec-22	Mar-23	Jun-23	Sep-23	Dec-23	Mar-24
<b>BANK RATE</b>	0.10	0.10	0.25	0.25	0.25	0.25	0.50	0.50	0.50	0.75
3 month ave eamings	0.10	0.10	0.20	0.20	0.30	0.40	0.50	0.50	0.60	0.70
6 month ave eamings	0.20	0.20	0.30	0.30	0.40	0.50	0.60	0.60	0.70	0.80
12 month ave eamings	0.30	0.40	0.50	0.50	0.50	0.60	0.70	0.80	0.90	1.00
5 yr PWLB	1.40	1.40	1.50	1.50	1.60	1.60	1.60	1.70	1.70	1.70
10 yr PWLB	1.80	1.80	1.90	1.90	2.00	2.00	2.00	2.10	2.10	2.10
25 yr PWLB	2.20	2.20	2.30	2.30	2.40	2.40	2.40	2.50	2.50	2.60
50 yr PWLB	2.00	2.00	2.10	2.20	2.20	2.20	2.20	2.30	2.30	2.40

## 2.2.2 Forecasts for Bank Rate

BR is not expected to go up quickly after the initial rate rise as the supply potential of the economy has not generally taken a major hit during the pandemic, so should cope with meeting demand without causing inflation to remain elevated in the medium-term, or to inhibit inflation from falling back towards the MPC's 2% target after the surge to around 4% towards the end of 2021. Three increases in BR are forecast in the period to March 2024, ending at 0.75%. However, these forecasts may well need changing within a relatively short time frame for the following reasons:

- There are increasing grounds for viewing the economic recovery as running out of steam during the summer and now into the autumn. This could lead into stagflation which would create a dilemma for the MPC as to which way to face.
- Will some current key supply shortages e.g., petrol and diesel, spill over into causing economic activity in some sectors to take a significant hit?
- Rising gas and electricity prices in October and next April and increases in other prices caused by supply shortages and increases in taxation next April, are already going to deflate consumer spending power without the MPC having to take any action on BR to cool inflation. Then we have the Government's upcoming budget in October, which could also end up in reducing consumer spending power.
- On the other hand, consumers are sitting on +-£200bn of excess savings left over from the pandemic so when will they spend this sum, in part or in total?
- There are 1.6 million people coming off furlough at the end of September; how many of those will not have jobs on 1st October and will, therefore, be available to fill labour shortages in many sectors of the economy? So, supply shortages which have been driving up both wages and costs, could reduce significantly within the next six months or so and alleviate the MPC's current concerns.
- There is a risk that there could be further nasty surprises on the Covid front, on top of the flu season this winter, which could depress economic activity.

In summary, with the high level of uncertainty on several fronts, it is likely that these forecasts will need to be revised again soon - in line with what the new news is.

It is important to remember that BR was cut to 0.10% was an emergency measure to deal with the Covid crisis hitting the UK in March 2020. At any time, the MPC could decide to simply take away that final emergency cut from 0.25% to 0.10% on the grounds of it no longer being warranted and as a step forward in the return to normalisation. In addition, any BR under 1% is both highly unusual and highly supportive of economic growth.

**2.2.3 PWLB Rates:** The current margins over gilt yields for PWLB rates are:

- **PWLB Standard Rate & HRA is gilt plus 100 basis points (G+100bps)**
- **PWLB Certainty Rate & HRA is gilt plus 80 basis points (G+80bps)**
- **Local Infrastructure Rate is gilt plus 60bps (G+60bps)**

**Gilt yields** - Since the start of 2021, there has been significant volatility in gilt yields, and hence PWLB rates. During September, gilt yields from 5 – 50 years have steadily risen and rose further after the hawkish tone of the MPC's minutes last week. Link's forecasts show a steady, but slow, rise in both BR and gilt yields during the forecast period to March 2024.

While monetary policy in the UK will have a major impact on gilt yields, there is also a need to consider the impact that rising treasury yields in America could have. As an average since 2011, there has been a 75% correlation between movements in US 10-year treasury yields and UK 10 year gilt yields. This is a significant UPWARD RISK exposure to Link's forecasts for longer term PWLB rates.

**US treasury yields** - During the first part of the year, US President Biden's, and the Democratic party's, determination to push through a \$1.9trn (equivalent to 8.8% of GDP) fiscal boost for the US economy as a recovery package from the Covid pandemic was what unsettled financial markets. However, this was in addition to the \$900bn support package agreed in December 2020. This was followed by additional Democratic ambition to spend huge sums on infrastructure and an American families plan over the next decade which are caught up in Democrat / Republican haggling. Markets were alarmed that stimulus was happening at a time when: -

1. A fast vaccination programme has enabled a rapid opening up of the economy.
2. The economy has been growing strongly during 2021.
3. It started from a position of little spare capacity due to less severe lockdown measures than in many other countries.
4. And the Fed was still providing stimulus through monthly QE purchases.

These factors could cause an excess of demand in the economy which could lead to strong inflationary pressures, forcing the Fed to take earlier action to increase the Fed rate from near zero, despite their stated policy being to target average inflation. It is notable that in the September Fed meeting, Fed members again moved forward their expectation of when the first increases in the Fed rate will occur. In addition, shortages of workers appear to be stoking underlying wage inflationary pressures which are likely to feed through into CPI inflation. A run of stronger jobs growth figures could be enough to meet the threshold set by the Fed of "substantial further progress towards maximum employment" for a first increase in the Fed rate.

A further concern in financial markets is when will the Fed end QE purchases of treasuries and how will they gradually wind them down. These purchases are currently acting as a downward pressure on treasury yields. In his late August speech at the Jackson Hole conference, Fed Chair Powell implied that the central bank plans to start tapering its asset purchases before the end of this year. But the



plan is conditional on continued improvement in the labour market, which the August employment report suggests is proceeding more slowly than the Fed anticipated. That may mean that any announcement of tapering is pushed back possibly even into early 2022.

As the US financial markets are, by far, the biggest financial markets in the world, any upward trend in treasury yields will invariably impact and influence financial markets in other countries. Inflationary pressures and erosion of surplus economic capacity look much stronger in the US compared to those in the UK, which would suggest that Fed rate increases are likely to be faster and stronger than BR increases in the UK. Nonetheless, any upward pressure on treasury yields could put upward pressure on UK gilt yields too.

There are also possible DOWNSIDE RISKS from the huge sums of cash that the UK populace have saved during the pandemic; when savings accounts earn little interest, it is likely that some of this cash mountain could end up being invested in bonds and so push up demand for bonds and support their prices i.e., this would help to keep their yields down. How this will interplay with the Bank of England eventually getting round to not reinvesting maturing gilts and then later selling gilts, will be interesting to keep an eye on.

#### 2.2.4 Significant risks to the forecasts

- COVID vaccines do not work to combat new mutations and/or new vaccines take longer than anticipated to be developed for successful implementation.
- The pandemic causes major long-term scarring of the economy.
- Government implements an austerity programme that suppresses GDP growth.
- The MPC tightens monetary policy too early – by raising BR or unwinding QE.
- The MPC tightens monetary policy too late to ward off inflationary pressures.
- Major stock markets e.g. in the US, become increasingly judged as being over-valued and susceptible to major price corrections. Central banks become increasingly exposed to “moral hazard” of buying shares & corporate bonds.

**The balance of risks to the UK economy:** the overall balance of risks to economic growth in the UK is now to the downside, including residual risks from Covid and its variants - both domestically and their potential effects worldwide.

**The balance of risks to medium to long term PWLB rates:** there is a balance of upside risks to forecasts for medium to long term PWLB rates.

**A new era – a fundamental shift in central bank monetary policy:** One of the key results of the pandemic has been a fundamental rethinking and shift in monetary policy by major central banks (Fed, BoE and ECB), to tolerate a higher level of inflation than in the previous two decades when inflation was the prime target to bear down on so as to stop it going above a target rate. There is now also a greater emphasis on other targets for monetary policy than just inflation, especially on ‘achieving broad and inclusive “maximum” employment in its entirety’ in the US.

- The Fed in America has gone furthest in adopting a monetary policy based on a clear goal of allowing the inflation target to be symmetrical, (rather than a ceiling to keep under), so that inflation averages out the dips down and surges above the target rate, over an unspecified period of time.
- The BoE has also amended its target for monetary policy so that inflation should be 'sustainably over 2%' and the ECB now has a similar policy.
- For local authorities, this means that investment interest rates and very short term PWLB rates will not be rising as quickly or as high as in previous decades when the economy recovers from a downturn and the recovery eventually runs out of spare capacity to fuel continuing expansion.
- Labour market liberalisation since the 1970s has helped to break the wage-price spirals that fuelled high levels of inflation and has now set inflation on a lower path which makes this shift in monetary policy practicable. In addition, recent changes in flexible employment practices, the rise of the gig economy and technological changes, will all help to lower inflationary pressures.
- Governments will also be concerned to see interest rates stay lower as every rise in central rates will add to the cost of vastly expanded levels of national debt; (in the UK this is £21bn for each 1% rise in rates). On the other hand, higher levels of inflation will help to erode the real value of total public debt.

### 3. Council's Cash Position as at 30 September 2021

3.1 Table 1 details the Council's mid-year treasury position. Overall, the Council's borrowing has increased by £1.2m since 31/03/2021 with the following changes:

- short-term borrowing reduced from £67.5m to £38.0m, a reduction of £29.5m;
- £40m of PWLB debt was borrowed at an average rate of 1.54%, split into £20m repayment on maturity for 50 yrs at 1.71% & £20m EIP for 18 yrs at 1.38%.
- £9.3m of debt was repaid for Annuity and Equal Instalment Repayment Debt.

3.2 Treasury investments have reduced from £255.4m at 31 March 2021 to £144.4m at 30 September 2021, with the average rate reducing from 1.62% to 1.46%. Commercial loans total £171.5m at an average rate of 3.56%. The reduction in cash is due to funding the investment strategy and will continue for the rest of the financial year. In addition, some loans will potentially be repaid during 2022 and will be used to further fund the investment strategy.

**Table 1: Council's Treasury Position at 30 September 2021**

	Principal Outstanding £000s	Rate of Return %	Average Life (yrs.)
<b>General Fund Fixed Rate Borrowing</b>			
LOBO	10,000	3.98	55.78
Local Authority (Short-term)	38,000	0.03	0.35
European Investment Bank	76,820	2.21	22.51
L1 Renewables (Street Lighting)	6,782	3.44	25.02
PWLB	537,506	2.02	25.92

<b>Total General Fund Debt</b>	<b>669,107</b>	<b>1.97</b>	<b>24.51</b>
<b>HRA Fixed Rate Borrowing</b>			
PWLB	265,912	3.50	34.31
Market Loans	30,000	4.03	44.21
HRA – Internal Borrowing	35,332	1.98	1.00
<b>Total HRA Debt</b>	<b>331,244</b>	<b>3.38</b>	<b>35.31</b>
<b>Total Council Borrowing</b>			
	<b>1,000,351</b>	<b>2.44</b>	<b>37.67</b>
<b>Cash</b>			
Short-Term Investments	25,805	0.01	-
<b>Investments</b>			
Financial Institutions	5,500	1.59	0.55
Pension Fund	23,650	0.50	-
Local Authorities	115,250	1.65	1.8
<b>Total Investment Income</b>	<b>144,400</b>	<b>1.46</b>	<b>1.39</b>
<b>Commercial and Reside Loans</b>			
	<b>171,541</b>	<b>3.56</b>	
<b>Total Investments</b>			
	<b>283,300</b>	<b>2.60</b>	

#### 4. Interest and IAS Position at 30 September 2021

4.1 The funding of the IAS will require a significant amount of borrowing. Pressure on the net interest budget could be from:

- a delay in developments becoming operational, delaying interest receivable;
- an increase in borrowing requiring more interest payable than forecast; and
- a drop in treasury returns through lower returns or lower investible cash.

4.2 Table 2 provides the latest interest receivable and payable budgets forecast for the Council. The current net interest forecast is for a large surplus of £4.1m, even factoring in the increased budget of £5m of capitalised interest supporting the MTFS.

**Table 2: General Fund (GF) Interest Budget Forecast 2021/22**

Interest Forecast	2021/22	2021/22	2021/22
	Budget	Forecast	Variance
	£'000s	£'000s	£'000s
<b>GF Interest Payable Budget</b>			
LT Borrowing		12,378	
ST Borrowing		37	
Brokerage and other costs		200	
<b>Total Interest Payable</b>	<b>13,593</b>	<b>12,614</b>	<b>-979</b>
<b>GF Interest Receivable Budget</b>			
Treasury Income		-2,080	
Other Loans		-3,537	

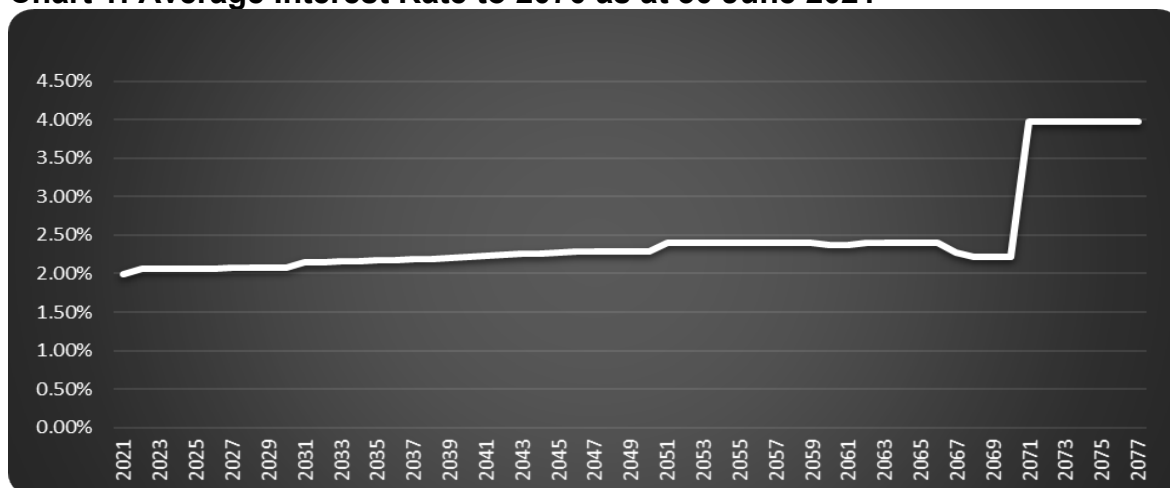
Pension Fund Prepayment		-1,240	
Reside		-1,297	
<b>Total Interest Receivable</b>	<b>-6,503</b>	<b>-8,154</b>	<b>-1,651</b>
<b>Capitalised Interest</b>	<b>-5,000</b>	<b>-6,498</b>	<b>-1,498</b>
<b>Net Interest</b>	<b>2,090</b>	<b>-2,038</b>	<b>-4,127</b>

### 4.3 Borrowing

4.3.1 Interest payable budget is forecast to have a surplus of £979k against a budget of £13.6m (excluding capitalised interest). £40m was borrowed in July 2021 but an increase in borrowing costs has resulted in no further long-term borrowing, with cash and short-term borrowing used to cover cashflow requirements. Capitalised interest is forecast to be £6.5m. As the 2020/21 accounts will not be audited until the end of 2021, there remains a risk that the capitalised interest will be adjusted, but this is low risk. Currently all the income from capitalised interest for 2019/20 and 2020/21 is part of the reserve.

4.3.2 **General Fund Interest Costs:** Currently the average long-term interest rate on borrowing is 1.97% for £669.1m. The long-term borrowing rate increases to 2.4% by 2051 but on a balance of £140m, as cheaper borrowing is repaid and older, more expensive borrowing remains. The rate drops to 2.21% in 2068 but on a balance of £30m. The average interest rate to 2070 is provided in chart 1:

**Chart 1: Average Interest Rate to 2070 as at 30 June 2021**



4.3.3 If future borrowing can keep the longer-term average borrowing rate to under 2%, then this will provide a margin against the on-lending rate to Reside of approximately 2.9%. The average rate could increase if PWLB margin increases, if borrowing costs increase or more expensive borrowing, i.e. index linked borrowing, is used.

### 4.4 Debt Position at 30 September 2021

4.4.1 The total GF borrowing was £669.1m and £331.2m of HRA borrowing. The total borrowing as at 30 September 2021 was £1.0bn. Ensuring low cost of carry and debt repayment is at the forefront of any borrowing decisions made. Although the size of the Council's overall borrowing is significant, Members are asked to note that the majority of debt includes a repayment profile and that the repayment is

linked to income streams that are sufficient to cover the interest costs and debt repayment.

4.4.2 As an example, the EIB borrowing of £89m is an annuity repayment (AP), which means a proportion of the loan will be repaid each year. Currently the balance owed on the EIB loan is £76.8m, with all repayment made from returns from the investment strategy (Abbey Road and Weavers). In addition, £347.5m of the long-term PWLB borrowing is Equal Instalment Payments or AP, which means there is repayment of a portion of the debt each year. As a result, the Council has a loan repayment profile that is similar to its forecast property debt repayment schedule. The Council's GF long-term borrowing repayment schedule is outlined in Chart 2:

**Chart 2: General Fund Long Term Debt Maturity Profile**



4.4.3 **Debt Repayment and Rescheduling:** For the first half of the financial year, the treasury section has repaid approximately £9.3m of long-term borrowing through equal instalment and annuity repayments. In addition, short-term borrowing reduced to £38.0m at 30 September 2021.

Debt rescheduling opportunities are limited in the current economic climate and no debt rescheduling were undertaken during the first six months of the financial year.

## 5. Treasury and Loan Portfolio at 30 September 2021

5.1 It is the Council's priority to ensure security of capital and liquidity before obtaining an appropriate level of return which is consistent with the Council's risk appetite. In the current economic climate, the Council's risk appetite remains relatively low, with the treasury section looking to take advantage of the fluctuations in rates offered by Local Authorities (LAs) and Financial Institutions.

5.2 As at 30 September 2021 the Council held £170.2m in treasury investments, with £115.25m invested with LAs, £5.5m held with banks, a short-term position of £25.8m to cover liquidity risk and as part of building up a short-term borrowing position. Building up a short-term borrowing position will continue for the near future as short-term borrowing rates are very low, the Council does not have an immediate need to borrow long-term and long-term borrowing rates are currently elevated when compared to recent levels. The Council also held a £23.65m position with the pension fund. The pension fund is in the process of exiting a property fund and will repay a significant part of this balance over the next month.

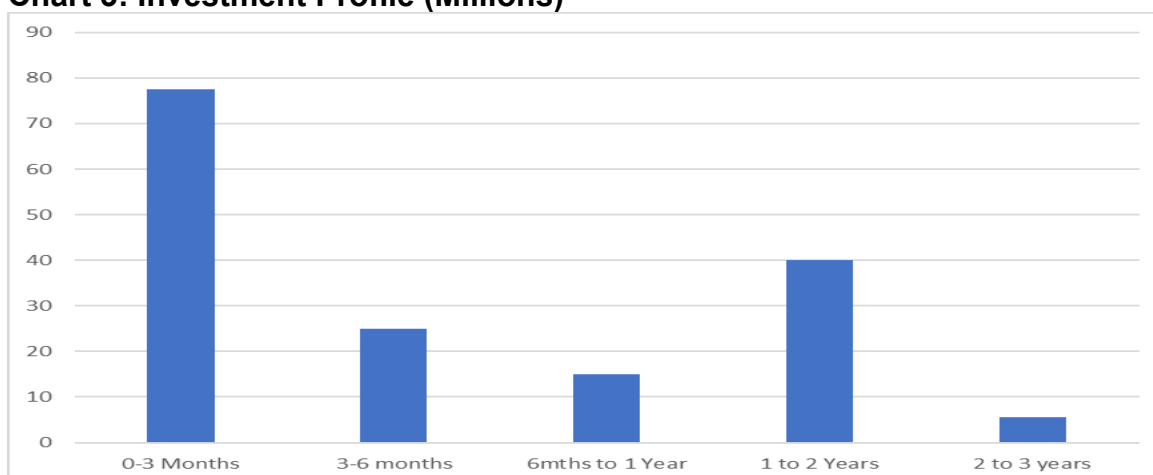
5.3 A breakdown of the Council's treasury investments is provided in the table 3:

**Table 3: Treasury Investments as at 30 September 2022**

Counterparty	Start Date	End Date	Amount £000s	Interest Rate (%)
LBBB Pension Fund	01/10/2021	01/10/2021	23,650	0.50
Cash - Lloyds Bank	01/10/2021	01/10/2021	25,805	0.01
Lloyds Bank	18/04/2019	19/04/2022	5,500	1.59
Rugby BC	18/10/2019	18/10/2021	5,000	1.80
Rugby BC	15/11/2019	15/11/2021	5,000	1.80
Rugby BC	25/11/2019	25/11/2021	10,000	1.60
Wokingham BC	28/01/2020	28/01/2022	15,000	1.65
Folkstone & Hythe DC	31/01/2020	31/01/2022	5,000	1.60
Birmingham CC	24/04/2020	22/04/2022	10,000	1.70
L B Croydon	06/07/2020	06/07/2022	10,000	1.70
L B Croydon	14/07/2020	14/07/2022	10,000	1.70
Runnymede BC	20/12/2019	20/12/2022	5,000	1.80
Colchester BC	02/03/2020	03/01/2023	5,000	1.75
Cardiff Council	10/01/2020	10/01/2023	10,250	1.75
Dudley Metropolitan BC	21/02/2020	21/02/2023	10,000	1.80
Northumberland CC	27/02/2020	27/02/2023	5,000	1.80
Cambridgeshire CC	11/01/2021	11/01/2024	10,000	1.00
<b>Total</b>			<b>170,205</b>	

5.4 The Council's investment maturity profile in Chart 3 shows that, at 30 September 2021, 72.1% of the Council's investments had a maturity of one year or less. The Council is reducing its long-term investment positions as reinvestment returns are low and as the Council reduces its cash balance to fund the investment strategy. Due to the economic uncertainty, treasury has sought to reduce the Council's exposure to banks and has reduced its investments in banks to just £5.5m.

**Chart 3: Investment Profile (Millions)**

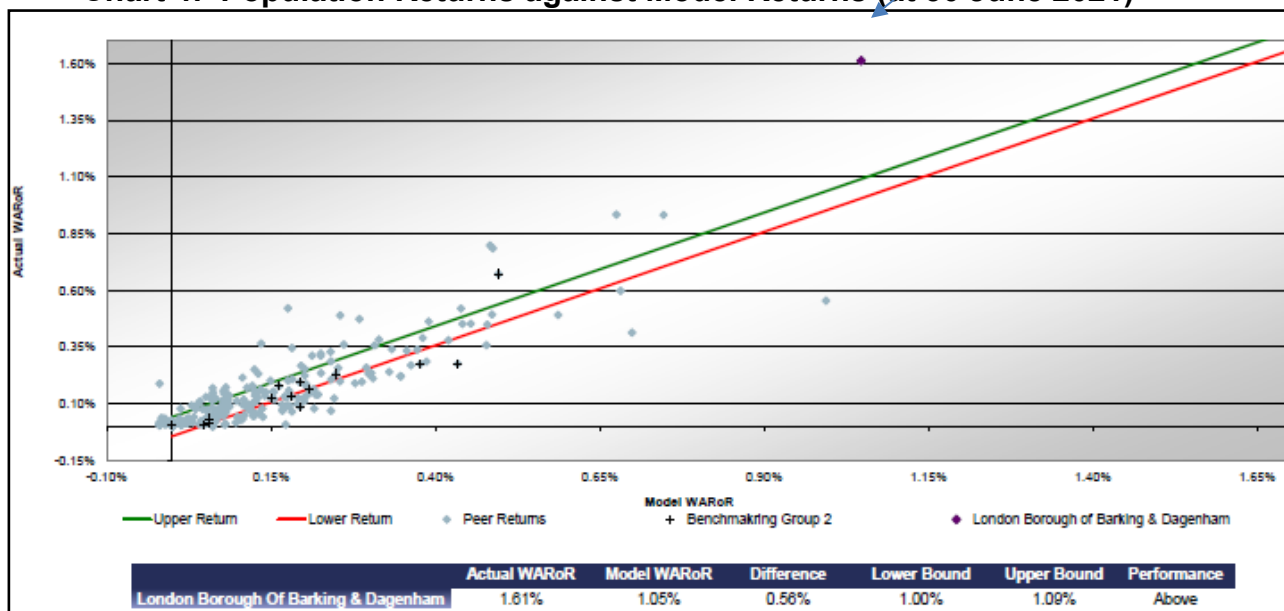


## 6. Treasury Investment Strategy Performance and Benchmarking

6.1 Although yields are at very low levels, the longer-term investment the Council holds has resulted in a stable average return of **1.46%** for the first six months of 2021/22.

6.2 **Benchmarking at 30 June 2021:** The treasury strategy, which excludes loans and the pension prepayment, continues to outperform its peer group, with a return of 1.61% against an average of 0.24% for London LAs. This is highlighted in chart 4:

**Chart 4: Population Returns against Model Returns (at 30 June 2021)**



6.3 The strategy has a significantly lower credit risk of 1.43 against a London LA average of 2.80, which means the Council gets a higher return while having a lower credit risk exposure.

## 7. Commercial and Reside Loans

7.1 In addition to its treasury investments, the Council has several loans to its subsidiary companies, including Reside and a prepayment to the pension fund. These loans all have repayment schedule agreed. At 30 September 2021 the Council's loans totalled £171.5m and are summarised in table 4 below:

**Table 4: Commercial and Reside Loans at 30 September 2021**

Entity	Loan Type	Value £000s
Barking & Redbridge FC	Commercial Loan	92.79
Grafton Primary School	Commercial Loan	55.07
Gascoigne Primary School	Commercial Loan	63.55
Southwood Primary	Commercial Loan	19.36
BARKING RIVERSIDE LTD	Commercial Loan	5,500.00
BE-FIRST LTD	Commercial Loan	4,599.56
BD ENERGY LTD	Commercial Loan	925.33
BDTP LEUK	Commercial Loan	23,857.02
LBBD Pension Fund	Pension Fund Prepayment	30,000.00



TPFL Regeneration Ltd	Commercial Loan	27.46
B&D Reside Roding ltd	Commercial Loan	792.36
Reside Regeneration Ltd	Commercial Loan	164.28
Reside Regeneration LLP	Commercial Loan	6,400.43
Reside Weavers LLP	Commercial Loan	34,553.14
Reside Ltd	Commercial Loan	288.62
Reside Abbey Roding LLP	Commercial Loan	47.68
BD Muller Developments	Commercial Loan	24,571.38
BD Muller Developments	Equity	23,348.97
Reside Weavers LLP	Commercial Loan	66.29
Reside Weavers LLP	Commercial Loan	2,200.73
Reside Weavers LLP	Commercial Loan	1,343.85
BD ENERGY LTD	Commercial Loan	1,892.70
CARE CITY	Commercial Loan	30.00
B&D Homes Ltd	Commercial Loan	4,100.00
B&D Homes Ltd	Commercial Loan	6,450.70
Barking Enterprise CIC	Commercial Loan	150.00
<b>Total</b>		<b>171,541.27</b>

- 7.2 The majority of the loans outlined above are secured against an asset. Where the loan is unsecured the company is closely monitored to ensure that it remains financially viable. Loans against residential properties are very long term, with the loan duration of up to 55 years (to match the asset life of the asset it is secured against). A repayment schedule, based on an annuity repayment, is in place for each loan.
- 7.3 Commercial loans durations vary, with some loans to schools maturing in 14 years but most of the loans have a maximum duration of 5 years. Each loan has been agreed at Cabinet. The Pension Fund prepayment is of contributions totalling £40m. The prepayment provides the pension fund with cash, which it uses to fund investments in infrastructure but also provides a return to the Council from making the payment early. Each month a portion of the loan is repaid and the actual contribution for the month is paid by the Council to ensure the correct contribution rate is paid to the pension fund.

## 8. IAS Income Forecast

- 8.1 The IAS is forecasting to achieve £1.7m less than the target, which is £6.6m for 2021/22. The strategy is supported by higher-than-expected level of commercial income. The return from current residential schemes, increased Reside costs, security costs on some schemes and delays with schemes becoming operational are putting pressure on achieving the target return. A number of loans from the Council to Reside are included as interest receivable and the treasury and IAS return are therefore interlinked and, at times, one underperforms while the other outperforms.
- 8.2 The IAS has received significant income contributions from rental received from land assembly purchases on Thames Road and from commercial loans made for the purchase of Muller and for LEUK. Although this is short-term income received during land assembly, this income has provided additional support to the IAS and allows for the costs of borrowing to be covered for part of the development. Table

5 below outlines the income received from the various commercial investments and includes costs to fund additional resources in the investment strategy.

**Table 5: IAS Income Forecast as at 30 September 2021**

<b>IAS Forecast</b>	<b>Budget</b>	<b>Forecast</b>	<b>Variance</b>	<b>Comments</b>
<b>Residential</b>				
Regen LLP	-94	-98	-4	Best current forecast
Abbey	-1,175	-647	528	
Weavers	-329	-452	-123	
Reside Ltd	236	798	562	
Security costs	689	689	109	
Abbey Road MRP	-600	-600	0	
<b>Temporary Accommodation</b>	-509	-509	0	
<b>Total Residential</b>	-1,782	-819	1,073	
<b>Commercial Income</b>				
BBC	-900	-901	-1	Interest secured, risk on net profit allocated to Be First
Heathway	-237	-237	0	
Welbeck	-816	-866	-50	
Restore	-409	-409	0	
Travelodge	-235	-235	0	
Thames Road	-866	-514	352	
<b>Piano Works</b>	-408	-408	0	
<b>CR27</b>	-867	-867	0	
<b>Total Commercial</b>	-4,738	-4,438	300	
<b>Expenses</b>	<b>Budget</b>	<b>Forecast</b>	<b>Variance</b>	<b>Comments</b>
New build asset manager role	75	50	-25	Investment in resource to support the delivery on the IAS return.
ST housing man. transformation	50	50	0	
Contribution to handover prog.	50	50	0	
Fund industrial intensification	200	200	0	
<b>Total Costs</b>	375	350	-25	
<b>Surplus / (Deficit)</b>	-445	0	445	
<b>IAS Target</b>	<b>-6,590</b>	<b>-4,907</b>	<b>1,683</b>	

8.3 There are a number of caveats, both positive and negative, around the figures including:

- i) uncertainty on the impact of bad debts and reduced rental from Reside schemes. This has been reflected in the returns above but there is potential for this to deteriorate further.
- ii) Part of the Reside return is dependent on the handover of properties.
- iii) Temporary Accommodation had a number of issues around voids and handover. Currently just the borrowing costs are included in the strategy.

8.4 Overall there is the potential for a net surplus of £2.4m to be available to transfer to the IAS Reserve, which will potentially increase to £24.0m. In addition, £5m

will be contributed to the Council's financing requirements from Capitalised interest.

**Table 6: Forecast Reserve Movements 2021/22**

IAS Reserves	£'000s
Investment Reserve	10,998
Transfer to support dividends*	1,254
Capital Reserve	3,779
CR27 Reserve	5,500
<b>Reserves at 31 March 2021</b>	<b>21,531</b>
<b>Potential Year End Transfer 2021/22</b>	<b>2,444</b>
<b>Reserves at 31 March 2022</b>	<b>23,975</b>

\*Due to timing differences in the dividend payment from Be First, £1.25m used to cover the impact. This amount will be repaid to IAS in 2021/22.

## 9. Capitalised Interest

- 9.1 The Council uses a mix of short-term and long-term borrowing to fund the capital costs for the various IAS schemes. To fund this borrowing the Council has allocated an interest budget for the IAS borrowing. The interest budget includes both interests received, and interest expensed.
- 9.2 The Council, from 1 April 2019, has capitalised interest costs against qualifying assets. A qualifying asset is an asset that takes in excess of two years to get ready for intended use and is where the forecast expenditure is in excess of £10m. Qualifying assets are therefore the majority of the IAS schemes. Capitalisation of interest will start from when the asset has been agreed at Gateway 2, which is the point at which the development is initially agreed and will be on all qualifying expenditure. Where land has been purchased as part of land assembly the capitalisation of interest will be from the later date of the either the completion date of the purchase or the date of this accounting policy.
- 9.3 Interest will be capitalised quarterly and is based on the weighted average of the borrowing costs. Cessation of capitalisation will occur when substantially all the activities necessary to prepare the qualifying asset for its intended use are complete.
- 9.4 As part of the Treasury outturn report, an outturn figure for the amount of interest that was capitalised for the year, will be provided to Members.

## 10. The Council's Capital Position (Prudential Indicators)

10.1 Table 7 shows the changes to the original capital expenditure budgets.

**Table 7: Revised Estimate to Capital Programme at 30 September 2021**

Capital Expenditure	2020/21 actual	2021/22 Initial Budget	2021/22 Forecast
	£000s	£000s	£000s
<b>General Fund</b>			
Adults Care & Support	1,449	1,582	1,582
Community Solutions	113	74	74
CIL	622	1,501	1,501
Core	1,860	2,118	1,989
Culture, Heritage & Recreation	623	8,901	7,495
Enforcement	389	724	724
Transport for London	1,000	1,193	516
My Place	4,145	8,348	8,348
Public Realm	924	1,657	1,657
Education, Youth and Childcare	19,999	44,095	30,743
Inclusive Growth	0	15,533	15,533
Other	700	1,765	1,765
<b>Transformation</b>	<b>3,999</b>	<b>2,063</b>	<b>5,702</b>
<b>General Fund</b>	<b>35,823</b>	<b>89,555</b>	<b>77,630</b>
<b>HRA</b>			
Stock Investment (My Place)	17,428	35,130	24,813
New Build Schemes (Be First)	1,064	2,931	2,931
Estate Renewal (Be First)	7,645	5,155	5,900
<b>HRA Total</b>	<b>26,137</b>	<b>43,216</b>	<b>33,644</b>
<b>IAS</b>			
Residential Developments	153,939	271,679	258,771
Temporary Accommodation	10,777	5,439	18
Commercial Investments	94,570	29,252	18,621
<b>Investments Total</b>	<b>259,286</b>	<b>306,370</b>	<b>277,409</b>
Add: PFI Additions (lifecycle costs)	144	184	184
Add: New Finance Lease (CR27)	74,333	0	0
<b>Approved Capital Programme</b>	<b>395,723</b>	<b>439,325</b>	<b>388,867</b>
<b>Financed by:</b>			
Grants	-37,721	-66,109	-52,080
Section 106	-5,196	-456	-456
CIL	-775	-2,347	-2,347
Capital Receipts	-3,999	-2,063	-5,702
GF Contributions	0	-1,832	-1,832
HRA Contributions	-26,138	-30,235	-30,235
<b>Sub Total</b>	<b>-73,829</b>	<b>-103,041</b>	<b>-92,652</b>
<b>Net financing need for the year</b>	<b>321,894</b>	<b>336,284</b>	<b>296,215</b>

Table 7 also highlights the original supported and unsupported elements of the capital programme and the expected financing arrangements of this capital expenditure. The borrowing need increases the underlying indebtedness of the Council by way of the CFR, although this will be reduced by MRP. This direct borrowing need may also be supplemented by maturing debt and other treasury requirements.

## 10.2 Prudential Indicator – CFR

Table 7 shows that the Council’s revised CFR will not exceed the Operational boundary. The S151 reports that no difficulties are envisaged for the current or future years in complying with this prudential indicator.

The Authorised Limit represents the limit beyond which borrowing is prohibited and needs to be set and revised by Members. It reflects the level of borrowing which, while not desired, could be afforded in the short term, but is not sustainable in the longer term. It is the expected maximum borrowing need with some headroom for unexpected movements. This is the statutory limit determined under section 3 (1) of the Local Government Act 2003.

Overall table 7 and 8 show the forecast capital spend is lower than originally forecast, predominantly due to delays caused by Covid-19. Expenditure is still significant in the IAS but there are delays in completing some of the schemes. There is a significant gap between the borrowing of £1.248bn, the forecast CFR of £1.411bn and the Operational Boundary of £1.700bn. Most of this has been caused by delays to investment schemes and by some pipeline schemes not being progressed. Borrowing will only be made when there is certainty over schemes being progressed.

**Table 8: Revised Capital Financing Requirement as at 30 September 2021**

<b>Prudential Indicator – CFR</b>		
<b>Capital Expenditure</b>	<b>2020/21 actual</b>	<b>2021/22 Forecast</b>
<b>Opening CFR as at 31 March 2020</b>	867,933	1,121,438
Change in Year – General Fund	253,505	286,261
Change in Year – Housing	0	3,409
<b>Total CFR as at 31 March 2021</b>	<b>1,121,438</b>	<b>1,411,108</b>
<b>Net movement in CFR</b>	<b>253,505</b>	<b>289,670</b>
<b>Net financing need for the year</b>	<b>325,893</b>	<b>301,917</b>
<b>Less: MRP*</b>	<b>-12,038</b>	<b>-12,247</b>
<b>Less: Capital Receipts</b>	<b>-60,350</b>	<b>0</b>
<b>Movement in CFR</b>	<b>253,505</b>	<b>289,670</b>
Long & Short-Term Borrowing	963,850	1,050,351
PFI and finance lease liabilities*	200,365	197,357
<b>Total debt 31 March 2021</b>	<b>1,164,215</b>	<b>1,247,708</b>
<b>Operational Boundary</b>	<b>1,250,000</b>	<b>1,700,000</b>
<b>Authorised Limit</b>	<b>1,350,000</b>	<b>1,800,000</b>

### 10.3 Treasury Indicators: Limits to Borrowing Activity

There are three debt related treasury activity limits. The purpose of these are to restrain the activity of the treasury function within certain limits, thereby managing risk and reducing the impact of any adverse movement in interest rates. However, if these are set to be too restrictive, they will impair the opportunities to reduce costs / improve performance. The indicators are:

- i. Upper limits on variable interest rate exposure: identifies a maximum limit for variable interest rates based upon the debt position net of investments;
- ii. Upper limits on fixed interest rate exposure: similar to the previous indicator and covers a maximum limit on fixed interest rates; and
- iii. Maturity structure of borrowing: gross limits to reduce the Council's exposure to large fixed-rate sums requiring refinancing.

The S151 officer reports that there were no breaches in any of the limits outlined below:

<b>Interest rate exposures</b>	<b>2021/22</b>	<b>2021/22</b>	<b>2021/22</b>
	<b>Upper</b>	<b>Upper</b>	<b>Upper</b>
<b>Limits on fixed interest rates based on net debt</b>	100%	100%	100%
<b>Limits on variable interest rates based on net debt</b>	70%	70%	70%
<b>Limits on fixed interest rates:</b>			
• <b>Debt only</b>	100%	100%	100%
• <b>Investments only</b>	90%	90%	90%
<b>Limits on variable interest rates</b>			
• <b>Debt only</b>	70%	70%	70%
• <b>Investments only</b>	80%	80%	80%

<b>Maturity structure of fixed interest rate borrowing 2021/22</b>		
	<b>Lower</b>	<b>Upper</b>
<b>Under 12 months</b>	0%	50%
<b>12 months to 2 years</b>	0%	60%
<b>2 years to 5 years</b>	0%	70%
<b>5 years to 10 years</b>	0%	70%
<b>10 years and above</b>	0%	100%

<b>Maturity structure of variable interest rate borrowing 2021/22</b>		
	<b>Lower</b>	<b>Upper</b>
<b>Under 12 months</b>	0%	50%
<b>12 months to 2 years</b>	0%	50%
<b>2 years to 5 years</b>	0%	70%
<b>5 years to 10 years</b>	0%	70%
<b>10 years and above</b>	0%	80%

## **11. Consultation**

- 11.1 The Finance Director, in his role as statutory chief finance officer, has been informed of the approach, data and commentary in this report.

## **12. Financial Implications**

Implications completed by: Katherine Heffernan, Head of Services Finance

- 12.1 This report sets out the mid-year position on the Council's treasury management position and is concerned with the returns on the Council's investments as well as its short and long-term borrowing positions.

## **13. Legal Implications**

Implications completed by: Paul Feild, Senior Governance Lawyer

- 13.1 The Local Government Act 2003 (the "Act") requires the Council to set out its treasury strategy for borrowing and to prepare an Annual Investment Strategy which sets out the Council's policies for managing its investments and for giving priority to the security and liquidity of those investments.
- 13.2 The Council also has to 'have regard to' the CIPFA Code of Practice on Treasury Management and the CIPFA Prudential Code for Capital Finance in Local Authorities when carrying out its functions under the Act.
- 13.3 The Assembly agreed the Treasury Management Strategy Statement for 2021/22 on 3 March 2021. This report is a mid-year review of the strategy's application and there are no further legal implications to highlight.

## **14. Options Appraisal**

- 14.1 There is no legal requirement to prepare a TMSS Mid-Year Review. However, it is good governance to do so and meets the requirements of both the CIPFA Code of Practice on Treasury Management (the Code) and the CIPFA Prudential Code for Capital Finance in Local Authorities (the Prudential Code).

## **15. Other Implications**

- 15.1 **Risk Management** - The whole report concerns itself with the management of risks relating to the Council's cash flow. The report mostly contains information on how the Treasury Management Strategy has been used to maximise income during the first 6 months of the year.

**Public Background Papers Used in the Preparation of the Report:** None

**List of appendices:** None